

CAC Minutes – October 15, 2007

Next CAC meeting: Monday, November 19 at the Board of Education Building 7:30.

Please advise Garn Anderson, Christie Wiedt, or Gina Wittenberg in advance if you will be unable to attend the meeting.

Attendees (14): Garn Anderson (presiding), Dr. Dan Keenan (Superintendent), Chris Bauer, Judy Friedman, Sandra Hazners, Jim Matousek, Cecilia Stineman, Dan Walsh, Christie Wiedt, Gina Wittenberg, Karen Seawall, John Doucette, Richard Helzel, Alex Pandrangi

Absent with notice:

Jayne Hoon, Samantha Hall,

Absent without notice:

Troy Miller

Call to Order

The meeting was called to order by Garn Anderson at 7:35 p.m.

Approval of Agenda

The agenda was approved with no additions or corrections. The motion was made by Rich Helzel and seconded by John Doucette.

Approval of Minutes

The September meeting minutes were approved. The motion was made by Christie Wiedt and seconded by Jim Matousek.

Superintendent's Report by Dr. Dan Keenan

- Standardized Testing
 - The fall OGT and the 3rd grade reading test were administered this month. All required students completed the testing on the scheduled test day.
- School Safety
 - Over the past few weeks there were three reported incidents of strangers approaching students on their way home from school. In all cases students followed through on what they had been taught and reported the incidents to an adult. No students were harmed, and it is unclear at this point that any actual threat to student safety occurred.

School procedure is to relay all reports to Westlake Police. After investigating the report, the Police Dept. determines what course of action, if any, should be followed. This may or may not include an alert to the general school population. In all cases, school procedure was followed.

School personnel are taking this opportunity to review "Stranger Danger" procedures with the students and families.

- Building lock-down drills, which are mandated by law, will be executed this month in conjunction with the Police Department.

Board of Education Report by Dr. Dan Keenan (for Renee Wargo)

- Garn Anderson and Christie Wiedt presented the list of proposed CAC projects at the last board meeting. All were well-received and have been approved. (attachment)
- The lease with the Red Brick Center for the Arts group has not been finalized. The district is mandated by law to include a recapture provision in the lease, but the group feels that this provision may impact their ability to raise funds for renovation. The board is working closely with the group to finalize this issue and complete the lease agreement as soon as possible.
- The Board has sent a letter to the city offering to lease the Bradley Road property. As yet, there has been no response from the city.

Chamber of Commerce Report (John Doucette)

- The Chamber has agreed to provide input to the Funding Alternatives project.

- A Business Professional Panel will visit WHS on 11/8 to offer career insights to HS students.

2007/2008 Projects

- Feedback Process – No Report
- 21st Century – No Report
- Gifted/Honors/AP – No Report
- Funding Alternatives – No Report
- Westlake's Policies for Use of Adults at School Sponsored Events (Project #8)
 - Draft outline presented (attached)
 - Dr. Keenan asked that policies for volunteer advisors, as well as volunteer coaches, be investigated.
 - The committee will also look into the need for CPR training for volunteer coaches and the need for Board approval of volunteers.
- Communications
 - Committee working to define project scope. May not include cost saving discussion as outlined in the board presentation.

Old Business

- Still looking for alternate CAC members.
- CAC By-Law Review – No update.

New Business

None.

Adjourn

A motion to adjourn the meeting was made by Rich Helzel and seconded by John Doucette. The meeting was adjourned at 8:15 p.m.

Minutes taken by Gina Wittenberg

Corrections/missing items/amendments may be made during the next meeting as needed.