

WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA
Tuesday, June 8, 2010 – 4:00 p.m. – Special Meeting & Board Mini-Retreat
Westlake Porter Library, Porter Meeting Room A
27333 Center Ridge Road, Westlake

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: _____

Roll Call:

Ms. Winter	_____
Mr. Sullivan	_____
Mr. Cross	_____
Mr. Mays	_____
Ms. Rocco	_____

Pledge of Allegiance

Acknowledgment of Visitors

Approval of Agenda

Motion by _____

Seconded by _____

Roll Call Vote: _____

Ms. Winter	_____
Mr. Sullivan	_____
Mr. Cross	_____
Mr. Mays	_____
Ms. Rocco	_____

*Hearing of Public (15 Minutes) Agenda Items

A. Superintendent's Report

B. Treasurer's Report/Recommendations

1. Resolution to Authorize Treasurer to Advance Funds
2. Resolution to Adjust FY10 Appropriations

Exhibit B-1

Exhibit B-2

C. New Business

- | | |
|---|-------------|
| 1. Resolution to Approve Employment, Substitutes, Extended Days, Reclassification, and Limited and Supplemental Contracts For Staff Members | Exhibit C-1 |
| 2. Resolution to Approve Extended School Year Tutors | Exhibit C-2 |
| 3. Resolution to Approve Employment for Title I/ARRA Title I Non-Public Summer School Tutor | Exhibit C-3 |
| 4. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services | Exhibit C-4 |
| 5. Resolution to Approve School Attorney (ORC 3313.203 & 3317.171) | Exhibit C-5 |
| 6. Resolution to Approve Agreement for Westlake High School to Serve as Work Site for Summer 2010 | Exhibit C-6 |
| 7. Resolution to Authorize Superintendent and Treasurer to Adjust Administrative Handbook Pay Schedule | Exhibit C-7 |
| 8. Resolution to Approve Employment of Administrative Staff Members | Exhibit C-8 |

D. Board Items

- | | |
|--|-------------|
| 1. Resolution to Approve Superintendent's Contract | Exhibit D-1 |
| 2. OSBA Workshop | |

*Hearing of Public (15 Minutes)

E. Adjournment

Time: _____

* The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT B-1

RESOLUTION TO AUTHORIZE TREASURER TO ADVANCE FUNDS

RESOLVED that the Westlake Board of Education authorize the Treasurer to advance the following funds:

From	To	Amount
General Fund (001)	Project Link (011-9111)	\$2,086.30

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Sullivan _____

Mr. Cross _____

Mr. Mays _____

Ms. Rocco _____

EXHIBIT B-2

RESOLUTION TO ADJUST FY10 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjust the following FY10 appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1100-100			
Instructional-Salaries	\$15,931,293.87	\$15,896,804.14	(\$34,489.73)
001-1100-200			
Instructional-Benefits	\$4,900,339.45	\$4,898,297.60	(\$2,041.85)
001-1100-400			
Instructional-Purchased Services	\$82,074.88	\$81,659.88	(\$415.00)
001-1100-500			
Instructional-Supplies	\$676,330.25	\$672,956.82	(\$3,373.43)
001-1100-600			
Instructional-Equipment	\$208,049.58	\$212,549.78	\$4,500.20
001-1200-100			
Special Education-Salaries	\$2,723,696.00	\$2,755,273.93	\$31,577.93
001-1300-500			
General Vocational-Supplies	\$7,510.03	\$8,487.67	\$977.64
001-2100-500			
Support Services-Supplies	\$29,951.98	\$29,658.22	(\$293.76)
001-2100-600			
Support Services-Equipment	\$0.00	\$293.76	\$293.76
001-2200-400			
Support Services-Purchased Services	\$232,904.45	\$231,789.35	(\$1,115.10)
001-2200-500			
Support Services-Supplies	\$98,010.12	\$97,760.12	(\$250.00)

EXHIBIT B-2
(Continued)

001-2300-400			
Board of Education-Purchased Services	\$7,235.55	\$7,225.55	(\$10.00)
001-2300-500			
Board of Education-Supplies	\$1,259.45	\$1,269.45	\$10.00
001-2400-400			
Admin-Purchased Services	\$353,887.08	\$352,484.83	(\$1,402.25)
001-2400-500			
Admin-Supplies	(\$40,143.74)	(\$40,421.91)	(\$278.17)
001-2500-400			
Fiscal-Purchased Services	\$40,640.75	\$42,223.41	\$1,582.66
001-2500-500			
Fiscal-Supplies	\$8,047.53	\$7,501.22	(\$546.31)
001-2500-600			
Fiscal-Equipment	\$1,952.47	\$2,098.78	\$146.31
001-2600-400			
Business-Purchased Services	\$93,451.70	\$92,932.76	(\$518.94)
001-2600-500			
Business-Supplies	\$2,929.03	\$3,141.68	\$212.65
001-2700-400			
Maintenance-Purchased Services	\$1,980,554.28	\$2,016,309.43	\$35,755.15
001-2700-500			
Maintenance-Supplies	\$258,981.38	\$256,532.52	(\$2,448.86)
001-2900-100			
Community Info-Salaries	\$40,444.13	\$43,355.93	\$2,911.80
001-2900-200			
Community Info-Benefits	\$16,253.12	\$18,294.97	\$2,041.85
001-2900-400			
Community Info-Purchased Services	\$49,568.02	\$48,385.36	(\$1,182.66)

EXHIBIT B-2
(Continued)

001-2900-600			
Community Info-Equipment	\$1,200.00	\$2,556.11	\$1,356.11
001-7200-900			
Transfer	<u>\$460,180.11</u>	<u>\$427,180.11</u>	<u>(\$33,000.00)</u>
Total	\$28,166,601.47	\$28,166,601.47	\$0.00
BOND RETIREMENT			
Account	From	To	Difference
002-6100-410-9002			
Bond Retirement-Legal Services	\$11,236.25	\$13,897.50	\$2,661.25
002-6100-830-9002			
Bond Retirement-Refunding Issuance	<u>\$394,233.00</u>	<u>\$391,571.75</u>	<u>(\$2,661.25)</u>
Total	\$405,469.25	\$405,469.25	\$0.00
FOOD SERVICE			
Account	From	To	Difference
006-3100-100-9600			
Food Service-Salaries	\$357,987.02	\$379,122.59	\$21,135.57
006-3100-500-9600			
Food Service-Supplies	\$567,012.98	\$599,588.24	\$32,575.26
006-3100-9600			
Food Service-Replacement Equipment	<u>\$400.00</u>	<u>\$2,800.00</u>	<u>\$2,400.00</u>
Total	\$925,400.00	\$981,510.83	\$56,110.83
CATERING			
Account	From	To	Difference
006-3100-200-9601			
Catering-Benefits	\$88.92	\$90.37	\$1.45
006-3100-600-9601			
Catering-Equipment	<u>\$9,678.74</u>	<u>\$9,677.29</u>	<u>(\$1.45)</u>
Total	\$9,767.66	\$9,767.66	\$0.00
IN-SERVICE			
Account	From	To	Difference
018-4600-500-9767			
WHS Library-Supplies	\$1,950.00	\$3,298.70	\$1,348.70

EXHIBIT B-2
(Continued)

018-4600-600-9767			
WHS Library-Equipment	\$2,000.00	\$651.30	(\$1,348.70)
018-4600-500-9773			
WHS In Service-Supplies	\$961.86	\$1,099.38	\$137.52
018-4600-600-9773			
WHS In Service-Equipment	<u>\$450.00</u>	<u>\$312.48</u>	<u>(\$137.52)</u>
Total	\$5,361.86	\$5,361.86	\$0.00
ATHLETICS			
Account	From	To	Difference
300-4500-400-9500			
Athletics-Purchased Services	\$75,885.36	\$82,351.87	\$6,466.51
300-4500-500-9500			
Athletics-Supplies	\$139,240.57	\$139,569.58	\$329.01
300-4500-600-9500			
Athletics-Equipment	<u>\$17,883.71</u>	<u>\$19,588.71</u>	<u>\$1,705.00</u>
Total	\$233,009.64	\$241,510.16	\$8,500.52
ST. BERNADETTE FY10			
Account	From	To	Difference
401-3200-500-9810			
Supplies & Materials	<u>\$37,034.36</u>	<u>\$37,048.75</u>	<u>\$14.39</u>
Total	\$37,034.36	\$37,048.75	\$14.39
ST. PAUL FY10			
Account	From	To	Difference
401-3200-500-9710			
Supplies & Materials	<u>\$43,774.05</u>	<u>\$43,786.09</u>	<u>\$12.04</u>
Total	\$43,774.05	\$43,786.09	\$12.04
EMIS FY10			
Account	From	To	Difference
432-2900-100-9410			
Salaries	<u>\$7,585.02</u>	<u>\$7,238.98</u>	<u>(\$346.04)</u>
Total	\$7,585.02	\$7,238.98	(\$346.04)

EXHIBIT B-2
(Continued)

OHIO K-12 NETWORK FY10			
Account	From	To	Difference
451-2900-400-9610			
Purchased Services	<u>\$14,000.00</u>	<u>\$16,004.27</u>	<u>\$2,004.27</u>
Total	\$14,000.00	\$16,004.27	\$2,004.27
AARA S.D. STABLIZATION FY 10			
Account	From	To	Difference
532-2700-400-932N			
Purchased Services	<u>\$124,297.05</u>	<u>\$146,010.25</u>	<u>\$21,713.20</u>
Total	\$124,297.05	\$146,010.25	\$21,713.20
TITLE I FY10			
Account	From	To	Difference
572-2100-400-9110			
Facilities-Purchased Services	\$14,000.00	\$13,400.00	(\$600.00)
572-2200-500-9110			
Support Services/FC-Supplies	<u>\$16,968.42</u>	<u>\$17,568.42</u>	\$600.00
Total	\$30,968.42	\$30,968.42	\$0.00

Motion by: _____
 Seconded by: _____
 Roll Call Vote:
 Ms. Winter _____
 Mr. Sullivan _____
 Mr. Cross _____
 Mr. Mays _____
 Ms. Rocco _____

EXHIBIT C-1

RESOLUTION TO APPROVE EMPLOYMENT, SUBSTITUTES, EXTENDED DAYS, RECLASSIFICATION AND CONTINUING, LIMITED AND SUPPLEMENTAL CONTRACTS FOR STAFF MEMBERS (In-District and Out-of-District)

RESOLVED that the Westlake Board of Education approves the employment, substitutes, extended days, and limited and supplemental contracts as follows:

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Hrs</u>	<u>Days</u>	<u>Months</u>
Kim Kollecker	Receptionist	05/26/2010 (Revised)	3	7.5	5	12
Zita Goldberg	Spec. Ed. Asst.-Parkside	08/23/2010	0	6.5	5	9.5

Certified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Hrs/Day</u>	<u>Rate</u>
Julie Budd	Parkside Music-Long-Term Sub	08/01/2010	1	7.75	BA+30
Michael Newman	WHS Social Studies	08/01/2010	0	7.75	BA
Robert Pace	Parkside Phys. Ed.	08/01/2010	1	7.75	MA
Hannah Archer	Bassett/Dover Kindergarten	08/01/2010	0	7.75	BA
Megan Schaefer	Bassett 2 nd Grade	08/01/2010	4	7.75	MA+10

Supplemental Contracts

<u>Name</u>	<u>Building/Position</u>	<u>Step</u>	<u>In-District</u>
Alison Martin	2010-2011 - Parkside Choir Director (50%)	0	Y
Julie Budd	2010-2011 - Parkside Choir Director (50%)	0	Y
Doug Kuns	2010-2011 - WHS Asst. Boys Soccer Coach	10	From N to Y
Jennifer Butler	2009-2010 - WHS Spring Musical Accompanist*	\$600	Y

Board Supplemental Contract to be paid from 200-Drama Account

WHS 2010 Summer School Employment

<u>Teacher</u>	<u>Content</u>	<u>Days</u>
Paul Hammond	Social Studies	14
Kirk Manley	Substitute (as needed)	

2010-2011 Continuing Contract

Carolyn Maciag

Classified Extended Days

Cecilia Smalley - 2 Additional Days

Classified Resignation

Nettie Morgan-Spec. Ed. Asst.

2010-2011 Limited Contract

Jeanne Bishop

Certified Reclassification

Brooke Martin Step 14 From MA+10 to MA+20

Effect: 05/01/2010

Motion by: _____
 Seconded by: _____
 Roll Call Vote:
 Ms. Winter _____
 Mr. Sullivan _____
 Mr. Cross _____
 Mr. Mays _____
 Ms. Rocco _____

RESOLUTION TO APPROVE EMPLOYMENT OF CERTIFIED
EXTENDED SCHOOL YEAR TUTORS FOR 2010

RESOLVED that the Westlake Board of Education approves the employment of the following staff as Extended School Year Tutors at the negotiated rate of pay:

Amy Fife to perform extended school year services to IDEIA identified students not to exceed 15 hours effective June 14, 2010 at the negotiated rate of pay.

Mary O'Doherty to perform extended school year services to IDEIA identified students not to exceed 32 hours effective June 14, 2010 at the negotiated rate of pay.

Heather Eichenberg to perform extended school year services to IDEIA identified students not to exceed 15 hours effective June 14, 2010 at the negotiated rate of pay.

Motion by: _____
Seconded by: _____
Roll Call Vote:
 Ms. Winter _____
 Mr. Sullivan _____
 Mr. Cross _____
 Mr. Mays _____
 Ms. Rocco _____

RESOLUTION TO APPROVE EMPLOYMENT FOR
TITLE I/ARRA TITLE I SUMMER SCHOOL TUTOR

RESOLVED that the Westlake Board of Education approves employment of the following staff member, to be paid from the Title I / ARRA Title I Grant Funds, at the negotiated rate, not to exceed 58.50 hours:

Title I Summer School Tutor

Holy Trinity School - Summer 2010

<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>	<u>Days/Wk</u>	<u>Hrs/Day</u>	<u>Rate</u>
Mary Catherine Gorman-Fetters	Title I Teacher	06/14/10-08/19/10	3	3	Negotiated

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Sullivan _____

Mr. Cross _____

Mr. Mays _____

Ms. Rocco _____

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission
of Tuition Pupils and Purchased Services:

2009-2010 School Year

PSI Affiliates - Extended School Year Services (Health Aide)

Motion by: _____
Seconded by: _____
Roll Call Vote:
 Ms. Winter _____
 Mr. Sullivan _____
 Mr. Cross _____
 Mr. Mays _____
 Ms. Rocco _____

RESOLUTION TO APPROVE SCHOOL ATTORNEYS
(ORC 3313.203 & 3317.171)

WHEREAS, specialized legal services are necessary from time to time for the management, control, defense, or other purposes of the school district's schools, employees, and assets; and,

WHEREAS, statutes and the board's discretionary powers permit employment or retention of temporary, as needed, on-call, on-demand legal counsel in addition to the counsel appointed by statute;

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.203, ORC 3317.171, and ORC 3313.47, the legal services herein named are retained on an as-needed, on-demand, on-call basis to assist with the management, control, and defense of this school district and its employees and board members;

BE IT FURTHER RESOLVED that the fees and costs for such services shall be at the usual and customary rates for the professional services rendered upon receipt of an itemized statement by the school district treasurer; and

BE IT FINALLY RESOLVED such legal services shall be available, on-demand, and at the request of the board president (or other members of the board upon verbal approval by the president) and the superintendent (or other district administrators upon verbal approval by the superintendent).

Legal Firm/Attorney

Bricker & Eckler
1375 East Ninth Street
Suite 1500
Cleveland, Ohio 44114-1718

Effective date: June 8, 2010

Motion by: _____
Seconded by: _____
Roll Call Vote:
 Ms. Winter _____
 Mr. Sullivan _____
 Mr. Cross _____
 Mr. Mays _____
 Ms. Rocco _____

RESOLUTION TO APPROVE AGREEMENT FOR WESTLAKE HIGH SCHOOL
TO SERVE AS WORK SITE FOR SUMMER 2010

RESOLVED that the Westlake Board of Education approves an agreement with Linking Employment, Abilities, and Potential (LEAP) to use Westlake High School as an Urban Youth Works Program work site for the period June 14, 2010 through August 20, 2010.

Motion by: _____
Seconded by: _____
Roll Call Vote:
 Ms. Winter _____
 Mr. Sullivan _____
 Mr. Cross _____
 Mr. Mays _____
 Ms. Rocco _____

RESOLUTION TO AUTHORIZE SUPERINTENDENT AND TREASURER
TO ADJUST ADMINISTRATIVE HANDBOOK PAY SCHEDULE

RESOLVED that the Westlake Board of Education authorizes the Superintendent and Treasurer to adjust the Administrative Pay Schedule to balance compensation, with no net increase to the Board of Education and/or school district.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Sullivan _____

Mr. Cross _____

Mr. Mays _____

Ms. Rocco _____

RESOLUTION TO APPROVE EMPLOYMENT
OF ADMINISTRATIVE STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the employment of the following administrative staff members:

Employment

Paul Wilson LBMS Principal	Two-Year Contract 08/01/10 – 07/31/12	Step 0.5, 231 Days Administrative Salary Schedule
Benjamin Hodge Bassett Elementary Principal	Two-Year Contract 08/01/10 – 07/31/12	Step 1.0, 215 Days Administrative Salary Schedule

Motion by: _____
Seconded by: _____
Roll Call Vote:
Ms. Winter _____
Mr. Sullivan _____
Mr. Cross _____
Mr. Mays _____
Ms. Rocco _____

RESOLUTION TO REAPPOINT DANIEL KEENAN AS SUPERINTENDENT OF
THE BOARD OF EDUCATION OF THE WESTLAKE CITY SCHOOL DISTRICT

WHEREAS, Dr. Daniel Keenan has served as Superintendent of the Board of Education of the Westlake City School District since 2007; and

WHEREAS, by adoption of this resolution as well as its earlier evaluations, the Board expresses its satisfaction with the performance of Dr. Keenan as Superintendent; and

WHEREAS, Revised Code Section 3313.22 has been amended with respect to terms of appointment and reappointment of superintendents; and

WHEREAS, the Board wishes to confirm the reappointment of Dr. Keenan to serve as Superintendent for the period August 1, 2007 through and including July 31, 2010, and to reappoint Dr. Keenan to a succeeding term beginning August 1, 2010 through and including July 31, 2015 and to enter into contracts for such periods for his services with Dr. Keenan.

NOW, THEREFORE, be it resolved by the Board of Education of the Westlake City School District as follows:

1. The Board hereby ratifies the reappointment of Dr. Keenan for a term commencing August 1, 2010 through and including July 31, 2015, with compensation and benefits, and other terms of employment between Dr. Keenan and the Board, in accordance with the contract of employment incorporated herein.
2. The Board reappoints Dr. Keenan to a successor term of service as Superintendent of the Board of Education for a period commencing August 1, 2010 through and including July 31, 2015, with compensation and benefits, and other terms of employment between Dr. Keenan and the Board, in accordance with a contract of employment incorporated herein.

BE IT FURTHER RESOLVED that the Board President, Superintendent, and Treasurer be and are hereby authorized and directed to take such actions and steps necessary to effectuate the terms and intent of this resolution, including but not limited to executions of the contracts of employment here approved.

It is hereby found and determined that all actions of the Board of Education in connection with this resolution were taken in accordance with law and in open session during those times and with respect to those topics as required by law.

Motion by: _____
Seconded by: _____
Roll Call Vote:
 Ms. Winter _____
 Mr. Sullivan _____
 Mr. Cross _____
 Mr. Mays _____
 Ms. Rocco _____