

**WESTLAKE CITY SCHOOLS**  
**BOARD OF EDUCATION AGENDA**  
**Wednesday, February 25, 2015 – 6:00 p.m. – Regular Meeting**  
**Administration Building – 27200 Hilliard Blvd.**

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: \_\_\_\_\_

Roll Call: \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_  
Mr. Finucane \_\_\_\_\_  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_

Pledge of Allegiance

**VISION STATEMENT**

The Westlake City School District will provide a dynamic, student centered, 21<sup>st</sup> Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

**MISSION STATEMENT**

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals,  
to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_  
Mr. Finucane \_\_\_\_\_  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_

\*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Organizational Meeting of January 7, 2015

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_  
Mr. Finucane \_\_\_\_\_  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_

2. Special Meeting of January 7, 2015

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Mr. Finucane \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

3. Regular Meeting of January 26, 2015

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Mr. Finucane \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

B. Special Reports & Recognitions

- a. Update on Primary Years International Baccalaureate Programme – Colleen Mudore and Deb Wadden – IB Coordinators

C. Superintendent's Report & Master Facility Plan Phase I Report

D. Treasurer's Report/Recommendations

1. Action Items

- a. Resolution to Issue Then and Now Certificates

Exhibit D-1-a

- b. Resolution to Adjust FY15 Appropriations

Exhibit D-1-b

E. CAC Update

F. New Business

1. Action Items

- a. Resolution to Accept Gifts and Contributions

Exhibit F-1-a

- b. Resolutions to Approve Staff Recommendations

- 1. Resolution to Approve Resignations, Retirement, and Employment for Staff Members

Exhibit F-1-b-1

- 2. Resolution to Approve Substitutes for Staff Members

Exhibit F-1-b-2

- 3. Resolution to Approve Supplemental Contract Resignations, Employment and Department Chair

Exhibit F-1-b-3

- 4. Resolution to Approve Game Personnel For Girls' Basketball Sectional Games

Exhibit F-1-b-4

- 5. Resolution to Approve Certified Home Instruction

Exhibit F-1-b-5

- c. Resolution to Approve Sunday Facility Use

Exhibit F-1-c

2. Presentation Item

- a. Presentation of Proposed 2015-16 and 2016-17 District Calendars to meet requirements of ORC 3313.48(B)

Exhibit F-2-a

\*Hearing of Public (15 Minutes)

G. Board Items and Comments

1. Re-employment of CFO/Treasurer

Exhibit G-1

H. Executive Session

1. Adjourn to Executive Session to Discuss Employment and Compensation of a Public Employee and Employee Negotiations

Time \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Mr. Finucane \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Adjourn Executive Session and Return to Regular Session

Time \_\_\_\_\_

I. Adjournment

Time: \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Mr. Finucane \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

## RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<b>PO No.</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
98396	Gordon Food Service	Food Service Supplies Jan-Mar 2015	\$50,000.00
98646	Suburban Transportation	Transportation Service Dec 2014	\$4,000.00

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Mr. Finucane \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO ADJUST FY15 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjust the following FY15 appropriations:

<b>GENERAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-1100-500			
Instructional-Supplies	\$513,594.73	\$512,870.74	(\$723.99)
001-1100-600			
Instructional-Equipment	\$90,138.92	\$90,862.91	\$723.99
001-1200-400			
Special Education-Purchased Services	\$205,100.22	\$138,100.22	(\$67,000.00)
001-1200-500			
Special Instruction-Supplies	\$26,938.35	\$27,878.35	\$940.00
001-1200-600			
Special Instruction-Equipment	(\$3,798.77)	(\$5,119.24)	(\$1,320.47)
001-1300-400			
General Vocational-Purchased Services	\$687,100.00	\$754,100.00	\$67,000.00
001-2100-600			
Support Services-Equipment	\$0.00	\$380.47	\$380.47
001-2200-500			
Support Services-Supplies	\$116,541.73	\$116,641.73	\$100.00
001-2300-400			
Board of Education-Purchased Services	\$2,500.00	\$2,669.34	\$169.34
001-2300-500			
Board of Education-Supplies	\$2,500.00	\$2,330.66	(\$169.34)
001-2400-500			
Admin-Supplies	\$47,612.51	\$47,512.51	(\$100.00)
001 2600 400			
Business-Purchased Services	\$78,729.47	\$75,157.33	(\$3,572.14)
001-2700-400			
Maintenance-Purchased Services	\$1,894,296.23	\$1,833,949.54	(\$60,346.69)

EXHIBIT D-1-b  
(Continued)

<b>GENERAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-2700-500			
Maintenance-Supplies	\$261,568.70	\$309,196.88	\$47,628.18
001-2700-600			
Maintenance-Equipment	\$48,845.76	\$62,457.07	\$13,611.31
001-2800-400			
Transportation-Purchased Services	\$198,679.00	\$192,154.00	(\$6,525.00)
001-2800-500			
Transportation-Supplies	\$523,800.00	\$530,325.00	\$6,525.00
001-5300-400			
General Architect-Purchased Services	\$10,000.00	\$12,679.34	\$2,679.34
001-5500-400			
General Architect/Engineering-Purchased Srvs	\$322,036.66	\$326,036.66	\$4,000.00
<b>Total</b>	<b>\$5,026,183.51</b>	<b>\$5,030,183.51</b>	<b>\$4,000.00</b>
<b>CAPITAL IMPROVEMENTS</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-5300-400-9002			
Capital Improvements-Purchased Services	\$24,000.00	\$20,000.00	(\$4,000.00)
<b>Total</b>	<b>\$24,000.00</b>	<b>\$20,000.00</b>	<b>(\$4,000.00)</b>
<b>STUDENT ACTIVITY</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
018-3900-500-9720			
Sunshine-Supplies	\$500.00	\$573.28	\$73.28
<b>Total</b>	<b>\$500.00</b>	<b>\$573.28</b>	<b>\$73.28</b>

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Falcone \_\_\_\_\_  
     Mrs. Leszynski \_\_\_\_\_  
     Mr. Finucane \_\_\_\_\_  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Charlie's Auto Repair Mr. Charlie Calanni, Owner 13728 Madison Avenue Lakewood, OH 44107	Donated three brake drums to the Band at Westlake High School for use in the WHS Band's percussion section.
Swimming/Diving Parents Group c/o Ms. Amy Lee 1925 Reeds Court Trail Westlake, OH 44145	Donated \$1,094.00 to the Athletic Department at Westlake High School to offset expenses of the swimming and diving teams.
The Hawkins Family 9 Huntleigh Manor Lane St. Louis, MO 63131	Donated \$200.00 to the Athletic Department at Lee Burneson Middle School for the benefit of the Wrestling program.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Mr. Finucane \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

**RESOLUTION TO APPROVE RESIGNATIONS, RETIREMENT, FMLA  
AND EMPLOYMENT FOR STAFF MEMBERS**

RESOLVED that the Westlake Board of Education approves the resignation and employment for staff members as follows:

<u>Resignation for Purpose of Retirement</u>			
Mark Bregar, Principal Dover Intermediate School		Effective Date: 06/29/2015	
Joseph Selvaggio, Driver		Effective Date: 07/01/2015	
Gavin Berwald, Transportation Director		Effective Date: 07/31/2015	
Carole Metzger, Driver		Effective Date: 07/01/2015	
<u>FMLA</u>			
<u>Name</u>		<u>Name</u>	
<u>Effective Date</u>		<u>Effective Date</u>	
Deborah Lukas	01/22/2015	Kim Sullivan-Haselswerdt	02/04/2015
Travis Haselswerdt	02/04/2015	Rachel Meyrose	02/9/2015
Lois Leonard	02/17/2015	Tom Seighman	02/27/2015
		Jennifer Seighman	03/02/2016
<u>Classified Resignation</u>			
<u>Name</u>		<u>Effective Date</u>	
<u>Building/Position</u>			
Kathleen Page	Driver	02/17/2015	
Terri Orszak	Dover Intermediate Kitchen Helper	01/26/2015	
Terri Orszak	Special Education Bus Assistant	01/30/2015	

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Mr. Finucane \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_



**RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT  
OF SUBSTITUTES FOR STAFF MEMBERS**

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows for the 2014-2015 school year:

<u>Classified Substitute Resignations</u>	<u>Licensed Substitute Resignations</u>
None	None
<u>Classified Substitutes</u>  Maria Asturi Ashley Conaway Lakeshia Goodwin Lisa Whitesell	<u>Licensed Substitutes</u>  Victoria Emblom Courtney Kula Emily Nagel Carmen Rietta Julie Sartschev Kelly Somrak

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Mr. Finucane \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

**RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS  
AND DEPARTMENT CHAIR**

RESOLVED that the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district) for the 2014-2015 school year:

<u>Supplemental Resignation</u> Carnell Sledge-7 <sup>th</sup> Grade Non-Conference Basketball Coach Jennifer Seighman – LBMS Asst. Girls’ Track Coach Cheryl Tegel – LBMS Builders’ Club Advisor-Effective 01/30/2015			
<u>Supplemental Employment</u> 2014-2015 School Year			
<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Michael Marcellino	7 <sup>th</sup> Grade Non-Conference Basketball Coach	N	1
Michael Bee	LBMS Asst. Girls’ Track Coach	Y	0
John Holland	LBMS Asst. Boys’ Track Coach	N	20
Jennifer Dietrich	WHS Asst. Track Coach	Y	0
<u>Approve Department Chair</u> Kristen Regas                      LBMS Specials Department Chair                      2014-2015 School Year			

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_  
Mr. Finucane \_\_\_\_\_  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_

## RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for identified students as follows:

<u>Certified Home Instruction</u>		
<u>Instructor Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Sue Davidson	01/27/2015	40 Hours
Kate Applegate	01/27/2015	50 Hours
Tabitha Devine	01/27/2015	90 Hours
Mark Schmidt	01/27/2015	100 Hours

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Mr. Finucane \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE GAME PERSONNEL  
FOR GIRLS' BASKETBALL SECTIONAL GAMES

RESOLVED that The Westlake Board of Education approves the following per game payroll for game personnel and officials for the home Girls Basketball Sectional Games (February 21, 2015 and February, 26, 2015).

Site Manager-\$40.00  
Asst. Site Manager.-\$30.00  
Scorers-\$30.00  
Ticket Sellers-\$30.00  
Athletic Trainer-\$75.00 (\$25/hour)  
Security – as invoiced  
Board Operators-\$30.00  
Officials (3) - \$70/per plus mileage as noted if applicable

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_  
Mr. Finucane \_\_\_\_\_  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE SUNDAY FACILITY USE

RESOLVED that the Westlake Board of Education approves Sunday facility use as follows:

<p><u>Kiwanis/Key Club Pancake Breakfast</u></p> <p>Westlake High School Cafeteria &amp; Kitchen Sunday, April 19, 2015 8:00 AM – 1:00 PM</p>
<p><u>Emily's Rainbow Run</u></p> <p>Westlake High School Auxiliary Gym &amp; Track Sunday, April 19, 2015 8:00 AM to 10:00 AM</p>
<p><u>Kiwanis/Key Club Pancake Breakfast</u></p> <p>Westlake High School Cafeteria &amp; Kitchen Sunday, October 25, 2015 8:00 AM – 1:00 PM</p>
<p><u>FBI Training</u></p> <p>Parkside School-Media Center, Art Room, Auditorium, Gymnasium Sunday, March 8, 2015 6:00 PM – 9:00 PM</p>

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Mr. Finucane \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO RE-EMPLOY MARK C. PEPERA AS CFO-TREASURER OF  
THE BOARD OF EDUCATION OF THE WESTLAKE CITY SCHOOL DISTRICT

WHEREAS, Mark C. Pepera has served as CFO-Treasurer of the Board of Education of the Westlake City School District since 1998; and

WHEREAS, by adoption of this resolution as well as its earlier evaluations, the Board expresses its satisfaction with the performance of Mr. Pepera as CFO-Treasurer; and

WHEREAS, Revised Code Section 3313.22 has been amended with respect to terms of re-employment of CFO-treasurers; and

WHEREAS, the Board wishes to confirm the re-employment of Mr. Pepera to serve as CFO-Treasurer for the period August 1<sup>st</sup> through and including July 31<sup>st</sup>, 2020 and to enter into a contract for such period for his service with Mr. Pepera.

NOW, THEREFORE, be it resolved by the Board of Education of the Westlake City School District they hereby ratify the re-employment of Mr. Pepera for a term commencing August 1<sup>st</sup>, 2015 through July 31<sup>st</sup>, 2020, with compensation and benefits, and other terms of employment between Mr. Pepera and the Board, in accordance with the contract of employment incorporated herein.

BE IT FURTHER RESOLVED that the Board President, Superintendent, and Treasurer be and are hereby authorized and directed to take such actions and steps necessary to effectuate the terms and intent of this resolution, including but not limited to executions of the contracts of employment here approved.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Mr. Finucane \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_