

## CAC Minutes – May 19, 2008

### **Next CAC meeting: Monday, June 9 at the Board of Education Building 7:30.**

Please advise Garn Anderson, Christie Wiedt, or Gina Wittenberg in advance if you will be unable to attend the meeting.

Attendees (14): Garn Anderson (presiding), Dr. Dan Keenan (Superintendent), Carol Winter (Board of Education), Chris Bauer, Judy Friedman, Sandra Hazners, Jayne Hoon, Christie Wiedt, Gina Wittenberg, Karen Seawall, Troy Miller, Dan Walsh, Richard Helzel, Alex Pandrangi

#### Absent with notice:

Jim Matousek, Cecilia Steinman

#### Absent without notice:

Samantha Hall

#### Guests:

John Alfes, Mark Kremser

#### Call to Order

The meeting was called to order by Garn Anderson at 7:45 p.m. Garn welcomed guests, John Alfes and Mark Kremser, who are considering becoming CAC alternate members.

#### Approval of Agenda

The agenda was approved with a minor correction. The motion was made by Jayne Hoon and seconded by Rich Helzel.

#### Approval of Minutes

The March meeting minutes were approved. The motion was made by Troy Miller and seconded by Rich Helzel. The April meeting minutes were approved with a minor correction. The motion was made by Troy Miller and seconded by Karen Seawall.

#### Superintendent's Report by Dr. Dan Keenan

- **Teacher Recognition**
  - LBMS teachers, Jessica Molenaar and Deb Schrembeck, have been invited to deliver a presentation on integrated unit on Africa at the National Middle School Conference in Denver. Colorado in October 2008.
  - Intervention specialists, Tracy Scully and Cheryl Piktel, will present on the Effective Use of Behavioral Interventions for Individuals with Autism Spectrum Disorders at Kent State University in June 2008
- **Staff Development**
  - After considering the 08/09 school calendar, 9/10/08 and 10/1/08 have been designated as In-service days to provide an opportunity for staff development in the areas of STEM unit development, curriculum mapping, and data-driven instruction issues.
- **Alternative Funding Source**
  - The district is moving forward with an agreement with Home Team Marketing, a firm which recruits national and regional advertisers for football and basketball venue banners. Proceeds from this effort will be managed by Mr. Puffer and are ear-marked for facilities that support extra-curricular activities (except for the PAC)
- **Director for Human Resources**
  - Within the district, the position of HR director has been upgraded from a part-time clerical position to a full-time administrative position. Mike Laub, current Dover Elementary principal, will assume the post in August. His duties include staff recruitment and retention, interfacing with collective bargaining units, and oversight of the professional development committee
- **Holly Lane and Dover Principal Positions**
  - Will present hiring recommendations at next BOE meeting.
- **Annual Report and District Calendar**
  - Kim Bonvisutto is coordinating the effort of gathering 08/09 dates for the district calendar. CAC should forward meeting dates to her ASAP.

- **Summer Technology Upgrade**
  - As part of the STEM grant, LCD projectors will be installed in 71 classrooms throughout the district.
- **WHS Block Scheduling Proposal**
  - Plan to move to hybrid block scheduling in August 2009. Will use the next year for staff development and to manage the transition. Plan to interface with Hudson schools, as Hudson has similar system in place now.

#### Board of Education Report by Carol Winter

- The 4/28 BOE meeting was held at LBMS. Began with a 45 minute tour of the facility.
- SB 57 did pass the Ohio Senate. It is now in the House.
- District is facing higher energy costs due to the passage of SB 221. In response, the district is looking at various electricity purchase options.
- The last BOE meeting was on 5/14. BOE will meet on 6/9 and 6/30 and is looking forward to the CAC presentations.
- BOE passed a resolution accepting the 2008 WHS graduating class. Commencement is 5/31 at CSU Wolstein Center.
- Westlake Parent Connection and Parent to Parent Network are conducting an Underage Drinking Awareness campaign during the month of May. Parents Who Host Lose the Most banner and signage have been displayed throughout Westlake to remind parents of their legal responsibilities.
- BOE passed a resolution to support further research into the feasibility of offering all-day kindergarten within the district. Dan asked that the work done last year by the CAC on this topic be forwarded to him. Christie will follow-up.

#### Chamber of Commerce Report

- Garn will follow-up with chair of the Chamber Education Committee to identify a replacement for John Doucette.

#### 2007/2008 Projects

- Feedback Process (Complete)
- 21<sup>st</sup> Century
  - Garn and Sharon shared their presentation. Jim is out of town on business.
  - Committee is planning to present to BOE on June 9.
- Gifted/Honors/AP – (Jayne)
  - Group plans to present to BOE on June 30
- Funding Alternatives – (Troy)
  - Troy plans to present to BOE on June 30
  - Areas of discussion are facilities use plans, marketing initiatives with for-profit groups, student fees, and friends of the school organizations
- Regular & Extended Field Trips/Volunteer Coaches/Advisors (Christie)
  - Group is wrapping up report and will present to BOE on June 9.
- Communications
  - Committee is planning to present to BOE on June 9.

#### Old Business

- CAC By-Law Review
  - By-Laws accepted with minor revisions. (Alternate members serve a single one-year term and can not vote.) The motion was made by Christie Wiedt and seconded by Dan Walsh.
- CAC Standing Rules Review
  - Standing rules accepted with a minor revision. The motion was made by Chris Bauer and seconded by Jayne Hoon.
- Two additional potential members have been identified and Garn is following up.

#### New Business

- As Garn is moving in mid-June, the next CAC meeting has been rescheduled for 6/9. The motion was made by Garn Anderson and seconded by Troy Miller.
- Nominations for Executive Board
  - Secretary – Cecilia Steinman-The motion was made by Gina Wittenberg and seconded by Judy Friedman.
  - Vice – Chair – Jayne Hoon-The motion was made by Rich Helzel and seconded by Garn Anderson.
  - Chair – Gina Wittenberg - The motion was made by Judy Friedman and seconded by Chris Bauer.
  - Additional nominations can be made at the 6/9 meeting before voting takes place.

#### Adjourn

A motion to adjourn the meeting was made by Dan Walsh and seconded by Karen Seawall. The meeting was adjourned at 9:20 p.m.

Minutes taken by Gina Wittenberg

Corrections/missing items/amendments may be made during the next meeting as needed.