

**WESTLAKE CITY SCHOOLS**  
**BOARD OF EDUCATION AGENDA**  
**Monday, January 28, 2013 – 5:30 p.m. – Regular Meeting**  
**Administrative Building – 27200 Hilliard Blvd.**

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: \_\_\_\_\_

Roll Call:

Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Mrs. Leszynski	_____

Pledge of Allegiance

**VISION STATEMENT**

The Westlake City School District will provide a dynamic, student centered, 21<sup>st</sup> Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

**MISSION STATEMENT**

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals,  
to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Mrs. Leszynski	_____

\*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Special Meeting of December 14, 2012

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Mrs. Leszynski	_____

2. Regular Meeting of December 17, 2012

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

3. Special Meeting of December 21, 2012

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

B. Special Reports & Recognitions

1. LBMS Presentation – Costa Rican Exchange Students

C. Superintendent's Report & Master Facility Plan Phase I Report

D. Treasurer's Report/Recommendations

1. Financial Presentation – FY13 Quarterly Report and Financial Forecast

2. Action Items

- |  |               |
|--|---------------|
| a. Resolution to Approve Quarterly Report and Financial Forecast             | Exhibit D-2-a |
| b. Resolution to Issue Then and Now Certificates                             | Exhibit D-2-b |
| c. Resolution to Resolution to Approve the Audit Report                      | Exhibit D-2-c |
| d. Resolution to Authorize Purchase of Requisition Approval Manager Software | Exhibit D-2-d |
| e. Resolution to Authorize Treasurer to Return Advance                       | Exhibit D-2-e |
| f. Resolution to Accept Funds  | Exhibit D-2-f |
| g. Resolution to Establish Appropriations                                    | Exhibit D-2-g |
| h. Resolution to Adjust FY13 Appropriations                                  | Exhibit D-2-h |

E. CAC Report - None

F. New Business

1. Action Items

- |   |                 |
|---|-----------------|
| a. Resolution to Accept Gifts and Contributions                                       | Exhibit F-1-a   |
| b. Resolutions to Approve Staff Recommendations                                       |                 |
| 1. Resolution to Approve Resignations, FMLA and Employment for Staff Members          | Exhibit F-1-b-1 |
| 2. Resolution to Approve Resignations and Employment of Substitutes for Staff Members | Exhibit F-1-b-2 |
| 3. Resolution to Approve Certified Reclassification                                   | Exhibit F-1-b-3 |
| 4. Resolution to Approve Supplemental Contract Resignations and Employment            | Exhibit F-1-b-4 |
| 5. Resolution to Approve Employment and Step Increases for Project Link Personnel     | Exhibit F-1-b-5 |
| 6. Resolution to Approve Employment of Project Link Community Education Personnel     | Exhibit F-1-b-6 |

- |   |                 |
|---|-----------------|
| 7. Resolution to Approve Certified Home Instruction   | Exhibit F-1-b-7 |
| 8. Resolution to Approve Stipends Paid from Grant Funds   | Exhibit F-1-b-8 |
| c. Resolution to Approve Agreements and Purchased Services  | Exhibit F-1-c   |
| d. Resolution to Accept Revised Bid Tabulation Sheet for Westlake City Schools – Technology Alternate           | Exhibit F-1-d   |
| e. Resolution to Approve Construction Change Orders   | Exhibit F-1-e   |
| f. Resolution to Publicly Post Previously Approved Change Orders  | Exhibit F-1-f   |
| g. Resolution to Approve Grant Agreement for Westlake International Baccalaureate High School Feasibility Study | Exhibit F-1-g   |

G. Board Items

1. Levy Discussion

\*Hearing of Public (15 Minutes)

H. Board Items

I. Executive Session

1. Adjourn to Executive Session to Discuss Negotiations

Time \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Adjourn Executive Session and Return to Regular Session

Time \_\_\_\_\_

J. Adjournment

Time: \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO APPROVE QUARTERLY REPORT AND FINANCIAL FORECAST

RESOLVED that the Westlake Board of Education approves the 2<sup>nd</sup> quarter financial update and five-year forecast.

Motion by:	_____
Seconded by:	_____
Roll Call Vote:	
Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Mrs. Leszynski	_____

## RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<b>PO No.</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
14869	Holt McDougal	Social Studies text & workbooks-St. Bernadette	\$9,457.03
44891	Kohlmyer Sports	Footballs, shoulder pads, jerseys	\$3,561.70
44908	Kohlmyer Sports	T-shirts, jerseys, shorts; misc. equipment	\$5,340.50
44963	OHSAA Foundation	Proceeds from Football playoff vs. Madison	\$9,548.32
90783	Gordon Food Service	November Food Service supplies	\$3,411.72
90785	Dairymens	December Food Service supplies	\$3,799.54
91049	Suburban Transportation	December Transportation Services	\$3,747.00

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

RESOLUTION TO APPROVE THE AUDIT REPORT

RESOLVED that the Westlake Board of Education approves the annual Audit Report for the fiscal year ended June 30, 2012.

Motion by:	_____
Seconded by:	_____
Roll Call Vote:	
Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Mrs. Leszynski	_____

RESOLUTION TO AUTHORIZE PURCHASE OF  
REQUISITION APPROVAL MANAGER SOFTWARE

RESOLVED that the Westlake Board of Education approves the purchase of Requisition Approval Manager (RAM) software package from North Coast Council.

Motion by:	_____
Seconded by:	_____
Roll Call Vote:	
Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Mrs. Leszynski	_____

RESOLUTION TO AUTHORIZE TREASURER TO RETURN ADVANCE

RESOLVED that the Westlake Board of Education authorizes the Treasurer to return the following advances:

From	To	Amount
Project Link (011-9111)	General Fund (001)	\$2,000.00

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_



## RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accepts the following funds:

<b>State Funds</b>	<b>Amount</b>	<b>Fund</b>	<b>Special Cost Center</b>
Local Government Innovation Fund FY13	\$100,000.00	499	9113

<b>Local Fund</b>	<b>Amount</b>	<b>Fund</b>	<b>Special Cost Center</b>
Patricia Fox Memorial Scholarship	\$10,000.00	007	9716

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

## RESOLUTION TO ESTABLISH APPROPRIATIONS

RESOLVED that the Westlake Board of Education establishes the following appropriations:

<b>LOCAL GOVERNMENT INNOVATION FUND FY13 (IB PROGRAM)</b>	<b>Amount</b>
<b>Account</b>	
499-2200-100-9113	\$22,766.19
Innovation Coordinator Wages	
499-2200-200-9113	\$14,040.00
Innovation Coordinator Benefits	
499-1100-400-9113	\$63,193.81
Innovation Instructors – Purch Services (Staff)	

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Mrs. Leszynski \_\_\_\_\_

## RESOLUTION TO ADJUST FY13 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY13 appropriations:

<b>GENERAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-1100 400			
Instructional-Purchased Services	\$108,861.51	\$109,086.51	\$225.00
001-1100-500			
Instructional-Supplies	\$597,304.64	\$594,465.63	(\$2,839.01)
001-1100-600			
Instructional-Equipment	\$167,300.00	\$162,205.59	(\$5,094.41)
001-1200-500			
Special Education-Supplies	\$18,106.94	\$15,586.94	(\$2,520.00)
001-2100-500			
General Support-Supplies	\$33,503.31	\$36,023.31	\$2,520.00
001-2200-400			
General Support Services-Purch. Services	\$285,351.99	\$286,084.69	\$732.70
001-2200-500			
General Support Services-Purch. Services	\$119,066.65	\$120,583.80	\$1,517.15
001-2400-400			
Admin-Purchased Services	\$329,056.18	\$328,473.48	(\$582.70)
001-2600-500			
Business-Supplies	(\$393.39)	(\$9,276.93)	(\$8,883.54)
001-2700-600			
Maintenance-Equipment	\$30,993.00	\$39,876.54	\$8,883.54
001-3200-400			
IB-Out of District Travel	<u>\$800.00</u>	<u>\$6,841.27</u>	<u>\$6,041.27</u>
<b>Total</b>	<b>\$1,689,950.83</b>	<b>\$1,689,950.83</b>	<b>\$0.00</b>

EXHIBIT D-2-h  
(Continued)

<b>BOND RETIREMENT</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
002-2400-9002			
Delinquent Land	\$0.00	\$15.70	\$15.70
002-2500-800-9002			
Auditor & Treasurer Fees	<u>\$52,615.02</u>	<u>\$52,599.32</u>	<u>(\$15.70)</u>
<b>Total</b>	<b>\$52,615.02</b>	<b>\$52,615.02</b>	<b>\$0.00</b>
<b>BUILDING FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
004-5500-400-9007			
TE Building Construction-Purch. Services	\$454,685.98	\$557,304.27	\$102,618.29
004-5500-600-9007			
TE Building Construction-Miscellaneous	<u>\$10,095,314.02</u>	<u>\$9,992,695.73</u>	<u>(\$102,618.29)</u>
<b>Total</b>	<b>\$10,550,000.00</b>	<b>\$10,550,000.00</b>	<b>\$0.00</b>
<b>COMMUNITY EDUCATION SERVICES</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
011-3200-400-9110			
Community Ed-Purchased Services	<u>\$575.00</u>	<u>\$3,506.25</u>	<u>\$2,931.25</u>
<b>Total</b>	<b>\$575.00</b>	<b>\$3,506.25</b>	<b>\$2,931.25</b>
<b>IN SERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
018-4600-500-9751			
Bassett-Supplies	\$10,000.00	\$9,776.00	\$(224.00)
018-4600-600-9751			
Bassett-Equipment	\$10,038.51	\$10,262.51	\$224.00
018-4600-400-9764			
WHS-In Service Purchased Services	\$0.00	\$97.00	\$97.00
018-4600-600-9764			
WHS-In Service Equipment	\$2,000.00	\$1,903.00	\$(97.00)
018-4600-500-9765			
WHS-Music Fees	<u>\$7,265.15</u>	<u>\$10,265.15</u>	<u>\$3,000.00</u>
<b>Total</b>	<b>\$29,303.66</b>	<b>\$32,303.66</b>	<b>\$3,000.00</b>

EXHIBIT D-2-h  
(Continued)

<b>NORDSON GRANT (IB)</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
019-1100-400-9935			
Instruction Purchased Services	\$0.00	\$1,800.00	\$1,800.00
019-2200-100-9935			
Support Services Wages	\$0.00	\$14,000.00	\$14,000.00
019-2200-400-9935			
Support Services Purchased Services	\$16,000.00	\$0.00	(\$16,000.00)
019-2200-500-9935			
Support Services Supplies & Materials	\$0.00	\$200.00	\$200.00
<b>Total</b>	<b>\$16,000.00</b>	<b>\$16,000.00</b>	<b>\$0.00</b>
<b>WESTLAKE MONTESSORI FY11</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-500-9612			
Supplies & Materials	\$5,891.84	\$4,695.92	(\$1,195.92)
401-3200-600-9612			
Equipment	\$0.00	\$1,195.92	\$1,195.92
<b>Total</b>	<b>\$5,891.84</b>	<b>\$5,891.84</b>	<b>\$0.00</b>
<b>ST. BERNADETTE FY13</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-100-9613			
Salaries & Wages	\$11,700.00	\$12,632.40	\$932.40
401-3200-200-9613			
Benefits	\$1,922.93	\$2,065.05	\$142.12
401-3200-500-9613			
Supplies & Materials	\$56,286.68	\$55,212.16	(\$1,074.52)
<b>Total</b>	<b>\$69,909.61</b>	<b>\$69,909.61</b>	<b>\$0.00</b>

EXHIBIT D-2-h  
(Continued)

<b>TITLE III LEP FY13</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
551-1200-100-9513			
Instruction Salaries & Wages	\$8,084.44	\$18,334.44	\$10,250.00
551-1200-200-9513			
Instruction Benefits	\$0.00	\$2,250.00	\$2,250.00
551-1200-400-9513			
Instruction Purchased Services	\$10,000.00	\$2,500.00	(\$7,500.00)
551-2200-100-9513			
PD Salaries & Wages	\$3,500.00	\$1,500.00	(\$2,000.00)
551-2200-400-9513			
PD Purchased Services	\$6,875.00	\$3,875.00	(\$3,000.00)
<b>Total</b>	<b>\$28,459.44</b>	<b>\$28,459.44</b>	<b>\$0.00</b>
<b>TITLE I FY13</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
572-3200-400-9113			
Non Public & F/C Purchased Services	\$1,266.34	\$3,266.34	\$2,000.00
572-3200-500-9113			
Non Public & F/C Supplies	\$2,644.52	\$644.52	(\$2,000.00)
<b>Total</b>	<b>\$3,910.86</b>	<b>\$3,910.86</b>	<b>\$0.00</b>

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Mrs. Leszynski \_\_\_\_\_

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Ms. Antoinetta Boccardi 4791 Prestwick Crossing Westlake, OH 44145	Donated \$250.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
The CBC Foundation 2778 SOM Center Road, Ste. 100 Willoughby Hills, OH 44094	Donated \$2,000.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
David and Mary Lou Dorogi 1939 Sperry's Forge Trail Westlake, OH 44145	Donated \$20.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
Claudette's Café Mr. Wes Alsayegh, Owner 26485 Center Ridge Road Westlake, OH 44145	Donated \$25.00 to WHBS-TV at Westlake High School to use toward updating equipment.
Sweet Basil Pizza Mr. Dan Joyce, Owner 26235 Center Ridge Road Westlake, OH 44145	Donated four sheet pizzas for Project Link's Parents' Night Out.
Girls Soccer Parents c/o Ms. Theresa Sandhu 30917 Pinehurst Drive Westlake, OH 44145	Donated \$292.00 to the Athletic Department at Westlake High School to offset expenses as needed for the Girls Soccer team.
Super Skills Basketball LLC 4466 Brooks Road Cleveland, OH 44105	Donated \$100.00 to the Athletic Department at Westlake High School to purchase baseball uniforms and equipment for the baseball team.
Westlake Town Criers Thomas L. Hirz, Treasurer P.O. Box 45224 Westlake, OH 44145	Donated \$300.00 to the Athletic Department (\$150 for Volleyball and \$150 for Boys Basketball) at Westlake High School to offset expenses of hosting tournaments.
Orthopaedic Associates Allan Fentner, Practice Admin. 24723 Detroit Road Westlake, OH 44145	Donated \$1,275.20 to Hilliard Elementary School to purchase National .Blue Ribbon shirts for the students and staff.

EXHIBIT F-1-a  
(Continued)

State Farm Ms. Kimberly Moore Corporate Headquarters One State Farm Plaza Bloomington, IL 61710-0001	Donated \$2,500.00 to SADD at Westlake High School to sponsor prevention activities and education for WHS students that will focus on teen safety, especially while driving.
Ms. Judith L. Rotkis Rt. 1, P.O. Box 625 Sugar Grove, OH 43155	Donated \$250.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.
Mr. Thomas A. Fox 27522 Dunford Road Westlake, OH 44145	Donated \$10,000.00 to establish the Patricia Fox Memorial Scholarship to be awarded annually to a graduating WHS senior who demonstrates leadership ability and maintains at least a 3.0 grade point average.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_



**RESOLUTION TO APPROVE RESIGNATIONS, FMLA  
AND EMPLOYMENT FOR STAFF MEMBERS**

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA and employment for staff members:

<u>Resignation for Purpose of Retirement</u>		<u>FMLA</u>					
Carole Applegate	End of 2013 School Year	Kathy Hale	11/06/2012				
		William Wilson	12/11/2012				
		Deborah Yehlik	12/18/2012				
		Jill Minerd	01/07/2013				
		Robin Murray	01/14/2013				
<u>Classified Resignation</u>							
Donna Macionsky	Effective 02/01/2013						
<u>Classified Employment</u>							
<u>Name</u>	<u>Building/Position</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Step</u>	<u>Effective</u>	
Tina Bacik	LBMS Kitchen Helper	3.5	5	9	4	01/15/2013	
Patrick Mahoney	Bassett Cleaner	5.0	5	9	0	01/14/2013	
Laura Kuhn	Driver	From 2.25 to 4.75 Hrs/Day			5	01/07/2013	
Sarah Kubincanek	Driver-Relief	From 4.75 to 4.0 Hrs/Day			2	01/07/2013	
Angela Baker	Driver	From 4.0 Relief to 4.0 Driver			3	01/07/2013	
Lora Stemmer	Driver	From 4.0 to 5.0 Hrs/Day			13	01/07/2013	
Bonnie Sliva	Driver	From 5.0 to 5.25 Hrs/Day			4	01/07/2013	
Jennifer Weaver	Driver	From 5.25 to 6.25 Hrs/Day			13	01/07/2013	
Celia Kubincanek	Driver	From 6.25 to 7.0 Hrs/Day			20	01/07/2013	
Barbara Biel	Driver	From 7.0 to 8.0 Hrs/Day			20	01/07/2013	
<u>Certified Employment</u>							
<u>Name</u>	<u>Building/Position</u>				<u>Step</u>	<u>Rate</u>	<u>FTE</u>
Julie Wagner	ESL Teacher – Hilliard & Holly Lane				8	MA	.15

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT  
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows:

<u>Classified Substitute Resignations</u> Carla Conrad Eleanor Klann, Effective 01/11/2013		
<u>Certified Substitute Resignations</u> None		
<u>Classified Substitutes</u>		
Thomas Aspero Laura Kuhn	Robert Mariner Mary Newbacher	Laura Re Jeffrey Janmey
<u>Certified Substitutes</u>		
Thomas Aspero Mary Beth Bennett Eric Burgess	Robert Mariner Paula McVetta-McKinney Mary Newbacher	Brad Slater Aimee Thompson

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

## RESOLUTION TO APPROVE CERTIFIED RECLASSIFICATION

RESOLVED that the Westlake Board of Education approves the reclassification of certified staff members as follows:

<u>Name</u>	<u>Step</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Leah Burke	3	BA	BA+10	01/01/2013
Julie Davidson	13	MA+10	MA+20	01/01/2013
Jennifer Doyle	17	MA+10	MA+20	01/01/2013
Rebecca Gorek	13	MA+20	MA+30	01/01/2013
Kelly Kuns	13	BA+30	MA	01/01/2013
Hannah Lozada	2	BA+30	MA	01/01/2013
Rachel Meyrose	7	BA+30	MA	01/01/2013
Staci Peltz	6	BA	BA+10	01/01/2013
Jacob Percival	2	BA	BA+10	01/01/2013
Krista Wadas	6	MA	MA+10	01/01/2013

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACT  
RESIGNATION & EMPLOYMENT

RESOLVED that the Westlake Board of Education approves the following supplemental contract rescinding and employment for the 2012-2013 school year:

<u>Supplemental Resignations</u>			
<u>Name</u>	<u>Position</u>		
	None		
<u>Supplemental Employment</u>			
<u>Name</u>	<u>Position</u>	<u>In-District</u>	<u>Step</u>
Kevin Considine	WHS Boys' Varsity Assistant Coach	N	0
Michael Herman	LBMS Boys' 7 <sup>th</sup> Grade Conference Basketball Coach	N	0
Edward Garven	WHS Boys' High School Volunteer Coach	N	N/A
<u>Supplemental Employment Revisions</u>			
Scott Rovniak	LBMS Band Director	From 85% to 83%	
Todd Eichenauer	LBMS Band Director	From 15% to 17%	

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

RESOLUTION TO APPROVE EMPLOYMENT AND STEP INCREASES  
FOR PROJECT LINK PERSONNEL

The Westlake Board of Education approves the employment and step increase for the following Project Link personnel, paid by Link Funds:

<u>PROJECT LINK EMPLOYMENT</u>			
Bridgette Beal	Project Link Leader	Effective 01/07/13	Step 3
Suzanne Jones	Project Link Leader	Effective 01/07/13	Step 3
<u>PROJECT LINK STEP INCREASE</u>			
Judith Mack	Project Link Leader	Effective 01/07/13	Step 8

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

RESOLUTION TO APPROVE THE EMPLOYMENT OF PROJECT LINK  
COMMUNITY EDUCATION PERSONNEL

RESOLVED that the Westlake Board of Education approve the employment of the following  
Project Link Community Education personnel effective 02/01/2013, paid by funds received:

Crystal Myhre, Afterschool Elementary Chinese Instructor  
Rate: \$25.31/Hour, Not to Exceed 20 Hours

Rachel Levi, Student & Adult Golf Instructor  
Rate: \$25.31/Hour, Not to Exceed 25 Hours

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_

## RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for identified student(s) as follows:

<u>Certified Home Instruction</u>		
<u>Instructor Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Kate O'Leary	12/18/2012	36 Hours

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

RESOLUTION TO APPROVE STIPENDS PAID FROM GRANT FUNDS

RESOLVED that the Westlake Board of Education approves stipends for the following personnel for Family Literacy Night, not to exceed 2 hours each, paid at the negotiation rate, partially or fully funded by the following grant funds:

<u>TITLE I Funds</u>	<u>TITLE III Immigrant Funds</u>
Cindy Archer Shannon Fortuna Trudy Pauken Elaine Scott Leslie Telloni	Celina Bigio Kate LaBatte Jennifer Petticord

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_



RESOLUTION TO APPROVE AGREEMENTS AND  
PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements and Purchased Services:

2012-2013 School Year

Human Vending Contract – Healthy Vending Machines  
Southwest Educational Purchasing Council (no cost to district)

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

RESOLUTION TO ACCEPT REVISED BID  
FOR WESTLAKE CITY SCHOOLS – TECHNOLOGY

WCS 02: Technology						
<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Alternate #2</u>	<u>Alternate #3</u>	<u>Alternate #7</u>	<u>Total Award</u>
		MS Vocal Music Sound System	HS Vocal Music Sound System	MS Large Projector w/Cart & DVD Player	MS Wireless GPS Clocks	
Zenith Systems LLC	\$1,595,000.00	\$14,210.00	\$14,391.00	\$5,414.00	\$4,312.00	\$1,633,327.00
					<b>\$12,312.00</b>	<b>\$1,641,327.00</b>
Lake Erie Technology	\$1,700,179.00					
South East Security	\$1,874,000.00					

The Construction Manager initially submitted the Zenith Systems LLC Alternate #7 bid as \$4,312.00, which was a typographical error. The Alternate #7 bid was submitted by Zenith Systems LLC for the amount of \$12,312.00. This is not a change of bid alternate pricing; just a correction of a typographical error.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

## RESOLUTION TO APPROVE CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the following Construction Change Order contracts:

Change Order #	Site	Contractor	Amount	Description
080	MS	Foti Contracting	\$110,253.45	Provide polished concrete floors in select areas in lieu of VCT.
088	HS	Foti Contracting	\$263,921.59	Provide polished concrete floor finish in lieu of VCT flooring.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

## RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED CHANGE ORDERS

RESOLVED that the Westlake Board of Education publicly posts the following previously approved Change Orders:

Change Order #	Site	Contractor	Amount	Description
018	DIS	Bay Mechanical	\$690.95	Replace sheave and belts on Make-up Air Unit #1
078	MS	Lake Erie Electric	\$11,492.90	Underground conduit for future building sign and charging station
079	MS	Lake Erie Electric	\$1,598.50	Electrical lighting modifications to pendant fixtures.
081	MS	Capstone Construction	(\$44,884.81)	Credit for VCT flooring where polished concrete is the scheduled floor finish.
082	MS	Lake Erie Electric	\$8,713.49	Provide temporary power to street and lot light poles
083	MS	Capstone Construction	\$1,002.56	Provide drywall soffit to create a plumbing chase.
084	MS	Lake Erie Electric	\$847.80	Relocate 2" surface-mounted conduit away from fabric panel on gym wall.
085	MS	Great Lakes Crushing	\$3,994.23	Add 4" shutoff valve to Read Field sprinkler system.
086	MS	E.B. Katz, Inc.	\$5,125.25	30 Day Schedule Extension
089	HS	Jeffery Carr Construction	(\$92,233.30)	Omit VCT flooring where polished concrete finish is provided.
090	HS	PEPCO	\$2,000.00	Repeat Arc Flash Study on electrical switchgear.
091	HS	Enertech Electrical Co.	\$8,916.42	Provide fire alarm devices to the 2 additional gym egress doors.
092	HS	Meade Construction	\$7,511.57	Revise roofing details and venting.
093	HS	Jeffery Carr Construction	(\$1,056.93)	Revise flooring to sealed concrete in lieu of VCT.
094	HS	M. W. Mielke Co.	\$1,410.94	Omit sink SK-01 in Rm. G108-install mop sink.
095	HS	Jeffery Carr Construction	\$228.18	Provide 2 tall storage cabinets in lieu of base cabinets.
096	HS	Burkett Restaurant Equip.	\$2,022.00	Omit char-broiler and add Panini Press
097	HS	Enertech Electrical Co.	\$3,308.65	Provide power to exhaust fans EX-46 and EX-49 per response to RFI-150.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

RESOLUTION TO APPROVE GRANT AGREEMENT FOR  
WESTLAKE INTERNATIONAL BACCALAUREATE HIGH SCHOOL FEASIBILITY STUDY

RESOLVED that the Westlake Board of Education approves the Grant Agreement with Ohio Development Services Agency for the Westlake International Baccalaureate High School Feasibility Study.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
    Mr. Mays \_\_\_\_\_  
    Ms. Winter \_\_\_\_\_  
    Mr. Cross \_\_\_\_\_  
    Mr. Falcone \_\_\_\_\_  
    Mrs. Leszynski \_\_\_\_\_