

WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA
Monday, March 18, 2013 – 5:30 p.m. – Regular Meeting
Dover Elementary School – 2300 Dover Center Road

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: _____

Roll Call: _____
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Mr. Falcone _____
Mrs. Leszynski _____

Pledge of Allegiance

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals,
to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by _____
Seconded by _____
Roll Call Vote: _____
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Mr. Falcone _____
Mrs. Leszynski _____

*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Work Session of February 4, 2013

Motion by _____
Seconded by _____
Roll Call Vote: _____
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Mr. Falcone _____
Mrs. Leszynski _____

2. Regular Meeting of February 25, 2013

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

B. Special Reports & Recognitions – Dover Elementary Service Club Presentation

1. Resolution to Recognize Staff Member for Excellence in Classified Service Award Exhibit B-1

2. Resolution to Recognize Staff Member for Excellence in Teaching Award Exhibit B-2

C. Superintendent's Report & Master Facility Plan Phase I Report

D. Treasurer's Report/Recommendations

1. Action Items

a. Resolution to Issue Then and Now Certificates Exhibit D-1-a

b. Resolution to Authorize Treasurer to Advance Funds Exhibit D-1-b

c. Resolution to Authorize Treasurer to Return Advance Exhibit D-1-c

d. Resolution to Adjust FY13 Appropriations Exhibit D-1-d

e. Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor Exhibit D-1-e

E. CAC Report - Community Perception Survey Update

F. New Business

1. Action Items

a. Resolution to Accept Gifts and Contributions Exhibit F-1-a

b. Resolutions to Approve Staff Recommendations

1. Resolution to Approve Resignations, FMLA and Employment for Staff Members Exhibit F-1-b-1

2. Resolution to Approve Resignations and Employment of Substitutes for Staff Members Exhibit F-1-b-2

3. Resolution to Approve Supplemental Contract Resignations and Employment Exhibit F-1-b-3

4. Resolution to Approve Increase in Seasonal Help Salary Schedule Exhibit F-1-b-4

5. Resolution to Approve Employment of Project Link Personnel Exhibit F-1-b-5

6. Resolution to Approve Employment of 2013 WHS Summer School Administrators Exhibit F-1-b-6

7. Resolution to Approve Teacher Stipends for Ohio Achievement Assessment Tutoring Exhibit F-1-b-7

8. Resolution to Approve Certified Home Instruction Exhibit F-1-b-8

9. Resolution to Approve Stipends for International Baccalaureate Training Exhibit F-1-b-9

10. Resolution to Approve Stipends for After Hours International Baccalaureate Diploma Program Consortium Meeting Exhibit F-1-b-10

11. Resolution to Approve the Rescinded Hours of Adult Basic Literacy Education Personnel 2012 - 2013 Exhibit F-1-b-11

c. Resolution to Approve Agreements and Purchased Services Exhibit F-1-c

d. Resolution to Publicly Post Previously Approved Change Orders Exhibit F-1-d

- | | |
|--|---------------|
| e. Resolution to Accept Bids and Award Construction Contract for Dover Intermediate School Bid Package DIS04: General Trades | Exhibit F-1-e |
| f. Resolution to Accept Bids and Award Construction Contract for Dover Intermediate School Bid Package DIS08: Plumbing | Exhibit F-1-f |
| g. Resolution to Accept Bids and Award Construction Contract for Dover Intermediate School Bid Package DIS09: HVAC | Exhibit F-1-g |
| h. Resolution to Accept Bids and Award Construction Contract for Dover Intermediate School Bid Package DIS10: Electrical | Exhibit F-1-h |
| i. Resolution to Accept Bids and Award Construction Contract for Dover Intermediate School Bid Package DIS11: Abatement | Exhibit F-1-i |
| j. Resolution to Approve Sunday Facility Use | Exhibit F-1-j |
| k. Resolution to Approve Field Trip | Exhibit F-1-k |
| l. Resolution to Accept Bids and Award Construction Contract for Westlake High School Bid Package HS11 Abatement | Exhibit F-1-l |

G. Board Items - None

*Hearing of Public (15 Minutes)

H. Executive Session

1. Adjourn to Executive Session to Discuss Negotiations

Time _____
 Motion by _____
 Seconded by _____
 Roll Call Vote:
 Mr. Mays _____
 Ms. Winter _____
 Mr. Cross _____
 Mr. Falcone _____
 Mrs. Leszynski _____

Adjourn Executive Session and Return to Regular Session

Time _____

I. Adjournment

Time: _____
 Motion by _____
 Seconded by _____
 Roll Call Vote:
 Mr. Mays _____
 Ms. Winter _____
 Mr. Cross _____
 Mr. Falcone _____
 Mrs. Leszynski _____

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO RECOGNIZE STAFF MEMBER FOR
EXCELLENCE IN CLASSIFIED SERVICE AWARD

RESOLVED that the Westlake Board of Education recognizes and congratulates the following staff member as recipient of the Excellence in Classified Service Award:

Excellence in Classified Service Award

Spring 2013

Sandra Santora

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO RECOGNIZE STAFF MEMBER FOR
EXCELLENCE IN TEACHING AWARD

RESOLVED that the Westlake Board of Education recognizes and congratulates the following staff member as recipient of the Excellence in Teaching Award:

Excellence in Teaching Award

Spring 2013

Maureen McBride

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
91550	Villager	Special Edition Newspaper	\$3,580.00
91586	OAIBWS	IB Workshop (7 additional attendees)	\$5,250.00

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO AUTHORIZE TREASURER TO ADVANCE FUNDS

RESOLVED that the Westlake Board of Education authorizes the Treasurer to advance the following funds:

From	To	Amount
General Fund (001)	Title I FY13 (572-9113)	\$1,775.59

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO AUTHORIZE TREASURER TO RETURN ADVANCE

RESOLVED that the Westlake Board of Education authorizes the Treasurer to return the following advance:

From	To	Amount
Title I FY13 (572-9113)	General Fund (001)	\$1,775.59

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO ADJUST FY13 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY13 appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1100-500			
Instructional-Supplies	\$553,563.71	\$555,919.16	\$2,355.45
001-1100-600			
Instructional-Equipment	\$162,408.98	\$165,625.59	\$3,216.61
001-1200-400			
Special Education-Purchased Services	\$147,054.96	\$146,904.96	(\$150.00)
001-1200-500			
Special Education-Supplies	\$14,707.29	\$13,576.83	(\$1,130.46)
001-1200-800			
Special Education-Miscellaneous	\$3,244.00	\$3,394.00	\$150.00
001-1300-100			
General Vocational-Salaries	\$201,279.24	\$171,279.24	(\$30,000.00)
001-1900-100			
Other Instruction-Salaries	\$94,130.25	\$124,130.25	\$30,000.00
001-2100-400			
General Support-Purchased Services	\$625,238.38	\$625,607.59	\$369.21
001-2100-500			
General Support-Supplies	\$36,662.16	\$37,538.30	\$876.14
001-2200-400			
General Support Services-Purchased Services	\$321,839.76	\$322,298.15	\$458.39
001-2200-500			
General Support Services-Supplies	\$120,583.80	\$112,266.34	(\$8,317.46)

EXHIBIT D-1-d
(Continued)

001-2200-600			
General Support Services-Equipment	\$75,000.00	\$74,500.00	(\$500.00)
001-2300-500			
Board of Education-Supplies	\$1,769.67	\$1,919.67	\$150.00
001-2300-800			
Board of Education-Miscellaneous	\$11,700.00	\$11,550.00	(\$150.00)
001-2400-500			
Admin-Supplies	\$48,956.50	\$48,947.68	(\$8.82)
001-2400-600			
Admin-Equipment	\$5,044.39	\$5,053.21	\$8.82
001-2600-400			
Business-Purchased Services	\$99,951.80	\$100,136.80	\$185.00
001-2600-500			
Business-Supplies	(\$12,852.60)	(\$14,030.41)	(\$1,177.81)
001-2700-400			
Maintenance-Purchased Services	\$1,487,394.23	\$1,491,870.66	\$4,476.43
001-2700-500			
Maintenance-Supplies	\$228,502.79	\$226,524.33	(\$1,978.46)
001-2700-600			
Maintenance-Equipment	\$41,404.79	\$42,571.75	\$1,166.96
001-2800-400			
Transportation-Purchased Services	\$169,882.00	\$170,112.00	\$230.00
001-2800-500			
Transportation-Supplies	\$556,200.00	\$555,970.00	(\$230.00)
001-5300-400			
General Building Acquisition-Miscellaneous	\$10,000.00	\$14,800.00	\$4,800.00
001-7200-900			
Transfers	\$351,344.58	\$346,544.58	(\$4,800.00)
Total	\$5,355,010.68	\$5,355,010.68	\$0.00

EXHIBIT D-1-d
(Continued)

BUILDING FUND			
Account	From	To	Difference
004-5500-400-9005			
QSCB Building Construction-Legal	\$107,644.93	\$117,644.93	\$10,000.00
004-5500-400-9007			
TE Building Construction-Purchased Services	\$580,366.92	\$1,094,101.12	\$513,734.20
004-5500-600-9007			
TE Building Construction-Miscellaneous	\$9,969,633.08	\$9,455,898.88	(\$513,734.20)
Total	\$10,657,644.93	\$10,667,644.93	\$10,000.00
INTERDISTRICT SUMMER SCHOOL			
Account	From	To	Difference
011-1100-100-9011			
Summer School-Equipment	\$40,000.00	\$39,994.58	(\$5.42)
011-1100-200-9011			
Summer School-Purchased Services	\$6,000.00	\$6,005.42	\$5.42
Total	\$46,000.00	\$46,000.00	\$0.00
PROJECT LINK			
Account	From	To	Difference
011-3200-400-9111			
Project Link-Purchased Services	\$6,400.00	\$7,521.68	\$1,121.68
011-3200-500-9111			
Project Link-Supplies	\$33,280.74	\$32,159.06	(\$1,121.68)
Total	\$39,680.74	\$39,680.74	\$0.00
IN SERVICE			
Account	From	To	Difference
018-4600-500-9764			
WHS-In Service Purchased Services	\$8,134.13	\$8,703.88	\$569.75
018-4600-600-9764			
WHS-In Service Equipment	\$1,768.87	\$1,199.12	(\$569.75)
018-4600-500-9774			
LBMS Music-Supplies	\$500.00	\$811.32	\$311.32

EXHIBIT D-1-d
(Continued)

018-4600-600-9774			
LBMS Music-Equipment	\$500.00	\$188.68	(\$311.32)
Total	\$10,903.00	\$10,903.00	\$0.00
MONTESSORI CHILDREN'S FY13			
Account	From	To	Difference
401-3200-400-9513			
Purchased Services	\$5,752.95	\$5,951.62	\$198.67
401-3200-500-9513			
Supplies & Materials	\$20,445.81	\$25,324.28	\$4,878.47
Total	\$26,198.76	\$31,275.90	\$5,077.14
WESTLAKE MONTESSORI FY13			
Account	From	To	Difference
401-3200-400-9613			
Purchased Services	\$473.37	\$340.68	(\$132.69)
401-3200-500-9613			
Supplies & Materials	\$3,045.66	\$1,349.63	(\$1,696.03)
401-3200-600-9613			
Equipment	\$8,315.18	\$6,872.25	(\$1,442.93)
Total	\$11,834.21	\$8,562.56	(\$3,271.65)
ST. PAUL FY13			
Account	From	To	Difference
401-3200-400-9713			
Purchased Services	\$41,061.28	\$40,900.07	(\$161.21)
401-3200-500-9713			
Supplies & Materials	\$40,197.85	\$29,297.29	(\$10,900.56)
401-3200-600-9713			
Equipment	\$3,000.00	\$1,000.00	(\$2,000.00)
Total	\$84,259.13	\$71,197.36	(\$13,061.77)
ST. BERNADETTE FY13			
Account	From	To	Difference
401-3200-400-9813			
Purchased Services	\$120,006.79	\$121,351.71	\$1,344.92

EXHIBIT D-1-d
(Continued)

401-3200-500-9813			
Supplies & Materials	\$55,212.16	\$88,082.12	\$32,869.96
Total	\$175,218.95	\$209,433.83	\$34,214.88
LE CHAPERON ROUGE FY13			
Account	From	To	Difference
401-3200-400-9913			
Purchased Services	\$835.36	\$539.41	(\$295.95)
401-3200-500-9913			
Supplies & Materials	\$17,048.54	\$9,981.56	(\$7,066.98)
Total	\$17,883.90	\$10,520.97	(\$7,362.93)
LOCAL GOVERNMENT INNOVATION FY13 (IB PROGRAM)			
Account	From	To	Difference
499-2200-200-9113			
IB Coordinator Wages	\$22,766.19	\$12,546.00	(\$10,220.19)
499-1100-400-9113			
IB Coordinator Benefits	\$14,040.00	\$4,879.00	(\$9,161.00)
499-1100-400-9113			
Instruction Purchased Services (Staff)	\$63,193.81	\$72,625.00	\$9,431.19
499-1100-500-9113			
Instruction Supplies & Materials	\$0.00	\$9,950.00	\$9,950.00
Total	\$100,000.00	\$100,000.00	\$0.00
ABLE FY13			
Account	From	To	Difference
501-1400-100-9313			
Instruction Salaries & Wages	\$26,966.04	\$25,606.04	(\$1,360.00)
501-1400-200-9313			
Instruction Benefits	\$5,244.67	\$5,013.47	(\$231.20)
501-1400-500-9313			
Instruction Supplies & Materials.	\$1,949.61	\$3,720.71	\$1,771.10
501-2200-100-9313			
Support Services/PD Salaries & Wages	\$24,699.40	\$24,580.10	(\$119.30)

EXHIBIT D-1-d
(Continued)

501-2200-200-9313			
Support Services/PD Benefits	\$4,199.28	\$4,179.28	(\$20.00)
501-2200-400-9313			
Support Services/PD Purch Services	<u>\$1,648.00</u>	<u>\$1,607.40</u>	(\$40.60)
Total	\$64,707.00	\$64,707.00	\$0.00
TITLE I FY13			
Account	From	To	Difference
572-7400-900-9113			
Return of Advance	<u>\$0.00</u>	<u>\$1,775.59</u>	<u>\$1,775.59</u>
Total	\$0.00	\$1,775.59	\$1,775.59

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Mr. Douglas Lane 755 Cougar Court Millersville, MD 21108	Donated \$200.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.
Boys Soccer Parents c/o Tina Wertman 30962 Riviera Lane Westlake, OH 44145	<div style="display: inline-block; vertical-align: middle; text-align: center;"> & Joni Bigley 28340 Center Ridge Road Westlake, OH 44145 </div> <div style="display: inline-block; vertical-align: middle;"> Donated \$500.00 to the Athletic Department at Westlake High School for the benefit of the Boys Soccer Team. </div>

Motion by: _____
 Seconded by: _____
 Roll Call Vote:
 Mr. Mays _____
 Ms. Winter _____
 Mr. Cross _____
 Mr. Falcone _____
 Mrs. Leszynski _____

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY
TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

WHEREAS, this Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2014; and

WHEREAS, the Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, Cuyahoga County, Ohio, that the amounts and rate, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

FUND	Amount to be derived from levies	Amount approved by Budget Commission	County Auditor's estimate of tax rate to be levied	
	Outside 10 Mill Limitation	Inside 10 Mill Limitation	Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II	Column VI	V	VI
Sinking Fund				
Bond Retirement Fund				5.70
General Fund			5.80	58.60
Library Fund				2.80
Total			5.80	67.10

BE IT FURTHER RESOLVED that the Treasurer of this Board is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE RESIGNATIONS, FMLA
AND EMPLOYMENT FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA and employment for staff members:

<u>FMLA</u>			
Lela Bakos	02/12/2103	Lynn Lindgren	03/04/2013
Erin Blahnik	02/13/2013	Celia Kubincanek	03/05/2013
Geoff Friedrich	02/25/2013	Robert Thomas	03/11/2013
Jessica Neimeister	02/28/2013	Sally Falatach	03/14/2013
<u>Classified Resignations</u> None		<u>Resignation for Purpose of Retirement</u> Joe Schofield 05/31/2013	
<u>Classified Employment</u>			
<u>Name</u>	<u>Building/Position</u>	<u>Hours</u>	<u>Days</u> <u>Months</u> <u>Step</u> <u>Effective</u>
Melissa Baker	LBMS Supv. Assistant	3.75	5 9 0 02/28/2013
<u>Certified Employment</u>			
<u>Name</u>	<u>Building/Position</u>	<u>Step</u>	<u>Rate</u> <u>FTE</u>
None			

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows:

<u>Classified Substitute Resignations</u>		
None		
<u>Certified Substitute Resignations</u>		
None		
<u>Classified Substitutes</u>		
Richard Keffer Jane Shami		
<u>Certified Substitutes</u>		
Emily Garlock Erika Globits Emily Harter	Michael Matynka Jillian Moodt Jennifer Pfeuffer	Natalie Seryak Francis Slife

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACT
RESIGNATIONS & EMPLOYMENT

RESOLVED that the Westlake Board of Education approves the following supplemental contract resignations and employment for the 2012-2013 school year:

<u>Supplemental Resignations</u>			
<u>Name</u>	<u>Position</u>		
	None		
<u>Supplemental Employment</u>			
<u>Name</u>	<u>Position</u>	<u>In-District</u>	<u>Step</u>
Duane Miller	WHS Girls' Assistant Track Coach	N	20
Ken Kocar	WHS Baseball – Volunteer Coach	Y	N/A
Steve Norris Sr.	WHS Baseball – Volunteer Coach	N	N/A
Brian Penvose	WHS Baseball – Volunteer Coach	N	N/A
Geoff Friedrich	WHS Asst. Lacrosse Coach	Y	0
Mary Dunn	WHS Summer School Secretary (Not to Exceed 300 Hours)	Y	5

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE INCREASE IN
SEASONAL HELP SALARY SCHEDULE

RESOLVED that the Westlake Board of Education approve the following increases in seasonal help pay rates, effective April 15, 2013 (minimum wage increase approved in January 2013):

Seasonal Help Salary Schedule

<u>Step</u>	<u>Rate</u>
Step 0	\$7.85
Step 1	\$8.02
Step 2	\$8.26
Step 3	\$8.67

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE THE EMPLOYMENT OF PROJECT LINK PERSONNEL

RESOLVED that the Westlake Board of Education approve the employment of the following Project Link Community Education personnel effective 03/27/13, paid from Link Funds.

Benjamin Harreld Community Education Technology Instructor Rate: \$25.31 /Hour Not to Exceed 20 Hours
Michael Guildoo Community Education Photography Instructor Rate: \$25.31/Hour Not to Exceed 15 Hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE EMPLOYMENT OF 2013
WHS SUMMER SCHOOL ADMINISTRATORS

RESOLVED that the Westlake Board of Education approves the employment of the Summer School 2013 administrators as follows, to be paid from Summer School funds:

Michael May	28 days	\$4,160
Vishtasp Nuggud	28 days	\$4,160

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE STIPENDS FOR OAA TUTORING
AT LEE BURNESON MIDDLE SCHOOL

RESOLVED that the Westlake Board of Education approves stipends for the following Westlake City School staff members to provide reading intervention services outside the regular school day at the negotiated rate, not to exceed 50 hours each and paid from the Building Activity Account. The program dates are March 4, 2013-May 10, 2013.

Ohio Achievement Assessment Tutors

Lee Burneson Middle School

Anne Dill	Not to exceed 50 Hours
Deb Schrembeck	Not to exceed 50 Hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for an identified student as follows:

<u>Certified Home Instruction</u>		
<u>Instructor Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Kelly Hoover	03/11/2013	40 Hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE STIPENDS FOR INTERNATIONAL
BACCALAUREATE TRAINING

RESOLVED that the Westlake Board of Education approves stipends for the following IB Consortium and Westlake School District staff members (PYP) for attendance at the March 9 & 10, 2013 (Saturday-Sunday) International Baccalaureate Training at \$100 per day. Title IIA Grant Funds will be used to contribute toward stipend cost.

Kayleigh Bildstein
Kerry Brickman
Kathy Burkart
Leah Burke
Kelli Butler
Jenny Clark
Barb DeCoste
Barb Derethik
Melissa Duns
Sandee Erdman
Lisa Forshey
Kristi Fortuna

Shannon Fortuna
Alex Golem
Allison Gregory
Joanna Harmon
Karen Huber
Sue Jennings
Trish Kosik
Becky Kowalski
Hannah Lozada
Brandi Mattingly
Rachel Meyrose
Nick Miller

Colleen Mudore
Amal Mustafa
Jackie Nara
Trudy Pauken
Jenni Sammon
Caitlin Shea
Amy Spieth
Lauren VanHoose
Deb Wadden
Julie Wagner
Kelsey Wermer

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO APPROVE STIPENDS FOR AFTER HOURS
INTERNATIONAL BACCALAUREATE DIPLOMA PROGRAM CONSORTIUM MEETING**

RESOLVED that the Westlake Board of Education approves stipends for the following IB Consortium and Westlake School District staff members (Diploma Program) for attendance at the March 13, 2013 International Baccalaureate Consortium Meeting at \$20.00 for each attendee. Innovative Grant Funds will be used to contribute toward stipend cost.

Mark Campo
Melissa Crist
Geoff Friedrich
Karen Frimel
Paul Hammond
Kristen Harter
Terry Kennedy

Amy Klenz
Lisa Lefevre
Mike Newman
Jacy Nichols
Lisa Patton
Matthew Planisek
Elena Prohaska

Dawn Ruebensaal
Betsy Ruper
David Ruschau
Tracie Sidloski
Ann Marie Thomas
Anne-Frances Zaborniak
Elizabeth Zingales

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE THE RESCINDED HOURS OF
ADULT BASIC LITERACY EDUCATION PERSONNEL 2012 - 2013

RESOLVED that the Westlake Board of Education approves the rescinded hours of personnel for the Adult Basic Literacy Education (A.B.L.E.) Program. Contracts are to be paid out of the following grants: A.B.L.E. Project Number 045062-AB-S1-2012C, A.B.L.E. Project Number 045062-AB-S1-2013 and A.B.L.E. English Literacy and Civics Education Project Number 045062-AB-S2-2013.

<u>Name</u>	<u>Position</u>	<u>Rescinded Hours</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
Gloria Muntean	ABLE/ESOL Instruction	(15)	\$23.86	(\$357.90)	03/13/2013
Cheryl Williams	ABLE/Orient. Instruction	(9)	\$23.86	(\$214.74)	03/13/2013
Mark Laurenzi	ABLE/Orient. Instruction	(24)	\$23.86	(\$572.64)	03/13/2013
Donna Hinson	ABLE/ESOL Instruction	(5)	\$23.86	(\$119.30)	03/13/2013
Donna Hinson	ABLE/PD Stipend	(5)	\$23.86	(\$119.30)	03/13/2013
Lisa Feldman	ABLE/ESOL Instruction	(4)	\$23.86	(\$95.44)	03/13/2013

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services:

2012-2013 School Year

ESC Cuyahoga County – Audiology & Teacher of Hearing Impaired Services

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED
CONSTRUCTION CHANGE ORDERS**

RESOLVED that the Westlake Board of Education approves the public posting of the following previously approved Construction Change Orders; authorized by Board Resolution #10-222 on June 28, 2010.

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
094	MS	PEPCO, Inc.	\$213.30	Electrical modifications for kitchen equipment
095	MS	Capstone	\$1,315.60	Provide large projection screen in commons room
096	MS	Great Lakes	(\$2,888.90)	Credit for providing stone at interior courtyards
097	MS	Capstone Constr.	\$2,517.51	Provide drywall & framing above from elevation of Doors F10E per detail A/A-306
098	MS	Zenith	\$532.77	Add cabling & faceplate changes in media center
099	MS	Capstone	\$2,700.33	Add drywall soffits in corridor E-10
100	MS	Capstone	\$2,895.14	Provide structure above door at vestibule F10A & Lobby F10
101	MS	Capstone	\$3,502.96	Provide structure above door at vestibule F10A & Lobby F10
103	WHS	Enertech	\$2,006.89	Provide 2 lights in stairwell G1
104	WHS	Jeffry Carr	\$4,079.98	Provide drywall chase wall at Gym Lobby F100
105	WHS	Jeffry Carr	\$2,450.06	Add 2 beams above Area B&C for light gauge truss bearing
106	WHS	Jeffry Carr	\$1,119.70	Provide drywall in lieu of masonry at upper portion of wall at Room G2/G203
107	WHS	Foti	(\$441.22)	Provide credit for uninstalled masonry upper portion of wall at Room G2/G203
108	WHS	Enertech	\$1,365.61	Provide electrical modifications to accommodate a Glycol pump per RF1-186
109	WHS	PEPCO, Inc.	(\$2,000.00)	Credit charges for an additional ARC Flash Study

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO ACCEPT BIDS AND AWARD CONSTRUCTION CONTRACT
FOR DOVER INTERMEDIATE SCHOOL BID PACKAGE DIS04: GENERAL TRADES**

<u>Dover Intermediate School DIS04: General Trades</u>			
<u>Contractor</u>	<u>Base Bid</u>	<u>Alt. #1</u>	<u>Total w/Alternate</u>
SONA Construction, LLC	\$1,161,000.00	\$1,000.00	\$1,162,000.00
Capstone	\$1,182,150.00	\$25,000.00	\$1,207,150.00
RFC Contracting	\$1,185,000.00	\$18,000.00	\$1,203,000.00
Lakeland Management System	\$1,328,000.00	\$35,000.00	\$1,363,000.00
Regency Construction Services	\$1,355,000.00	\$39,100.00	\$1,394,100.00

WHEREAS, bids were received on February 28, 2013 for the DIS04: General Trades contract for the new Dover Intermediate School renovations, and the apparent low bid was submitted by SONA Construction in the base bid amount of \$1,161,000.00; and

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommend that the contract for the DIS04: General Trades be awarded to SONA Construction in the amount of \$1,162,000.00 (including Alternate #1).

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Board awards the DIS04: General Trades contract to SONA Construction LLC, 7344 Forestwood Drive, Independence, Ohio 44131, in the amount of \$1,162,000.00, as the lowest responsible bidder for the work specified for the contract.
2. The Construction Manager, working with the Superintendent and Treasurer, is authorized to work with the Construction Manager to prepare the contract and to proceed with the signing of the contract for the work.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO ACCEPT BIDS AND AWARD CONSTRUCTION CONTRACT
FOR DOVER INTERMEDIATE SCHOOL BID PACKAGE DIS08: PLUMBING**

<u>Dover Intermediate School Bid Package DIS08: Plumbing</u>	
<u>Contractor</u>	<u>Base Bid</u>
SONA Construction	\$109,000.00
North Bay Construction	\$157,000.00
M. W. Mielke	\$159,333.00
Gallagher	\$159,400.00
United Mechanical Contractors	\$170,900.00
Miller Plumbing & Heating	\$198,700.00
Suburban Process Piping	\$238,760.00
Soehnlen	\$244,000.00

WHEREAS, bids were received on February 28, 2013 for the DIS08: Plumbing contract for the new Dover Intermediate School renovations, and the apparent low bid was submitted by SONA Construction in the base bid amount of \$109,000.00.

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommend that the contract for the DIS08: Plumbing Contract be awarded to SONA Construction in the amount of \$109,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Board awards the DIS08: Plumbing contract to SONA Construction, 7344 Forestwood Drive, Independence, Ohio, 44131 in the amount of \$109,000.00, as the lowest responsible bidder for the work specified for the contract.
2. The Construction Manager, working with the Superintendent and Treasurer, is authorized to work with the Construction Manager to prepare the contract and to proceed with the signing of the contract for the work.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO ACCEPT BIDS AND AWARD CONSTRUCTION CONTRACT
FOR DOVER INTERMEDIATE SCHOOL BID PACKAGE DIS09: HVAC**

<u>Dover Intermediate School Bid Package DIS09: HVAC</u>	
<u>Contractor</u>	<u>Base Bid</u>
Bay Mechanical & Electrical	\$104,600.00
Gallagher	\$113,854.00
PK Mechanical	\$115,300.00

WHEREAS, bids were received on February 28, 2013 for the Dover Intermediate School DIS09: HVAC contract for the Dover Intermediate School renovations, and the apparent low bid was submitted by Bay Mechanical & Electrical in the base bid amount of \$104,600.00.

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommend that the contract for the Dover Intermediate School Bid Package DIS09: HVAC be awarded to Bay Mechanical & Electrical, 2221 West Park Drive, Lorain, Ohio, 44053 in the amount of \$104,600.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Board awards the Dover Intermediate School Bid Package DIS09: HVAC contract to Bay Mechanical & Electrical in the amount of \$104,600.00 as the lowest responsible bidder for the work specified for the contract.
2. The Construction Manager, working with the Superintendent and Treasurer, is authorized to work with the Construction Manager to prepare the contract and to proceed with the signing of the contract for the work.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO ACCEPT BIDS AND AWARD CONSTRUCTION CONTRACT
FOR DOVER INTERMEDIATE SCHOOL BID PACKAGE DIS10: ELECTRICAL**

<u>Dover Intermediate School Bid Package DIS10: Electrical</u>	
<u>Contractor</u>	<u>Base Bid</u>
North Bay Construction	\$180,000.00
ESI Electrical	\$198,063.00
RJ Rotz Electrical	\$234,900.00
SONA Construction	\$241,000.00
Bay Mechanical	\$260,500.00

WHEREAS, bids were received on February 28, 2013 for the Dover Intermediate School DIS10: Electrical contract for the Dover Intermediate School renovations, and the apparent low bid was submitted by North Bay Construction in the base bid amount of \$180,000.00.

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommend that the contract for the Dover Intermediate School Bid Package DIS10: Electrical be awarded to North Bay Construction, 25800 First Street, Westlake, Ohio, 44145, in the amount of \$180,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Board awards the Dover Intermediate School Bid Package DIS10: Electrical contract to North Bay Construction in the amount of \$180,000.00 as the lowest responsible bidder for the work specified for the contract.
2. The Construction Manager, working with the Superintendent and Treasurer, is authorized to work with the Construction Manager to prepare the contract and to proceed with the signing of the contract for the work.

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO ACCEPT BIDS AND AWARD CONSTRUCTION CONTRACT
FOR DOVER INTERMEDIATE SCHOOL BID PACKAGE DIS11: ABATEMENT**

<u>Dover Intermediate School Bid Package DIS11: Abatement</u>	
<u>Contractor</u>	<u>Base Bid</u>
Cardinal Environmental Services	\$48,950.00
Safeaire	\$78,000.00

WHEREAS, bids were received on February 28, 2013 for the Dover Intermediate School Bid Package DIS11: Abatement contract for the Dover Intermediate School renovations, and the apparent low bid was submitted by Cardinal Environmental Services in the base bid amount of \$48,950.00.

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommend that the contract for the Dover Intermediate School Bid Package DIS11: Abatement be awarded to Cardinal Environmental Services, 180 E. Miller Avenue, Akron, Ohio 44301, in the amount of \$48,950.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Board awards the DIS11: Abatement contract to Cardinal Environmental Services in the amount of \$48,950.00 as the lowest responsible bidder for the work specified for the contract.
2. The Construction Manager, working with the Superintendent and Treasurer, is authorized to work with the Construction Manager to prepare the contract and to proceed with the signing of the contract for the work.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE SUNDAY FACILITY USE

RESOLVED that the Westlake Board of Education approves Sunday facility use as follows:

Westlake Kiwanis Youth Foundation

Westlake High School
Pancake Breakfast
Cafeteria & Kitchen
Sunday, April 14, 2013

8:00 AM – 1:00 PM

Westlake Kiwanis Youth Foundation

Westlake High School
Pancake Breakfast
Cafeteria & Kitchen
Sunday, October 27, 2013

8:30 AM -12:00 PM

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED that the Westlake Board of Education approves the following field trip:

Environmental Club

Cincinnati Zoo Lecture Series: John Kamanga

Leave: Thursday, 04/11/13 @ 9:00 AM

Return: Friday, 04/12/2013, 5:00 PM

Cost per pupil: Approx. \$100.00 each

8:00 AM – 1:00 PM

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO ACCEPT BIDS AND AWARD CONSTRUCTION CONTRACT
FOR WESTLAKE HIGH SCHOOL BID PACKAGE HS11: ABATEMENT**

<u>Westlake High School Bid Package HS11: Abatement</u>	
<u>Contractor</u>	<u>Base Bid</u>
Coleman Trucking	\$265,384
Total Environmental	\$271,165
Cardinal Environmental	\$289,500
Dore & Associates	\$336,300

WHEREAS, bids were received on March 14, 2013 for the Westlake High School Bid Package HS11: Abatement contract, and the apparent low bid was submitted by Coleman Trucking in the base bid amount of \$265,384.

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommend that the contract for the Westlake High School Bid Package HS11: Abatement contract be awarded to Coleman Trucking, Inc., 3580 E. 93rd Street, Cleveland, Ohio 44105, in the amount of \$265,384.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Board awards the Westlake High School Bid Package HS11: Abatement contract to Coleman Trucking in the amount of \$265,384 as the lowest responsible bidder for the work specified for the contract.
2. The Construction Manager, working with the Superintendent and Treasurer, is authorized to work with the Construction Manager to prepare the contract and to proceed with the signing of the contract for the work.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____