

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION AGENDA**

**Wednesday, May 25, 2005 – 5:30 p.m. – Regular Meeting  
Administration Building – Board Room  
27200 Hilliard Blvd.**

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: \_\_\_\_\_

Roll Call:

Mrs. D'Ettorre Wargo \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_  
Mr. Beal \_\_\_\_\_  
Mr. O'Malley \_\_\_\_\_  
Mr. Smanik \_\_\_\_\_

Pledge of Allegiance

Acknowledgment of Visitors

Approval of Agenda

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_  
Mr. Beal \_\_\_\_\_  
Mr. O'Malley \_\_\_\_\_  
Mr. Smanik \_\_\_\_\_

**\*Hearing of Public (15 Minutes) Agenda Items**

**A. Approval of Minutes**

**1. Work Session Meeting of April 6, 2005**

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_  
Mr. Beal \_\_\_\_\_  
Mr. O'Malley \_\_\_\_\_  
Mr. Smanik \_\_\_\_\_

**2. Special Meeting of April 21, 2005**

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_  
Mr. O'Malley \_\_\_\_\_  
Mr. Smanik \_\_\_\_\_

3. Regular Meeting of April 27, 2005

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

B. Special Reports and Recognitions

1. Resolution to Recognize Student Named to Division I Academic All-Ohio Basketball Team Exhibit B-1
2. Resolution to Recognize Holly Lane Student for Winning the "Olive Garden Pasta Tales" Writing Contest Exhibit B-2

C. Superintendent's Report – Possible Cost Containment Opportunities

D. Treasurer's Report/Recommendations

1. Action Items
  - a. Resolution to Accept Additional Funds Exhibit D-1-a
  - b. Resolution to Adjust FY05 Appropriations Exhibit D-1-b
  - c. Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor Exhibit D-1-c
  - d. Resolution to Approve the Local Government Services Division of the Auditor of the State's Office to Assist in the Preparation of the CAFR for FY05 Exhibit D-1-d
  - e. Resolution to Establish a Retirement Plan to Provide for the Deferral of Severance Pay for Certain Employees Exhibit D-1-e
  - f. Resolution to Establish Date for Porter Public Library 2006 Tax Budget Hearing Exhibit D-1-f

E. CAC Report

F. New Business

1. Action Items
  - a. Resolution to Accept Gifts and Contributions Exhibit F-1-a
  - b. Resolution to Approve Staff Recommendations
    1. Resolution to Approve Reclassification of Certificated Staff Members Exhibit F-1-b-1
    2. Resolution to Approve Retirement of Certificated Staff Member Exhibit F-1-b-2
    3. Resolution to Approve Employment of Summer School 2005 Teaching Staff Exhibit F-1-b-3
    4. Resolution to Approve Certificated Long-Term Substitutes and Home Instructor Exhibit F-1-b-4

- |  |                  |
|--|------------------|
| 5. Resolution to Approve Supplemental Contracts  | Exhibit F-1-b-5  |
| 6. Resolution to Approve Home Instruction  | Exhibit F-1-b-6  |
| 7. Resolution to Approve Medical Leave, Maternity Leave, FMLA Leave and Return From Leave for Staff Members        | Exhibit F-1-b-7  |
| 8. Resolution to Approve Temporary Help, Employment and Substitutes for Classified Staff Members                   | Exhibit F-1-b-8  |
| 9. Resolution to Approve Changes in Employment for Classified Staff Members  | Exhibit F-1-b-9  |
| 10. Resolution to Approve Employment of Camp Link Personnel  | Exhibit F-1-b-10 |
| 11. Resolution to Approve Employment of Adult Basic Literacy Education Personnel                                   | Exhibit F-1-b-11 |
| c. Resolution to Approve Agreement for Admission of Tuition Pupils   | Exhibit F-1-c    |
| d. Resolution to Approve Agreement for Participation in State Supported Instructional Television Service 2005-2006 | Exhibit F-1-d    |
| e. Resolution to Authorize Membership in Ohio High School Athletic Association                                     | Exhibit F-1-e    |
| f. Resolution to Discourage Use of Alcohol and Driving Vehicles Under the Influence                                | Exhibit F-1-f    |
| g. Resolution to Approve Field Trips   | Exhibit F-1-g    |
| h. Resolution to Approve Transportation for Summer Field Trips   | Exhibit F-1-h    |
| i. Resolution to Approve Sunday Building Use   | Exhibit F-1-i    |
| j. Resolution to Approve Student Insurance Program   | Exhibit F-1-j    |
| k. Resolution to Change Project Link Employee Benefit Coverage   | Exhibit F-1-k    |
2. Discussion Items
- a. Second Reading of WHS Student-Parent Handbook 2005-2006
    1. Resolution to Approve WHS Student-Parent Handbook 2005-06 Exhibit F-2-a-1
  - b. First Reading of Lee Burneson Middle School Student Handbook 2005-2006
  - c. First Reading of Parkside Intermediate School Student Handbook 2005-2006
  - d. First Reading of Westlake Early Childhood Program Handbook

G. Director of Business Affairs Report

H. Director of Curriculum & Instruction Report

I. Board Items

- |  |             |
|--|-------------|
| 1. Resolution to Approve School Attorney | Exhibit I-1 |
|--|-------------|

J. \*Meeting Open to Public (15 Minutes)

K. Adjournment

Time\_\_\_\_\_

\*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT B-1

RESOLUTION TO RECOGNIZE STUDENT NAMED TO DIVISION I  
ACADEMIC ALL-OHIO BASKETBALL TEAM

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates Westlake High School student Brett Henderson for being named to the Division I Academic All-Ohio Basketball Team by the Ohio High School Basketball Coaches Association.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO RECOGNIZE HOLLY LANE STUDENT FOR WINNING  
THE "OLIVE GARDEN PASTA TALES" WRITING CONTEST

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates the following Holly Lane student  
for being selected as the winner of the Olive Garden "Pasta Tales" writing contest:

Patrick Bauer

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo\_\_\_\_\_

Ms. Rocco\_\_\_\_\_

Mr. Beal\_\_\_\_\_

Mr. O'Malley\_\_\_\_\_

Mr. Smanik\_\_\_\_\_

RESOLUTION TO ACCEPT ADDITIONAL FUNDS

RESOLVED THAT

the Westlake Board of Education accept the following additional funds:

<u>Additional Federal Funds</u>	<u>Amount</u>	<u>Fund</u>	<u>Special Cost Center</u>
Early Childhood Special Education Fiscal Year 2005	\$2,514.86	587	9005

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

## RESOLUTION TO ADJUST FY05 APPROPRIATIONS

## RESOLVED THAT

the Westlake Board of Education adjust the following FY05 appropriations:

**GENERAL FUND**

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-1100-100			
Gen. Instruction-Salaries	\$14,072,953.68	\$14,073,628.68	\$675.00
001-1100-200			
Gen Instruction-Retirement	\$4,335,185.17	\$4,335,294.49	\$109.32
001-1100-400			
Gen. Instruction-Purchased Services	\$38,040.00	\$36,740.00	(\$1,300.00)
001-1100-500			
Gen. Instruction-Supplies	\$417,484.17	\$421,926.07	\$4,441.90
001-1100-600			
Gen. Instruction-Equipment	\$91,778.30	\$92,518.58	\$740.28
001-1200-400			
Spec. Instruction-Purchased Services	\$2,578.12	\$2,683.82	\$105.70
001-1300-500			
Vocational-Supplies	\$6,840.62	\$6,958.44	\$117.82
001-2100-400			
Support Services-Purchased Serv.	\$479,581.68	\$470,780.65	(\$8,801.03)
001-2100-500			
Support Services-Supplies	\$97,686.02	\$95,775.50	(\$1,910.52)
001-2100-600			
Support Services-Capital Outlay	\$254.55	\$394.05	\$139.50
001-2200-400			
Support Services Instruct. Purchased Ser.	\$187,335.09	\$181,590.77	(\$5,744.32)

EXHIBIT D-1-b  
(Continued)

001-2200-500			
Support Services Instruct. Staff-Supplies	\$112,421.67	\$111,256.67	(\$1,165.00)
001-2200-600			
Support Services Instruct. Staff-Equip	\$2,063.33	\$3,228.33	\$1,165.00
001-2300-800			
Board of Education-Miscellaneous	\$7,737.80	\$7,717.80	(\$20.00)
001-2400-200			
Admin-Benefits	\$742,151.99	\$742,183.70	\$31.71
001-2400-400			
Admin-Purchased Services	\$349,385.29	\$350,485.82	\$1,100.53
001-2400-500			
Admin-Supplies	\$30,709.00	\$30,865.90	\$156.90
001-2400-600			
Admin-Equipment	\$878.29	\$1,281.39	\$403.10
001-2400-800			
Admin-Miscellaneous	\$65,575.00	\$65,595.00	\$20.00
001-2500-400			
Fiscal-Purchased Services	\$28,372.97	\$28,372.74	(\$0.23)
001-2600-800			
Business-Miscellaneous	\$125.00	\$145.00	\$20.00
001-2700-500			
Maintenance-Supplies	\$216,133.32	\$214,980.54	(\$1,152.78)



EXHIBIT D-1-b  
(Continued)

001-2700-600 Maintenance-Capital Outlay	\$0.00	\$1,152.78	\$1,152.78
001-2800-500 Transportation-Supplies	\$297,916.68	\$306,130.66	\$8,213.98
001-2900-500 Community Information-Supplies	\$3,200.00	\$4,752.07	\$1,552.07
001-2900-800 Community Information-Miscellaneous	\$200.00	\$180.00	(\$20.00)
001-5300-400 Architect-Purchased Services	<u>\$20,883.22</u>	<u>\$20,851.51</u>	<u>(\$31.71)</u>
<b>Total</b>	<b>\$3,161,292.11</b>	<b>\$3,161,807.79</b>	<b>\$0.00</b>

**ST. PAUL 2004-2005**

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-100-9705 Salaries and Wages	\$60,686.21	\$60,594.25	(\$91.96)
401-3200-200-9705 Benefits	\$32,097.50	\$32,055.28	(\$42.22)
401-3200-400-9705 Purchased Services	\$22,155.82	\$22,119.54	(\$36.28)
401-3200-500-9705 Supplies and Materials	\$54,430.46	\$53,176.19	(\$1,254.27)
401-3200-600-9705 Equipment	<u>\$1,288.44</u>	<u>\$2,841.04</u>	<u>\$1,552.60</u>
<b>Total</b>	<b>\$170,658.43</b>	<b>\$170,786.30</b>	<b>\$127.87</b>

EXHIBIT D-1-b  
(Continued)

**ST. BERNADETTE 2004-2005**

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-100-9805 Salaries and Wages	\$21,000.00	\$22,100.00	\$1,100.00
401-3200-200-9805 Benefits	\$15,703.60	\$15,861.62	\$158.02
401-3200-400-9805 Purchased Services	\$59,677.32	\$66,550.17	\$6,872.85
401-3200-500-9805 Supplies and Materials	\$162,098.82	\$109,109.82	(\$52,989.00)
401-3200-600-9805 Equipment	<u>\$5,000.00</u>	<u>\$50,300.00</u>	<u>\$45,300.00</u>
<b>Total</b>	<b>\$263,479.74</b>	<b>\$263,921.61</b>	<b>\$441.87</b>

**LE CHAPERON ROUGE 2003-2004**

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-500-9904 Supplies and Materials	\$8,630.19	\$10,276.63	\$1,646.44
401-3200-600-9904 Equipment	<u>\$15,000.00</u>	<u>\$13,353.56</u>	<u>(\$1,646.44)</u>
<b>Total</b>	<b>\$23,630.19</b>	<b>\$23,630.19</b>	<b>\$0.00</b>

**IDEA PART-B FY 2005**

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
516-1200-400-9605 Instruction Purchased Services	\$540,759.04	\$537,964.45	(\$2,794.59)
516-2200-100-9605 Support Services Salaries and Wages	\$32,077.18	\$32,114.04	\$36.86
516-2200-200-9605 Support Services Benefits	<u>\$27,650.31</u>	<u>\$30,408.04</u>	<u>\$2,757.73</u>
<b>Total</b>	<b>\$600,486.53</b>	<b>\$600,486.53</b>	<b>\$0.00</b>

EXHIBIT D-1-b  
(Continued)

**EARLY CHILDHOOD SPECIAL EDUCATION FY 2005**

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
587-1200-500-9005 Supplies and Materials	\$4,802.76	\$7,355.78	\$2,553.02
587-2100-100-9005 Salaries and Wages	\$12,159.04	\$10,091.32	(\$2,067.72)
587-2100-200-9005 Benefits	\$4,772.86	\$4,787.42	\$14.56
587-2200-400-9005 Purchased Services	<u>\$0.00</u>	<u>\$2,015.00</u>	<u>\$2,015.00</u>
<b>Total</b>	<b>\$21,734.66</b>	<b>\$24,249.52</b>	<b>\$2,514.86</b>

**IMPROVING TEACHER QUALITY FY 2005**

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
590-2200-100-9005 Salaries and Wages	\$0.00	\$7,275.00	\$7,275.00
590-2200-200-9005 Benefits	\$0.00	\$1,196.50	\$1,196.50
590-2200-400-9005 Purchased Services	<u>\$26,531.50</u>	<u>\$17,685.05</u>	(\$8,846.45)
<b>Total</b>	<b>\$26,531.50</b>	<b>\$26,156.55</b>	<b>(\$374.95)</b>

**EDUCATION MANAGEMENT INFORMATION SYSTEM FY 2005**

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
432-2900-100-9445 Salaries and Wages	\$8,200.00	\$7,500.00	(\$700.00)
432-2900-200-9445 Benefits	\$5,800.00	\$5,100.00	(\$700.00)
432-2900-400-9445 Purchased Services	<u>\$0.00</u>	<u>\$1,400.00</u>	<u>\$1,400.00</u>
<b>Total</b>	<b>\$14,000.00</b>	<b>\$14,000.00</b>	<b>\$0.00</b>

EXHIBIT D-1-b  
(Continued)

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED  
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY  
TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

WHEREAS, this Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2006; and

WHEREAS, the Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, Cuyahoga County, Ohio, that the amounts and rate, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II	Column IV	V	VI
Sinking Fund				
Bond Retirement Fund				3.30
General Fund			5.80	51.70
Library Fund				2.50
<b>TOTAL</b>			<b>5.80</b>	<b>57.50</b>

EXHIBIT D-1-c  
(Continued)

BE IT FURTHER RESOLVED that the Treasurer of this Board is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE THE LOCAL GOVERNMENT SERVICES DIVISION  
OF THE AUDITOR OF THE STATE'S OFFICE TO ASSIST IN THE  
PREPARATION OF THE CAFR FOR FY05

RESOLVED THAT

the Westlake Board of Education approve the contract with Local Government Services Division of the Auditor of the State's office to assist the District in the preparation of the Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2005.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO ESTABLISH A RETIREMENT PLAN  
TO PROVIDE FOR THE DEFERRAL OF  
SEVERANCE PAY FOR CERTAIN EMPLOYEES

WHEREAS, employees who are members of bargaining units represented by the Westlake Teachers Association (the “WTA”) are, upon retirement, entitled to receive certain types of severance pay; and

WHEREAS, pursuant to applicable board policies, administrators and other non-bargaining employees are, upon retirement, entitled to receive certain types of severance pay; and

WHEREAS, in accordance with certain provisions of the federal income tax law, the Board wishes to establish a retirement plan that will provide for the deferral of severance pay for some of those employees; and

WHEREAS, AIG VALIC and Bencor, Inc. jointly sponsor a retirement plan that may be used for this purpose; and

WHEREAS, the Board has consulted with outside legal counsel in regard to the tax consequences of the retirement plans;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the  
Westlake City School District, Cuyahoga County, Ohio, that:

Section 1. In accordance with the Adoption Agreement attached hereto as Exhibit B-1, and Exhibit B-2, there is hereby established for administrators and other non-bargaining employees, and for employees who are represented by the WTA, the Westlake City School District 403(b) Severance Pay Deferral Plan (the “403(b) Plan”).

Section 2. The Treasurer of the School District is hereby authorized to formally execute, on behalf of the Board, the attached Adoption Agreement (Exhibit B-1), and any and all other legal documents that may be required to establish and maintain the 403(b) Plan, including, without limitation, amendments to the plan documents, related trust agreements, annuity contracts, contracts for administrative services, and Internal Revenue Service filings. Further, the Treasurer is hereby authorized to administer the Plan and to adopt rules and regulations relating to plan administration as, in the Treasurer’s sole judgment, shall be necessary or desirable for plan administration.



EXHIBIT D-1-e  
(Continued)

Section 3. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

BENCOR  
TAX DEFERRED 403(b) ANNUITY PLAN™  
FOR GOVERNMENTAL EMPLOYEES

**Adoption Agreement**

This Adoption Agreement is executed by and between the Employer named in Part 1 below ("Employer") and Bencor, Inc. ("Bencor") in accordance with the provisions of the Bencor Tax Deferred 403(b) Annuity Plan™ for Governmental Employees ("Bencor Plan"). The Employer hereby adopts and agrees to be bound by all of the terms of the Bencor Plan and provides the following information and makes the following elections:

**1. EMPLOYER AND PLAN INFORMATION.**

- (a) Employer Name: Westlake City School District
- (b) Employer Address: 27200 Hilliard Blvd., Westlake, Ohio 44145
- (c) Employer Telephone Number: (440) 871-7300
- (d) Plan Name: 403(b) Severance Pay Deferral Plan  
*(Referred to herein as the "Plan")*
- (e) Original Effective Date of Plan Adoption: January 1, 2005  
*(May not be earlier than January 1, 2002)*
- (f) If an Amendment and Restatement,  
Effective Date of such Amendment and Restatement: N/A  
*(May not be earlier than January 1, 2002)*

THIS PLAN MAY BE ADOPTED ONLY BY A STATE GOVERNMENT OR A POLITICAL SUBDIVISION THEREOF OR AN AGENCY OR INSTRUMENTALITY OF EITHER OF THE FOREGOING.

## 2. ADMINISTRATION.

The Bencor Plan shall be administered by a third party Administrator, who shall be appointed from time to time by Bencor. The Administrator shall have responsibility for all functions specifically described in the Bencor Plan. Other day-to-day administrative functions and decisions under this Plan shall be handled by (*check one, and provide additional information, if applicable*):

- (a) A Committee consisting of \_\_\_\_ (*number*) persons, as named below. *Place an asterisk (\*) after the names of those individuals who are authorized to act for and on behalf of the Committee in communicating directions.*

Names: \* \_\_\_\_\_  
\* \_\_\_\_\_  
\* \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

- (b) The following person:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

If an employee, give title: \_\_\_\_\_

- ☒ (c) Other (*specify*):

Name: Mark Pepera, Treasurer

Address: 27200 Hilliard Blvd., Westlake, Ohio 44145

Telephone Number: (440) 250-1255

If an employee, give title: \_\_\_\_\_

## 3. ELIGIBILITY PROVISIONS.

The following shall be eligible to participate in the Plan:

- (a) All instructional staff and educational support employees as defined by state law.

- ☒ (b) Other: See Attachment

4. **CONTRIBUTIONS.** The following types of contributions shall be made to the Plan in accordance with and subject to the provisions of Article 3 of the Bencor Plan document:

- (i) **Mandatory Employee Salary Deferrals** equal to \_\_\_\_ % of Compensation.
- (ii) **Voluntary Employee Salary Deferrals** not exceeding \_\_\_\_ % of Compensation.
- (iii) **Employer Matching Contributions** equal to \_\_\_\_ % of Voluntary Employee Salary Deferrals, not to exceed \_\_\_\_ % of the Participant's Compensation.
- (iv) **Discretionary Employer Contributions** determined annually by the Employer.
- ☒ (v) **Mandatory Employer Contributions** equal to 100 % of Compensation, not to exceed the amount of any Participant's special pay. For this purpose, "special pay" means either:
  - (A) For all non-bargaining employees, payments that are, upon retirement, attributable to:
    - (i) an employee's unused sick days, to the extent that such payments are in excess of the value of one fourth (1/4) the first 120 days of such unused sick days,
    - (ii) vacation pay, or
    - (iii) retirement incentive pay.
  - (B) For all bargaining employees who are represented by the WTA, payments that are, upon retirement, attributable to:
    - (i) an employee's unused sick days, or
    - (ii) retirement incentive pay.

Such contributions (*select one*) ☒ shall    shall not continue to be made for each of   5   (*not to exceed 5*) years following the taxable year of the Participant's severance from employment, or until the Participant has no remaining special pay, if earlier.

**5. DISTRIBUTIONS.** A Participant's Account shall be distributed pursuant to Article 5 of the Bencor Plan document. The following options shall apply under this Plan (*check as applicable*):

- ☒ (i) **Annual Installment Payments** - Payable over five years, beginning in the year after the year of severance from employment.
- ☒ (ii) **Deferred Lump Sum Payment** - Payable on a future date elected by the Participant.
- ☒ (iii) **Immediate Lump Sum Payment** - Payable as soon as administratively feasible after severance from employment.
- (iv) **Group Annuity Contract Selection** - Payments at such time and in such form as selected by the Participant under any group annuity contract funding the Plan.

**6. LOANS.** Subject to the procedures and limitations set forth in Section 5.09 of the Bencor Plan document, a Participant may borrow from his/her (*check all that apply*):

- (i) Mandatory Employee Salary Deferrals Account
- (ii) Voluntary Employee Salary Deferrals Account
- (iii) Employer Matching Contributions Account
- (iv) Discretionary Employer Contributions Account
- ☒ (v) Mandatory Employer Contributions Account
- ☒ (vi) Rollover Contribution Account
- (vii) Not Applicable. Loans are not permitted under the Plan.

**7. AMENDMENT INFORMATION.** The terms of this Adoption Agreement may be amended from time to time by a written amendment executed by Bencor, and approved by the Internal Revenue Service, if necessary. Provided, that any such amendment which alters or amends any of the elections or specifications set forth in this Adoption Agreement will not be effective unless the Employer consents in writing thereto; if the Employer fails to provide such consent within any time frame specified by the amendment, Bencor shall have the option to discontinue the Employer's participation in the Bencor Plan. Bencor will inform the Employer of any amendments made to the Bencor Plan, or of the discontinuance or abandonment of the Bencor Plan. The elections or specifications set forth in this Adoption Agreement may be amended from time to time by the Employer by execution of a new Adoption Agreement, which shall be effective as provided therein or on such later date as the new agreement is accepted by Bencor. No amendment to the Plan shall deprive any Beneficiary, Participant or former Participant of any benefits to which he or she may be entitled thereunder, unless such amendment is required in order for the Plan to meet the requirements of Code Section 403(b).

8. **EMPLOYER SIGNATURE.** It is understood and agreed that neither Bencor nor the Administrator shall be responsible for any tax or legal aspects of this Plan as adopted by the Employer. Full responsibility therefor is assumed by the Employer, which acknowledges it has counseled with its selected legal and tax advisers. Any action taken by the Employer shall be taken as conclusive evidence of any of the matters related to the Plan as adopted by the Employer, and Bencor and the Administrator shall be fully protected in taking, permitting, or omitting any action on the faith thereof, and shall incur no liability or responsibility for carrying out such actions as directed by the Employer.

Signed at \_\_\_\_\_, \_\_\_\_\_ on \_\_\_\_\_.

**WESTLAKE CITY SCHOOL DISTRICT**  
EMPLOYER

\_\_\_\_\_  
Witness

By: \_\_\_\_\_

Title: \_\_\_\_\_

9. **BENCOR, INC. HEREBY AUTHORIZES USE OF THE BENCOR PLAN BY THE ABOVE-NAMED EMPLOYER AS REPRESENTED BY THIS ADOPTION AGREEMENT AND THE ACCOMPANYING PLAN DOCUMENT, EACH OF WHICH IS NUMBERED AND REGISTERED WITH BENCOR, INC. ANY USE OF THESE NUMBERED DOCUMENTS BY ANY OTHER ENTITY IS EXPRESSLY PROHIBITED BY THE COPYRIGHT LAWS OF THE UNITED STATES.**

BENCOR, INC.

\_\_\_\_\_  
Witness

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTACHMENT TO THE ADOPTION AGREEMENT  
FOR THE WESTLAKE CITY SCHOOL DISTRICT  
403(B) SEVERANCE PAY DEFERRAL PLAN**

**ITEM 3(b) – Eligible Class of Employees for other Contributions**

An employee of the School District shall be eligible to participate in the Plan if he or she meets the requirements of paragraph (a) or paragraph (b) below:

- (a)
  - (i) The employee is employed as an administrator under a contract described in Section 3319.02 of the Ohio Revised Code, as the Treasurer or Superintendent of the School District, or otherwise in a position of employment that is not part of a collective bargaining unit; and
  - (ii) The employee has become entitled to severance pay attributable to accumulated but unused sick days, vacation pay or retirement incentive pay on account of retirement from the School District.
- (b)
  - (i) The employee is a member of the bargaining unit represented by the Westlake Teachers Association (the “WTA”);
  - (ii) The employee retires in or after the calendar year in which the employee is or will be age 55; and
  - (iii) Pursuant to a collective bargaining agreement that is in effect between the Board of Education and the WTA, because of the employee’s retirement, the employee has become entitled to a cash payment that is attributable to the individual’s accrued but unused sick days or a retirement incentive.

RESOLUTION TO ESTABLISH DATE FOR PORTER PUBLIC LIBRARY  
2006 TAX BUDGET HEARING

RESOLVED THAT

the Westlake Board of Education establish the date of \_\_\_\_\_ at \_\_\_\_\_ p.m.  
for the Porter Public Library 2006 Tax Budget Hearing at the Westlake Board of Education  
Administration Building.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_



a

RESOLUTION TO ACCEPT  
GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Evan and Morgan Dawson 309 Eaglehead Road E. Rochester, NY 14445	Donated \$100.00 to WHBS-TV at Westlake High School to help purchase digital tapes for the new station.
Mr. Edwin P. Oppelt 25389 Hilliard Blvd. Westlake, OH 44145	Donated \$35.00 to WHBS-TV at Westlake High School to help purchase new digital tapes for programming in the new studio.
Joe's Crab Shack Mr. Keith Chessy 24940 Sperry Road Westlake, OH 44145	Donated \$510.00 in \$5.00 coupons and T-shirts to WHBS-TV at Westlake High School to give to student athletes and coaches on the <i>Demon Zone</i> shows.
VFW Post 7647 30036 Lorain Road North Olmsted, OH 44070	Donated an American flag to Westlake High School to fly on the flag pole in front of the high school.
Pepsi Corporation Mr. Jim DiFranco 925 Lorain Blvd. Elyria, OH 44035	Donated five cases of Dole Orange Juice to the WAVE program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.
Trader Joe's Ms. Kelly Grimando 175 Market Street Westlake, OH 44145	Donated fresh apples and oranges to the WAVE program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.
Tops Friendly Market Mr. John Vargo 1499 Columbia Road Westlake, OH 44145	Donated 150 donuts to the WAVE program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.

EXHIBIT F-1-a  
(Continued)

Giant Eagle Marketplace  
Mr. Brian Ferrier, Manager  
27264 Lorain Road  
North Olmsted, OH 44070

Donated a \$25.00 gift certificate to the WAVE program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.

Giant Eagle Marketplace  
Mr. Paul Herman, Manager  
30275 Detroit Road  
Westlake, OH 44145

Donated 150 containers of Giant Eagle yogurt to the Wave Program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.

Gale's Garden Center  
Ms. Barb Walters  
24373 Center Ridge Road  
Westlake, OH 44145

Donated fresh potted plants for centerpieces to the WAVE program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.

Bassett PTA  
Ms. Christie Wiedt, President  
1678 Settlers Reserve Way  
Westlake, OH 44145

Donated a television and DVD/VCR player to Bassett Elementary to enable us to show both DVD and VCR throughout the building for music and Link activities.

Bassett PTA  
Ms. Christie Wiedt, President  
1678 Settlers Reserve Way  
Westlake, OH 44145

Donated a portable PA system, a microphone, a wireless microphone and stand to Bassett Elementary for student performances and presentations to students, parents and the community.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE RECLASSIFICATION  
OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves the reclassification of certificated staff members as follows:

Effective 05-01-05:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
Todd Eichenauer	BA+30	MA	6

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE RETIREMENT OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves the retirement of the following certificated staff members:

Retirement

Lynn Maugherman  
Westlake High School

Effective: 07/01/05

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE EMPLOYMENT  
OF SUMMER SCHOOL 2005 TEACHING STAFF

## RESOLVED THAT

the Westlake Board of Education approves the employment of the following Summer School 2005 teaching staff at the negotiated summer school rate dependent upon sufficient enrollment.

<u>Teacher</u>	<u>Subject</u>	<u>Number of Days</u>
Paul Kish	Administrator	28
Bob Klinar	Administrator	28
Sharon Hamilton	Algebra I	28
Shawn Koski	Algebra II	28
Matt Stanley	American Government	28
Dick Buehner	American History	28
Mark Feldmann	Biology	28
Matt Planisek	Chemistry	28
Anne-Marie Shadrake	English 10	28
Terry Rehovick	English 12	28
Dan Sutkus	English 9	28
Erin Mehle	Geometry	28
Katherine Tunney	Health 9/10	28
Sally Falatach	Phys. Ed.	28
Don Spice	Phys. Ed.	28
Bryan Morgan	Phys. Ed.	28
Tana McGuire	Physical Science	28
Tim Armstrong	Pre-Algebra	14
John Kaminski	Pre-Algebra	14
Victoria Salyards	Summer School Secretary	Hourly
Ken Pintwala	World History	28

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE CERTIFICATED LONG-TERM SUBSTITUTE  
AND HOME INSTRUCTOR

RESOLVED THAT

the Westlake Board of Education approves certificated substitutes, resignations, and supplemental contracts as follow for the 2005-2006 school year, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

LONG-TERM SUBSTITUTE:

Stacy Ryan – Holly Lane Speech Therapist  
(for Laurie Demchak)

Effective: 08/23/05  
Rate: MA, Step 3

HOME INSTRUCTOR FOR STUDENT:

Janna Riddell  
Home Instructor for Student 3 hours per week

Effective: 04/15/05

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_  
Mr. Beal \_\_\_\_\_  
Mr. O'Malley \_\_\_\_\_  
Mr. Smanik \_\_\_\_\_

**RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS**  
(In-District and Out-of-District)

**RESOLVED THAT**

the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district) for the 2005-2006 school year.

**In-District**

<u><b>Name</b></u>	<u><b>Position</b></u>	<u><b>Step</b></u>
John Horwatt	WHS Boys Head Golf Coach	0
Scott Rovniak	Parkside Band Director (50% Contract)	16
Kathryn Hale	Parkside Band Director (50% Contract)	6
Chad Pado	WHS Boys Head Basketball Coach	7

**Out-Of-District**

Nancy Koehler	WHS JV Girls Tennis Coach	1
---------------	---------------------------	---

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE HOME INSTRUCTION

RESOLVED THAT

the Westlake Board of Education approves home instruction as follows:

Allison Rock to provide 5 hours per week of home instruction for the remainder of the school year, effective May 9, 2005, for an IDEA eligible student.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_



RESOLUTION TO APPROVE MEDICAL LEAVE, MATERNITY LEAVE  
FMLA LEAVE AND RETURN FROM LEAVE FOR STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves maternity leave, parental leave, medical leave, and return to work from parental leave for staff members as follows:

CERTIFICATED FMLA, MATERNITY LEAVE & PARENTAL LEAVE:

Shannon Basile	Maternity Leave:	Approx. 05/20/05 for 6 weeks
Parkside – 6 <sup>th</sup> Grade	Parental Leave:	Additional 6 weeks
Julie Davidson	FMLA Leave:	04/11/05 through 10/24/05

CERTIFICATED RETURN TO WORK FROM PARENTAL LEAVE:

Carrie Beatty	Return Date:	08/23/05
Art Teacher		
Claudia Vakos	Return Date:	08/23/05
Spanish Teacher		

CLASSIFIED MATERNITY LEAVE:

Jennifer Weaver	Effective:	05/23/05
Transportation Dept.	Return:	Fall 2005

CLASSIFIED UNPAID MEDICAL LEAVE:

Francis Varvir	Effective:	04/19/05 through 06/01/05
Transportation Dept.		

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. O'Malley	_____
Mr. Smanik	_____

RESOLUTION TO APPROVE TEMPORARY HELP, EMPLOYMENT  
AND SUBSTITUTES FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves resignations, employment and substitutes for  
classified staff members for the 2004-2005 school year as follows:

EMPLOYMENT:

Tim Heiman	Rate:	Step 5
Dover – Assistant Head Custodian	Effective:	07/01/05

TEMPORARY HELP – SUMMER 2005 EMPLOYMENT:

Tom Callahan	Rate:	Step 2
Summer Technician Help	Effective:	05/09/05

Josh Brown	Rate:	Step 0
Summer Grounds Help	Effective:	05/09/05

SUBSTITUTES:

Callie Smith	Custodian
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Terry Janmey	Custodian
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Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE CHANGES IN EMPLOYMENT  
FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves resignations, employment changes and substitutes for classified staff members for the 2004-2005 school year as follows:

EMPLOYMENT CHANGES:

Donna Wright Bus Driver	Rate: Effective:	Step 0, from Sub. To 2-1/4 hours per day 04/28/05
Ronald Mitterholzer Bus Driver	Rate: Effective:	Step 0, from 4 to 5 hours per day 04/28/05
Robyn Nock Bus Driver	Rate: Effective:	Step 0, from 2-1/2 to 4 hours relief 05/03/05, Wednesday only
William Schmidt Bus Driver	Rate: Effective:	Step 0, from Sub. To 2-1/2 hours per day 05/10/05

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE EMPLOYMENT  
OF CAMP LINK PERSONNEL

RESOLVED THAT

the Westlake Board of Education approves the employment of the following Camp Link personnel effective 6/07/05.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Roberta Ahern	Site Coordinator	5
Cora Miner	Site Coordinator	4
Beth Lieb	Site Coordinator	2
Christine Bott	Site Coordinator	2
Erin Gallagher	Site Coordinator	3
Nancy Puccini-English	Site Coordinator	2
Dorothy Yee	Camp Link Leader	8
Tricia Anezinis	Camp Link Leader	4
Kara Boerger	Camp Link Leader	3
Lisa Morrow	Camp Link Leader	3
James Koontz	Camp Link Leader	2
Stephanie Bishop	Camp Link Leader	2
Kristen Adkins	Camp Link Leader	1
Tamara Shelley	Camp Link Leader	1
Alicia Guyselman	Camp Link Leader	0
Erin Fenderbosch	Camp Link Leader	0
Julie Moran	Camp Link Leader	0
Sandra Kearney	Camp Link Leader	0

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE EMPLOYMENT OF ADULT  
BASIC LITERACY EDUCATION PERSONNEL

RESOLVED THAT

the Westlake Board of Education approves the employment of the Adult Basic Literacy Education Personnel (A.B.L.E. Program). Contracts to be paid out of A.B.L.E. Project Number 045062-AB-S1-2004C, A.B.L.E. Project Number 045062-AB-S1-2005 and A.B.L.E. English Literacy and Civics Education Project Number 045062-AB-S2-2005.

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Not To Exceed</u>
Terri Pocos	A.B.L.E. Teacher	130	\$22.00	\$2,860.00
James Bingham	A.B.L.E. Teacher	130	\$22.00	\$2,860.00
Mary Duffy	A.B.L.E. Teacher	130	\$22.00	\$2,860.00
Lucille Faup	A.B.L.E. Teacher	130	\$22.00	\$2,860.00
Susan Pocos	A.B.L.E. Teacher	40	\$20.00	\$800.00
Molly Urig	A.B.L.E. Teacher	130	\$19.00	\$2,470.00
Betty Christ	A.B.L.E. Assistant	130	\$22.00	\$2,860.00
Jennifer Kapucinski	A.B.L.E. Assistant	130	\$19.00	\$2,470.00
Katherine Moran	A.B.L.E. Assistant	130	\$19.00	\$2,470.00
Daniel Jennings	A.B.L.E. Assistant	54	\$19.00	\$1,026.00

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE AGREEMENT FOR ADMISSION OF TUITION PUPILS

RESOLVED THAT

the Westlake Board of Education approves the Agreement for Admission of Tuition Pupils at Rose-Mary Center with Educational Service Center of Cuyahoga County for approximately 41 days at \$114.83 per day for the 2004-2005 school year.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE AGREEMENT FOR PARTICIPATION IN  
STATE SUPPORTED INSTRUCTIONAL TELEVISION SERVICE 2005-2006

RESOLVED THAT

the Westlake Board of Education approves the Agreement for Participation in State Supported Instructional Television Service for 2005-2006 school year.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo\_\_\_\_\_

Ms. Rocco\_\_\_\_\_

Mr. Beal\_\_\_\_\_

Mr. O'Malley\_\_\_\_\_

Mr. Smanik\_\_\_\_\_

RESOLUTION TO AUTHORIZE MEMBERSHIP IN  
OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

RESOLVED THAT

the Westlake Board of Education authorizes continued membership in the Ohio High School Athletic Association for the 2005-2006 school year for the following Westlake schools:

Westlake High School  
27830 Hilliard Boulevard  
Westlake, Ohio 44145

Lee Burneson Middle School  
2240 Dover Center Road  
Westlake, Ohio 44145

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_



RESOLUTION TO DISCOURAGE USE OF ALCOHOL  
AND DRIVING OF VEHICLES UNDER THE INFLUENCE

WHEREAS, the Board of Education is concerned about the welfare of students in this and all school districts, and

WHEREAS, the Board is aware of the custom of receptions for graduating senior high school students, and

WHEREAS, we deplore and discourage the use of alcohol by underage persons, and the driving of motor vehicles by anyone who has been drinking, and

WHEREAS, we wish to aid an effort to reduce and halt alcohol-related injuries and death,

THEREFORE, BE IT RESOLVED, that the Board of Education requests that parents and other adults refrain from providing alcohol to students and other minors, and that all citizens refrain from drinking and driving.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo\_\_\_\_\_

Ms. Rocco\_\_\_\_\_

Mr. Beal\_\_\_\_\_

Mr. O'Malley\_\_\_\_\_

Mr. Smanik\_\_\_\_\_

RESOLUTION TO APPROVE FIELD TRIPS

RESOLVED THAT

the Westlake Board of Education approves the following field trips:

Parkside Intermediate School  
Mohican Outdoor Education Trip  
Butler, Ohio  
Monday-Friday – October 3-7, 2005  
Monday-Friday - November 14-18, 2005  
Approximate Cost Per Pupil - \$225

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. O'Malley	_____
Mr. Smanik	_____

RESOLUTION TO APPROVE TRANSPORTATION FOR SUMMER FIELD TRIPS

RESOLVED THAT

the Westlake Board of Education approves transportation for the following summer field trips.

Bassett Link	June 15, 22, and 29, 2005 July 6, 13, 20 and 27, 2005 August 3 and 10, 2005
Burneson Link	June 16, 23 and 30, 2005 July 7, 14, 21 and 28, 2005 August 4 and 11, 2005
Goddard School – Field Trips	June 14, 18, 24 and 30, 2005 July 28, 2005 August 3, 8, 19 and 23, 2005
Westlake Safety Town	June 16, 20, 25, and 30, 2005 July 5, 14 and 18, 2005
Lake Shore Day Camp	Parkside School, June 13-July 21, 2005
Camp Cheerful	Strongsville, June 13-August 19, 2005
U.S.S. Plunkett Association Reunion	June 13 and 15, 2005 (Private Trip)
St. John Westshore Festival of the Arts	Church on the Rise, July 9, 2005

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D’Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. O’Malley	_____
Mr. Smanik	_____

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED THAT

the Westlake Board of Education approves Sunday building use as follows:

Kiwanis Club of Westlake

Pancake Breakfast Fundraiser  
WHS Cafeteria  
Sunday, October 30, 2005  
6:00 AM – 3:00 PM

Sovereign Grace Church of Cleveland

Sunday Morning Services  
Parkside Intermediate School  
Gymnasium or Auditorium and 5 Classrooms  
Sundays, 06/05/05 through 12/31/05  
8:00 AM – 1:30 PM

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. O'Malley	_____
Mr. Smanik	_____

RESOLUTION TO APPROVE STUDENT INSURANCE PROGRAM

RESOLVED THAT

The Westlake Board of Education approves the voluntary Student Insurance Program with American Youth through the McKinstry Insurance Agency for the 2005-06 School Year. Premiums for coverage to be paid by parents:

BASIC PLAN	
<u>School Time Coverage</u>	<u>Rate</u>
Grades K-8	\$12.00
Grades 9-12	\$21.00
<u>Full Time Coverage</u>	
All Grades	\$74.00
<u>Football</u>	
Grade 9	\$38.00
Grades 10-12	\$124.00

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. O'Malley	_____
Mr. Smanik	_____

EXHIBIT F-1-k

RESOLUTION TO CHANGE PROJECT LINK EMPLOYEE BENEFIT COVERAGE

RESOLVED THAT

the Westlake Board of Education approves the following changes in benefits for Project Link employees effective June 1, 2005:

The Board shall pay 100% of the cost of prescription drug insurance for employees assigned to positions scheduled to work 180 days in a school year and a minimum of four hours each day. The Board shall pay 95% of single coverage for hospital, surgical, and major medical premiums. Each employee who opts for single coverage shall have 5% of the insurance premium (to a maximum of \$18 per month annualized) deducted from his/her paychecks per month.

Prescription drug benefits are as follows:

- \$20 co-pay for multi-source drugs (a drug where there is a generic drug available, but the employee opts for the name brand drug);
- \$10 co-pay for single-source drugs (a drug where no generic drug is available);
- \$5 co-pay for generic drugs;
- \$5 co-pay for generic drugs purchased through mail order; \$20 co-pay for single-source drugs purchased through mail order; and \$40 co-pay for multiple-source drugs purchased through mail order. All mail order purchases are for a 90-day supply.

Lifetime maximum health care benefit per person shall be \$3,000,000.

Pap office visit covered at 100% after deductible (in-network) and 90% after deductible (out-of-network).

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE WESTLAKE HIGH SCHOOL  
STUDENT-PARENT HANDBOOK FOR 2005-2006

RESOLVED THAT

the Westlake Board of Education approves the Westlake High School Student-Parent Handbook for 2005-2006.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_

RESOLUTION TO APPROVE SCHOOL ATTORNEY  
(ORC 3313.203 & 3317.171)

WHEREAS, specialized legal services are necessary from time to time for the management, control, defense, or other purposes of the school district's schools, employees, and assets; and,

WHEREAS, statutes and the board's discretionary powers permit employment or retention of temporary, as needed, on-call, on-demand legal counsel in addition to the counsel appointed by statute,

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.203, ORC 3317.171, and ORC 3313.47, the legal services herein named are retained on an as-needed, on-demand, on-call basis to assist with the management, control, and defense of this school district and its employees and board members;

BE IT FURTHER RESOLVED that the fees and costs for such services shall be at the usual and customary rates for the professional services rendered upon receipt of an itemized statement by the school district treasurer; and

BE IT FINALLY RESOLVED such legal services shall be available, on-demand, and at the request of the board president (or other members of the board upon verbal approval by the president) and the superintendent (or other district administrators upon verbal approval by the superintendent).

Legal Firm/Attorney

Chester L. Sumpter & Associates, LLC  
16927 Detroit Avenue  
Lakewood, Ohio 44107-3600

Effective date: May \_\_\_\_\_, 2005

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Beal \_\_\_\_\_

Mr. O'Malley \_\_\_\_\_

Mr. Smanik \_\_\_\_\_