

## CAC Minutes – March 17, 2008

### **Next CAC meeting: Monday, April 21 at the Board of Education Building 7:30.**

Please advise Garn Anderson, Christie Wiedt, or Gina Wittenberg in advance if you will be unable to attend the meeting.

Attendees (9): Garn Anderson (presiding), Dr. Dan Keenan (Superintendent), Carol Winter (Board of Education), Cecilia Steinman, Christie Wiedt, Gina Wittenberg, Alex Pandrangi, Troy Miller, Richard Helzel

#### Absent with notice:

Chris Bauer, Judy Friedman, Sandra Hazners, Jayne Hoon, Karen Seawall, Dan Walsh

#### Absent without notice:

Jim Matousek, Samantha Hall

#### Call to Order

The meeting was called to order by Garn Anderson at 7:40 p.m.

#### Approval of Agenda

The agenda was approved. The motion was made by Rich Helzel and seconded by Gina Wittenberg.

#### Approval of Minutes

The February meeting minutes were approved. The motion was made by Troy Miller and seconded by Rich Helzel.

#### Superintendent's Report by Dr. Dan Keenan

- Update on drug issues at WHS
  - There was another drug arrest at WHS
  - The number of calls to the anonymous Safe Schools Helpline has increased allowing admin to address several alcohol-related issues and be more proactive.
  - WHS principal. Tim Freeman, has purchased two high-end breathalyzers which can detect alcohol as individuals simply walk past the unit.
  - Tim has also presented a proposal to modify the WHS Senior Privilege policy. Under the new proposal, seniors need to earn privileges by having a good attendance record.
  - Tim continues to work on the Demon Pride initiative at WHS
- Thanks to the Westlake Parent Connection for hosting the Psarras presentation on heroin addiction and the efforts this year on addressing mental health concerns.
- The Parent to Parent Network (P2PN) is hosting a program on teen mental health issues May 8 at the PAC. Due to Westlake Schools' leadership on this issue, this event will be co-sponsored by all of the districts of the Southwest Conference.
- Plans are underway for staff development at WHS to address some issues raised in the 2007 CAC report on diversity. Training will take place for certified and classified personnel during an in-service in the 2008/2009 school year. Paul Wilson and Sue Clark from WHS are looking into coordinating a student component.
- The 8-member Facilities Committee has reps from Energizer, Hyland Software, City Council, Planning Commission, and CJ Tom Builders.
- Personnel Update - A decision on a candidate for the Pupil Services position will be made at the next BOE meeting; the Holly Lane principal position has been posted; eight teachers have selected the buy-out option and will retire at the end of the year.
- The Technology Dept. plans to roll-out Progress Book software for use at WHS and LBMS. Progress Book provides integrated access to student data and will be available for parent use.

#### Board of Education Report by Carol Winter

- At the previous BOE work session, several students were honored for their accomplishments in various area competitions.
- BOE members recently attended a Westshore Board meeting in Lakewood. The meeting included an overview of the Lakewood Schools Facilities plan and a tour of a new school building. This opportunity

allowed BOE members to assess how peer districts are using technology in effective and innovative ways.

- The PUCO is holding hearings with school officials to address rate increases requested by First Energy. Dave Puffer represented the district at the last meeting in Shaker Heights.
- The next BOE meeting is at Parkside on 3/31. A tour of the school begins at 5:00 followed by the regular meeting at 5:30. All are welcome to attend.

#### Chamber of Commerce Report (Rich Helzel)

- The Chamber is looking for a new rep to serve on the Education Committee.

#### 2007/2008 Projects

- Feedback Process (Complete)
- 21<sup>st</sup> Century (Garn)
  - Wrapping up report and presentation.
- Gifted/Honors/AP – (Rich)
  - Looking at student reviews and budget numbers.
- Funding Alternatives – (Troy)
  - Committee work is coming together well.
  - Westlake is the only district in the Southwest Conference which does not charge student fees. Committee plans to gather info and address this in the final report.
- Regular & Extended Field Trips/Volunteer Coaches/Advisors (Christie)
  - Following up on issues from last group meeting and drafting report.
- Communications (No report)
- All reports to be presented to the BOE in the May/June timeframe.

#### Old Business

- Three alternate members are currently in the application process.
- Garn asked Gina to attend the next WHS PTSA meeting in the hopes of recruiting additional alternate members.
- CAC By-Law Review -
  - Discussion was tabled until the next meeting so that members could review the drafts distributed by Christie.

#### Adjourn

A motion to adjourn the meeting was made by Troy Miller and seconded by Christie Wiedt. The meeting was adjourned at 8:35 p.m.

Minutes taken by Gina Wittenberg

Corrections/missing items/amendments may be made during the next meeting as needed.