



Westlake Board of Education

Board Notes from Monday, April 27, 2009

Facilities Discussion

Communications Plan Review

- Burges & Burges created a timeline of activities
 - Check into cost of sending DVD inserted inside Commentary
 - Check on showing video loop at Porter Public Library
 - Check on small plasma TV to show video at events
- The Board viewed a video created by Technology Resource Specialist Albie Weiss as well as a video created by WHBS-TV students.
- Top 100 List: a list of community members to provide information to about facilities.
 - 20/20 committee
 - Facilities Planning committee
 - Maybe look into condo associations about making presentations
 - Check with churches on posting information about web site and facilities information
- Speaker's Bureau
 - Focusing on Director of Business Affairs Dave Puffer, CFO/Treasurer Mark Pepera, Superintendent Dr. Daniel J. Keenan Jr., WHS Principal Tim Freeman, Hilliard Elementary Principal Mary Flanagan, Director of Academic Services Pam Griebel, LBMS Principal Dave Newman will go through speaker training, focus on message
- FAQ and Response sheet
 - Didn't like answer to the first question. There will never be a better time isn't acceptable. It's because raw materials are cheaper.
 - Answer to #2 doesn't get there for awhile when it mentions overcrowding.
 - These are talking points for speakers.
- Snapshots of buildings by high school, middle school, intermediate school and elementary schools.
 - Will make live on web site

- Glimpse of the issues at each facility
- Questions
 - People don't see connection between facilities and learning
 - They need to see what our neighbors are doing
 - We can't do certain things because of our facilities. Avon, Bay Village, Rocky River are doing it. This achievement and progress will stop because of our facilities.
 - These points aren't coming across in snapshot sheets
 - Here's the problem, here's what we can't do
 - Language is repetitious
 - Don't get the relevance of these sheets. Tell the what and not enough why. Get past the so what point? How does it affect my kids or the neighborhood kids? Redesign to say why should this be relevant.

Issues for Remainder of School Year/Next School Year

- Mobile Units
 - Two classrooms at LBMS to handle the bubble of enrollment working its way through the district. General education classrooms. Putting along the roadway to the soccer stadium.
 - Parkside have a need for a classroom/computer lab and small group instruction to preserve the planetarium. Potential site is to the south/left .
 - In touch with six different vendors. Getting competitive pricing. Advantage to buying is can do whatever want to them and have as appreciable asset.
 - \$60,000 to \$70,000 per unit. Four classrooms, two units.
- Targeting Safety Needs
 - Based on requirements and projects we're facing, this summer's capital improvement money will be spent on smaller projects.
 - Meeting with an architect to review the TV studio. People don't have an interest to donate to change something they've already contributed to in the past. Two major issues: fire code and ADA.
 - Mobile units part of summer capital improvement budget
 - Jarod's Law: Playgrounds inspected. Need a major roof inspection. Document condition of the roofs and come up with a plan to address facilities. Very detailed about specific district operations.
- Grants
 - Approved for transportation grant to retrofit buses
 - Applied for asbestos removal for the Red Brick
 - Applying for food service equipment
 - Applying for bus purchase grant
- Special Needs Requirements
 - Some bathroom renovations will be required for our student population
- 20/20 committee update

- Will meet with them in May 14
- Will build on two suggestions to build on architectural report
- Architect Timeline
 - Selecting architect design firm
 - Received 18 statements of qualifications from firms. Reviewed and selected 9 firms for interviews. Will notify them tomorrow on times available.
 - Meeting May 4-5 to interview firms
 - Need to rank top 3, invite them in to discuss compensation, May 12
 - Aug. 10 announce architect
 - Timeline takes into account optional November timeline
- Surveying the Community
 - Best time to survey is mid-June.
 - Hope to have information back for presentation by June 29.
 - Checking on awareness of facilities issues and whether the support is there for a large issue or a split issue in November.
- Scenarios
 - Focus on what the research shows to move forward
 - Out to test our issue and see if interested in large-scale project, segmented project and time for an issue (fall or spring).
 - Check on voting once on a split issue
 - Also consider a permanent improvement funding stream

The next facilities discussion will take place at the May 18 regular Board meeting at 5:30pm.

For more detailed information on these items, visit <http://www.wlake.org/facilities>

SUPERINTENDENT'S REPORT: Technology Director Renee Bailey is coordinating with several offices to ensure proper rollout of technology. Putting together a technology replacement schedule. 189 projectors in the last year and a half installed. 65 active boards with another 50 wireless slates in classrooms.

SPECIAL REPORTS & RECOGNITIONS: The Board recognized and congratulated the WHS seniors for their participation and accomplishments as part of the Southwest Conference Championship Team for the four years of their high school career (fall 2005 through spring 2009).

NEW BUSINESS: Approved FMLA leave for Ruth Weekley and Cheryl Pikel. Approved parental leave for Jennifer White. Approved unpaid medical leave for Brenda Wirth. Approved classified resignation for Jennifer Graham. Approved certified resignation for Margaret Bush. Approved employment of classified substitutes Michelle O'meara, Barb Massien and Chuong Thai. Approved reclassification of certified staff member Michael Bee. Approved supplemental employment of Brad Behrendt. Approved job sharing for Kathleen Basen & Joanna Harmon. Approved additional hours for Jackie Massa to train summer school secretary. Approved employment of Adult Basic Literacy Education Personnel Jan Sheffler.

Approved staff resignations for the purpose of retirement:

- 2009: Diane Bialkowski, Christine Broomfield, Nancy Jackson, Susan Koeth, Nancy Laing Driver, Valerie Roberts, Eileen Schultz, Janet Vinciguerra, Cheryl Watterson
- 2010: Cynthia Crockett, Janice DeLuca, John Holland, Gary Kincannon, Claudia Konchar, Linda McLean
- 2011: Steven Davies, Rusty Mackenzie, Duane Miller, Linda Roush, Laurie Thompson

Approved continuing contracts for certified staff: Michael Allan, Kate Applegate, Larissa Betka, Erin Blahnik, Amy Butcher, Jessica Dorin, Shannon Fortuna, Sarah Gorius, Jodi Guzman, Jeff Huber, Brianne Kenneally, Lindsay Kiktavy, Katherine McGlynn, Nicholas Miller, Sarah Neville, Keith Ohnhaus, D. Lynn Pettyjohn, Hun Piazza, Eneida Ruiz, Cara Santora, Sandy Sopko, Sandra Stanley, Julie Szucs, Susan Weitzel, Ashley Witman.

Approved limited contract for certified staff: Stacey Abfall, Kelly Atkinson, Kelly Bailey, Kathleen Basen, Kathryn Beachler, Dorothy Beyer, Celina Bigio, Jeanne Bishop, Catherine Boettcher, Jennifer Britton, Kelly Brian, Jennifer Butler, Amanda Caunter, Kimberly Cerrito, Sarah Clark, Jon Cuomo, Thomas DeLuca, Judy Dubil, Cathy DuBois, Geoff Freidrich, Nichole Goshen, Daniel Grigson, Mark Hollars, John Horwatt, Elizabeth Huffman, Janice Hughes, Ellen Hurley, Kristine Ingham, Daniel Jennings, G. Scott Jones, Karen Kane, Ann Marie Keel, Dolores Kuclo, Michael Kula, Christine Latham, Mark Lenczewski, Kathy McGinty, Chris Milano, Laura Miller, Jacy Nichols, Simon O'Doherty, Kate O'Leary, James Patrizi, Lisa Patton, Robert Patton, Trudy Pauken, Susan Peplin, Cassandra Persia, Matthew Planisek, Tiffany Powell, William Primrose, Adam Purdy, Paula Reimueller, Donna Richards, Jennifer Riley, Natalie Rini, Jacob Schober, Krista Wadas, Michael Wooley.

Approved stipends for certified staff members for Success data training for Carole Applegate, Katie Beachler, Chuck Dubil, Karen Huber, Mary Mann, Christina Meecha, Paula Reimueller, Wendy Thrasher. Approved stipends for Title I teacher to attend the May 2009 parent meeting for Cindy Archer, Meghan Coram, Trudy Pauken, Rebecca Searcy, Leslie Telloni and Marilyn Krock.

Approved resignation for the purpose of retirement Hilliard Elementary School Principal Mary Flanagan. Approved employment of Westside Connections Program Adult Education personnel, James Bingham and Lucille Faup.

Approved agreements for admission of tuition pupils and purchased services for ESC City/County Agreement, Music Therapy Enrichment Center Inc., North Coast Therapy Associates Inc. Approved Sunday building use for Westlake Soccer Association. Approved contract for services supervised by Local Educational Agency with the Educational Service Center for Summit County for St. Paul Lutheran Non-Public School.

Approved a resolution to discourage use of alcohol and driving of vehicles under the influence. Endorsed Staff Appreciation Week (May 4-8).

Approved on second reading the following policies:

- Sexual Harassment

- Nondiscrimination on the basis of disability
- Commitment to Accomplishment
- School board powers and duties
- Organizational chart
- Bidding requirements
- Student conduct on school buses
- Equal employment opportunity
- Staff conflict of interest
- Staff conduct
- Personnel records
- Criminal record check
- Family and medical leave
- Professional staff supplemental contracts
- Reduction in professional staff workforce
- Support staff pupil activity contracts
- Programs for gifted and talented students
- Title I programs
- Parental involvement in education
- School volunteers
- Acceleration
- Early entrance to kindergarten
- School admission
- Student conduct on school buses
- Hazing and bullying
- Student records
- Public conduct on district property
- Public complaints
- Public complaints about the curriculum or instructional materials
- Public complaints about district personnel

Had first reading on elementary school parent/student handbook, Parkside Intermediate School parent/student handbook, LBMS parent/student handbook, WHS parent/student handbook.

CAC Update: Carole Winter advised the CAC is on track to make presentations on green initiatives and service learning on June 29.

TREASURER'S ITEMS: The Board approved the quarterly report and financial forecast. We're in a slightly better position this year than last year. We are still showing a deficit of \$87,000 in 2013. Beginning next year we will be projected to spend more than we take in. The district will be solvent through 2013. Spent about 70% of this fiscal year's budget to date. We could see an increase in our funding per student and would be brought up to private school funding levels in latest House version of the budget bill.

The Board approved resolutions to issue then and now certificate for Gordon Food Service. Established summer school change fund. Adjusted FY09 appropriations. Approved Julian & Grube Inc. to assist in preparation of the Comprehensive Annual Financial Report. Enrolled district with U.S. Communities Government Purchasing Alliance. Authorized the treasurer to return advances. Accepted funds for the Early Childhood Professional Development Program FY09. Established appropriations for previous fund acceptance.

DONATIONS: Accepted donations from APTC, LLC/Mr. Gary A. DiLillo, Cleveland Touchdown Club Charities, Diamond Indoor Sports, Gary A. DiLillo, Industrial video Corp./Jim & Nellie Blair, Preschool Parents Group/Joseph & Margaret Robison, Patrick Shade Family, Verite Communications Ltd.

The Board adjourned to executive session to review the treasurer.

NEXT REGULAR MEETING: The Board will hold its next meeting on Monday, May 18, at 5:30 p.m. at the Westlake Schools administration building.

For more detailed information on these items, visit

<http://www.westlake.k12.oh.us/AdminBldg/BOE/BOESched.htm>