

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA**

**Wednesday, January 26, 2005 – 5:30 p.m. – Regular Meeting
Administration Building – Board Room
27200 Hilliard Blvd.**

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order

A. Action Items

1. Resolution to Appoint New Board Member
2. Swearing In of Board Member
 - a. Oath of Office

Exhibit A-1

Exhibit A-2-a

Roll Call:

Mrs. D'Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. O'Malley	_____
_____	_____

Pledge of Allegiance

Acknowledgment of Visitors

Approval of Agenda

Motion by _____
Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. O'Malley	_____
_____	_____

*Hearing of Public (15 Minutes) Agenda Items

B. Approval of Minutes

1. Work Session Meeting of December 2, 2004

Motion by _____
Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. O'Malley	_____
_____	_____

2. Special Meeting of December 9, 2004

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

3. Regular Meeting of December 16, 2004

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

C. Special Reports and Recognitions

1. Resolution to Recognize Classified Staff Member

Exhibit C-1

2. Resolution to Recognize Student

Exhibit C-2

D. Financial Task Force Committee Report

E. Treasurer's Report/Recommendations

1. Action Items

a. Resolution to Accept Funds

Exhibit E-1-a

b. Resolution to Establish FY05 Appropriations

Exhibit E-1-b

c. Resolution to Adjust FY05 Appropriations

Exhibit E-1-c

d. Resolution to Authorize Treasurer to Advance Funds

Exhibit E-1-d

e. Resolution to Approve Revised Student Activity

Exhibit E-1-e

Purpose Statement and Budget

f. Resolution to Withhold Consent for the Remission of Taxes, Penalties and Interest on an Application for Real Property Tax Exemption File Under Section 3 of Sub. H.B. 362 of the 125th General Assembly

Exhibit E-1-f

F. CAC Report

G. New Business

1. Action Items

a. Resolution to Accept Gifts and Contributions

Exhibit G-1-a

b. Resolutions to Approve Staff Recommendations

1. Resolution to Approve Certificated Substitute Teachers

Exhibit G-1-b-1

2. Resolution to Approve Reclassification of Certificated Staff Members

Exhibit G-1-b-2

- | | |
|--|-----------------|
| 3. Resolution to Approve Certificated and Non-Certificated Resignations and Supplemental Contracts | Exhibit G-1-b-3 |
| 4. Resolution to Approve Substitutes, Temporary Appointment, Employment and Return to Work for Classified Staff Members | Exhibit G-1-b-4 |
| 5. Resolution to Approve Project Link Employment | Exhibit G-1-b-5 |
| c. Resolutions to Approve Agreement for Admission of Tuition Pupils | Exhibit G-1-c |
| d. Resolution to Approve Agreement for Energy for Education Program II and Energy for Education Program II Purchase Contract | Exhibit G-1-d |
| e. Resolution to Approve Job Description of Westlake City Schools Performing Arts Center Coordinator | Exhibit G-1-e |
| f. Resolution to Approve Salary Schedule of Westlake City Schools Performing Arts Center Coordinator | Exhibit G-1-f |
| g. Resolution to Approve Employment for Support Staff Member | Exhibit G-1-g |
| h. Resolution to Approve Sunday Building Use | Exhibit G-1-h |
2. Discussion Items
- | | |
|--|-----------------|
| a. Second Reading of Board of Education Policy KG-E2 – Performing Arts Center User License Agreement (new) | |
| 1) Resolution to Adopt New Board of Education Policy KG-E2 | Exhibit G-2-a-1 |
| b. Second Reading of Board of Education Policy KG-R2 – Performing Arts Center Rental Procedures (new) | |
| 1) Resolution to Adopt New Board of Education Policy KG-R2 | Exhibit G-2-b-1 |
- H. Director of Business Affairs Report
- I. Director of Curriculum & Instruction Report
- J. Board Items
- | | |
|-------------------------------|-------------|
| 1. Resolution of Appreciation | Exhibit J-1 |
|-------------------------------|-------------|
- K. *Meeting Open to Public (15 Minutes)
- L. Information Items
- | | |
|--|--|
| a. Letter to State Department of Education | |
|--|--|
- M. Executive Session - Personnel
- N. Adjournment
- Time_____

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO APPOINT NEW BOARD MEMBER

RESOLVED THAT

the Westlake Board of Education approves the appointment of _____ to the Board of Education effective immediately.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

OATH OF OFFICE OF BOARD MEMBER

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as BOARD OF EDUCATION MEMBER in and for the Westlake City School District, Cuyahoga County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

Signature of Board Member

Sworn to and subscribed before me, January 26, 2005.

RESOLUTION TO RECOGNIZE CLASSIFIED STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates Mike Besu for being named the 2004 Cuyahoga County Boys Soccer Coach of the Year by The Plain Dealer.

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO RECOGNIZE STUDENT

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates Josh Grossman for being named the 2004 Cuyahoga County Boys Soccer Player of the Year by The Plain Dealer.

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO ACCEPT FUNDS

RESOLVED THAT
the Westlake Board of Education accept the following funds:

<u>State Funds</u>	<u>Amount</u>	<u>Fund</u>	<u>Special Cost Center</u>
OhioReads Building Volunteer Coordinator Grant 2004-2005	\$8,000.00	459	9059

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D’Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O’Malley _____

RESOLUTION TO ESTABLISH FY05 APPROPRIATIONS

RESOLVED THAT
the Westlake Board of Education establish the following FY05 appropriations:

OHIOREADS BUILDING VOLUNTEER COORDINATOR GRANT 2004-2005

Account	Amount
459-2200-400-9059	\$8,000.00
Purchased Services	

EDUCATION MANAGEMENT INFORMATION SYSTEM FY 2005

Account	Amount
432-2900-100-9445	\$8,200.00
Salaries and Wages	
432-2900-200-9445	\$5,800.00
Benefits	

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO ADJUST FY05 APPROPRIATIONS

RESOLVED THAT

the Westlake Board of Education adjust the following FY05 appropriations:

GENERAL FUND

Account	From	To	Difference
001-1100-500 Gen. Instruction-Supplies	\$426,156.99	\$425,039.86	(\$1,117.13)
001-1100-600 Gen. Instruction-Equipment	\$85,041.31	\$85,834.09	\$792.78
001-1200-400 Spec. Instruction-Purchased Services	\$2,331.95	\$2,332.21	\$0.26
001-1300-500 Vocational Instruction-Supplies	\$6,174.79	\$6,499.14	\$324.35
001-2200-400 Support Services Instruct.-Purchased Ser.	\$184,489.85	\$184,689.85	\$200.00
001-2200-500 Support Services Instruct. Staff-Supplies	\$115,138.67	\$114,521.67	(\$617.00)
001-2200-600 Support Services Instruct. Staff-Equip	\$640.33	\$1,057.33	\$417.00
001-2400-400 Admin-Purchased Services	\$354,892.44	\$354,568.61	(\$323.83)
001-2500-400 Fiscal-Purchased Services	\$28,375.00	\$28,373.25	(\$1.75)
001-2600-400 Business-Purchased Services	\$103,600.00	\$103,925.32	\$325.32
001-2700-500 Maintenance-Supplies	\$214,850.00	\$216,133.32	\$1,283.32

EXHIBIT E-1-c
(Continued)

001-2800-500			
Transportation-Supplies	<u>\$289,200.00</u>	<u>\$287,916.68</u>	<u>(\$1,283.32)</u>
Total	\$1,810,891.33	\$1,810,891.33	\$0.00

BOND RETIREMENT

Account	From	To	Difference
002-6100-810-9002			
Repayment of Debt-Redemption	\$4,380,502.50	\$3,685,391.25	(\$695,111.25)
002-6100-820-9002			
Repayment of Debt-Interest	<u>\$0.00</u>	<u>\$695,111.25</u>	<u>\$695,111.25</u>
Total	\$4,380,502.50	\$4,380,502.50	\$0.00

OHIO SCHOOLNET PROFESSIONAL DEVELOPMENT FY 2004

Account	From	To	Difference
452-1100-100-9952	\$2,131.94	\$0.00	(\$2,131.94)
Salaries and Wages			
452-2100-200-9952	\$114.21	\$0.00	(\$114.21)
Benefits			
452-1100-400-9952	\$0.00	\$446.15	\$446.15
Instruction - Purchased Services			
452-2200-400-9952	<u>\$0.00</u>	<u>\$1,800.00</u>	<u>\$1,800.00</u>
Support Services Purchased Services			
Total	\$2,246.15	\$2,246.15	\$0.00

EXHIBIT E-1-c
(Continued)

SCHOOLNET PLUS GRADE 7 FY 2005

Account	From	To	Difference
450-1100-500-9456 Supplies and Materials	\$0.00	\$1,948.88	\$1,948.88
450-1100-600-9456 Equipment	<u>\$36,225.00</u>	<u>\$34,276.12</u>	(\$1,948.88)
Total	\$36,225.00	\$36,225.00	\$0.00

IDEA PART-B FY 2004

Account	From	To	Difference
516-1200-500-9604 Special Instruction Supplies & Materials	\$0.00	\$1,395.54	\$1,395.54
516-2200-100-9604 Salaries and Wages	\$305.70	\$0.00	(\$305.70)
516-2200-200-9604 Benefits	\$3,812.81	\$3,744.56	(\$68.25)
516-2200-400-9604 Support Services Purchased Services	<u>\$1,107.00</u>	<u>\$85.41</u>	(\$1,021.59)
Total	\$5,225.51	\$5,225.51	\$0.00

IDEA PART-B FY 2005

Account	From	To	Difference
516-3200-400-9605 Non Public Purchased Services	\$101,628.70	\$100,655.70	(\$973.00)
516-3200-500-9605 Non Public Supplies and Materials	<u>\$0.00</u>	<u>\$973.00</u>	<u>\$973.00</u>
Totals	\$101,628.70	\$101,628.70	\$0.00

EXHIBIT E-1-c
(Continued)

IMPROVING TEACHER QUALITY FY 2004

Account	From	To	Difference
590-1100-100-9004 Salaries and Wages	\$0.00	\$574.58	\$574.58
590-2200-400-9004 Purchased Services	\$553.14	\$0.00	(\$553.14)
590-2200-500-9004 Supplies and Materials	\$0.00	(\$21.44)	(\$21.44)
590-3200-400-9004 Non Public Purchased Services	\$353.40	\$359.49	\$6.09
590-3200-500-9004 Non Public Supplies and Materials	<u>\$6.09</u>	<u>\$0.00</u>	<u>(\$6.09)</u>
Total	\$912.63	\$912.63	\$0.00

LE CHAPERON ROUGE 2003-2004

Account	From	To	Difference
401-3200-500-9904 Supplies and Materials	\$18,630.19	\$8,630.19	(\$10,000.00)
401-3200-600-9904 Equipment	<u>\$5,000.00</u>	<u>\$15,000.00</u>	<u>\$10,000.00</u>
Total	\$23,630.19	\$23,630.19	\$0.00

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO AUTHORIZE TREASURER TO ADVANCE FUNDS

RESOLVED THAT
the Westlake Board of Education authorize the Treasurer to advance \$2,415.93 from the General Fund (001) to the Project Link Fund (011).

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. D'Ettorre Wargo _____
Ms. Rocco _____
Mr. Beal _____
Mr. O'Malley _____

**RESOLUTION TO APPROVE REVISED STUDENT ACTIVITY
PURPOSE STATEMENT AND BUDGET**

RESOLVED THAT

the Westlake Board of Education approve the following revised Student Activity Purpose Statement and Budget (see attached):

2004-05 REVISED PURPOSE STATEMENT AND BUDGET*

Fund	SCC	Description	Estimated Revenue	Estimated Expenses
200	9580	Student Supply Store – Lee Burneson	\$600.00	\$600.00
200	9601	Peer Advocate Club – Lee Burneson	\$1,100.00	\$1,100.00
200	9611	Student Council – Lee Burneson	<u>\$4,500.00</u>	<u>\$4,400.00</u>
Total 200 Fund			\$6,200.00	\$6,100.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO WITHHOLD CONSENT FOR THE REMISSION OF TAXES,
PENALTIES AND INTEREST ON AN APPLICATION FOR REAL PROPERTY
TAX EXEMPTION FILED UNDER SECTION 3 OF SUB. H.B. 362 OF THE
125TH GENERAL ASSEMBLY

RESOLVED THAT

the Westlake Board of Education objects to a remission of taxes, penalties and interest for those tax years beyond the regular three-year remission period contained in permanent law under Ohio Revised Code section 5713.081(A).

BE IT FURTHER RESOLVED, that the Westlake Board of Education withholds its consent to any property owner filing an extension application with the tax commissioner under Section 3 of H.B. No. 362 of the 125th General Assembly seeking remission of taxes, penalties and interest beyond the statutory period referred to in the preceding paragraph of this resolution.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Hewlett-Packard Company Mr. Brian Maciag 1620 Mozart Drive Westlake, OH 44145	Donated an HP 4550 HDN Color Laser Jet to the Library at Westlake High School to provide color printing for students and staff to add interest to assignments and to enhance papers and projects.
Conrad's Total Car Care & Tire Center 14577 Lorain Avenue Cleveland, OH 44111	Donated \$1,200.00 to the Athletic Department at Westlake High School to purchase equipment for the Athletic Department.
Mr. and Mrs. Joseph Minotti 1942 Reed's Court Trail Westlake, OH 44145	Donated \$300.00 to Lee Burneson Middle School to underwrite a foreign language activity. Students are "publishing" books they've authored.
Henkel Consumer Adhesives, Inc. c/o Ms. Cathy Wright 32150 Just Imagine Drive Avon, OH 44011-1355	Donated 96 rolls of duct tape (\$326.40 value) and \$200.00 cash to WHBS-TV at Westlake High School. The duct tape rolls will be awarded to 2-3 "Henkel Tough Athletes of the Week" on the <i>Demon Zone</i> . The cash will be used to help purchase a new digital editor for the MX-70 system.
Tops Friendly Market Mr. John Vargo, Manager 1499 Columbia Road Westlake, OH 44145	Donated \$55.00 in bakery and \$85.00 in bottled water during the period July through December 2004 to WHBS-TV at Westlake High School. The bakery was given out during the Halloween and Christmas Demon Zone shows. Bottled water was used for the broadcast crews during football, soccer, volleyball and basketball games.
Westlake United Methodist Church Ms. Ellie Peiffer 27650 Center Ridge Road Westlake, OH 44145	Donated \$125.00 to WHBS-TV at Westlake High School to help purchase a new digital editor for the MX-70 system in the studio.

EXHIBIT G-1-a
(Continued)

Five Seasons Country Club
Mrs. Connie Dunbar
28105 Clemens Road
Westlake, OH 44145

Donated \$1,250.00 to WHBS-TV at Westlake High School to help purchase a new digital editor for the MX-70 system in the studio.

Mark & Karen Schmidt
571 Lindford Drive
Bay Village, OH 44140

Donated \$500.00 to WHBS-TV at Westlake High School to help purchase a new digital editor for the MX-70 system in the studio.

Vivid Jewelers
Mr. Leonard Strnad, Manager
27245 Wolf Road
Bay Village, OH 44140

Donated \$250.00 to WHBS-TV at Westlake High School to help purchase a new digital editor for the MX-70 system in the studio.

David & Susan Pelini
25751 Hilliard Blvd.
Westlake, OH 44145

Donated \$100.00 to WHBS-TV at Westlake High School to help purchase a new digital editor for the MX-70 system in the studio.

Joe's Crab Shack
Mr. Keith Chessy
24940 Sperry Road
Westlake, OH 44145

Donated \$90.00 in t-shirts and hats to WHBS-TV at Westlake High School to award to student athletes on the *Demon Zone* show this fall.

Mr. Jimmy Y. Lee
29798 Schwartz Road
Westlake, OH 44145

Donated \$300.00 in batteries to WHBS-TV at Westlake High School to operate all of the wireless microphones, headsets and lights for winter sports.

Mr. Nabeel Zayed
29757 Hilliard Oak Lane
Westlake, OH 44145

Donated seven cases of Deer Park bottled water to the Student Council at Parkside Intermediate School to sell to staff/students to raise money for Tsunami Relief via the Red Cross.

Westlake Town Criers
P.O. Box 45224
Westlake, OH 44145

Donated \$350.00 to Boys Basketball at Westlake High School to purchase t-shirts.

EXHIBIT G-1-a
(Continued)

Eveready Battery Company
Jimmy Lee & Diana Rowan
Detroit Road
Westlake, OH 44145

Donated miscellaneous lab equipment to the
Science Department at Westlake High School
to prepare solutions for lab activities and allow
students to use for advanced lab techniques and
experiences.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO APPROVE CERTIFICATED SUBSTITUTE TEACHERS

RESOLVED THAT

the Westlake Board of Education approves certificated substitutes as follow for the 2004-2005 school year, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

NEW SUBSTITUTES:

Jenny DeSanto	Daniel Grace	Jessica Mulroy	Kelly Rhyner
Tonia Trivett	Nicole Vasu	Lori Widmer	Ron Wacker
Brigid Scully	Gina Anglavar	Jeffrey Kloss	

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO APPROVE RECLASSIFICATION
OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves the reclassification of certificated staff members as follows:

Effective 01-01-05:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
Christina Abraham	BA	BA+10	1
Shannon Basile	MA+20	MA+30	4
Mindy Clark	MA	MA+10	7

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO APPROVE CERTIFICATED AND NON-CERTIFICATED
SUPPLEMENTAL RESIGNATIONS AND CONTRACTS

RESOLVED THAT

the Westlake Board of Education approves certificated and non-certificated supplemental resignations and contracts as follow for the 2004-2005 school year, paid from General Fund unless otherwise noted.

RESIGNATIONS:

Jennifer Seighman	Girls High School Asst. Softball Coach
Don Jessie	25% Contract White Team Leader
Mike Wooley	25% Contract White Team Leader
Nancy Rodgers	25% Contract White Team Leader
Nancy Laing Driver	25% Contract White Team Leader

CERTIFIED SUPPLEMENTAL CONTRACTS (In District):

Jennifer Seighman	Girls Middle School Softball Coach	Step 3
Nancy Laing Driver	100% Contract White Team Leader	

NON-CERTIFIED SUPPLEMENTAL CONTRACTS (In District):

Charles Minerd	Advisor for WHS Bowling Club	Step 8
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NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO APPROVE SUBSTITUTES, TEMPORARY APPOINTMENT,
EMPLOYMENT AND RETURN TO WORK FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves employment, leave of absence, and substitutes for
classified staff members for the 2004-2005 school year as follows:

NEW SUBSTITUTES:

Cecelia Baker	Secretary
Steve Maler	Dishwasher, Cashier, Playground Asst., Clerical, Custodial
Cathy Zingale	Clerk/Typist, Secretary, Teacher Asst., Student Attendant, Library Asst., Supervision Asst., Playground Asst., Receptionist
Kelly Marsick	Central Printing Operator

EMPLOYMENT:

Debbie Lukas	Effective:	01/19/05
Dover Cashier	Rate:	Step 1, 2-1/2 Hours/Day

RETURN TO WORK:

Karen Herzberger	Effective:	02/01/05
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Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D'Ettorre Wargo_____

Ms. Rocco_____

Mr. Beal_____

Mr. O'Malley_____

RESOLUTION TO APPROVE PROJECT LINK EMPLOYMENT

RESOLVED THAT

the Westlake Board of Education approves employment of Project Link personnel for the 2004-2005 school year as follows:

Alicia Guyselman
Dover Link Leader

Rate: Step 0
Effective: 01-03-05

Julie Moran
Bassett Link Leader

Rate: Step 0
Effective: 01-03-05

Suzanah Vujevich
Link Leader

Rate: Step 0
Effective: 01-03-05

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO APPROVE AGREEMENT FOR ADMISSION
FOR EXCESS COST FOR HANDICAPPED PUPILS

RESOLVED THAT

the Westlake Board of Education approves the Agreement for Admission for excess cost for Handicapped Pupils to Fairfield County Board of MR/DD for the 2004-2005 school year.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGREEMENT
REGARDING THE ENERGY FOR EDUCATION PROGRAM II AND
AN ENERGY FOR EDUCATION PROGRAM II PURCHASE CONTRACT

WHEREAS, the boards of education of certain school districts located in northeastern Ohio established the Ohio Schools Council as a regional council of governments, pursuant to Revised Code Chapter 167 ("Council"), for the purposes of carrying out cooperative purchase programs and promoting cooperative arrangements and agreements among its member school districts and government agencies or private persons; and

WHEREAS, the Council entered into a Settlement Agreement dated March, 1997 with FirstEnergy Corp. ("FirstEnergy") and The Cleveland Electric Illuminating Company ("CEI") establishing an "Energy for Education Program" ("Program I") for eligible school facilities whereby, as more fully described therein, such facilities obtained a ten percent (10%) base rate discount on electricity purchases and provided for the Council to assist in a financing to prepay for electricity purchases that resulted in an additional discount for electricity purchases based upon a 10.06% discount rate; and

WHEREAS, numerous school districts participated in Program I [including the District]; and

WHEREAS, the Council entered into an agreement dated December 2, 2003 with FirstEnergy, CEI, Toledo Edison Company ("TE") and Ohio Edison Company ("OE") to establish the "Energy for Education Program II" for eligible school facilities, (including certain county boards of education and/or mental retardation) whereby such facilities would continue to receive a ten percent (10%) base rate discount on electricity purchases as in Program I, freeze rates for the January 1, 2006 through December 31, 2008 period for eligible facilities and provide for the Council to assist in a financing to prepay for electricity purchases that will result in additional discount for electricity purchases based upon a discount rate that will be the higher of: (a) for OE, 5.8070%,; for CEI, 7.8753%; and for TE, 7.9622%, or (b) 400 basis points above the U.S. Treasury Bond Yields for maturities of 1-, 2-, 3-, 4- and 5- years where each point on the yield curve has an equal weighting; and

WHEREAS, the Board of Education (the "Board") of this School District (the "District"), pursuant to this resolution is stating that it is participating in Program II and desires to authorize the execution and delivery by the District of (i) an Energy for Education Program Purchase Contract (the "Purchase Agreement") between CEI, TE or OE, the District and the Council, or its designee, as payment servicer for the District, pursuant to which the District will purchase substantially all of the electricity it uses for its eligible school facilities through Program II, and (ii) an Agreement Regarding the Electricity Prepayment Purchase Program II between the Council or its designee, and the District (the "Program Agreement"), pursuant to which the District, together with members of the Council and certain others (the "Participants"), will share the administrative and operating costs of the Council in establishing, operating and administering Program II; and

EXHIBIT G-1-d
(Continued)

WHEREAS, the Purchase Agreement and the Program Agreement provide that each Participant will make monthly payments to the Council or its designee and that the rights in such payments will be assigned to Energy Acquisition Corporation II (“Issuer”), the issuer of the bonds, and/or a trustee authorized to exercise trust powers under Ohio law (the “Trustee”) under the terms of a trust agreement to be entered into between the Council, or its designee and the Trustee (the “Trust Agreement”); and

WHEREAS, Program II provides for the Council to assist in arranging for the issuance and sale of securities including, if determined in the best interest of the Council, Certificates of Participation (the “Certificates”) evidencing proportionate interests in the payments by Participants which have been assigned to the Trustee pursuant to the Trust Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE WESTLAKE SCHOOL DISTRICT, COUNTY OF CUYAHOGA, STATE OF OHIO, as follows:

Section 1. The Board authorizes and directs the Treasurer to execute and deliver, in the name of the District and on its behalf, the Purchase Agreement and the Program Agreement, each substantially in the form now on file with this Board, with any changes that are not inconsistent with this resolution and that may be acceptable to the Treasurer whose acceptance shall be conclusively evidenced by the execution of such document by the Treasurer.

Section 2. The Treasurer is authorized and directed to take any and all actions necessary or proper in connection with Program II and to carry out the actions contemplated by the Purchase Agreement and the Program Agreement, including, without limitation, the preparation, execution and delivery of such other documents, certificates and agreements as may be necessary or proper to the above-stated purposes or other agreements not inconsistent with this Resolution or as may be required by the Ohio Revised Code to set forth assurances and representations with respect to the District's ability to meet its obligations under the Purchase Agreement or the Program Agreement.

Section 3. The District acknowledges that the Board of Directors of the Council, or the Issuer or other Council's designee, may decide and approve (i) the aggregate principal amounts, interest rates and principal maturities for the Certificates, (ii) the redemption provisions for the Certificates, (iii) the amount of any reserve fund for the Certificates, (iv) the Underwriter's discount for the Certificates, and (v) any other matters necessary or appropriate in connection with for the issuance and delivery of the Certificates. The Council shall make such decisions and give such approvals as the Council in its sole discretion determines to be in the best interest of the Program Participants. The Council shall report to this Board no later than five (5) business days following the pricing of the Certificates, the result of such pricing and the final schedule of payment obligations of the District pursuant to the Purchase Agreement.

EXHIBIT G-1-d
(Continued)

Section 4. Following execution on behalf of this Board of the Purchase Agreement and the Program Agreement, the Treasurer is authorized and directed to make monthly payments to the Fiscal Agent of the Council or its designee in accordance with the terms of such Purchase Agreement and Program Agreement. The Fiscal Agent of the Council is hereby appointed to act as payment servicer for electricity purchased by the District pursuant to the Purchase Agreement and report to this Board concerning all payments made on behalf of this Board under the Agreement.

Section 5. The Board of Directors of the Council is hereby authorized to establish additional procedures which are not inconsistent with the Program Agreement and/or the Purchase Agreement and are not substantially adverse to the interests of the District and which it determines are necessary to implement the Program, including procedures to be followed by this Board in the determination of amounts of, and payments for, this District's electricity requirements.

Section 6. Monies adequate to pay amounts due under the Purchase Agreement and Program Agreement for the current fiscal year are hereby appropriated for that purpose.

Section 7. The Board expressly acknowledges that it is the intention of the Council to assist in arranging for the Trustee and Seasongood & Mayer, LLC, Cincinnati, Ohio (the "Underwriter") to structure and complete the issuance, sale to others and public underwriting of the Certificates which may, if necessary, represent fractionalized interests in the obligations, including the payment obligations, of the District set forth in the Purchase Agreement and the Program Agreement and, to the extent required by § 9.94 of the Ohio Revised Code, the Board hereby approves such issuance and sale.

Section 8. It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____

RESOLUTION TO APPROVE JOB DESCRIPTION OF
WESTLAKE CITY SCHOOLS PERFORMING ARTS CENTER COORDINATOR

RESOLVED THAT

the Westlake Board of Education approves the job description of Westlake City Schools
Performing Arts Center Coordinator (see attached).

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D'Ettorre Wargo_____

Ms. Rocco_____

Mr. Beal_____

Mr. O'Malley_____

Westlake City Schools
Performing Arts Center Coordinator
Job Description

TITLE: Coordinator, Performing Arts Center

QUALIFICATIONS:

- High school diploma.
- Meets all district health requirements (e.g. negative tuberculosis test, etc.).
- Successful criminal record check.
- Experience with stage lighting, sound and recording systems.
- Proficient in supervision of electrical, carpentry, plumbing, and mechanical repairs.
- Self-directed and able to learn required skills for the position.
- Available to work a flexible schedule

RESPONSIBLE TO: High School Principal, Director of Business Affairs

GENERAL DUTIES:

Provides technical support for stage productions. Manages Performing Arts Center operations. Instructs and Assists student production crews.

ESSENTIAL FUNCTIONS:

(The following duties are representative of performance expectations. A reasonable accommodation as defined by law may be made to enable a qualified individual with a disability to perform essential functions.)

- Confers with Director of Business Affairs and Drama/musical director to assist in scheduling activities and ensure compliance with Board policies concerning use of school facilities by outside groups.
- Conducts a risk assessment for each activity. Implements safety precautions.
- Performs safety inspections. Complies with safety regulations and environmental laws.
- Attends all mandatory training programs.
- Promotes professionalism. Support community partnerships that enhance district programs.
- Support student work crews meet established schedules.
- Supervises lighting, sound and recording activities during productions.
- Evaluates and recommends changes to enhance future activities.
- Upholds Board policies and follows administrative procedures.
- Helps students to construct, strike, and store sets and stage props. Helps ensure in cooperation with the Business Manager that the auditorium, stage, dressing rooms, and storage areas are kept orderly.

- Helps with the receipt of deliveries. Picks-up equipment and supplies as directed.
- Maintains accurate records and submits reports on time.
- Maintains accurate records and submits reports on time.
- Ensures that equipment is clean and that preventative maintenance is completed by qualified personnel. Ensures that equipment is safe to use and available when needed.
- Acts responsibly to protect school property. Reports vandalism and related concerns.
- Helps deal with unexpected circumstances or pressing district needs as directed.
- Respects personal privacy. Maintains the confidentiality of privileged information.
- Promptly documents all injuries that require medical attention.
- Does not leave students unsupervised. Takes precautions to ensure safety.
- Participates in staff meetings and professional growth activities as directed.
- Strives to develop rapport and serves as a positive role model for others.
- Performs other specific job-related duties as directed.

ABILITIES REQUIRED:

- Demonstrates professionalism and contributes to a positive work environment.
- Organizes tasks and manages time effectively.
- Accepts responsibility for personal decisions and conduct.
- Effectively uses listening, observation, reading, verbal, and writing skills.
- Takes initiative to identify and solve problems independently.
- Exhibits consistency, resourcefulness and resilience.
- Exercises tact and self-control when dealing with other individuals.
- Competes paper work accurately. Verifies and correctly enters data.
- Reacts productively to interruptions and changing conditions.

WORKING CONDITIONS:

Exposure to the following situations may range from remote to frequent based on circumstances and factors that may not be predictable.

- Duties may require bending, crouching, kneeling, reaching, and standing.
- Duties may require lifting, carrying, and moving work-related supplies/equipment.
- Duties may require operating/or riding in a vehicle.
- Duties may require traveling to meeting or work assignments.
- Duties may require working in proximity to moving mechanical parts.
- Duties may require performing repetitive tasks quickly and differentiating variances in intonation, pitch, rhythm, and sound.
- Duties may require working under time constraints and temperature extremes.
- Potential for exposure to adverse weather and temperature extremes.
- Potential for exposure to air-borne particulates, chemical irritants, combustible materials, electrical hazards, equipment vibrations, noises and odors.

- Potential for exposure to blood-borne pathogens and communicable diseases.
- Duties may require working during the evening and/or weekend.

The Westlake City School District Board of Education is an equal opportunity employer offering employment without regard to race, color, religion, sex, national origin, age, or disability. This job description summary is subject to modification in response to funding variables, new technologies, revised operating procedures, productivity factors, and unforeseen events.

RESOLUTION TO APPROVE SALARY SCHEDULE OF
WESTLAKE CITY SCHOOLS PERFORMING ARTS CENTER COORDINATOR

RESOLVED THAT

the Westlake Board of Education approves the salary schedule of Westlake City Schools
Performing Arts Center Coordinator as follows:

Westlake City Schools Performing Arts Center Coordinator

Step 1	\$29.00 per hour
Step 2	\$29.73 per hour
Step 3	\$30.47 per hour
Step 4	\$31.23 per hour
Step 5	\$32.01 per hour
Step 6	\$32.81 per hour
Step 7	\$33.63 per hour
Step 8	\$34.47 per hour
Step 9	\$35.33 per hour

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D'Ettorre Wargo_____

Ms. Rocco_____

Mr. Beal_____

Mr. O'Malley_____

RESOLUTION TO APPROVE EMPLOYMENT FOR SUPPORT STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education approves employment for support staff member as follows:

Douglas Warnke
Performing Arts Center Coordinator

Rate: Step 1
Effective: 02/21/05 through 07/31/06

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D'Ettorre Wargo_____

Ms. Rocco_____

Mr. Beal_____

Mr. O'Malley_____

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED THAT

the Westlake Board of Education approves Sunday building use as follows:

Westlake Basketball Program
Varsity Prep Basketball
LEL Tournament Games

WHS Main & Auxiliary Gyms
Sundays 11:30 am – 6:00 pm
02/13/05

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D'Ettorre Wargo_____

Ms. Rocco_____

Mr. Beal_____

Mr. O'Malley_____

RESOLUTION TO ADOPT NEW BOARD OF EDUCATION
POLICY KG-E2 – PERFORMING ARTS CENTER USER LICENSE AGREEMENT

RESOLVED THAT

the Westlake Board of Education adopts new Board of Education Policy KG-E2 – Performing Arts Center User License Agreement.

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D’Ettorre Wargo_____

Ms. Rocco_____

Mr. Beal_____

Mr. O’Malley_____

RESOLUTION TO ADOPT NEW BOARD OF EDUCATION
POLICY KG-R2 – PERFORMING ARTS CENTER RENTAL PROCEDURES

RESOLVED THAT

the Westlake Board of Education adopts new Board of Education Policy KG-R2 – Performing Arts Center Rental Procedures.

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D’Ettorre Wargo_____

Ms. Rocco_____

Mr. Beal_____

Mr. O’Malley_____

Westlake City Schools
RESOLUTION OF APPRECIATION

Thomas LeChaix

Board Member
1996-2005

Vice President
1998-1999

President
2000-2004

WHEREAS, Thomas LeChaix has served as a member of the Westlake Board of Education for eight years, and

WHEREAS, during his tenure he has served in the capacity as president for four years, and

WHEREAS, his leadership has been instrumental in the district being recognized by the State of Ohio as being "Excellent" for five consecutive years, and for the community approval of the construction of the Performing Arts Center, and

WHEREAS, his good judgment, vision and concern for the education of youth has been exceedingly valuable to the Board in the fulfillment of its responsibilities, and

WHEREAS, his dedicated service, leadership and commitment to the Westlake School District has brought lasting and enduring benefits to the youth and citizens of the Westlake City School District, and

WHEREAS, his personal characteristics of vision, integrity, concern, sincerity and commitment to the children of the community have had a positive impact on the entire school district,

NOW, THEREFORE, BE IT RESOLVED that the Westlake Board of Education adopts this "Resolution of Appreciation" commending Thomas LeChaix for dedication and faithful service and does hereby express its sincere appreciation to him on behalf of the citizens of the Westlake City School District and the staff of their schools, and

FURTHER BE IT RESOLVED that this resolution be duly recorded and spread on the minutes this 26th day of January, 2005 and the Treasurer is directed to deliver a copy of this resolution to Mr. LeChaix.

Mrs. D'Ettorre Wargo, President

Ms. Rocco, Vice-President

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. O'Malley _____
