

**Westlake Schools Citizens Advisory Committee
Meeting Minutes – August 20, 2007**

Next CAC meeting: Monday, September 17 at the Board of Education Building 7:30.

Please advise Garn Anderson, Christie Wiedt, or Gina Wittenberg in advance if you will be unable to attend the meeting.

Attendees (14): Garn Anderson (presiding), Dr. Dan Keenan (Superintendent), Renee Wargo (Board of Education), , Judy Friedman, Jim Matousek, Troy Miller, Cecilia Stineman, Dan Walsh, Christie Wiedt, Gina Wittenberg, Karen Seawall, John Doucette, Richard Helzel, Alex Pandrangi

Absent with notice: Chris Bauer, Sandra Hazners, Jayne Hoon, Samantha Hall

Absent without notice: none

Call to Order

The meeting was called to order by Garn Anderson at 7:35 p.m.

Approval of Agenda

The agenda was approved with no additions or corrections. The motion was made by Dan Walsh and seconded by John Doucette.

Approval of Minutes

The June 18 meeting minutes were approved with a minor correction. The motion was made by Rich Helzel and seconded by Jim Matousek.

Superintendent's Report (Dr. Dan Keenan)

- Start of 2007/2008 School Year
 - Starts 8/27 with staff reporting followed by students on 8/28.
 - Welcomed 16 new teachers. Will address all teaching staff on 8/27.
- 2006/2007 State Report Card.
 - For the 8th consecutive year Westlake Schools are ranked “Excellent” achieving 29 out of 30 targets. This also marks the 9th consecutive year of achieving the highest possible rating given by the state.
 - The only target missed was 8th grade Social Studies. Initial review attributes missing this target to the fact that this was the first year that 8th grade SS was assessed and that the assessment covers material presented over a three year period, unlike Reading and Math which cover material from the current year only. LBMS staff will be reviewing an item analysis provided by the state and making changes as necessary to meet the target this year.
 - The state AYP goal which was missed last year was met this year. However, work still needs to be done to meet the federal NCLB measures for students with disabilities. LBMS test results for this group showed great improvement over last year, but more work needs to be done in order to meet a tougher target for 2007/2008.

Board of Education Report (Renee Wargo)

- Dr. Keenan has been on board since August 1 and the board is focusing on a successful transition. This is a historic marker as Dr. Keenan is only the 9th superintendent to serve the district.
- The Board has discussed a course of action for the future of the Bradley Road property, and it is the Board's desire for the city to have the land available for recreational use. However, a plan for achieving this goal has yet to be drafted.
- The Board does not have a firm timeline in place as part of their lease agreement with the Red Brick Center for the Arts. This may be addressed in the future.

Chamber of Commerce Report (John Doucette)

- The Education Committee is still in recess, so there is no report this month.
- The Chamber will be participating in Celebrate Westlake to raise funds for scholarships.

New Business

- 2007/2008 Meeting Calendar
 - Meeting dates for this year are 9/17, 10/15, 11/19, 12/17, 1/28, 2/18, 3/17, 4/21, 5/19, 6/16, and 7/21. The need for the December and July meetings will be reassessed later in the year.
- 2007/2008 Study Topics
 - Garn presented a list of proposed study topics for this year. The list (attached) was compiled from member feedback.
 - The group reviewed the list. Some items will be combined. Item 13 will be deleted as this issue is addressed well by the Westlake Parent Connection. Garn will edit and distribute via email.
 - CAC plans to draft a final topic list at our September meeting. The Board will then review the topic list at its first work session in September and formulate a list of possible projects that they would like to see worked on.

Old Business

- Alternate Members
 - Still looking for alternate CAC members.
- Religious Community Rep
 - This position has been vacant since January 2007. A motion was made by Christie Wiedt and seconded by Judy Freidman to turn this position into a monthly rotational assignment instead of a one year commitment. Each month a member of the Westlake Ministerial Forum will attend the CAC meeting and serve in an advisory capacity. The motion was approved unanimously.
- CAC By-Law Review
 - Christie Wiedt will be reviewing the CAC By-Laws and updating them as necessary. Please email Christie with any proposed updates.
 - The group informally agreed to add a Westlake Parent Connection representative to the group as part of the By-Law revision process.

Adjourn

A motion to adjourn the meeting was made by Rich Helzel and seconded by Troy Miller. The meeting was adjourned at 9:10 p.m.

Minutes taken by Gina Wittenberg

Corrections/missing items/amendments may be made during the next meeting as needed.