

WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA
Monday, January 24, 2011 – Regular Meeting - 5:30 PM
Board of Education – 27200 Hilliard Blvd.

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: _____

Roll Call:

Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

Pledge of Allegiance

Acknowledgment of Visitors

Approval of Agenda

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

***Hearing of Public (15 Minutes) Agenda Items**

A. Approval of Minutes

1. Regular Meeting of December 13, 2010

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

B. Special Reports & Recognitions

**1. Resolution to Recognize Lee Burneson Middle School Students for the
American Mathematics Contest**

Exhibit B-1

C. Superintendent's Report

D. Treasurer's Report/Recommendations

1. Discussion Item - Quarterly Report and Financial Forecast
2. Action Items
 - a. Resolution to Approve Quarterly Report and Financial Forecast Exhibit D-2-a
 - b. Resolution to Authorize Treasurer to Advance Funds Exhibit D-2-b
 - c. Resolution to Adjust FY11 Appropriations Exhibit D-2-c
 - d. Resolution to Issue Then and Now Certificate Exhibit D-2-d

E. CAC Report

F. New Business

1. Action Items
 - a. Resolution to Accept Gifts and Contributions Exhibit F-1-a
 - b. Resolutions to Approve Staff Recommendations
 1. Resolution to Approve Resignations, FMLA and Employment Exhibit F-1-b-1
 2. Resolution to Approve Resignation and Employment of Substitutes Exhibit F-1-b-2
 3. Resolution to Approve Reclassification of Certified Staff Members Exhibit F-1-b-3
 4. Resolution to Approve Supplemental Contract Resignation and Employment Exhibit F-1-b-4
 5. Resolution to Approve Certified Home Instruction Exhibit F-1-b-5
 6. Resolution to Approve Stipends for LBMS Educational Field Trip Exhibit F-1-b-6
 7. Resolution to Approve Employment for Title I/ARRA Title I Tutor Exhibit F-1-b-7
 8. Resolution to Approve Employment of Project Link Personnel Exhibit F-1-b-8
 - c. Resolution to Approve Field Trip Exhibit F-1-c
 - d. Resolution to Approve Westlake High School 2011 Summer School Dates and Rates Exhibit F-1-d
 - e. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services Exhibit F-1-e
 - f. Resolution to Approve Westlake High School 2011-2012 WHS Program of Studies Exhibit F-1-f

G. Master Facility Plan Phase I Report

H. Director of Business Affairs Report

I. Board Items

1. Location of Board Meetings
2. Board Retreat

*Hearing of Public (15 Minutes)

J. Adjournment

Time:

Motion by

Seconded by

Roll Call Vote:

Mr. Mays

Ms. Winter

Mr. Cross

Ms. Rocco

Mr. Sullivan

- * The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT B-1

RESOLUTION TO RECOGNIZE LEE BURNESON MIDDLE SCHOOL STUDENTS
FOR THE AMERICAN MATHEMATICS CONTEST

RESOLVED that the Westlake Board of Education recognizes and congratulates the following Lee Burneson Middle School students for their participation and accomplishments in the American Mathematics Contest:

LBMS TEAM RANKING

Superior

PERFECT SCORE (25)

Kartik Dhinakaran

DISTINGUISHED HONOR ROLL

(Top 1%)

Aswin Bikkani	Grade 8
Nicholas Craven	Grade 8
Kartik Dhinakaran	Grade 8

HONOR ROLL

(Top 5%)

Alex Lathem	Grade 6
Calvin Pozderac	Grade 8
Ameesh Shah	Grade 8

Motion by: _____
Seconded by: _____
Roll Call Vote:
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

RESOLUTION TO APPROVE QUARTERLY REPORT AND FINANCIAL FORECAST

RESOLVED that the Westlake Board of Education approves the 2nd quarter financial update and five-year forecast.

Motion by: _____
Seconded by: _____
Roll Call Vote:
 Mr. Mays _____
 Ms. Winter _____
 Mr. Cross _____
 Ms. Rocco _____
 Mr. Sullivan _____

RESOLUTION TO AUTHORIZE TREASURER TO ADVANCE FUNDS

RESOLVED that the Westlake Board of Education authorizes the Treasurer to advance the following funds:

From	To	Amount
General Fund (001)	Project Link (011-9111)	\$6,015.01
General Fund (001)	Project Link (011-9111)	\$417.78

Motion by: _____
Seconded by: _____
Roll Call Vote:
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

EXHIBIT D-2-c

RESOLUTION TO ADJUST FY11 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY11 appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1100-500			
Instructional-Supplies	\$666,660.72	\$688,725.72	\$22,065.00
001-1100-600			
Instructional-Equipment	\$186,633.63	\$205,217.80	\$18,584.17
001-2100-500			
Support Services-Supplies	\$30,000.88	\$30,299.78	\$298.90
001-2400-400			
Admin-Purchased Services	\$327,541.46	\$322,831.72	(\$4,709.74)
001-2400-500			
Admin-Supplies	\$82,153.05	\$59,303.00	(\$22,850.05)
001-2400-600			
Admin-Equipment	\$2,926.08	\$3,176.07	\$249.99
001-2500-800			
Fiscal-Miscellaneous	\$673,195.44	\$672,155.16	(\$1,040.28)
001-2600-500			
Business-Supplies	\$33,169.46	\$32,369.31	(\$800.15)
001-2700-400			
Maintenance-Purchased Services	\$1,849,962.80	\$1,850,394.68	\$431.88
001-2700-500			
Maintenance-Supplies	\$213,789.72	\$199,269.72	(\$14,520.00)
001-5300-400			
Architect/Engineering-Purchased Services	\$24,383.53	\$25,633.53	\$1,250.00

EXHIBIT D-2-c
(Continued)

001-5500-800			
Building Acquisition-Miscellaneous	\$0.00	\$1,040.28	\$1,040.28
Total	\$4,090,416.77	\$4,090,416.77	\$0.00
BOND RETIREMENT			
Account	From	To	Difference
002-6100-810-9002			
Bond Retirement-Repayment of Debt	\$0.00	\$2,040,000.00	\$2,040,000.00
002-6100-820-9002			
Bond Retirement-Repayment of Debt Interest	\$0.00	\$398,595.00	\$398,595.00
002-6100-840-9002			
Bond Retirement Bank Charges	\$4,877,048.00	\$2,438,453.00	(\$2,438,595.00)
Total	\$4,877,048.00	\$4,877,048.00	\$0.00
QSCB BUILDING CONSTRUCTION			
Account	From	To	Difference
004-5500-400-9005			
QSCB Building Construction-Legal	\$2,077,363.89	\$2,145,642.59	\$68,278.70
Total	\$2,077,363.89	\$2,145,642.59	\$68,278.70
BAB BUILDING CONSTRUCTION			
Account	From	To	Difference
004-5500-400-9006			
BAB Building Construction-Purch Services	\$6,822,101.69	\$7,017,713.89	\$195,612.20
Total	\$6,822,101.69	\$7,017,713.89	\$195,612.20
UNIFORM SUPPLY			
Account	From	To	Difference
009-11100-500-9009			
Workbook Supplies	\$27,655.76	\$33,352.85	\$5,697.09
Total	\$27,655.76	\$33,352.85	\$5,697.09
ATHLETICS			
Account	From	To	Difference
300-4500-800-9500			
Athletics-Miscellaneous	\$50,091.23	\$69,003.34	\$18,912.11
Total	\$50,091.23	\$69,003.34	\$18,912.11

EXHIBIT D-2-c
(Continued)

LE CHAPERON ROUGE FY11			
Account	From	To	Difference
401-3200-500-9910			
Supplies & Materials	\$3,929.56	\$3,959.61	\$30.05
401-3200-600-9910			
Equipment	\$300.00	\$269.95	(\$30.05)
Total	\$3,929.56	\$3,959.61	\$30.05
FISCAL STABILIZATION			
Account	From	To	Difference
532-1900-400-9320			
Fiscal Stabilization-Purchased Services	\$7,000.00	\$9,115.58	\$2,115.58
532-2700-400-9320			
Fiscal Stabilization-Electricity	<u>\$73,000.00</u>	<u>\$82,545.46</u>	<u>\$9,545.46</u>
Total	\$80,000.00	\$91,661.04	\$11,661.04

Motion by: _____
 Seconded by: _____
 Roll Call Vote:
 Mr. Mays _____
 Ms. Winter _____
 Mr. Cross _____
 Ms. Rocco _____
 Mr. Sullivan _____

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATE

RESOLVED that the Westlake Board of Education authorize a Then and Now Certificate for the following purchase order:

PO No.	Vendor	Description	Amount
83088	Saf-T-Net/Alertnow	Annual Premium per User	\$8,006.00

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Ms. Rocco _____

Mr. Sullivan _____

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Dave and Buster's Mr. Brian Kane, Manager 25735 First Street Westlake, OH 44145	Donated 750 "free \$10 game play with purchase of \$10 game play" coupons to Lee Burneson Middle School to promote student successes, specifically Burneson Bucks.
The CBC Foundation 2778 Som Center Road, Suite 100 Willoughby Hills, OH 44094	Donated \$2,000.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
Tony and Tiffany Cipollone 1758 Taylor's Mill Turn Westlake, OH 44145	Donated a treadmill to the Athletic Department at Westlake High School to improve the fitness of our students and student athletes.
Thomas and Shelley Hartnett 2067 Jockey Hollow Court NW Kennesaw, GA 30152-7313	Donated \$20.00 to the Athletic Department at Westlake High School for the Frank Sarna Memorial Scholarship Fund.
Energizer Mr. Jimmy Lee 25225 Detroit Road Westlake, OH 44145	Donated 900 batteries (AA and AAA) to Lee Burneson Middle School to be used for our projectors, remotes and wireless keyboards.
Parents of Boys Basketball c/o Mr. Jim Leonard 30618 Royal Woods Place Westlake, OH 44145	Donated \$6,371.00 to the Athletic Department at Westlake High School to support the needs of the Boys Basketball team.
Schill Architecture LLC Mr. and Mrs. Stephen Schill P.O. Box 45609 Westlake, OH 44145	Donated \$200.00 to the Techmates Club at Westlake High School to purchase plotter paper for the technical drawing/design classes.
Si Senor Restaurant 27155 Detroit Road Westlake, OH 44145	Donated \$282.23 to the Class of 2012 at Westlake High School to help defray the cost of their Senior Prom.
Westlake Girls Soccer Concessions c/o Raymond and Mary Stachowiak 2010 Salem Parkway Westlake, OH 44145	Donated \$276.24 to the Athletic Department at Westlake High School to support the needs of the Girls Soccer team.

EXHIBIT F-1-a
(Continued)

Westlake Demons Club P.O. Box 45236 Westlake, OH 44145	Donated \$20.70 to the Athletic Department at Westlake High School to support the needs of the Swim team.
Westlake Demons Club P.O. Box 45236 Westlake, OH 44145	Donated \$665.75 to the Athletic Department at Westlake High School to complete the repair work on the varsity baseball diamond's pitcher's mound.

Motion by: _____
Seconded by: _____
Roll Call Vote:
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

RESOLUTION TO APPROVE RESIGNATIONS, FMLA, AND EMPLOYMENT

RESOLVED that the Westlake Board of Education approves resignations, FMLA, and employment for staff members:

<u>FMLA</u>		<u>Parental Leave</u>		<u>Classified Resignation</u>	
Nancy English	01/06/2011	Ellen Hurley	01/03/2011	Tina Bacik	12/17/2010
Tim English	01/06/2011				
Joanna Harmon	01/03/2011				
Thomas Shiban	12/07/2010				
Patricia Wasko	01/06/2011				
Jake Percival	01/18/2011				
Darren Ladikos	12/27/2010				

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>
Tina Bacik	Dover Cleaner	12/27/2010	0	5.5	5	9
Randi Kjaer	Driver	12/15/2010	From 2.25 to 5.0 Hours/Day			
Jonathan Perkins	Parkside Dishwasher	01/25/2011	0	3.75	5	9

Certified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Rate</u>	<u>FTE</u>
None					

Motion by: _____
 Seconded by: _____
 Roll Call Vote:
 Mr. Mays _____
 Ms. Winter _____
 Mr. Cross _____
 Ms. Rocco _____
 Mr. Sullivan _____

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows:

Certified Substitute Resignations

Marion Krohn
Valerie Spang

Classified Substitute Resignations

Joanna Young

Classified Substitutes

Glen Hass
Jeffrey Karohl
Daniel Morisky
Guy Riegling
Amanda Paul

Joey Hinson
Stephanie Karohl
Molly Newman
Lauren Stockhausen
Donna Hinson

John Holland
Mary Knoll
Meredith Hale
Lisa Zollos

Certified Substitutes

Jennifer Barlock

John Holland
Chelsea Matthews
Lauren Stockhausen

Michelle Brody
Amy Groman
Brittany Jacko
Laura Mihaiu
Matt Stricker

Mary Colan
Meredith Hale
Mary Knoll
Molly Newman
Lisa Zollos

Motion by: _____
Seconded by: _____
Roll Call Vote:
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

RESOLUTION TO APPROVE RECLASSIFICATION
OF CERTIFIED STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the reclassification of certified staff members as follows:

<u>Name</u>	<u>Step</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Christine Filmer	19	MA+20	MA+30	01/01/2011
Karen Glesius	13	MA+10	MA+20	01/01/2011
Chelsea McDonald	3	BA+10	BA+20	01/01/2011

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Ms. Rocco _____

Mr. Sullivan _____

**RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT
FOR SUPPLEMENTAL CONTRACTS (In-District and Out-of-District)**

RESOLVED that the Westlake Board of Education approves the following resignations and employment of 2010-2011 supplemental contracts (in-district and out-of-district):

2010-2011 Supplemental Contract Resignations

Daniel Berkheimer Science Olympiad Advisor

2010-2011 Supplemental Contracts

<u>Name</u>	<u>Building/Position</u>	<u>Step</u>	<u>In District</u>
Daniel Berkheimer	Science Olympiad Advisor (50%)	0	Y
Michael Kula	Science Olympiad Advisor (50%)	0	Y
Massimo Canestraro	Bowling Club Advisor	0	N

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by: _____
 Seconded by: _____
 Roll Call Vote:
 Mr. Mays _____
 Ms. Winter _____
 Mr. Cross _____
 Ms. Rocco _____
 Mr. Sullivan _____

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction at the negotiated rate of pay as follows:

Jean Barrett to provide home instruction for a student, effective 12/16/10 - 06/16/11, not to exceed 206 total hours.

Jean Barrett to provide home instruction for a student, effective 12/17/10 - 01/28/11, not to exceed 10 total hours.

Jennifer Bernath to provide home instruction for a student, effective 12/16/10 - 06/16/11, not to exceed 46 total hours.

Matthew Planisek to provide home instruction for a student, effective 12/17/10 - 01/28/11, not to exceed 10 total hours.

Dan Jennings to provide home instruction for a student, effective 12/15/10 - 01/14/11, not to exceed 26 total hours.

Geoff Friedrich to provide home instruction for a student, effective 01/06/11, not to exceed 10 total hours.

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Ms. Rocco _____

Mr. Sullivan _____

RESOLUTION TO APPROVE STIPENDS FOR LEE BURNESON
MIDDLE SCHOOL EDUCATIONAL FIELD TRIP

RESOLVED that the Westlake Board of Education approves stipends for the following Lee Burneson Middle School staff members for supervision at the 2011 8th Grade Washington DC Field Trip at \$100.00 per day, to be paid from LBMS 018-9761 Fund (Inservice):

Chaperones

Mike Bee	Lindsay Kiktavy
Brad Behrendt	Cherry Love
Chuck Dubil	Brooke Martin
Cathy DuBois	Deb Oblak
Darlene Fossesco	Casey Persia
Gregg Henderson	Michael Thoms
Kelly Hoover	Mike Wooley

Substitutes

Chris Milano

Motion by: _____
Seconded by: _____
Roll Call Vote:
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

RESOLUTION TO APPROVE EMPLOYMENT FOR
TITLE I/ARRA TITLE I TUTOR

RESOLVED that the Westlake Board of Education approves employment of the following staff member, to be paid from the Title I / ARRA Title I Grant Funds, at the negotiated rate, not to exceed 16 hours:

Title I Tutor

St. Paul Lutheran School - February-March 2011

<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>	<u>Days/Wk</u>	<u>Hrs/Day</u>	<u>Rate</u>
Lisa Luzier	Title I Teacher	02/07/11-03/31/11	2	1	Negotiated

Motion by: _____
Seconded by: _____
Roll Call Vote:
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

RESOLUTION TO APPROVE THE EMPLOYMENT OF PROJECT LINK PERSONNEL

Resolved that the Westlake Board of Education approve the employment of the following Project Link personnel:

Name: Crystal Myhre
Chinese Instructor

Effective: 01/31/2011

Rate: 6 Hours Per Week
\$24.69 Per Hour

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Ms. Rocco _____

Mr. Sullivan _____

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED that the Westlake Board of Education approves the following field trip:

Lee Burneson Middle School & Westlake High School
Westlake Ski & Snowboard Club
Holiday Valley Ski Resort, Ellicottville, New York
Sunday, 02/20/2011: 5:15 A.M. - 10:00 P.M.
Approximate Cost Per Pupil: \$80-\$110

Motion by: _____
Seconded by: _____
Roll Call Vote:
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

RESOLUTION TO APPROVE WESTLAKE HIGH SCHOOL
2011 SUMMER SCHOOL DATES AND RATES

RESOLVED that the Westlake Board of Education approves Westlake High School 2011 Summer School dates and rates:

DATES

SESSION ONE: June 13, 2011 through June 30, 2011

SESSION TWO: July 1, 2011 through July 21, 2011

RATES

Westlake Resident: \$140.00 Per Class

Non-Resident: \$180.00 Per Class

Motion by: _____
Seconded by: _____
Roll Call Vote:
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services:

2010-2011 School Year

ESC Cuyahoga County Interdistrict Agreement- Revised

Motion by: _____
Seconded by: _____
Roll Call Vote:
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Ms. Rocco _____
Mr. Sullivan _____

RESOLUTION TO APPROVE THE WESTLAKE HIGH SCHOOL
PROGRAM OF STUDIES FOR 2011-2012

RESOLVED that the Westlake Board of Education approves the Westlake High School Program of Studies for the 2011-2012 school year.

Motion by: _____
Seconded by: _____
Roll Call Vote:
 Mr. Mays _____
 Ms. Winter _____
 Mr. Cross _____
 Ms. Rocco _____
 Mr. Sullivan _____