

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION AGENDA**

**Monday, February 27, 2012 – 5:30 p.m. – Regular Meeting  
Administration Building - Board Room – 27200 Hilliard Blvd.**

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: \_\_\_\_\_

Roll Call:

Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Ms. Rocco	_____

Pledge of Allegiance

Recitation of District Vision & Mission

**VISION STATEMENT**

The Westlake City School District will provide a dynamic, student centered, 21<sup>st</sup> Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

**MISSION STATEMENT**

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by	_____
Seconded by	_____
Roll Call Vote:	_____
Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Ms. Rocco	_____

\*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Organizational Meeting of January 9, 2012

Motion by	_____
Seconded by	_____
Roll Call Vote:	_____
Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Ms. Rocco	_____

2. Special Meeting of January 9, 2012

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

3. Regular Meeting of January 30, 2012

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

B. Special Recognition

Nan Baker, House of Representatives - Westlake City Schools Proclamation Presentation

1. Resolution to Recognize Board of Education Member Award Exhibit B-1

2. Resolution to Recognize Outgoing Board Member Exhibit B-2

C. Superintendent's Report

D. Treasurer's Report/Recommendations

1. Action Items

a. Resolution to Accept Funds Exhibit D-1-a

b. Resolution to Establish Appropriations Exhibit D-1-b

c. Resolution to Authorize Treasurer to Return Advance Exhibit D-1-c

d. Resolution to Issue Then and Now Certificate Exhibit D-1-d

e. Resolution to Adjust FY12 Appropriations Exhibit D-1-e

f. Resolution Authorizing CFO/Treasurer to Enter into Revised Agreement with Information Design, Inc. Exhibit D-1-f

E. CAC Report - None

F. New Business

1. Action Items

a. Resolution to Accept Gifts and Contributions Exhibit F-1-a

b. Resolutions to Approve Staff Recommendations

1. Resolution to Approve Resolution to Approve Resignations, FMLA, and Employment for Staff Members Exhibit F-1-b-1

2. Resolution to Approve Resignations and Employment of Substitutes for Staff Members Exhibit F-1-b-2

3. Resolution to Approve Certified Home Instruction Exhibit F-1-b-3

4. Resolution to Approve of Supplemental Contract Resignations and Employment Exhibit F-1-b-4

5. Resolution to Reinstate Suspended Classified Contract for the 2011-2012 School Year Exhibit F-1-b-5

- |   |                 |
|---|-----------------|
| 6. Resolution to Revise the Date of Resignation for Purpose of Retirement of Administrative Staff Member    | Exhibit F-1-b-6 |
| 7. Resolution to Approve Employment of 2012 Summer School Administrators                                    | Exhibit F-1-b-7 |
| 8. Resolution to Approve Classified Staff Seasonal Help   | Exhibit F-1-b-8 |
| c. Resolution to Approve Revised Policy IGDJC- Creation of New Interscholastic Athletic Teams - Club Sports | Exhibit F-1-c   |
| d. Resolution to Approve Sunday Facility Use  | Exhibit F-1-d   |
| e. Resolution to Approve Field Trip   | Exhibit F-1-e   |
| f. Resolution to Approve Summer 2012 Camp Link Program  | Exhibit F-1-f   |
| g. Resolution to Approve Camp Link 2012 Handbook  | Exhibit F-1-g   |
| h. Resolution to Approve District Agreements, Contracts and Purchased Services                              | Exhibit F-1-h   |
| i. Resolution Approving Agreement Providing for Membership in the North Coast Council (O.R.C. §167.01)      | Exhibit F-1-i   |
| j. Resolution to Approve Westlake High School 2012 Summer School Dates and Rates                            | Exhibit F-1-j   |
| k. Resolution to Publicly Post Previously Approved Change Orders  | Exhibit F-1-k   |
| Resolution to Approve Change Orders   | Exhibit F-1-l   |

G. Master Facility Plan Phase I Report

H. Director of Business Affairs Report

I. Board Items - None

\*Hearing of Public (15 Minutes)

J. Adjournment

Time:

Motion by

Seconded by

Roll Call Vote:

Mr. Mays

Ms. Winter

Mr. Cross

Mr. Falcone

Ms. Rocco

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO RECOGNIZE WESTLAKE BOARD OF EDUCATION MEMBER  
FOR THE OSBA AWARD OF ACHIEVEMENT

RESOLVED that the Westlake Board of Education recognizes and congratulates the following  
Westlake Board of Education Member for her accomplishments:

Carol Winter, Board Vice President

OSBA "Award of Achievement"

Ms. Winter was selected as an "Award of Achievement" winner from a pool of all Boards of Education members across the state. This award recognizes board members who have demonstrated dedication to self-improvement, service to their association, commitment to training and leadership activities on behalf of their own board, and regional and statewide OSBA activities.

Ms. Winter will be formally recognized by OSBA at the OSBA Regional Spring Conference on Wednesday, March 7, 2012.

Motion by:	_____
Seconded by:	_____
Roll Call Vote:	
Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Ms. Rocco	_____



## *RESOLUTION OF APPRECIATION*

### **Andrea Rocco**

Board Member - 2001-2012

Board Vice President - 2002 and 2005

Board President - 2008-2009

WHEREAS, Andrea Rocco has served as a member of the Westlake Board of Education for twelve years, and

WHEREAS, her leadership has been instrumental in the district being recognized by the State of Ohio as being Excellent, and

WHEREAS, her judgment, vision and concern for the education of youth has been valuable to the Board in the fulfillment of its responsibilities, and

WHEREAS, her service, leadership and commitment to the Westlake School District has brought enduring benefits to the youth and citizens of the Westlake City School District,

NOW, THEREFORE, BE IT RESOLVED that the Westlake Board of Education adopts this “Resolution of Appreciation” commending Andrea Rocco for dedication and faithful service and does hereby express its sincere appreciation to her on behalf of the citizens of the Westlake City School District and the staff of their schools, and

FURTHER BE IT RESOLVED that this resolution be duly recorded and spread on the minutes this 27<sup>th</sup> day of February, 2012, and the Treasurer is directed to deliver a copy of this resolution to Ms. Andrea Rocco.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_

## RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accepts the following funds:

<b>Local Funds</b>	<b>Amount</b>	<b>Fund</b>	<b>Special Cost Center</b>
Martha Holden Jennings Foundation FY12 (Griebel – IB Primary Years Program)	\$40,000.00	007	9712
WalMart Foundation FY12 (Meecha)	\$250.00	019	9112

<b>Federal Funds</b>	<b>Amount</b>	<b>Fund</b>	<b>Special Cost Center</b>
Title II-D Technology FY12	\$2,715.55	533	9912

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_

## RESOLUTION TO ESTABLISH APPROPRIATIONS

RESOLVED that the Westlake Board of Education establishes the following appropriations:

<b>Martha Holden Jennings Foundation FY12 (Griebel-IB Program)</b>	
<b>Account</b>	<b>Amount</b>
007-1100-500-9712	\$3,200.00
Instruction Supplies & Materials	
007-1100-600-9712	\$5,600.00
Instruction Equipment	
007-2200-400-9712	\$31,005.00
Support Services Purchased Services (Staff)	
007-3200-500-9712	\$195.00
Family & Community Supplies	
<b>WalMart Foundation FY12 (Meecha)</b>	
<b>Account</b>	<b>Amount</b>
019-1100-500-9112	\$250.00
Instruction Supplies & Materials	
<b>Title II-D Technology FY12</b>	
<b>Account</b>	<b>Amount</b>
533-2200-100-9912	\$2,416.76
Professional Development Salaries	
533-3200-400-9912	\$27.24
Non Public Purchased Services	
533-3200-500-9912	\$271.55
Non Public Supplies and Materials	

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_

## RESOLUTION TO AUTHORIZE TREASURER TO RETURN ADVANCE

RESOLVED that the Westlake Board of Education authorize the Treasurer to return the following advance:

<b>From</b>	<b>To</b>	<b>Amount</b>
Project Link (011-9111)	General Fund (001)	\$4,000.00

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_



## RESOLUTION TO ISSUE THEN AND NOW CERTIFICATE

RESOLVED that the Westlake Board of Education authorizes a Then and Now Certificate for the following purchase order:

<b>PO No.</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
86577	Sentry Fencing	Additional Chain Link Fencing WHS & LBMS	\$40,000.00

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_

## RESOLUTION TO ADJUST FY12 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY12 appropriations:

<b>GENERAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-1100-200			
Instruction-Benefits	\$5,664,702.00	\$5,664,694.65	(\$7.35)
001-1100-500			
Instruction-Supplies	\$626,753.31	\$654,971.23	\$28,217.92
001-1100-600			
Instruction-Equipment	\$112,024.55	\$112,434.88	\$410.33
001-1200-400			
Special Education-Purchased Services	\$12,401.79	\$12,290.05	(\$111.74)
001-2100-400			
Support Services-Purchased Services	\$601,602.85	\$601,714.59	\$111.74
001-2100-500			
Support Services-Supplies	\$35,709.76	\$35,719.37	\$9.61
001-2200-400			
General Support-Purchased Services	\$280,677.03	\$283,304.29	\$2,627.26
001-2200-500			
General Support-Supplies	\$139,499.94	\$139,197.51	(\$302.43)
001-2200-600			
General Support-Equipment	(\$34,154.98)	(\$33,781.99)	\$372.99
001-2300-400			
Board of Education-Purchased Services	\$3,100.00	\$2,950.00	(\$150.00)
001-2300-500			
Board of Education-Supplies	\$2,975.00	\$3,125.00	\$150.00

EXHIBIT D-1-e  
(Continued)

001-2400-400			
Admin-Purchased Services	\$306,261.40	\$306,195.03	(\$66.37)
001-2400-500			
Admin-Supplies	(\$18,789.28)	(\$50,478.71)	(\$31,689.43)
001-2600-400			
Business-Purchased Services	\$101,849.57	\$102,239.62	\$390.05
001-2600-500			
Business-Supplies	(\$68,862.82)	(\$69,383.03)	(\$520.21)
001-2600-600			
Business-Equipment	\$0.00	\$315.36	\$315.36
001-2600-800			
Business-Miscellaneous	\$1,599.00	\$1,629.00	\$30.00
001-2700-400			
Maintenance-Purchased Services	\$1,842,083.87	\$1,853,169.89	\$11,086.02
001-2700-500			
Maintenance-Supplies	\$254,449.09	\$243,363.07	(\$11,086.02)
001-2700-600			
Maintenance-Equipment	\$7,504.10	\$7,504.17	\$0.07
001-2800-400			
Transportation-Purchased Services	\$194,960.00	\$207,622.62	\$12,662.62
001-2800-500			
Transportation-Supplies	\$514,032.27	\$515,032.27	\$1,000.00
001-2800-800			
Transportation-Miscellaneous	\$650.00	(\$13,012.62)	(\$13,662.62)
001-5500-200			
Director of Construction-Benefits	\$0.00	\$7.35	\$7.35
001-5500-600			
Director of Construction-Equipment	\$0.00	\$204.85	\$204.85

EXHIBIT D-1-e  
(Continued)

001-5500-800			
Director of Construction-Miscellaneous	\$0.00	\$1,047.82	\$1,047.82
001-7400-900			
Advances	\$45,706.90	\$44,659.08	(\$1,047.82)
<b>Total</b>	<b>\$10,626,735.35</b>	<b>\$10,626,735.35</b>	<b>\$0.00</b>
<b>BUILDING FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
004-5500-600-9006			
BAB New Building-Construction	\$44,973,297.65	\$45,166,717.65	\$193,420.00
<b>Total</b>	<b>\$44,973,297.65</b>	<b>\$45,166,717.65</b>	<b>\$193,420.00</b>
<b>FOOD SERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
006-3100-400-9600			
Food Services-Purchased Services	\$1,900.00	\$1,937.00	\$37.00
006-3100-600-9600			
Food Service-Equipment	\$1,200.00	\$1,163.00	(\$37.00)
<b>Total</b>	<b>\$3,100.00</b>	<b>\$3,100.00</b>	<b>\$0.00</b>
<b>ST. BERNADETTE FY12</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-100-9812			
Salaries & Wages	\$21,000.00	\$9,761.40	(\$11,238.60)
401-3200-200-9812			
Benefits	\$3,181.61	\$1,604.32	(\$1,577.29)
401-3200-400-9812			
Purchased Services	\$76,786.31	\$78,093.24	\$1,306.93
401-3200-500-9812			
Supplies & Materials	\$72,079.68	\$83,588.64	\$11,508.96
<b>Total</b>	<b>\$173,047.60</b>	<b>\$173,047.60</b>	<b>\$0.00</b>

EXHIBIT D-1-e  
(Continued)

<b>ABLE TRI-C FUND FY12</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
501-1400-500-9412			
Instruction – Supplies	\$2,000.00	\$1,000.00	(\$1,000.00)
501-2200-400-9412			
Support Service/PD - Purchased Services	\$1,150.00	\$950.00	(\$200.00)
501-3200-500-9412			
Family/Community - Supplies	<u>\$100.00</u>	<u>\$300.00</u>	<u>\$200.00</u>
<b>Total</b>	<b>\$3,250.00</b>	<b>\$2,250.00</b>	<b>(\$1,000.00)</b>
<b>TITLE VI-B IDEA FY12</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
516-1200-400-9612			
Instruction Purchased Services	\$370,635.00	\$371,634.30	\$999.30
516-1200-500-9612			
Instruction Supplies & Materials	\$4,811.22	\$6,811.22	\$2,000.00
516-2100-400-9612			
Support Services Purchased Svcs. (Pupils)	\$215,479.79	\$220,479.79	\$5,000.00
516-2200-100-9612			
Support Services/PD Salaries	\$46,058.11	\$58,169.23	\$12,111.12
516-2200-200-9612			
Support Services/ PD Benefits	\$40,885.00	\$42,908.58	\$2,023.58
516-2200-400-9612			
Support Services/Prof Dev. Purchased Svcs. (Staff)	<u>\$56,060.00</u>	<u>\$33,926.00</u>	<u>(\$22,134.00)</u>
<b>Total</b>	<b>\$733,929.12</b>	<b>\$733,929.12</b>	<b>\$0.00</b>

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_

RESOLUTION AUTHORIZING CFO/TREASURER TO ENTER INTO  
REVISED AGREEMENT WITH INFORMATION DESIGN, INC.

RESOLVED that the Westlake Board of Education authorizes the CFO/Treasurer to enter into a revised agreement with Information Design, Inc. to provide services to facilitate a school payment solution (SPS EZpay).

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
    Mr. Mays \_\_\_\_\_  
    Ms. Winter \_\_\_\_\_  
    Mr. Cross \_\_\_\_\_  
    Mr. Falcone \_\_\_\_\_  
    Ms. Rocco \_\_\_\_\_

RESOLUTION TO ACCEPT  
GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Mr. Vincent Campos 101 Spring Branch Williamsburg, VA 23185	Donated \$1,000.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.
Mr. Leland Jones 1717 Novato Blvd. #30 Novato, CA 94947	Donated \$400.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.
Mr. Douglas Lane 755 Cougar Court Millersville, MD 21108	Donated \$200.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.
Mr. Timothy Leahy 10 Lenway Road Byfield, MA 01922	Donated \$100.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.
Friends of Westlake Baseball c/o Mr. Troy Rimko 35020 Fairway Drive Avon, OH 44011	Donated \$1,000.00 to the Athletic Department at Westlake High School to help defray the cost of the baseball/softball indoor batting cage.
Westlake Swimming and Diving Parents c/o Ms. Barbara Parker 1376 Bobby Lane Westlake, OH 44145	Donated \$1,619.00 from the sale of concessions to the Athletic Department at Westlake High School for the benefit of the Swim Team.
Mrs. Diane Kvasnicka 4644 Prestwick Crossing Westlake, OH 44145	Donated five elementary-level international language books with CDs (French, Spanish, Russian, Vietnamese and Chinese) to the Media Center at Bassett Elementary to support and enhance the instruction of a second language.
Mr. Scott McWilliam 28411 W. Oviatt Road Bay Village, OH 44140	Donated two used VCR/DVD combination units to Special Education at Westlake High School to compliment educational activities of Special Education students at Westlake High School.
WalMart 24801 Brookpark Road North Olmsted, OH 44070	Donated \$250.00 to Math Literature at Hilliard Elementary School to buy Math literature to use as read alouds during Math lessons and also guided reading math topic books for intervention.

EXHIBIT F-1-a  
(Continued)

Mr. Nate Cross 24641 Framingham Westlake, OH 44145	Donated \$125.00 to the Westlake Board of Education Board Service Fund for the purpose of professional development.
Mr. Tony Falcone 30296 Jefferson Way Westlake, OH 44145	Donated \$125.00 to the Westlake Board of Education Board Service Fund for the purpose of professional development.
Mr. Tom Mays 1811 Sperry's Forge Trail Westlake, OH 44145	Donated \$125.00 to the Westlake Board of Education Board Service Fund for the purpose of professional development.
Ms. Andrea Rocco 3110 Dover Center Road Westlake, OH 44145	Donated \$125.00 to the Westlake Board of Education Board Service Fund for the purpose of professional development.
Ms. Carol Winter 25745 Laura Lane Westlake, OH 44145	Donated \$125.00 to the Westlake Board of Education Board Service Fund for the purpose of professional development.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Ms. Rocco \_\_\_\_\_



## RESOLUTION TO APPROVE RESIGNATIONS, FMLA, AND EMPLOYMENT

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA, and employment for staff members:

<u>Classified Resignation</u>		<u>Certified Resignation For Purpose of Retirement</u>	<u>FMLA</u>	
Mary Kay Auger	02/22/2012	Roberta English 07/01/2012	Michael Hannah	01/12/2012
Jacqueline Massa	06/14/2012		Callie Smith	01/23/2012
Carol Karohl	02/21/2012		Elizabeth West	01/27/2012
Loreen Lucas	02/25/2012		Jill Minerd	02/08/2012
			Cheryl Tegel	02/28/2012
			Bonnie Sliva	02/15/2012
			Karen Pring	02/10/2012

  

<u>Classified Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Effective</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>
Robert Baird	WHS 3 <sup>rd</sup> Shift Cleaner	02/10/2012	3	8	5	12
Jacqueline Massa	Sec. to WHS Asst. Princ.	2012/13 School Year	5	Class C		10.25
Carol Karohl	WHS Head Cook	02/22/2012	13	8	5	9

  

<u>Certified Employment</u>					
<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Rate</u>	<u>FTE</u>
None					

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT  
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows for the 2011-2012 school year:

<u>Classified Substitute Resignations</u>  Robert Baird Joey Hinson Linda Martin Michael Thompson	<u>Certified Substitute Resignations</u>  None
<u>Classified Substitutes</u>  Lisa Gregory Kathleen Nagel Olga Zhakunets	<u>Certified Substitutes</u>  Robyn Dubinsky Dania Grodek Ryan Haley Sarah Jones Nannette Lugo John Modzelewski Anne Marie Pecon Dolores Romano Julie Sartschev

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_

## RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for identified student(s) at the negotiated rate of pay as follows:

<u>CERTIFIED HOME INSTRUCTION</u>		
<u>Instructor Name</u>	<u>Effective Date</u>	<u>Not to Exceed Hours</u>
Shannon Musial	02/02/2012	90 hours
Brandi Killinger	02/06/2012	25 hours
Geoff Friedrich	02/13/2012	130 hours
Kristen Mantenieks	02/16/2012	25 hours

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACT  
RESIGNATIONS AND EMPLOYMENT

RESOLVED that the Westlake Board of Education approves the following supplemental contract resignations and employment:

<u>Supplemental Resignations</u>			
<u>Name</u>	<u>Position</u>	<u>Name</u>	<u>Position</u>
None			
<u>Supplemental Employment</u>			
<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In-District</u>
Fred Keppler	Assistant Hockey Coach - Volunteer	N/A	N
Tim McDonnell	Assistant Hockey Coach - Volunteer	N/A	N
Duane Miller	WHS Girls' Track Assistant Coach	30	N
Beth Moffat	WHS Boys' Tennis Assistant Coach	0	N

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

RESOLUTION TO REINSTATE SUSPENDED CLASSIFIED CONTRACT  
FOR 2011-2012 SCHOOL YEAR

RESOLVED that the Westlake Board of Education approves the reinstatement of the following suspended contract for the 2011-2012 school year:

<u>CONTRACT REINSTATEMENT</u>				
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Mos/Days/Hours</u>
Linda Martin	Dover Cleaner	02/14/2012	0	9 / 5 / 5.5

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

RESOLUTION TO REVISE THE DATE OF RESIGNATION FOR PURPOSE OF RETIREMENT  
OF ADMINISTRATIVE STAFF MEMBER

RESOLVED that the Westlake Board of Education accepts and approves the revised resignation date for the purpose of retirement of the following administrative staff member.

Resignation for Purpose of Retirement

David Puffer

Director of Business Affairs

Effective January 31, 2012

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_

RESOLUTION TO APPROVE EMPLOYMENT  
OF 2012 WHS SUMMER SCHOOL ADMINISTRATORS

RESOLVED that the Westlake Board of Education approves the employment of the Summer School 2012 administrators as follows, to be paid from Summer School funds:

Michael May	28 days	\$4,160
Vishtasp Nuggud	28 days	\$4,160

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

## RESOLUTION TO APPROVE CLASSIFIED STAFF SEASONAL EMPLOYMENT

RESOLVED that the Westlake Board of Education approves 2012 seasonal employment for a classified staff member as follows:

<u>Name</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Effective</u>
Rob Thomas	Seasonal Grounds Help	1	As Needed	02/10/12 - 05/11/12

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Ms. Rocco \_\_\_\_\_



RESOLUTION TO ADOPT BOARD OF EDUCATION POLICY IGDJC -  
CREATION OF NEW INTERSCHOLASTIC ATHLETIC TEAMS - CLUB SPORTS

RESOLVED that the Westlake Board of Education adopts Board of Education Policy IGDJC -  
Creation of New Interscholastic Athletic Teams - Club Sports.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_

## CREATION OF NEW INTERSCHOLASTIC ATHLETIC TEAMS – CLUB SPORTS

The Board of Education believes that it is important to maintain a co-curricular activities program sufficiently varied to meet the wide range of vocational, recreational, social, and cultural needs and interests of the students. The Board supports the creation of new athletic activities in buildings to meet the interests of students and the community.

For purposes of this policy, the program of interscholastic athletics shall include all activities relating to competitive sport contests, games, events or sport exhibitions involving individual students or teams of students of this District with any schools outside this District.

### A. Procedure for Implementation

1. A new sport team in a building must achieve club status for three (3) consecutive years prior to consideration for receiving Board approval as a school-sponsored interscholastic sport.
2. The athletic director and building principal must review the Club Evaluation (see Section C).
3. There must be recommendation by the building principal to the Superintendent and Board of Education (see Section D).
4. Board approval.

### B. Approval of Club Status

For purposes of this policy, those teams considered on "club status" must adhere to the following:

1. must be a sport approved by O.H.S.A.A. or a sport being considered by the conference with which Westlake is affiliated;
2. cannot receive any monetary support from the school;
3. the coaches will be volunteers or the number of paid coach(es) and amount of compensation shall be determined only after conferring with the school athletic director, high school principal and superintendent;
4. no uniforms will be provided to students by the school;
5. school facilities (indoor/outdoor) can be used as long as the club does not interfere with an existing school-sponsored interscholastic team. The club sponsor must complete necessary building use forms;
6. any financial obligations shall be processed through a District Activity Account.

Due to their "club status" specifically with respect to two (2) to five (5) above, these teams are not eligible for ~~District-sponsored awards and/or recognition at District-sponsored awards programs~~ **varsity awards; however, the Athletic Director may develop an award specifically for those students participating in club sports to recognize their efforts and allow the recognition to take place at District-sponsored awards programs..**

Requests for club status must be submitted to the principal and contain the following:

1. a statement of purpose and rationale
2. intended outcomes for students
3. number of students participating; numbers of students participating should meet minimal numbers appropriate for a specific athletic team
4. plan of operation: facilities to be used, availability of games, scheduling arrangements, timeline for existence of the club

5. person in charge (responsibilities to be addressed include scheduling of transportation, officials, facility set-up, preparation of schedule and re-scheduling events, student physical exams, event supervision)

The principal will review each request and either reject or approve.

#### C. Club Evaluation

Annually the person in charge shall submit a report that will cover the following items no later than one (1) month after the conclusion of the season to the appropriate school Athletic Coordinator:

1. number of participants completing entire season
2. budget – defining costs involved/where money was allocated
3. inventory
4. number of contests completed, dates of competitions, and listing of opponents
5. reasons for any cancelled games or competitions
6. any other information requested by the Athletic Director

Failure to submit a report will result in a break of consecutive years and may result in loss of club status.

For approved clubs, an annual review for three (3) consecutive years will be conducted by the appropriate school athletic director. The evaluation will examine:

1. if the sport is approved by O.H.S.A.A. or if the sport is being considered by the conference with which Westlake is affiliated;
2. if sufficient interest exists to satisfy numerical requirements to create a new team;
3. Board costs of creation of a new interscholastic team (coach/es salaries, uniforms, equipment, facility costs, officials, etc.);
4. availability of practice and contest facilities;
5. scheduling possibilities:
  - a. middle school – conference
  - b. high school – conference and nonconference
6. availability of qualified coaches, officials, trainers and additional Athletic Coordinators, etc.;
7. availability of transportation;
8. availability of locker room and lockers;
9. feasibility of Board financing for three (3) to five (5) years.

#### D. Recommendation to Administration/Approval for New Interscholastic Teams

1. Upon collection of such information, the athletic director shall discuss with the principal such findings.
2. The principal shall then make a recommendation to the Superintendent, along with providing a rationale for his/her decision, to approve/disapprove creation of a new interscholastic athletic team.
3. Creation of new programs of interscholastic athletics must receive Board approval.

E. Guidelines for New Interscholastic Athletic Teams

The following guidelines apply to new interscholastic athletic teams/participants/coaches:

1. Adherence to District/Building/Conference athletic policies.
2. Compliance with financial and bookkeeping controls established in conformance with the recommendations of the State Auditor.
3. Student participation must satisfy the academic, attendance, and behavioral guidelines of the school, District, athletic conference, and O.H.S.A.A.
4. Completion of any reports required by the District, principal, conference, O.H.S.A.A. or building athletic policies and guidelines.

F. Eligibility Status for Approved Club Teams Not Granted Interscholastic Status After Implementation Period

After three (3) years approved clubs which are not granted status as an interscholastic team but have followed the guidelines set forth in letter C of this policy will be eligible for the following:

1. Participation in all school-sponsored seasonal sports recognition programs.
2. Club athletic letters based on criteria specific to each individual sport.
3. School-sponsored transportation to and from athletic contests.

IMPLEMENTATION OF THIS POLICY SHALL BE IN FULL COMPLIANCE  
WITH ALL REQUIREMENTS OF TITLE IX.

Adoption Date: May 24, 2010

Revision Date:

## RESOLUTION TO APPROVE SUNDAY FACILITY USE

RESOLVED that the Westlake Board of Education approves Sunday facility use as follows:

<u>CYO Track Meets - Catholic Youth Organization</u>			
Westlake High School		<u>Dates</u>	
Track, Field & Stadium	04/01/12	04/15/12	04/22/12
Sundays, 11:30 AM – 5:00 PM	04/29/12	05/13/12	05/20/12

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED that the Westlake Board of Education approves the following field trip:

<p>Westlake High School</p> <p>Vocal Music Department</p> <p>Chicago, Illinois - Heritage Music Festival - Adjudicated</p> <p>Thursday-Sunday, 05/03/2012 - 05/06/2012</p> <p>Approximate Cost Per Pupil: \$695.00*</p> <p>*All Costs Paid by Student Fees</p>
--

Motion by:	_____
Seconded by:	_____
Roll Call Vote:	
Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE CAMP LINK PROGRAM – SUMMER 2012

RESOLVED that the Westlake Board of Education approves the following Summer 2012 Camp Link rates, hours of operation, locations and dates.

<p><u>Elementary Camp Link</u></p> <p>Bassett Elementary School June 11, 2012 – August 3, 2012 7:30 a.m. – 6:00 p.m. Registration Fee - \$30.00/student Rate - \$4.00/hour</p>
<p><u>Intermediate Camp Link</u></p> <p>Parkside Intermediate School June 11, 2012 – August 03, 2012 7:30 a.m. – 6:00 p.m. Registration Fee - \$30.00/student Rate - \$4.00/hour</p>

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_

RESOLUTION TO APPROVE 2012 CAMP LINK PARENT STUDENT HANDBOOK

RESOLVED that the Westlake Board of Education approves the 2012 Camp Link Parent/Student Handbook.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
    Mr. Mays \_\_\_\_\_  
    Ms. Winter \_\_\_\_\_  
    Mr. Cross \_\_\_\_\_  
    Mr. Falcone \_\_\_\_\_  
    Ms. Rocco \_\_\_\_\_



RESOLUTION TO APPROVE DISTRICT AGREEMENTS, CONTRACTS  
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following District Agreements,  
Contracts and Purchased Services:

2011-2012 School Year

License Agreement with Wolstein Center at Cleveland State University

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

RESOLUTION APPROVING AGREEMENT PROVIDING FOR MEMBERSHIP  
IN THE NORTH COAST COUNCIL (O.R.C. §167.01)

The Board of Education of the Westlake City School District, Westlake, Ohio, met in regular session on the 27th day of February at the offices of said Board, with the following members present:

Thomas Mays, President	Nathaniel Cross, Member
Carol Winter, Vice President	Anthony Falcone, Member
	Andrea Rocco, Member

The Treasurer advised the Board that the notice requirements of O.R.C. §121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

\_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, pursuant to O.R.C. Chapter 167, the governing bodies of any two or more political subdivisions may enter into an agreement with each other for the purpose of establishing a regional council of governments for the purposes of promoting cooperative arrangements among its members and between its members and governmental agencies or private persons, corporations, or agencies and addressing problems of common concern; and

WHEREAS, this Board of Education desires to join with other political subdivisions for the purpose of membership in the North Coast Council ("NCC");

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, County of Cuyahoga, State of Ohio, that:

**Section 1:** This Board of Education hereby declares its intention to join with other political subdivisions and to become a member of a council of governments in accordance with O.R.C. §167.01 which is known as North Coast Council ("NCC") and hereby approves the bylaws of North Coast Council ("NCC").

**Section 2:** This Board further authorizes and directs the President of the Board, the Superintendent, and the Treasurer to execute the Agreement regarding NCC on behalf of the District to be effective on the 1st day of March, 2012, and to do all other things necessary to carry out the purpose of this Resolution.

**Section 3:** It is hereby found and determined that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public or otherwise in compliance with the law.

\_\_\_\_\_ seconded the motion, and upon roll call on the adoption of the Resolution, the vote was as follows:

Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Ms. Rocco	_____

I hereby certify that the foregoing is a true, accurate, and correct excerpt from the minutes of the regular meeting of the Board of Education of the Westlake City School District held on the 27<sup>th</sup> day of February, 2012, showing the adoption of the Resolution hereinabove set forth.

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Signature

Mark C. Pepera, Treasurer  
Westlake City School District  
Cuyahoga County, Ohio

RESOLUTION TO APPROVE WESTLAKE HIGH SCHOOL  
2012 SUMMER SCHOOL DATES AND RATES

RESOLVED that the Westlake Board of Education approves Westlake High School 2012 Summer School dates and rates:

<u>DATES</u>	
SESSION ONE:	June 11, 2012 through June 28, 2012
SESSION TWO:	June 29, 2012 through July 19, 2012 (No Classes July 4, 2012)
<u>RATES</u>	
Westlake Resident:	\$140.00 Per Class
Non-Resident:	\$180.00 Per Class

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_

**RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED  
CONSTRUCTION CHANGE ORDERS**

RESOLVED that the Westlake Board of Education approves the public posting of the following previously approved Construction Change Orders; authorized by Board Resolution #10-222 on June 28, 2010:

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
011	WHS	Sitotech, Inc.	\$4,554.31	Additional Lighting in Temporary Parking Lot B
012	WHS	Sitotech, Inc.	(\$54,816.12)	Deduct to CO #002 for removal of unsuitable soils
014	WHS	Sitotech, Inc.	\$1,979.10	Lower Sanitary Manhole A
015	WHS	Sitotech, Inc.	(\$782.00)	Deduct to CO #009 to Haul Off Excess Soils
010	LBMS	Great Lakes Crushing	(\$15,000)	Deduct Scheduling Allowance
011	LBMS	Foti Construction	(\$15,000)	Deduct Scheduling Allowance
012	LBMS	Capstone Construction	(\$15,000)	Deduct Scheduling Allowance
013	LBMS	Architectural Siding and Trim	(\$15,000)	Deduct Scheduling Allowance
014	LBMS	E B Katz	(\$15,000)	Deduct Scheduling Allowance
015	LBMS	Castle Heating and Air Conditioning	(\$15,000)	Deduct Scheduling Allowance
016	LBMS	SA Communale	(\$15,000)	Deduct Scheduling Allowance
017	LBMS	Lake Erie Electric	(\$15,000)	Deduct Scheduling Allowance
018	LBMS	Zenith Systems	(\$15,000)	Deduct Scheduling Allowance
019	LBMS	Foti Contracting	(\$6,940)	Omit Fiber Reinforcement in Concrete
020	LBMS	Great Lakes Crushing	\$10,264.56	Add Post Indicator Valve and Siamese Connection
001	MFP-1 Intermediate School	DB Johnsen Company	(\$1,800)	Omit Circulating Pumps

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

## RESOLUTION TO APPROVE CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the following Construction Change Order contracts:

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
013	WHS	Sitetech, Inc.	\$59,414.96	Increase to CO #003 to Import and Remediate Soils
016	WHS	Sitetech, Inc.	\$112,744.17	Haul off excess soils II
017	WHS	Sitetech, Inc.	\$36,633.22	Add Post Indicator Valves and Siamese Connections

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Mr. Falcone \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_