

WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA
Monday, March 23, 2015 – 6:00 p.m. – Regular Meeting
Westlake High School Red Brick Community Room – 27830 Hilliard Blvd.

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: _____

Roll Call: _____
Mr. Falcone _____
Mrs. Leszynski _____
Mr. Finucane _____
Mr. Mays _____
Ms. Winter _____

Pledge of Allegiance

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals,
to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Falcone _____
Mrs. Leszynski _____
Mr. Finucane _____
Mr. Mays _____
Ms. Winter _____

*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Board Retreat Meeting of February 2, 2015

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Falcone _____
Mrs. Leszynski _____
Mr. Finucane _____
Mr. Mays _____
Ms. Winter _____

2. Work Session of February 9, 2015

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

3. Regular Meeting of February 25, 2015

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

B. Special Reports & Recognitions

- a. Westlake High School Foreign Exchange Student
- b. College Credit Plus Update

C. Superintendent's Report & Master Facility Plan Phase I Report

D. Treasurer's Report/Recommendations

1. Action Items

- a. Resolution to Approve Julian & Grube, Inc. to Assist in the Preparation of the Comprehensive Annual Financial Report Exhibit D-1-a
- b. Resolution to Issue Then and Now Certificates Exhibit D-1-b
- c. Resolution to Adjust FY15 Appropriations Exhibit D-1-c

E. CAC Final Report - Elementary Education Environments

F. New Business

1. Action Items

- a. Resolution to Accept Gifts and Contributions Exhibit F-1-a
- b. Resolutions to Approve Staff Recommendations
 - 1. Resolution to Approve Resignations, FMLA and Employment for Staff Members Exhibit F-1-b-1
 - 2. Resolution to Approve Substitutes for Staff Members Exhibit F-1-b-2
 - 3. Resolution to Approve Employment for Supplemental Contracts Exhibit F-1-b-3
 - 4. Resolution to Approve Employment and Step Increase for Project Link Personnel Exhibit F-1-b-4
 - 5. Resolution to Approve Certified Home Instruction Exhibit F-1-b-5
- c. Resolution to Approve Admission of Tuition Pupils and Purchased Services Agreements Exhibit F-1-c
- d. Resolution to Approve Sunday Facility Use Exhibit F-1-d
- e. Resolution to Approve Field Trip Exhibit F-1-e

*Hearing of Public (15 Minutes)

G. Board Items and Comments

- 1.
- 2.

H. Executive Session

1. Adjourn to Executive Session to Discuss Employment and Compensation of a Public Employee and Employee Negotiations

Time _____

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

Adjourn Executive Session and Return to Regular Session

Time _____

I. Adjournment

Time: _____

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO APPROVE JULIAN & GRUBE, INC. TO ASSIST IN
THE PREPARATION OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT

RESOLVED that the Westlake Board of Education approves the contract with Julian & Grube, Inc. to assist the District in the preparation of the Comprehensive Annual Financial Report (CAFR) for Fiscal Years 2015, 2016 and 2017.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
96946	Meade Construction, Inc.	Z Furring for Areas A, D and F	\$15,500.05
98604	Bricker & Eckler, LLP	Facility Project Legal Services	\$10,000.00
98999	PrimeSource Distribution	Ice Melt for the District	\$3,297.00
99134	City of Westlake	Salt Usage for the District	\$7,990.32
99149	Oksana Demianczuk Consulting	Food Service Supervision FY15	\$21,370.00

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO ADJUST FY15 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjust the following FY15 appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1100-100			
Instructional-Salaries	\$16,051,619.00	\$16,051,956.50	\$337.50
001-1100-200			
Instructional-Benefits	\$5,298,815.00	\$5,298,872.37	\$57.37
001-1100-500			
Instructional-Supplies	\$512,870.74	\$510,615.60	(\$2,255.14)
001-1100-600			
Instructional-Equipment	\$90,862.91	\$93,118.05	\$2,255.14
001-1200-600			
Special Instruction-Equipment	(\$5,119.24)	(\$5,181.24)	(\$62.00)
001-2200-400			
Support Services-Purchased Services	\$125,851.80	\$125,456.93	(\$394.87)
001-2300-400			
Board of Education-Purchased Services	\$2,669.34	\$2,669.49	\$0.15
001-2300-500			
Board of Education-Supplies	\$2,330.66	\$2,330.51	(\$0.15)
001-2400-500			
Admin-Supplies	\$47,512.51	\$47,273.51	(\$239.00)
001 2400-800			
Admin-Miscellaneous	\$77,899.00	\$78,138.00	\$239.00
001-2700-400			
Maintenance-Purchased Services	<u>\$1,833,949.54</u>	<u>\$1,834,011.54</u>	<u>\$62.00</u>
Total	\$24,039,261.26	\$24,039,261.26	\$0.00

EXHIBIT D-1-c
(Continued)

IN-SERVICE			
Account	From	To	Difference
018-4600-500-9760			
LBMS-Supplies	\$500.00	\$3,096.24	\$2,596.24
018-4600-400-9763			
DIS-Purchased Services	\$0.00	\$1,315.00	\$1,315.00
018-4600-500-9763			
DIS-Supplies	\$109,500.00	\$106,250.19	(\$3,249.81)
018-4600-600-9763			
DIS-Equipment	\$0.00	\$1,934.81	\$1,934.81
018-4600-400-9764			
WHS-Purchased Services	\$80.00	\$240.45	\$160.45
018-4600-500-9764			
WHS-Supplies	\$12,700.01	\$12,539.56	(\$160.45)
018-4600-600-9775			
DIS Music-Equipment	\$0.00	\$2,045.00	\$2,045.00
Total	\$122,780.01	\$127,421.25	\$4,641.24
OHSAA TOURNAMENTS			
Account	From	To	Difference
022-4500-100-9500			
OHSAA-Salaries	\$460.00	\$1,003.60	\$543.60
022-4500-200-9500			
OHSAA-Benefits	\$72.71	\$157.55	\$84.84
022-4500-440-9500			
OHSAA-Purchased Services	\$4,328.00	\$7,768.00	\$3,440.00
Total	\$4,860.71	\$8,929.15	\$4,068.44
WESTSIDE CHRISTIAN ACADEMY FY15			
Account	From	To	Difference
401-3200-400-9415			
Purchased Services	\$17,974.78	\$18,321.59	\$346.81
401-3200-500-9415			
Supplies & Materials	\$38,345.59	\$46,720.84	\$8,375.25
Total	\$56,320.37	\$65,042.43	\$8,722.06

EXHIBIT D-1-c
(Continued)

MONTESSORI CHILDREN'S SCHOOL FY15			
Account	From	To	Difference
401-3200-400-9515			
Purchased Services	\$8,689.91	\$3,622.87	(\$5,067.04)
401-3200-500-9515			
Supplies & Materials	\$22,330.80	\$24,493.33	\$2,162.53
401-3200-600-9515			
Equipment	\$1,000.00	\$0.00	(\$1,000.00)
Total	\$32,020.71	\$28,116.20	(\$3,904.51)
WESTAKE MONTESSORI SCHOOL FY15			
Account	From	To	Difference
401-3200-400-9615			
Purchased Services	\$535.30	\$314.92	(\$220.38)
401-3200-500-9615			
Supplies & Materials	\$12,347.27	\$5,846.37	(\$6,500.90)
401-3200-600-9615			
Equipment	\$500.00	\$1,719.35	\$1,219.35
Total	\$13,382.57	\$7,880.64	(\$5,501.93)
ST. PAUL LUTHERAN SCHOOL FY15			
Account	From	To	Difference
401-3200-400-9715			
Purchased Services	\$25,000.00	\$20,828.37	(\$4,171.63)
401-3200-500-9715			
Supplies & Materials	\$70,312.97	\$44,672.60	(\$25,640.37)
Total	\$95,312.97	\$65,500.97	(\$29,812.00)
ST. BERNADETTE CATHOLIC SCHOOL FY15			
Account	From	To	Difference
401-3200-400-9815			
Purchased Services	\$80,212.85	\$80,016.35	(\$196.50)
401-3200-500-9815			
Supplies & Materials	\$187,269.36	\$178,239.97	(\$9,029.39)
Total	\$267,482.21	\$258,256.32	(\$9,225.89)

EXHIBIT D-1-c
(Continued)

LE CHAPERON ROUGE ELEMENTARY FY15			
Account	From	To	Difference
401-3200-400-9915			
Purchased Services	\$692.75	\$787.31	\$94.56
401-3200-500-9915			
Supplies & Materials	\$15,625.87	\$3,909.21	(\$11,716.66)
401-3200-600-9915			
Equipment	\$1,000.00	\$15,000.00	\$14,000.00
Total	\$17,318.62	\$19,696.52	\$2,377.90

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Westlake High School PTSA 27830 Hilliard Blvd. Westlake, OH 44145	Donated 12 street banners for placement on light poles in the WHS parking lot to Westlake High School to promote school and district spirit.
Westlake Town Criers P.O. Box 45224 Westlake, OH 44145	Donated two Apple iPads to Bassett Elementary for use by Bassett Elementary students based on a grant written by Kindergarten teacher, Megan Morris.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE RESIGNATIONS, FMLA
AND EMPLOYMENT FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA and employment for staff members:

<div><div><u>Resignation for Purpose of Retirement</u></div><div>None</div></div>	<div><div><u>FMLA</u></div><div>Joseph McGreevy03/12/2015 Kathryn Beachler03/16/2015 Shaun Koski04/13/2015</div></div>																																																	
<div><div><u>Classified Resignations</u></div><div>Kevin Saari-Dishwasher Hilliard03/20/2015</div></div>	<div><div><u>Certified Resignations</u></div><div>Jessica Podway06/11/2015</div></div>																																																	
<div><div><u>Classified Employment</u></div><table><thead><tr><th><u>Name</u></th><th><u>Building/Position</u></th><th><u>Hours</u></th><th><u>Days</u></th><th><u>Months</u></th><th><u>Step</u></th><th><u>Effective</u></th></tr></thead><tbody><tr><td>Sandy Houser</td><td>Driver</td><td colspan="4">From 4.75 to 5.25 Hours/Day</td><td>03/02/2015</td></tr><tr><td>Celia Kubincanek</td><td>Driver</td><td colspan="4">From 5.25 to 6.75 Hours/Day</td><td>03/02/2015</td></tr><tr><td>Margaret Laskowski</td><td>Driver</td><td colspan="4">From 5.0 to 5.25 Hours/Day</td><td>03/02/2015</td></tr><tr><td>Susan Balaschak</td><td>WHS 3rd Shift Ast. Hd. Custodian</td><td>8.0</td><td>5.0</td><td>12.0</td><td>2</td><td>03/03/2015</td></tr><tr><td>Mark Bender</td><td>Hilliard Spec. Ed. Asst.</td><td>5.0</td><td>5.0</td><td>9.0</td><td>5</td><td>03/03/2015</td></tr><tr><td>Margaret Spina</td><td>Spec. Ed. Bus Asst.</td><td>4.0</td><td>5.0</td><td>9.0</td><td>2</td><td>03/16/2015</td></tr></tbody></table></div>		<u>Name</u>	<u>Building/Position</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Step</u>	<u>Effective</u>	Sandy Houser	Driver	From 4.75 to 5.25 Hours/Day				03/02/2015	Celia Kubincanek	Driver	From 5.25 to 6.75 Hours/Day				03/02/2015	Margaret Laskowski	Driver	From 5.0 to 5.25 Hours/Day				03/02/2015	Susan Balaschak	WHS 3 rd Shift Ast. Hd. Custodian	8.0	5.0	12.0	2	03/03/2015	Mark Bender	Hilliard Spec. Ed. Asst.	5.0	5.0	9.0	5	03/03/2015	Margaret Spina	Spec. Ed. Bus Asst.	4.0	5.0	9.0	2	03/16/2015
<u>Name</u>	<u>Building/Position</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Step</u>	<u>Effective</u>																																												
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	None																																																	

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows for the 2014-2015 school year:

<u>Classified Substitute Resignations</u> NONE	<u>Licensed Substitute Resignations</u> NONE
<u>Classified Substitutes</u> Robert Baird Shaniqua Bowdre Alexandra Brinkman Linda Herman Mary Matejka Cora Taylor	<u>Licensed Substitutes</u> Jacqueline Basista Bernice Cernoch Jason Dooley Michael Kriesen Entela Malasi James Powidel

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS

RESOLVED that the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district) for the 2014-2015 school year:

<u>Supplemental Employment</u> 2014-2015 School Year			
<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Michael Moracz	WHS Baseball Asst. – Volunteer	N	N/A
David Maurer	WHS Baseball Asst. – Volunteer	N	N/A
Joshua Ingalls	WHS Baseball Asst. – Volunteer	N	N/A
Steve Norris Sr.	WHS Baseball Asst. – Volunteer	N	N/A
Saumil Jhaveri	WHS Head Boys' Tennis Coach	N	0
Thomas Huntley	WHS Asst. Boys' Tennis Coach	N	18
Adam Sandor	WHS Asst. Lacrosse Coach	N	0
Pamela Dreher	LBMS Builders Club Advisor	Y	2
Amy Schillinger	Piano Accompanist-DIS-4 Concerts	Y	N/A

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE EMPLOYMENT
AND STEP INCREASE FOR PROJECT LINK PERSONNEL

The Westlake Board of Education approves the step increase for the following Project Link personnel:

Judith Mack – Project Link Leader – Step Increase
Step 10, Effective 01/05/2015

Josephine Lux – Project Link Leader – New Hire
Step 3, Effective 02/23/2015

Jasmine Simms - Project Link Leader – New Hire
Step 3, Effective 03/16/2015

Project Link Community Education Personnel – New Hire
Alexandra Brinkman, Community Education Instructor
Rate: \$25.31/Hour, Not to Exceed 50 Hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for identified students as follows:

<u>Certified Home Instruction</u>		
<u>Instructor Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Loretta Tindall	03/17/2015	15 Hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services:

Tuition Pupils and Purchased Services

Educational Service Center of Cuyahoga County – Primary Service Agreement
2015-1016 School Year and 2016-2017 School Year

The Cuyahoga Employment Partnership

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED that the Westlake Board of Education approves Sunday building use as follows:

Westlake Baseball League

Westlake High School Auxiliary Gym
Westlake Baseball Umpire Training

Sunday, April 19, 2015
Sunday, April 26, 2015

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED that the Westlake Board of Education approves the following field trip:

Westlake High School Academic Challenge Team
National Academic Quiz Tournament, Rosemont, Illinois
Depart: Friday, May 29, 2015 12:00 PM
Return: Sunday, May 31, 2015 11:00 PM
Approximate Cost Per Pupil: \$500.00*
*All Costs Paid by Student Fees

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____