

CAC Minutes – November 19, 2007

Next CAC meeting: Monday, December 17 at the Board of Education Building 7:30.

Please advise Garn Anderson, Christie Wiedt, or Gina Wittenberg in advance if you will be unable to attend the meeting.

Attendees (11): Garn Anderson (presiding), Dr. Dan Keenan (Superintendent), Chris Bauer, Sandra Hazners, Jayne Hoon, Jim Matousek, Dan Walsh, Christie Wiedt, Gina Wittenberg, Karen Seawall, John Doucette, Steve Anderson (student guest)

Absent with notice:

Judy Friedman, Cecilia Stineman

Absent without notice:

Troy Miller, Richard Helzel, Samantha Hall, Alex Pandrangi

Call to Order

The meeting was called to order by Garn Anderson at 7:35 p.m.

Approval of Agenda

The agenda was approved with no additions and minor corrections.

The motion was made by Sandra Hazners and seconded by Christie Wiedt

Approval of Minutes

The October 15 meeting minutes were approved with one correction to a CAC project title.

The motion was made by Christie Wiedt and seconded by Dan Walsh.

Superintendent's Report by Dr. Dan Keenan

- Suspected MRSA Case at WHS
 - A student at WHS is being treated for a suspected case of MRSA (Methicillin-Resistant Staphylococcus Aureus, a very resilient form of staph infection).
 - Information went home to all students and has been posted on the District web site. There appears to be a high degree of awareness on this issue within the community at large.
 - Plans had already been in place to post signage in locker rooms reminding students that good personal hygiene is the best defense against the spread of infection.
- Standardized Testing
 - The results of the 3rd grade reading test which was administered last month are in. There was an 82% passage rate, up from the mid-70's last year. The detailed results of the tests give staff good feedback on how to refine the teaching process.
- Value-Added Assessment Results
 - The value-added assessment is a new component of the state report card. It is a measure of student progress from year to year, regardless of the achievement level of the student.
 - The assessment covered Reading and Math for grades 4-8. The District results show a year's worth of growth for all students.
 - Staff is reviewing detailed data for further insights on how to improve.
- Staff Development Day (11/6/07)
 - The staff in-service day focused on several strands of the Continuous Improvement Plan (CIP), namely curriculum mapping and technology integration at each grade level. Dan is pleased with the CIP as a tool for managing implementation of the District's goals.
 - The staff also had a presentation on specialized instruction which covered ESL and special needs students.

Board of Education Report by Dr. Dan Keenan (for Renee Wargo)

- In the Nov. 6 election, Westlake voters returned Joe Marinucci and Tom Mays to the BOE. Tim Sullivan and Carol Winter were newly elected.
- The BOE calendar for the remainder of the year will be determined at the next BOE meeting on Monday, November 26.
- A BOE retreat has been scheduled for Jan. 26, 2008. Topics on the agenda are budget, curriculum, facilities, and team building.

- Work continues on drafting a suitable lease agreement with the Red Brick Center for the Arts.

Chamber of Commerce Report (John Doucette)

- The Business Professional Panel visited WHS on 11/8 to offer career insights to HS students.

2007/2008 Projects

- Feedback Process
 - Garn shared a presentation on the proposed feedback process with the group (attached). A motion was made by Jayne Hoon and seconded by Christie Wiedt to accept this proposal with some minor revisions. Garn and Christie will present the proposed plan to the BOE at their next regular meeting.
- 21st Century
 - The team presented an overview of their project plan (attached)
- Gifted/Honors/AP
 - The team plans to present an overview of their project plan at the next meeting.
- Funding Alternatives – No Report
- Westlake's Policies for Use of Adults at School Sponsored Events (Project #8)
 - Christie is drafting a new project title which better defines the scope of the project.
 - Christie met with Dave Puffer and the Transportation Dept. to review current policy and practices.
 - An updated project outline, which has been updated to align with current policy language, was presented.
- Communications
 - Dan has a number of calendars and other communications pieces published by other Ohio districts available for review by the group. He brought them back from a recent superintendent's meeting.

Old Business

- Still looking for alternate CAC members.
- CAC By-Law Review
 - Christie plans to move forward on this item in the January time frame.

New Business

- After discussion, the group agreed to keep the December meeting on the calendar.

Adjourn

A motion to adjourn the meeting was made by Dan Walsh and seconded by Sandra Hazners . The meeting was adjourned at 8:50 p.m.

Minutes taken by Gina Wittenberg

Corrections/missing items/amendments may be made during the next meeting as needed.