

WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA
Monday, January 27, 2014 – 5:30 p.m. – Regular Meeting
Administration Building – 27200 Hilliard Blvd., Westlake, Ohio 44145

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: _____

Roll Call:

Ms. Winter	_____
Mr. Falcone	_____
Mr. Finucane	_____
Mrs. Leszynski	_____
Mr. Mays	_____

Pledge of Allegiance

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by _____

Seconded by _____

Roll Call Vote:

Ms. Winter	_____
Mr. Falcone	_____
Mr. Finucane	_____
Mrs. Leszynski	_____
Mr. Mays	_____

*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Regular Meeting of December 9, 2013

Motion by _____

Seconded by _____

Roll Call Vote:

Ms. Winter	_____
Mr. Falcone	_____
Mr. Finucane	_____
Mrs. Leszynski	_____
Mr. Mays	_____

B. CAC - None

C. Special Reports & Recognitions

- | | |
|--|-------------|
| 1. Resolution to Recognize Lee Burneson Middle School Students for the American Mathematics Competition | Exhibit C-1 |
| 2. Resolution to Recognize Westlake High School Students for 2013 Academic All-Ohio - Football | Exhibit C-2 |
| 3. Resolution to Recognize the 2013 Westlake Lady Demons Varsity Soccer Team - Third Highest GPA in Ohio | Exhibit C-3 |
| 4. Resolution of Appreciation – David Puffer | Exhibit C-4 |
| 5. Resolution to Recognize Ohio High School Athletic Association Hall of Fame Inductee Jeff Short | Exhibit C-5 |

D. Superintendent's Report & Master Facility Plan Phase I Report

E. Treasurer's Report/Recommendations

- | | |
|--|---------------|
| 1. Action Items | |
| a. Resolution to Issue Then and Now Certificates | Exhibit E-1-a |
| b. Resolution to Approve Student Activity Purpose Statement and Budget | Exhibit E-1-b |
| c. Resolution to Adjust FY14 Appropriations | Exhibit E-1-c |

F. New Business

- | | |
|---|------------------|
| 1. Action Items | |
| a. Resolution to Accept Gifts and Contributions | Exhibit F-1-a |
| b. Resolutions to Approve Staff Recommendations | |
| 1. Resolution to Approve Resignations, FMLA, Parental Leave and Employment for Staff Members | Exhibit F-1-b-1 |
| 2. Resolution to Approve Employment of Substitutes for Staff Members | Exhibit F-1-b-2 |
| 3. Resolution to Approve Certified Reclassification | Exhibit F-1-b-3 |
| 4. Resolution to Approve the Employment of Project Link Personnel | Exhibit F-1-b-4 |
| 5. Resolution to Approve Resignations and Employment of Supplemental Contracts | Exhibit F-1-b-5 |
| 6. Resolution to Approve Saturday School Stipends | Exhibit F-1-b-6 |
| 7. Resolution to Approve Payment in Lieu of Transportation | Exhibit F-1-b-7 |
| 8. Resolution to Approve Certified Home Instruction | Exhibit F-1-b-8 |
| 9. Resolution to Approve Increase in Pay Rate for Substitutes, Summer Help And Support Staff | Exhibit F-1-b-9 |
| 10. Resolution to Approve Reduction in Force for Staff Members | Exhibit F-1-b-10 |
| c. Resolution to Approve Lease Agreement from Auxiliary Service Funds | Exhibit F-1-c |
| d. Resolution to Approve Field Trip | Exhibit F-1-d |
| e. Resolution to Publicly Post Previously Approved Construction Change Orders | Exhibit F-1-e |
| f. Resolution to Approve Construction Change Orders | Exhibit F-1-f |
| g. Resolution to Approve Revised Bus Routes | Exhibit F-1-g |
| h. Resolution to Approve Pay to Participate Fees | Exhibit F-1-h |
| i. Resolution to Adopt Calamity Day Alternative Make-Up Plan | Exhibit F-1-i |
| j. Resolution to Amend The Memorandum of Understanding with the Westlake Athletic Development Foundation Relating to Fundraising Efforts in Support of an Artificial Turf Field Project | Exhibit F-1-j |
| k. Resolution to Approve Agreement with Hunter Education Capital for Marketing Agent Services | Exhibit F-1-k |

G. Board Items-Discussion

1. Maasai Trip - Kenya

*Hearing of Public (15 Minutes)

H. Executive Session

1. Adjourn to Executive Session For Purpose of Discussing Negotiations

Time _____

Motion by _____

Seconded by _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

2. Adjourn Executive Session and Return to Regular Session

Time _____

I. Adjournment

Time: _____

Motion by _____

Seconded by _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO RECOGNIZE LEE BURNESON MIDDLE SCHOOL STUDENTS
FOR THE AMERICAN MATHEMATICS COMPETITION

RESOLVED that the Westlake Board of Education recognizes and congratulates the following Lee Burneson Middle School students for their participation and accomplishments in the University of Nebraska's American Mathematics Competition:

NATIONAL HONOR ROLL RECIPIENTS

<u>Honor Roll of Distinction - Top 1% in the Nation</u>	
Patrick Lee (School Winner)	Grade 8
Ryan Karpuska	Grade 8
<u>Honor Roll - Top 5% in the Nation</u>	
Angela Zhu	Grade 7
Sean Rossander	Grade 8

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO RECOGNIZE WESTLAKE HIGH SCHOOL STUDENTS
FOR ACADEMIC ALL-OHIO FOOTBALL

RESOLVED that the Westlake Board of Education recognizes and congratulates the following Westlake High School students for being named 2013 Academic All-Ohio – Football.

Kent Axcell - Senior

Alexander Kantorik-Busser - Senior

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO RECOGNIZE THE 2013 WESTLAKE LADY DEMONS SOCCER TEAM
FOR THIRD HIGHEST GPA IN OHIO

RESOLVED that the Westlake Board of Education Recognizes the 2013 Lady Demons Varsity Soccer Team for attaining the third highest team GPA in Ohio.

The team's combined grade point average is 4.13.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____



RESOLUTION OF APPRECIATION

David Puffer

WHEREAS, David Puffer was responsible for oversight of the construction of the new Westlake High School, the new Lee Burneson Middle School, and the renovation of Dover Intermediate School - first as Director of Business Affairs, and then as Coordinator of Construction Projects for the Westlake Schools; and

WHEREAS, David Puffer's oversight and leadership on this project, as well as his commitment to detail and creative thinking, ensured we built two state-of-the-art facilities, for the students of Westlake as our priority; and

WHEREAS, David Puffer's judgment, expertise, vision and focus on the educational mission of the Westlake City School District was invaluable to the Board of Education and District Administration in its fulfillment of his responsibilities;

NOW, THEREFORE, BE IT RESOLVED that the Westlake Board of Education adopts this "Resolution of Appreciation" commending David Puffer for dedication and faithful service, and does hereby express its sincere appreciation to him on behalf of the citizens of the Westlake City School District, and the students and staff members of their schools.

FURTHER BE IT RESOLVED that this resolution be duly recorded and spread on the minutes this 27th day of January, 2014, and the Treasurer is directed to deliver a copy of this resolution to Mr. David Puffer.

Carol Winter, President

Anthony Falcone, Vice President

John Finucane, Member

Barbara Leszynski, Member

Thomas Mays, Member

Daniel J. Keenan, Superintendent

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

**RESOLUTION TO RECOGNIZE OHIO HIGH SCHOOL ATHLETIC ASSOCIATION
HALL OF FAME INDUCTEE**

RESOLVED that the Westlake Board of Education Recognizes and Congratulates Jeff Short for being inducted into the Ohio High School Athletic Association Hall of Fame for Baseball Head Coach.

Coach Jeff Short's coaching tenure with the Westlake High School Demons began 27 years ago when he was named the freshman baseball coach in 1986. The next year he became the junior varsity coach, and in 1989, he was named head coach. In 24 seasons as head coach, he compiled an overall record of 345-242, including 20 winning seasons.

During his head coaching career, the Westlake Demons earned four Southwestern Conference championships, made 12 appearances in Districts, and earned three regional appearances.

In 2012, the team played for the Division I State Baseball Championship. No other team in the history of Westlake High School has made it to the state title game in any sport. The team finished 2012 with a 24-7 record, which are the most wins in school history. The 2012 run to the state championship game was more special because earlier that year, Coach Short announced that he would retire from coaching baseball at the end of the season. He remains a math teacher with the Westlake City Schools where he has taught for the past 28 years.

Accolades Earned by Coach Jeff Short:

- Southwestern Conference Coach of the Year three times
- The Plain Dealer Coach of the Year twice
- Greater Cleveland Baseball Coaches Association Coach of the Year and inducted into the Northeast Ohio Baseball Coaches Association Hall of Fame in 2010
- Crow's Nest Hall of Fame In May 2013 by the Lake County Captains Baseball organization (Cleveland Indians Class A Affiliate)
- Honored to represent Northeast Ohio as a Mizuno All-Ohio Series Coach in 1996
- Named the Greater Cleveland Baseball Coaches Association All-Star Game coach in 1996, 1997, 1998, 1999 and 2002, and has coached several Jacobs Field All-Star games over the years.

Coach Short has been a member of the OHSBCA for 25 years and served on the State Board from 1994-96. He also was a member of the State Coaches Poll.

Seven Westlake High School baseball players have been selected to the Mizuno All-Ohio series teams over the years. More than 50 players have signed on to play college baseball and one player signed a Major League Baseball contract. Former player Chris Holick (Westlake High School Class of 1995) is the current assistant baseball coach at The Ohio State University.

Jeff's motto is "always surround yourself with good people." He is grateful to his coaching staffs over the years for their support and dedication. Jeff graduated from The University of Toledo with a degree in elementary education, and he also holds a master's degree in Sports Management from Cleveland State University. He resides in Avon, Ohio with his wife of 20 years, Julie and son Jason.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
15110	Spanish First Class	2 nd half of Spanish Teacher's Contract (St. Bernadette Auxiliary Service Fund)	\$11,470.00
94382	Gordon Food Service	Food Service & Supplies (December 2013)	\$5,000.00
95030	Gordon Food Service	Food Service (overages December 2013)	\$14,145.54

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE STUDENT ACTIVITY
PURPOSE STATEMENT AND BUDGET

RESOLVED THAT the Westlake Board of Education approves the following Student Activity Purpose Statement and Budget.

2013-14 Policy and Purpose Statements*				
Fund	SCC	Description	Estimated Revenue	Estimated Expenses
200	9836	Class of 2003 (10 year reunion)	<u>\$0.00</u>	<u>\$3,500.00</u>
		Total 200 Fund	\$0.00	\$3,500.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO ADJUST FY14 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjust the following FY14 appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1100-400			
Instruction-Purchased Services	\$63,000.00	\$64,099.19	\$1,099.19
001-1100-500			
Instruction-Supplies	\$491,806.45	\$487,446.46	(\$4,359.99)
01-1100-600			
Instruction-Equipment	\$172,789.10	\$177,149.09	\$4,359.99
001-2300-400			
Board of Education-Purchased Services	\$3,945.00	\$3,387.70	(\$557.30)
001-2300-500			
Board of Education-Supplies	\$1,855.00	\$2,412.30	\$557.30
001-2400-400			
Admin-Purchased Services	\$272,767.68	\$271,668.49	(\$1,099.19)
001-2400-500			
Admin-Supplies	\$31,879.59	\$31,411.59	(\$468.00)
001-2400-600			
Admin-Equipment	\$1,475.00	\$1,943.00	\$468.00
001-2700-400			
Maintenance-Purchased Services	\$1,600,517.79	\$1,723,982.79	\$123,465.00
001-2700-500			
Maintenance-Supplies	\$222,203.18	\$210,483.18	(\$11,720.00)
001-2700-600			
Maintenance-Equipment	\$140,082.55	\$140,802.55	\$720.00
001-5600-600			
Site Improvement-Equipment	(\$84,796.15)	(\$188,361.15)	(\$103,565.00)

EXHIBIT E-1-c
(Continued)

001-7200-900			
Transfers	\$269,486.83	\$260,586.83	(\$8,900.00)
Total	\$3,187,012.02	\$3,187,012.02	\$0.00
BOND RETIREMENT			
Account	From	To	Difference
002-6100-810-9002			
Bond Retirement-Repayment of Debt	\$9,439,178.90	\$6,999,858.20	(\$2,439,320.70)
002-6100-820-9002			
Bond Retirement-Repayment of Debt Interest	\$0.00	\$2,439,320.70	\$2,439,320.70
Total	\$9,439,178.90	\$9,439,178.90	\$0.00
BABS			
Account	From	To	Difference
004-5500-400-9006			
BABS-Purchased Services	\$490,887.17	\$509,303.63	\$18,416.46
004-5500-600-9007			
BABS-Equipment	(\$60,774.73)	(\$79,191.19)	(\$18,416.46)
Total	\$430,112.44	\$430,112.44	\$0.00
TAX EMEMPT CONSTRUCTION FUND			
Account	From	To	Difference
004-5500-600-9007			
TE Construction-Equipment	\$48,305.72	\$48,105.72	(\$200.00)
004-55008600-9007			
TE Construction-Miscellaneous	\$0.00	\$200.00	\$200.00
Total	\$48,305.72	\$48,305.72	\$0.00
UNIFORM SUPPLY			
Account	From	To	Difference
009-1100-500-9009			
Uniform Supply-Supplies	\$30,478.12	\$31,980.31	\$1,502.19
009-7400-900			
Uniform Supply-Return of Advance	\$5,746.93	\$4,244.74	(\$1,502.19)
Total	\$36,225.05	\$36,225.05	\$0.00

EXHIBIT E-1-c
(Continued)

SUMMER SCHOOL			
Account	From	To	Difference
011-1100-100-9011			
Summer School-Salaries	\$18,496.05	\$18,710.44	\$214.39
011-1100-200-9011			
Summer School-Benefits	\$2,803.95	\$2,889.97	\$86.02
011-1100-600-9011			
Summer School-Equipment	\$2,500.00	\$2,199.59	(\$300.41)
Total	\$23,800.00	\$23,800.00	(\$0.00)
PROJECT LINK			
Account	From	To	Difference
011-3200-200-9111			
Project Link-Benefits	\$91,386.27	\$90,701.39	(\$684.88)
011-3200-500-9111			
Project Link-Supplies	\$28,232.29	\$28,917.17	\$684.88
Total	\$119,618.56	\$119,618.56	\$0.00
IN SERVICE			
Account	From	To	Difference
018-3900-500-9722			
Transportation-Sunshine	\$1,300.00	\$1,330.56	\$30.56
018-4600-500-9760			
LB Library-Supplies	\$2,352.95	\$2,477.95	\$125.00
018-4600-500-9764			
WHS In Service-Supplies	\$8,666.58	\$9,677.52	\$1,010.94
Total	\$12,319.53	\$13,486.03	\$1,166.50
LOCAL GOVERNMENT INNOVATION FY13 (IB PROGRAM)			
Account	From	To	Difference
499-1100-400-9113			
Instruction Purchased Services (In District-Staff)	\$32,654.58	\$33,301.92	\$647.34
499-3200-400-9113			
Purchased Services (Out of District)	\$4,457.78	\$3,810.44	(\$647.34)
Total	\$37,112.36	\$37,112.36	(\$0.00)

EXHIBIT E-1-c
(Continued)

TEAM NUTRITION GRANT FY14			
Account	From	To	Difference
599-3100-400-9114			
Purchased Services	\$800.00	\$450.00	(\$350.00)
599-3100-500-9114			
Supplies & Materials	<u>\$700.00</u>	<u>\$1,050.00</u>	<u>\$350.00</u>
Total	\$1,500.00	\$1,500.00	\$0.00

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

The CBC Foundation 2778 SOM Center Road, Suite 100 Willoughby Hills, OH 44094	Donated \$2,000.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
Mr. Michael Abouserhal 29609 Hilliard Blvd. Westlake, OH 44145	Donated \$60.00 to the Athletic Department at Westlake High School to offset expenses as needed for the Boys Basketball Team.
Mr. Paul Balodis 1843 Sperry's Forge Trail Westlake, OH 44145	Donated \$120.00 to the Athletic Department at Westlake High School to offset expenses as needed for the Boys Basketball Team.
Mr. and Mrs. Robert Jamsek 24622 Surrey Circle Westlake, OH 44145	Donated \$120.00 to the Athletic Department at Westlake High School to offset expenses as needed for the Boys Basketball Team.
Mr. and Mrs. Razieh Rashidnia 1531 Roseland Way Westlake, OH 44145	Donated \$80.00 to the Athletic Department at Westlake High School to offset expenses as needed for the Boys Basketball Team.
Mr. and Mrs. Mark Slavik 28565 E. Brockway Drive Westlake, OH 44145	Donated \$80.00 to the Athletic Department at Westlake High School to offset expenses as needed for the Boys Basketball Team.
Mr. and Mrs. Tom Withers 1517 Mendelssohn Drive Westlake, OH 44145	Donated \$120.00 to the Athletic Department at Westlake High School to offset expenses as needed for the Boys Basketball Team.
Estate of Jane L. Tetzlaff Charles Tetzlaff, Executor 2573 Wyndgate Court Westlake, OH 44145	Donated \$100.00 to the Athletic Department at Westlake High School to offset expenses as needed for the Girls Softball Team.
Westlake Demons Club P.O. Box 45236 Westlake, OH 44145	Donated \$729.75 to the Athletic Department at Westlake High School to offset expenses as needed for the Girls Cheerleading Team.
Westlake Garden Club Ms. Regina McCarthy, President 2935 North Bay Drive, Unit H-9 Westlake, OH 44145	Donated \$200.00 to Lee Burneson Middle School to be applied toward a gardening project in memory of Judy McMasters.

EXHIBIT F-1-a
(Continued)

Westlake Garden Club Ms. Regina McCarthy, President 2935 North Bay Drive, Unit H-9 Westlake, OH 44145	Donated \$200.00 to Hilliard Elementary School to be applied toward Hilliard's 2014 student gardening project.
Westlake Garden Club Ms. Regina McCarthy, President 2935 North Bay Drive, Unit H-9 Westlake, OH 44145	Donated \$100.00 to Bassett Elementary School to be applied toward Bassett's 2014 student gardening project.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE RESIGNATIONS, FMLA, PARENTAL LEAVE,
AND EMPLOYMENT FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA and employment for staff members:

<u>FMLA</u>				<u>Parental Leave</u>		
Cathie Murphy – 12/12/2013	Heather Zepp – 01/09/2014	Ashley Leukhardt Effective 01/06/2014				
Brandi Mattingly – 01/06/2014	Brendan Zepp – 01/14/2014					
Jonathan Perkins – 01/08/2014	Tim Heiman – 01/16/2014					
<u>Resignation for the Purpose of Retirement</u>						
Crystal Pelfrey – 03/07/2014						
<u>Classified Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Step</u>	<u>Effective</u>
Cathy Knipp	LBMS Kitchen Helper	3.75	5	9	5	01/06/2014
Julia Sipler	LBMS Dishwasher	3.5	5	9	2	01/06/2014
Kaja Jensen	LBMS Spec. Ed. Asst.	7.0	5	9	0	01/27/2014

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

**RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT
OF SUBSTITUTES FOR STAFF MEMBERS**

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows for the 2013-2014 school year:

<u>Classified Substitute Resignations</u>	<u>Certified Substitute Resignations</u>
None	None
<u>Classified Substitutes</u> David Biro Suzan Chambers Donna Corrigan Matthew Curley Halley Daniels Robyn Dubinsky Denise Higgins Susan Hunter Mark Jacobs Jill Minerd Tara Obral Cynthia Ohlemacher Angela Wilson	<u>Certified Substitutes</u> Tammie Castel Matthew Curley Robyn Dubinsky Mary Kay Flament Jaclyn Fullerton Dawn Gear Catherine Ginley Susan Hunter Meghan Huntley Tara Obral Laura VanHoose

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE CERTIFIED RECLASSIFICATION

RESOLVED that the Westlake Board of Education approves the following reclassification omission and correction from the December Board agenda.

<u>Omission</u>			
<u>Salary Increase Effective November 1, 2013</u>			
<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
Timothy Clark	MA	MA+10	Step 11

<u>Correction</u>			
<u>Salary Increase Effective September 1, 2013</u>			
<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
G. Michael Kula	MA+20	MA+30	Step 15

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE THE EMPLOYMENT OF PROJECT LINK PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of the following Project Link personnel, paid from Project Link Fees.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Effective Date</u>
Sue Marella	Project Link Teacher	3	01/06/14

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Not to Exceed</u>
Kyle Harriger	Community Education Instructor	\$25.31/Hour	30 Hours
Will Wilson	Community Education Instructor	\$25.31/Hour	30 Hours
Bobbie Roach	Community Education Instructor	\$25.31/Hour	30 Hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT
OF SUPPLEMENTAL CONTRACTS

RESOLVED that the Westlake Board of Education approves the resignations and employment of supplemental contracts:

<u>Supplemental Resignations</u>			
None			
<u>Name</u>	<u>Supplemental Employment Position</u>	<u>In-District</u>	<u>Step</u>
Brian Stepanek	WHS Head Lacrosse Coach	N	0
Matt Scheel	WHS Assistant Lacrosse Coach	N	0
Kelly Smith	Parkside 5 th /6 th Grade Band Director	Y	5
Joni DiRienzo	Parkside Chorus Director (50%)	Y	1
Alison Gregory	Parkside Chorus Director (50%)	Y	3
Lynnise Piskura	LBMS Basketball Cheerleading Coach	Y	8
Doug Little	*Musical Pit Orchestra Director	Y	N/A
*Board Supplemental Contract to be paid from - 200-Drama Account - \$1,500			

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE SATURDAY SCHOOL STIPENDS

RESOLVED that the Westlake Board of Education approves stipends for Saturday School supervision at the rate of \$80.00 for the following employees for the school year 2013-2014.

Saturday School Supervisors

Dan Berkheimer

Jim Bingham

Kristen Harter

Shannon Musial

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

**RESOLUTION TO APPROVE APPLICATIONS FOR
PAYMENT IN LIEU OF TRANSPORTATION**

WHEREAS, the Westlake City School District has declared the following students impractical to transport for the 2013-2014 school year;

THEREFORE, the Westlake City School District Board of Education approves applications for payment in lieu of transportation to the parent or guardian for the 2013-2014 school year as follows:

<p style="text-align: center;"><u>Messiah Lutheran School</u></p> <p>Elizabeth Hessler Brendan Mackeigan Grace Hessler Matthew Rodriguez Sam Hessler</p>	<p style="text-align: center;"><u>Montessori Children's School</u></p> <p>Sophia Haddad (pro-rate) Grant Stephens Shae Kolesar Chloe Vig Griffith Kowalski Kara Vig Andrew Rietberg (pro-rate)</p>
<p style="text-align: center;"><u>Westside Christian Academy</u></p> <p>Jonathan Abbuhl Levi Morris Philip Abbuhl Alceo Pierre Stephen Abbuhl Zia Pierre Calvin Anthony Aaron Nicholas Hunter Anthony Noah Nicholas Jackson Anthony Olivia Nicholas Jalen Beach Ariana Yessayan Alexander Konstan Logan Yessayan Ian Morris</p>	<p style="text-align: center;"><u>Al Ihsan School - Parma</u></p> <p>Ahmad Alaiti Yara Ibrahim Hanan Alaiti Sawas Lyane Nordean Ali Malik Najjar Ahmed Elsharkawy Ayla Sabbagh Karim Elsharkawy Dana Sabbagh Nadia Ibrahim Fayrouz Shalaby</p>
<p style="text-align: center;"><u>Montessori School at Holy Rosary</u></p> <p style="text-align: center;">Christina Popik</p>	<p style="text-align: center;"><u>Albert Einstein Academy</u></p> <p style="text-align: center;">Ali Ghanem Megan McNamee</p>

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for an identified student as follows:

<u>Certified Home Instruction</u>		
<u>Instructor Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Mark Schmidt	01/14/2014	110 Hours
Stephanie Xenos	01/24/2014	25 Hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE INCREASE IN PAY RATES FOR
SUBSTITUTES, SUMMER HELP AND SUPPORT STAFF

RESOLVED that the Westlake Board of Education approves the following increases in substitute pay rates for support staff and summer help effective January 1, 2014 per the Ohio Revised Code 2012 Minimum Wage:

<u>Rate Increase</u>
From \$7.85 Per Hour to \$7.95 Per Hour
<u>Positions</u>
Food Service Substitute
Teacher Assistant Substitute
Special Education Assistant Substitute
Elementary Assistant Substitute
Attendant Substitute
Supervisory Assistant Substitute
Playground Assistant Substitute
Clerical Assistant Substitute
Custodial Substitute
Student Workers

<u>Rate Increase for Summer Help</u>
Step 0 – from \$7.85 to \$7.95/Hour
Step 1 – from \$8.02 to \$8.12/Hour
Step 2 – from \$8.26 to \$8.36/Hour
Step 3 – from \$8.67 to \$8.77/Hour

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE REDUCTION IN FORCE FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the reduction in force for the following staff members effective February 1, 2014.

Reductions In Force - Transportation Drivers

Effective February 1, 2014

Linda Bailey
Nichole Borecki
Karen DiCaprio
Loretta Diederich
Virginia Fadenholz
Robin Gingell
Randi Kjaer
Sarah Kubincanek
Laura Kuhn
Kathleen Page
Jonathan Perkins
Kevin Saari

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE LEASE AGREEMENT
FROM AUXILIARY SERVICE FUNDS

RESOLVED that the Westlake Board of Education approves the following lease agreement for the school year 2013-2014 to be paid out of Auxiliary Service Funds:

AutoNation Ford Lease of property upon which St. Bernadette's Mobile Unit rests.
Twelve month lease - \$1,200.00

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED that the Westlake Board of Education approves the following educational field trip:

<p><u>Westlake High School</u></p> <p>Latin Club</p> <p>Ohio Junior Classical League Convention</p> <p>Columbus, Ohio</p> <p>Departure: Friday, March 7, 2014, 12:00 PM</p> <p>Return: Sunday, March 9, 2014, 6:00 PM</p> <p>Approximate Cost Per Pupil: \$250.00</p>

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

**RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED
CONSTRUCTION CHANGE ORDERS**

RESOLVED that the Westlake Board of Education approves the public posting of the following previously approved Construction Change Orders; authorized by Board Resolution #10-222 on June 28, 2010.

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
297	WHS	Jeffrey Carr, Inc.	\$984.76	Rework Wall Framing where Ductwork Runs Over Firewalls
298	WHS	Jeffrey Carr, Inc.	(\$492.38)	Credit-Rework Wall Framing where Ductwork Runs Over Firewalls
299	WHS	Bay Mechanical, Inc.	(\$492.38)	Credit-Rework Wall Framing where Ductwork Runs Over Firewalls
301	WHS	Sitotech, Inc.	\$2,828.25	Repair Damaged Fire Hydrant
302	WHS	Great Lakes Crushing	(\$2,828.25)	Backcharge-Repair Damaged Fire Hydrant
303	WHS	Sitotech, Inc.	\$9,947.46	Repair Damaged Post Indicator Valve
304	WHS	Sitotech, Inc.	\$809.63	Repair Construction Access Road
305	WHS	Sitotech, Inc.	\$2,159.09	Repair Damaged Valve Boxes
306	WHS	Sitotech, Inc.	\$2,866.45	Repair Damaged 18" Mainline for Downspouts
307	WHS	M. W. Mielke, Inc.	(\$2,866.45)	Backcharge-Repair Damaged 18" Mainline for Downspouts
308	WHS	Sitotech, Inc.	\$3,529.54	Remove Buried Foundations in Utility Corridor
309	WHS	Great Lakes Crushing	(\$3,529.54)	Backcharge-Remove Buried Foundations in Utility Corridor
310	WHS	Sitotech, Inc.	\$3,894.13	Remove Mortar from Catch Basin
311	WHS	Foti Contracting, Inc.	(\$3,894.13)	Backcharge-Remove Mortar from Catch Basin
312	WHS	Sitotech, Inc.	(\$46,677.75)	Credit-Field House Utilities
313	WHS	Zenith Systems, Inc.	(\$8,933.95)	Credit-Additional Security Cameras
314	WHS	Zenith Systems, Inc.	\$799.82	Additional Sleeves for Technology Cabling
315	WHS	Enertech Electrical	(\$799.82)	Backcharge-Additional Sleeves for Technology Cabling
316	WHS	Zenith Systems, Inc.	\$3,925.63	Replace Network Patch Cords
317	WHS	Midwest Telephone	(\$3,925.63)	Backcharge-Replace Network Patch Cords
318	WHS	Zenith Systems, Inc.	\$764.27	Retest Classroom Audio & Video where Faceplates were Replaced
319	WHS	Midwest Telephone	(\$764.27)	Backcharge-Retest Classroom Audio & Video where Faceplates were Replaced

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
320	WHS	Zenith Systems, Inc.	\$4,029.95	Premium Time Labor for Opening
321	WHS	Zenith Systems, Inc.	\$5,000.00	Additional General Conditions for Area K
322	WHS	Jeffrey Carr, Inc.	\$3,881.54	Miscellaneous Carpentry Ticket Work
323	WHS	Jeffrey Carr, Inc.	\$2,936.33	Repairs to Locker Room Finishes
324	WHS	M. W. Mielke, Inc.	(\$2,936.33)	Backcharge-Repairs to Locker Room Finishes
325	WHS	Jeffrey Carr, Inc.	\$612.37	Provide Stair Nosings & Base in Room K128
326	WHS	Jeffrey Carr, Inc.	\$2,024.62	Repair Damaged Trusses
327	WHS	Jeffrey Carr, Inc.	\$393.28	Replace Attic Stock Ceiling Tile
328	WHS	M. W. Mielke, Inc.	(\$393.28)	Backcharge-Replace Attic Stock Ceiling Tile
329	WHS	Jeffrey Carr, Inc.	\$868.25	Revise Wall Lintel in Area K
330	WHS	Jeffrey Carr, Inc.	\$1,066.02	Modify 8 Bar Joists in Room K110
331	WHS	Jeffrey Carr, Inc.	\$1,900.00	Relocate Steel Trusses from Laydown Area
332	WHS	Enertech Electrical	\$412.45	Wire Side Panels of F Gym Scoreboard
333	WHS	Jeffrey Carr, Inc.	(\$412.45)	Backcharge-Wire Side Panels of F Gym Scoreboard
334	WHS	Enertech Electrical	\$1,746.11	Replace Damaged Duct Detectors
335	WHS	Enertech Electrical	\$546.24	Repair Underslab Conduits
336	WHS	M. W. Mielke, Inc.	(\$546.24)	Backcharge-Repair Underslab Conduits
337	WHS	Enertech Electrical	\$756.98	Backfill CEI Splice Pit
338	WHS	Enertech Electrical	\$5,212.95	Repair Existing PAC Power Feed
339	WHS	Enertech Electrical	\$2,364.83	Provide Revised Wiring to Kitchen Equipment
340	WHS	Enertech Electrical	\$3,956.58	Revise Wire Type for Panel TPA
341	WHS	Enertech Electrical	\$2,147.16	Remote Scoreboard Clock Switching & Power
342	WHS	Enertech Electrical	\$3,785.20	Provide Bonding on Flexible Gas Lines
343	WHS	Foti Contracting, Inc.	\$5,961.77	Revise PAC Steps in the Commons Area
344	WHS	Foti Contracting, Inc.	\$1,946.13	Repair Damaged Anchor Bolts
345	WHS	M. W. Mielke, Inc.	(\$1,946.13)	Backcharge-Repair Damaged Anchor Bolts
346	WHS	Foti Contracting, Inc.	\$744.66	Rework CMU to fit Modified Bar Joists
347	WHS	Foti Contracting, Inc.	\$1,271.98	Site Cleanup
348	WHS	Meade, Inc.	(\$847.99)	Backcharge-Site Cleanup
349	WHS	Great Lakes Crushing	(\$423.99)	Backcharge-Site Cleanup
350	WHS	Great Lakes Crushing	(\$2,800.00)	Credit-Raise Manhole 5A
351	WHS	Great Lakes Crushing	\$15,180.00	Provide Additional Exterior Site Signage
352	WHS	Cleveland Vicon	\$913.00	Provide Offset Door Pulls
353	WHS	Turner Logistics	\$77.60	Cost of Service for the Above Change
354	WHS	Midwest Telephone	\$287.50	Provide Wireless Access Point
355	WHS	Midwest Telephone	\$324.83	Relocate Security Camera

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
357	WHS	Sitotech, Inc.	\$6,532.73	Provide Additional Downspout Leader in Area K
358	WHS	M. W. Mielke, Inc.	\$13,860.52	Provide Roof Drains for Area K
359	WHS	M. W. Mielke, Inc.	\$5,025.85	Provide Mixing Valve for PAC Hot Water System
360	WHS	M. W. Mielke, Inc.	\$1,914.32	Relocate Domestic Hot Water Return Line
361	WHS	Continental, Inc.	\$1,109.39	Provide Credenza for Community Room
362	WHS	Foti Contracting, Inc.	\$2,550.24	Repolish Slab in Corridor F
363	WHS	M. W. Mielke, Inc.	(\$2,550.24)	Backcharge-Repolish Slab in Corridor F
364	WHS	Bay Mechanical, Inc.	\$2,319.95	Provide Dryer Vents
365	WHS	Jeffrey Carr, Inc.	(\$1,218.00)	Backcharge-Legal Expenses
366	WHS	Foti Contracting, Inc.	\$435.98	Erect Scaffolding for Sign
367	WHS	Foti Contracting, Inc.	\$109.00	Move Stored Material for Jeffery Carr, Inc.
368	WHS	Jeffrey Carr, Inc.	(\$109.00)	Backcharge- Move Stored Material for Jeffery Carr, Inc.
369	WHS	Midwest Telephone	(\$52,384.00)	Credit Cable Upgrade to Cat 6
370	WHS	Foti Contracting, Inc.	\$950.39	Masonry Patching to Firestop Around Gas Sleeves
371	WHS	M. W. Mielke, Inc.	(\$950.39)	Backcharge-Masonry Patching to Firestop Around Gas Sleeves

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the following Construction Change Order contracts:

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
300	WHS	Sitotech, Inc.	\$50,000.00	Remediate Soils in Main Entrance Access Drive
356	WHS	M. W. Mielke, Inc.	\$48,672.58	Provide Plumbing Revisions in Area K

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE REVISED BUS ROUTES FOR THE 2013-2014 SCHOOL YEAR

RESOLVED that the Westlake Board of Education approves the revised bus routes for the 2013-2014 school year, beginning February 1, 2014.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE PAY TO PARTICIPATE FEES

RESOLVED that the Westlake Board of Education approves the following fees for Pay to Participate extracurricular and co-curricular events.

WHS Tier I-A - \$125.00 Plus Annual \$65.00 Transportation Fee		WHS Tier I-B - \$55.00 Plus Annual \$65.00 Transportation Fee	
HS Baseball	HS Football	HS Cheerleading	HS Gymnastics
HS Wrestling	HS Softball	HS Swim/Diving	HS Tennis
HS Volleyball	HS Basketball	HS Lacrosse	HS Cross Country
HS Golf	HS Soccer	HS Marching Band	HS Demonettes
		HS Debonaires	HS Majorettes
		HS Track	
WHS Tier II-A - \$35.00		WHS Tier II-B - \$15.00	
HS Science Olympiad	HS TechMates	HS French Club	HS Student Leadership
HS Forensics	HS Newspaper	HS Latin Club	HS Spanish Club
HS Drama Club	HS Yearbook	HS Key Club	HS Student Activities
WHBS-TV	HS Academic Challenge	HS Musical	HS Chorus
HS Computer Club		HS Show Choir	HS Men’s Choral & Octet
		HS Pep Band	HS German Club
		HS National Honor Society	
		HS National Art Honor Society	
LBMS Tier II-A - \$35.00		Parkside Tier II-B - \$15.00	
Math Competition	Jazz Ensemble	PKIS Greensleeves	PKIS Strings
		PKIS Academic Contest	PKIS Choir
		PKIS Student Council	PKIS Band
LBMS Tier I-B - \$55.00 Plus Annual \$65.00 Transportation Fee			
MS Track	MS Football		
MS Cheerleading	MS Cross Country		
MS Volleyball	MS Wrestling		
MS Basketball	MS Softball		
LBMS Tier II-B - \$15.00			
MS Band	MS Honor Orchestra	MS Brigade	MS Student Council
MS Strings	MS Academic Challenge	MS Yearbook	MS Builder’s Club
			MS Environmental Club
			MS Science Olympiad
High School-Individual Student Cap \$250.00 Cap plus transportation fee of \$65.00 Maximum Fee - \$315.00		Middle School-Individual Student Cap \$110.00 Cap plus transportation fee of \$65.00 Maximum Fee - \$175.00	

NOTE: Spring 2014 Transportation Fees ONLY will be Pro-Rated to \$22.00

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO ADOPT CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

RESOLVED that the Westlake Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in Section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in Section 3313.48; and

WHEREAS, Section 3313.88 authorizes a Board of Education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

THEREFORE, be it resolved that the Westlake Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

**Plan for Alternative Make-Up of Calamity Days
Westlake City School District - 2013-2014**

The Westlake City School District, with approval of the Board of Education and teacher union representative, submits this plan to the Ohio Department of Education for alternative make-up of calamity days heretofore referred to in this document as e-Blizzard Bags.

Given the inclement weather since the beginning of January 2014, the District extends appreciation to the State for opening the window for application for alternative make-up of calamity days.

Pursuant to Ohio Revised Code section 3313.8 the District will allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any of the reason specified in section 3317.01 which include:

- 1. Disease epidemic;**
- 2. Hazardous weather conditions;**
- 3. Law enforcement emergencies;**
- 4. Inoperability of school buses or other equipment necessary to the school's operation;**
- 5. Damage to a school building; or**
- 6. Other temporary circumstances due to utility failure rendering the school building unfit for school use.**

This plan shall provide for the instruction of students up to the maximum of three days of classroom instruction. The plan is as follows:

- **Each classroom teacher shall develop a sufficient number of lessons for each course taught by the teacher to cover the number of make-up days required.**
- **The teacher/school principal will post the lessons on the school website. There will be a link added to the District homepage directing parents to the e-Blizzard Bag Plans.**
- **e-Blizzard bags will be posted on the day school is closed, as directed by the District Superintendent or Designee.**
- **Plans shall be updated by classroom teachers as possible and necessary.**
- **Students will be granted two weeks to complete the posted lessons.**
- **Lessons can be created online or paper copy lessons can be created per teacher discretion. For online lessons, students who have no or limited computer access will be provided time before, during and after the regularly scheduled school day to complete e-Blizzard Bag assignments. For paper lessons, copies will be provided online that can be downloaded (if necessary) and printed by parents on school site.**
- **Student work shall be graded in accordance with school guidelines and handbook policy.**

In the future, the District will submit plans for e-Blizzard Bags in accordance with the ORC 3313.88 deadline of the first day of August of each school year.

Daniel Keenan
Superintendent

Carol Winter
Board President

Amy Butcher
WTA President

Date

Date

Date

**RESOLUTION TO AMEND THE MEMORANDUM OF UNDERSTANDING
WITH THE WESTLAKE ATHLETIC DEVELOPMENT FOUNDATION RELATING TO
FUNDRAISING EFFORTS IN SUPPORT OF AN ARTIFICIAL TURF FIELD PROJECT**

The Board of Education of the Westlake City School District met on January 27, 2014, commencing at 5:30 p.m., in the Administration Offices, 27200 Hilliard Boulevard, Westlake, Ohio, with the following members present:

Carol Winter	Anthony Falcone
John Finucane	Barbara Leszynski
	Thomas Mays

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the following meeting.

_____ moved the adoption of the following resolution:

RESOLUTION NO. _____

**A RESOLUTION TO AMEND THE MEMORANDUM OF UNDERSTANDING
WITH THE WESTLAKE ATHLETIC DEVELOPMENT FOUNDATION RELATING TO
FUNDRAISING EFFORTS IN SUPPORT OF AN ARTIFICIAL TURF FIELD PROJECT.**

WHEREAS, the Westlake Athletic Development Foundation (the “Foundation”), a [private, not-for-profit entity, recognized by the Internal Revenue Service as exempt under Section 501(c)(3) of the Internal Revenue Code (the “Code”) and classified as a public charity under Section 509(a)(2) of the Code], has informed the Board that it intends to seek to raise funds for the acquisition and installation of an artificial turf field at the Westlake High School stadium; and

WHEREAS, part of the Foundation’s fundraising plan includes recognition of donations made at or above specified levels in specified ways, as set forth in Exhibit A attached to this resolution (the “Donor Recognition Proposal”), incorporated herein by reference; and

WHEREAS, the Board, with appreciation for the generous efforts of the Foundation, desires to formalize certain matters relating to the Donor Recognition Proposal;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, County of Cuyahoga, State of Ohio, that:

Section 1. To formalize certain matters relating to the Foundation’s Donor Recognition Proposal, the Board hereby approves the Memorandum of Understanding (the “MOU”) in substantially the form attached as Exhibit B to this resolution. The Superintendent and Treasurer are hereby authorized and directed to execute and deliver the MOU, together with any necessary changes in furtherance of the best interests of the School District, and to take any and all other actions that may be necessary or desirable to effectuate the intent of this resolution and the MOU. Any expenditures and transfers of donated funds consistent with this resolution and the MOU are hereby authorized. This Board affirms and ratifies prior actions related thereto and consistent therewith.

Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

_____ seconded the motion.

Upon roll call on the adoption of the foregoing resolution, the vote was as follows:

Carol Winter	_____
Anthony Falcone	_____
John Finucane	_____
Barbara Leszynski	_____
Thomas Mays	_____

TREASURER'S CERTIFICATE

The foregoing is a true and correct excerpt from the minutes of the meeting on January 27, 2014, of the Board of Education of the Westlake City School District, showing the adoption of the resolution hereinabove set forth.

Treasurer, Board of Education
Westlake City School District, Ohio

Dated: _____, 2014

Exhibit A



Donor Recognition Levels

8 Year Naming Rights

Hall of Fame

Stadium*

* negotiable on additional years

Market Value at time
of Contribution

-Name on Historical Plaque

-Cover of Commemorative Program

-Ads on WHBS airing games

-PA Stadium announcements

-Signage in new WHS Gym

-10 All sport passes for 2 years

MVP

Press Box

Signage: 30ft. x 4 ft high

Market Value at time
of Contribution

-Name on Historical Plaque

-Recognized in Comm. Program

-PA Stadium announcements

-Signage in new WHS Gym

-8 All sport passes for 2 years

Champion

Stand Sections (8)

Signage size: 20 ft. x 5 ft high

Market Value at time
of Contribution

-Name on Historical Plaque

-Recognized in Comm. Program

-PA Stadium announcements

-Signage in new WHS Gym

-6 All sport passes for 2 years

Varsity

Scoreboard (4)

Market Value at time
of Contribution

-Name on Historical Plaque

-Recognized in Comm. Program

Concession Stand

Signage size: 6 ft. x 6 ft.

Market Value at time
of Contribution

-PA Stadium announcements

-4 All sport passes for 2 years

Captain

Fence Signage

Signage size: 6 ft. x 4 ft high

Market Value at time
of Contribution

-Name on Historical Plaque

-Recognized in Comm. Program

-2 All sport passes for 2 years

All Star

Commemorative Tree

Decorative name plaque
at base of tree

Market Value at time
of Contribution

-Name on Historical Plaque

-Recognized in Comm. Program

-2 tickets for Opening Game

EXHIBIT B

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the “MOU”) is entered into as of the date of last signature hereof, by and between the Board of Education of the Westlake City School District, Ohio (the “District”) and the Westlake Athletic Development Foundation (the “Foundation”), a [private, not-for-profit entity, currently recognized by the Internal Revenue Service as exempt under Section 501(c)(3) of the Internal Revenue Code (the “Code”) and classified as a public charity under Section 509(a)(2) of the Code], to formalize certain matters relating to Foundation’s fundraising plan in support of an artificial turf field at the Westlake High School stadium, a District facility (the “Artificial Turf Project”).

WITNESSETH:

WHEREAS, the Foundation is embarking on a campaign to raise funds for the Artificial Turf Project; and

WHEREAS, the Foundation’s fundraising plan for the Artificial Turf Project includes recognition of donations made at or above specified levels in specified ways (the “Recognitions”), as set forth in Addendum A attached hereto (the “Donor Recognition Proposal”); and

WHEREAS, some or all of the Recognitions ultimately require District approval; and

WHEREAS, the District appreciates the effort being undertaken by the Foundation to solicit contributions in support of the Artificial Turf Project, recognizes the benefits of the Artificial Turf Project to the physical educational experience of the District’s students, the District’s athletic program, and the District’s finances, and desires to work cooperatively with the Foundation in its effort;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is acknowledged by the parties, the parties agree as follows:

Section 1. The District acknowledges that the donation thresholds established in the Donor Recognition Proposal exceed the respective values of the Recognitions and thus, upon receipt of in-kind or cash donations in support of the Artificial Turf Project from the Foundation equal to or in excess of said thresholds, the District will, with the thanks of the District to the donors and the Foundation, provide concomitant Recognitions to the donors as itemized by the Foundation, provided that the form and content of any Recognitions (beyond that specifically described in Addendum A) involving displays on District property shall be subject to District approval in its sole discretion. The District will acknowledge and accept all donations from the Foundation by resolution. The District shall be the sole owner of the items and funds donated to it by the Foundation upon such acceptance. Donated funds received from the Foundation, net of any cost of the associated Recognitions, shall be deposited ultimately in a fund, or account within an appropriate fund, for the purpose of acquiring and constructing the Artificial Turf Project. The Treasurer shall take whatever actions may be necessary to create such a fund or account, and to otherwise properly account for the crediting, transfer, deposit, and expenditure of such donated funds and any associated Recognitions in accordance with this MOU. The Foundation will be solely responsible for determining the tax-deductibility of any particular donation and conveying that determination to individual donors; the District agrees to cooperate with the Foundation in the Foundation’s exercise of such responsibilities.

Section 2. Each party represents that: (i) it has the authority to execute and deliver the MOU; (ii) its governing body has taken all requisite action to approve the execution and delivery of the MOU; and (iii) the Superintendent and Treasurer of the Board of Education of the District, and the President of the Foundation, are authorized to take any and all actions that may be necessary to effectuate the transactions contemplated by this MOU.

EXHIBIT B
(Continued)

Section 3. This MOU shall be binding upon, and inure to the benefit of, the District and the Foundation and their respective successors and assigns. This MOU constitutes the entire agreement between the parties.

Section 4. The parties expressly agree that this MOU may not be modified without the written consent of each party.

Section 5. This MOU may be executed in one or more counterparts, each of which shall be deemed to be an original. All signatures need not be made on the same signature page.

IN WITNESS WHEREOF, this MOU is executed by the following officers on the following dates:

**BOARD OF EDUCATION OF THE
WESTLAKE CITY SCHOOL DISTRICT**

Date: January 27, 2014

By: _____
Daniel J. Keenan, Jr., Superintendent of Schools

Date: January 27, 2014

And By: _____
Mark Pepera, Treasurer

WESTLAKE ATHLETIC DEVELOPMENT FOUNDATION

Date: January 27, 2014

By: _____
Carol Winter, Board President

Addendum A



<i>Donor Recognition Levels</i>	<i>8 Year Naming Rights</i>
<u>Hall of Fame</u>	
Stadium* (<i>*negotiable on additional years</i>) Market Value at Time of Contribution	-Name on Historical Plaque -Cover of Commemorative Program -Ads on WHBS airing games -PA Stadium announcements -Signage in new WHS Gym -10 All sport passes for 2 years
<u>MVP</u>	
Press Box (<i>Signage: 30' x 4' high</i>) Market Value at Time of Contribution	-Name on Historical Plaque -Recognized in Commemorative Program -PA Stadium announcements -Signage in new WHS Gym -8 All sport passes for 2 years
<u>Champion</u>	
Stand Sections (8) (<i>Signage size: 20'. x 5' high</i>) Market Value at Time of Contribution	-Name on Historical Plaque -Recognized in Commemorative Program -PA Stadium announcements -Signage in new WHS Gym -6 All sport passes for 2 years
<u>Varsity</u>	
Scoreboard (4) Concession Stand (<i>Signage size: 6 ft. x 6 ft.</i>) Market Value at Time of Contribution	-Name on Historical Plaque -Recognized in Commemorative Program -PA Stadium announcements -4 All sport passes for 2 years
<u>Captain</u>	
Fence Signage (<i>Signage size: 6 ft. x 4 ft high</i>) Market Value at Time of Contribution	-Name on Historical Plaque -Recognized in Commemorative Program -2 All sport passes for 2 years
<u>All Star</u>	
Commemorative Tree Market Value at Time of Contribution Decorative name plaque at base of tree	-Name on Historical Plaque -Recognized in Commemorative Program -2 tickets for Opening Game

RESOLUTION TO APPROVE AGREEMENT WITH HUNTER EDUCATION CAPITAL
FOR MARKETING AGENT SERVICES

RESOLVED that the Westlake Board of Education approves agreement with Hunter Educational Capital for Marketing Agent Services to secure sponsorships and naming rights.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____