

**WESTLAKE CITY SCHOOLS**  
**BOARD OF EDUCATION AGENDA**

Monday, June 9, 2008 – 5:30 p.m. – Work Session  
Administration Building – Board Room  
27200 Hilliard Blvd.

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order:           Time       \_\_\_\_\_

Roll Call:

Ms. Rocco	
Mr. Sullivan	
Mr. Marinucci	
Mr. Mays	
Ms. Winter	

Pledge of Allegiance

Acknowledgment of Visitors

Approval of Agenda

Motion by                       \_\_\_\_\_

Seconded by               \_\_\_\_\_

Ms. Rocco	
Mr. Sullivan	
Mr. Marinucci	
Mr. Mays	
Ms. Winter	

\* Hearing of Public (agenda items - 15 minutes)

A. Approval of Minutes

1. Special Meeting of April 14, 2008

Motion by                       \_\_\_\_\_

Seconded by               \_\_\_\_\_

Roll Call Vote:

Ms. Rocco	
Mr. Sullivan	
Mr. Marinucci	
Mr. Mays	
Ms. Winter	

2. Regular Meeting of April 28, 2008

Motion by                       \_\_\_\_\_

Seconded by               \_\_\_\_\_

Roll Call Vote:

Ms. Rocco	
Mr. Sullivan	
Mr. Marinucci	
Mr. Mays	
Ms. Winter	

3. Regular Meeting of May 12, 2008

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

4. Special Meeting of May 23, 2008

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

\*\* Adjourn Board Meeting to Conduct Library Tax Budget Hearing

Porter Public Library Tax Budget Hearing

\*\* Reconvene Board Meeting after Library Tax Budget Hearing

B. Porter Public Library Action Item

1. Resolution to Approve Westlake Porter Public Library 2009 Tax Budget      Exhibit B-1

C. Superintendent's Report

D. Treasurer Items

1. Resolution to Approve Quarterly Report      Exhibit D-1
2. Resolution to Approve to Authorize Treasurer to Return Advance      Exhibit D-2
3. Resolution to Establish Appropriations      Exhibit D-3
4. Resolution to Adjust FY08 Appropriations      Exhibit D-4
5. Resolution to Adopt a Section 403(b) Plan and Appoint the Treasurer to Administer the Plan      Exhibit D-5

E. CAC Reports

1. Communications
2. Regular & Extended Field Trips / Volunteer Coaches & Advisors
3. 21<sup>st</sup> Century

F. New Business

1. Discussion Items
- a. Second Reading of 2008-2009 WHS Parent/Student Handbook
1. Resolution to Approve 2008-2009 WHS Parent/Student Handbook      Exhibit F-1-a-1
- b. Facilities
- c. Planning for 2008-2009

## 2. Action Items

- |  |                  |
|--|------------------|
| a. Resolution to Approve Gifts and Contributions   | Exhibit F-2-a    |
| b. Resolutions to Approve Staff Recommendations  |                  |
| 1. Resolution to Approve Resignation, Employment, Substitutes and FMLA for Staff Members                                       | Exhibit F-2-b-1  |
| 2. Resolution to Approve Reclassification of Certified Staff Members   | Exhibit F-2-b-2  |
| 3. Resolution to Approve Resolution to Approve Employment for Kindergarten Readiness Program and Summer Reading Program        | Exhibit F-2-b-3  |
| 4. Resolution to Amend Approval of Payment for Summer CIP Writing Activity   | Exhibit F-2-b-4  |
| 5. Resolution to Approve Continuing Contract for Certified Staff Member  | Exhibit F-2-b-5  |
| 6. Resolution to Approve Employment of Camp Link Personnel   | Exhibit F-2-b-6  |
| 7. Resolution to Approve WHS 2008 Summer School Employment   | Exhibit F-2-b-7  |
| 8. Resolution to Approve Stipends for Members of Local Professional Development Committee                                      | Exhibit F-2-b-8  |
| 9. Resolution to Approve Summer Employment of School Bus Drivers and Bus Aides   | Exhibit F-2-b-9  |
| 10. Resolution to Approve 2007-2008 Supplemental Resignations and Contracts  | Exhibit F-2-b-10 |
| 11. Resolution to Approve Stipends for Washington, DC Middle School Educational Field Trip                                     | Exhibit F-2-b-11 |
| 12. Resolution to Approve Stipends for Progress Book Implementation Team   | Exhibit F-2-b-12 |
| 13. Resolution to Approve Stipends for STEM Grant Summer Inservice   | Exhibit F-2-b-13 |
| 14. Resolution to Approve Stipends for Literacy Leaders  | Exhibit F-2-b-14 |
| 15. Resolution to Approve 2008-2009 Supplemental and Contracts   | Exhibit F-2-b-15 |
| 16. Resolution to Approve 2008-2009 Department Chairs  | Exhibit F-2-b-16 |
| c. Resolution to Approve Payment in Lieu of Transportation   | Exhibit F-2-c    |
| d. Resolution to Approve Field Trip  | Exhibit F-2-d    |
| e. Resolution to Approve 2008-2009 Camp Link Parent/Student Handbook   | Exhibit F-2-e    |
| f. Resolution to Amend Board of Education Policies EB-Safety Program, EBBC-Bloodborne Pathogens, and GBE-Staff Health & Safety | Exhibit F-2-f    |
| g. Resolution to Approve Job Description of Westlake City Schools Central Printing Operator                                    | Exhibit F-2-g    |
| h. Resolution to Amend the State Waiver Days for the Purpose of Staff Development  | Exhibit F-2-h    |

\*Hearing of Public (15 Minutes)

## G. Adjournment

Time \_\_\_\_\_

\*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO APPROVE WESTLAKE PORTER PUBLIC LIBRARY  
2009 TAX BUDGET

RESOLVED THAT

the Westlake Board of Education approves the Westlake Porter Public Library 2009 Tax Budget.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE QUARTERLY REPORT

RESOLVED THAT  
the Westlake Board of Education approves the 3<sup>rd</sup> quarter financial update.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO AUTHORIZE TREASURER TO RETURN ADVANCE

RESOLVED THAT

the Westlake Board of Education authorizes the Treasurer to return the following advance:

<b>From</b>	<b>To</b>	<b>Amount</b>
Project Link (011-9111)	General Fund (001)	\$1,000.00

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO ESTABLISH APPROPRIATIONS

## RESOLVED THAT

the Westlake Board of Education establishes the following appropriations:

<b>FOOD SERVICE CATERING</b>	
<b>Account</b>	<b>Amount</b>
006-3100-600-9601	
Equipment	\$1,674.00
<b>SARNA MEMORIAL</b>	
<b>Account</b>	<b>Amount</b>
007-4600-400-9802	
Scholarship	\$300.00

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO ADJUST FY08 APPROPRIATIONS

## RESOLVED THAT

the Westlake Board of Education adjusts the following FY08 appropriations:

<b>GENERAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-1100-200			
Instruction-Salaries	\$4,837,993.40	\$4,831,852.66	(\$6,140.74)
001-1100-500			
Instruction-Supplies	\$477,063.79	\$477,473.22	\$409.43
001-1100-600			
Instruction-Equipment	\$301,647.06	\$218,992.10	(\$82,654.96)
001-1100-700			
Instruction-Replacement Equipment	\$15,600.00	\$15,190.57	(\$409.43)
001-1200-500			
Special Instruction-Supplies	\$12,690.24	\$9,690.24	(\$3,000.00)
001-1200-600			
Special Instruction-Equipment	\$8,656.53	\$5,656.53	(\$3,000.00)
001-1900-200			
Other Instruction-Benefits	\$107,137.00	\$113,277.74	\$6,140.74
001-2100-400			
Support Services-Purchased Services	\$639,433.48	\$667,789.41	\$28,355.93
001-2100-500			
Support Services-Supplies	\$53,760.36	\$38,387.08	(\$15,373.28)
001-2200-400			
Support Services-Purchased Services	\$151,018.72	\$150,088.50	(\$930.22)



EXHIBIT D-4  
(Continued)

001-2200-600			
Support Services-Equipment	\$4,810.08	\$5,770.93	\$960.85
001-2200-800			
Support Services-Miscellaneous	\$750.00	\$719.37	(\$30.63)
001-2400-400			
Admin-Purchased Services	\$269,816.88	\$269,512.48	(\$304.40)
001-2400-500			
Admin-Supplies	\$36,423.24	\$36,007.64	(\$415.60)
001-2400-800			
Admin-Miscellaneous	\$60,214.07	\$59,934.07	(\$280.00)
001-2500-400			
Fiscal-Purchased Services	\$44,005.76	\$43,005.76	(\$1,000.00)
001-2600-400			
Business-Purchased Services	\$119,311.95	\$118,603.73	(\$708.22)
001-2600-500			
Business-Supplies	\$4,475.33	\$4,683.55	\$208.22
001-2700-400			
Maintenance-Purchased Services	\$1,510,088.12	\$1,503,473.65	(\$6,614.47)
001-2700-500			
Maintenance-Supplies	\$238,660.99	\$247,775.46	\$9,114.47
001-2800-400			
Transportation-Purchased Services	\$247,026.30	\$247,637.26	\$610.96
001-2800-500			
Transportation-Supplies	\$467,938.14	\$486,713.54	\$18,775.40
001-2800-700			
Transportation-Replacement Equipment	\$265,069.00	\$270,069.00	\$5,000.00

EXHIBIT D-4  
(Continued)

001-2900-400			
Community Information-Supplies	\$40,650.09	\$44,150.09	\$3,500.00
001-2900-500			
Community Information-Supplies	\$5,000.00	\$4,000.00	(\$1,000.00)
001-5200-700			
General Site Improvement-Replacement Equip.	\$1,500.00	\$2,031.00	\$531.00
001-5600-700			
General Bldg Improvement-Replacement Equip.	\$448,866.00	\$497,120.95	\$48,254.95
<b>Total</b>	<b>\$10,369,606.53</b>	<b>\$10,369,606.53</b>	<b>(\$0.00)</b>
<b>BOND RETIREMENT</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
002-6100-810-9002			
Repayment of Debt-Principal	\$2,224,419.25	\$1,778,650.50	(\$445,768.75)
002-6100-820-9002			
Repayment of Debt-Interest	\$394,943.75	\$840,712.50	\$445,768.75
<b>Total</b>	<b>\$2,619,363.00</b>	<b>\$2,619,363.00</b>	<b>\$0.00</b>
<b>FOOD SERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
006-3100-400-9600			
Food Service-Purchased Services	\$3,342.50	\$5,942.50	\$2,600.00
006-3100-500-9600			
Food Service-Supplies	\$517,125.65	\$571,147.27	\$54,021.62
006-3100-600-9600			
Food Service-Equipment	\$12,061.07	\$12,711.07	\$650.00
<b>TOTAL</b>	<b>\$532,529.22</b>	<b>\$589,800.84</b>	<b>\$57,271.62</b>

EXHIBIT D-4  
(Continued)

<b>FOOD SERVICE CATERING</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
006-3100-500-9601			
Catering-Supplies	\$3,728.47	\$3,614.17	(\$114.30)
006-3100-600-9601			
Catering-Equipment	\$0.00	\$1,674.00	\$1,674.00
<b>TOTAL</b>	<b>\$3,728.47</b>	<b>\$5,288.17</b>	<b>\$1,559.70</b>
<b>HUGH LIVINGSTONE SCHOLARSHIP</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
007-4600-400-9073			
Donations	\$500.00	\$1,500.00	\$1,000.00
<b>Total</b>	<b>\$500.00</b>	<b>\$1,500.00</b>	<b>\$1,000.00</b>
<b>JACKIE SCHAEFER MEMORIAL</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
007-4600-400-9082			
Donations	\$2,000.00	\$3,000.00	\$1,000.00
<b>Total</b>	<b>\$2,000.00</b>	<b>\$3,000.00</b>	<b>\$1,000.00</b>
<b>WHS MEMORIAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
007-4600-400-9820			
Donations	\$400.00	\$500.00	\$100.00
<b>Total</b>	<b>\$400.00</b>	<b>\$500.00</b>	<b>\$100.00</b>
<b>PROJECT LINK</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
011-3200-500-9111			
Link-Supplies and Materials	\$37,680.80	\$36,680.80	(\$1,000.00)
011-7400-900-9111			
Link-Return of Advance	\$12,319.20	\$13,319.20	\$1,000.00
<b>Total</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>

EXHIBIT D-4  
(Continued)

<b>INSERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
018-4600-500-9756			
Dover Library-Supplies	\$9,807.15	\$11,627.15	\$1,820.00
018-400-600-9756			
Dover Library-Equipment	\$1,000.00	\$31.90	(\$968.10)
018-4600-500-9762			
Parkside Library-Supplies	\$10,704.95	\$10,148.27	(\$556.68)
018-4600-600-9762			
Parkside Library-Equipment	\$6,820.58	\$7,377.26	\$556.68
018-4600-500-9764			
WHS In Service-Supplies	\$13,613.74	\$14,304.09	\$690.35
018-4600-600-9764			
WHS In Service-Equipment	\$1,700.00	\$1,368.11	(\$331.89)
018-4600-500-9766			
WHS Guidance-Supplies	\$47,917.94	\$48,768.35	\$850.41
018-4600-600-9766			
WHS Guidance-Equipment	<u>\$661.91</u>	<u>\$295.00</u>	<u>(\$366.91)</u>
<b>Total</b>	<b>\$81,419.12</b>	<b>\$82,261.08</b>	<b>\$841.96</b>
<b>CSU STUDENT TEACHER GRANT</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
019-2200-400-9219			
Purchased Services	\$7,410.00	\$4,410.00	(\$3,000.00)
019-2200-500-9219			
Supplies & Materials	<u>\$1,365.00</u>	<u>\$4,365.00</u>	<u>\$3,000.00</u>
<b>Total</b>	<b>\$8,775.00</b>	<b>\$8,775.00</b>	<b>\$0.00</b>

EXHIBIT D-4  
(Continued)

<b>ATHLETICS</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
300-4500-100-9500			
Athletics-Salaries	\$33,962.36	\$34,052.36	\$90.00
300-4500-200-9500			
Athletics-Benefits	\$4,652.95	\$4,666.84	\$13.89
300-4500-400-9500			
Athletics-Purchased Services	\$66,888.08	\$72,044.56	\$5,156.48
300-4500-500-9500			
Athletics-Supplies	\$152,618.91	\$148,487.69	(\$4,131.22)
300-4500-700-9500			
Athletic-Replacement Equipment	\$5,529.38	\$372.90	(\$5,156.48)
300-4500-800-9500			
Athletics-Miscellaneous	<u>\$25,250.60</u>	<u>\$29,381.82</u>	<u>\$4,131.22</u>
<b>Total</b>	<b>\$288,902.28</b>	<b>\$289,006.17</b>	<b>\$103.89</b>
<b>LE CHAPERON ROUGE FY08</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-500-9908			
Supplies & Materials	\$16,339.40	\$16,039.40	(\$300.00)
401-3200-600-9908			
Equipment	<u>\$5,994.23</u>	<u>\$6,294.23</u>	<u>\$300.00</u>
<b>Total</b>	<b>\$22,333.63</b>	<b>\$22,333.63</b>	<b>\$0.00</b>
<b>EMIS FY08</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
432-2900-100-9448			
Data Processing Clerk Wages	\$7,159.98	\$8,671.13	\$1,511.15
432-2900-200-9448			
Benefits	<u>\$4,391.10</u>	<u>\$5,643.78</u>	<u>\$1,252.68</u>
<b>Total</b>	<b>\$11,551.08</b>	<b>\$14,314.91</b>	<b>\$2,763.83</b>

EXHIBIT D-4  
(Continued)

<b>ABLE INSTRUCTIONAL FY07</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
501-1400-100-9307			
Instruction - Salaries & Wages	\$20,610.00	\$14,522.00	(\$6,088.00)
501-1400-200-9307			
Instruction - Benefits	\$3,332.03	\$2,322.45	(\$1,009.58)
501-1400-500-9307			
Instruction - Supplies & Materials	\$0.00	\$3,573.85	\$3,573.85
501-1400-500-9307			
Instruction - Equipment	\$0.00	\$1,661.47	\$1,661.47
501-2200-500-9307			
Support Services - Supplies & Materials	<u>\$0.00</u>	<u>\$1,862.26</u>	<u>\$1,862.26</u>
<b>Total</b>	<b>\$23,942.03</b>	<b>\$23,942.03</b>	<b>\$0.00</b>
<b>ABLE INSTRUCTIONAL FY08</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
501-1400-100-9308			
Instruction - Salaries & Wages	\$16,916.00	\$23,004.00	\$6,088.00
501-1400-200-9308			
Instruction - Benefits	\$2,799.42	\$3,809.00	\$1,009.58
501-1400-500-9308			
Instruction - Supplies & Materials	\$4,500.00	\$926.15	(\$3,573.85)
501-1400-500-9308			
Instruction - Equipment	\$5,300.00	\$3,638.53	(\$1,661.47)
501-2200-500-9308			
Support Services - Supplies & Materials	<u>\$3,500.00</u>	<u>\$1,637.74</u>	<u>(\$1,862.26)</u>
<b>Total</b>	<b>\$33,015.42</b>	<b>\$33,015.42</b>	<b>\$0.00</b>

EXHIBIT D-4  
(Continued)

<b>EL CIVICS FY08</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
501-1400-500-9508			
Instruction - Supplies & Materials	\$3,400.00	\$3,670.00	\$270.00
501-1400-600-9508			
Instruction - Equipment	\$0.00	\$1,408.00	\$1,408.00
501-2200-500-9508			
Support Services - Supplies & Materials	\$270.00	\$0.00	(\$270.00)
501-2200-600-9508			
Support Services - Equipment	<u>\$1,408.00</u>	<u>\$0.00</u>	<u>(\$1,408.00)</u>
<b>Total</b>	<b>\$5,078.00</b>	<b>\$5,078.00</b>	<b>\$0.00</b>
<b>TITLE VI-B, IDEA PART B FY07</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
516-1200-400-9607			
Instruction - Purchased Services	\$7,656.63	\$28,932.63	\$21,276.00
516-2100-400-9607			
Support Services - Purchased Services	<u>\$98,820.95</u>	<u>\$77,544.95</u>	<u>(\$21,276.00)</u>
<b>Total</b>	<b>\$106,477.58</b>	<b>\$106,477.58</b>	<b>\$0.00</b>
<b>TITLE VI-B, IDEA PART B FY08</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
516-1200-400-9608			
Instruction - Purchased Services	\$535,674.79	\$514,398.79	(\$21,276.00)
516-2100-400-9608			
Support Services - Purchased Services	<u>\$127,736.83</u>	<u>\$149,012.83</u>	<u>\$21,276.00</u>
<b>Total</b>	<b>\$663,411.62</b>	<b>\$663,411.62</b>	<b>\$0.00</b>

Motion by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Roll Call Vote:  
     Ms. Rocco \_\_\_\_\_  
     Mr. Sullivan \_\_\_\_\_  
     Mr. Marinucci \_\_\_\_\_  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_

RESOLUTION TO ADOPT A SECTION 403(B) PLAN AND  
APPOINT THE TREASURER TO ADMINISTER THE PLAN

WHEREAS, Internal Revenue Code (“IRC”) Section 403(b) and applicable regulations thereunder provide that (i) contributions made by the Board on behalf of its employees (including contributions made pursuant to salary reduction agreements) to insurance companies and certain other entities which are to be held under certain annuity contracts or custodial account agreements described therein (“403(b) Contracts”) will not be currently treated as gross income for federal income tax purposes, and (ii) such contributions and earnings thereon will not be subject to federal income tax until distributed to the employee or other beneficiary of such contract; and

WHEREAS, Ohio Revised Code (“ORC”) Section 9.90 provides that the Board may make contributions on behalf of employees to annuity contracts and/or custodial accounts described in IRC Section 403(b) (including contributions made pursuant to a salary reduction agreement); and

WHEREAS, ORC Section 9.91 provides that, subject to certain restrictions that the Board may impose, employees may request that the Board make contributions on their behalf to a 403(b) Contract designated by such employees, under salary reduction agreements or other terms and conditions as determined by the Board; and

WHEREAS, ORC Section 9.91 provides that the Board may require a 403(b) Contract provider, or broker who offers 403(b) Contracts, to enter into a reasonable agreement protecting the Board from any liability attendant to procuring, or making contributions to, a 403(b) Contract for its employees; and

WHEREAS, the Board wishes to make contributions under one or more 403(b) Contracts on behalf of employees, who elect to have such contributions made thereto pursuant to salary reduction agreements, provided that the provider of the 403(b) Contract, or the broker for the 403(b) Contract, executes an agreement protecting the Board from liability attendant thereto; and

WHEREAS, Treasury Department Regulations under IRC Section 403(b) require that the Board, among other things, adopt a plan document that will reflect its policies and procedures in regard to contributions to 403(b) Contracts, and that otherwise provide that such policies and procedures will comply with the requirements of IRC Section 403(b), as interpreted by such regulations; and

WHEREAS, employees who are members of the bargaining unit represented by the Westlake Teacher's Association (the “WTA”) are, upon retirement, entitled to receive certain types of severance pay; and

WHEREAS, pursuant to applicable board policies, administrators and other non-bargaining employees are, upon retirement, entitled to receive certain types of severance pay; and

WHEREAS, pursuant to, and in accordance with, the provisions of IRC Section 403(b) and the regulations thereunder, and certain other provisions of the federal income tax law, and in accordance with the terms of the collective bargaining agreement between the WTA and the Board, the Board wishes to establish a Section 403(b) Plan that will permit employees to make elective deferrals under the Plan and will also provide for the mandatory deferral of some or all of the severance pay of certain retiring employees; and



WHEREAS, the Board has consulted with outside legal counsel in regard to the tax consequences of the 403(b) Plan; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, County of Cuyahoga, State of Ohio, that:

Section 1. The Board hereby adopts the Westlake City School District Section 403(b) Plan that is attached hereto as Exhibit A (the “403(b) Plan”).

Section 2. The Treasurer of the School District is hereby authorized to formally execute, on behalf of the Board, the attached 403(b) Plan, and any and all other legal documents that may be required to establish and maintain the 403(b) Plan, including, without limitation, the agreements that are included as Exhibits to the 403(b) Plan, and any required filings with the Internal Revenue Service or other governmental agencies. Further, the Treasurer is hereby appointed to act on behalf of the Board as the Administrator of the 403(b) Plan. Accordingly, the Treasurer may adopt rules and regulations relating to plan administration as, in the Treasurer’s sole judgment, shall be necessary or desirable for 403(b) Plan administration and compliance with applicable law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 4. This Resolution shall be in full force and effect as of January 1, 2009.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE 2008-2009 WESTLAKE HIGH SCHOOL  
PARENT/STUDENT HANDBOOK

RESOLVED THAT

the Westlake Board of Education approves the 2008-2009 Westlake High School Parent/Student Handbook.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO ACCEPT  
GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

The Baddour Family  
25669 Hidden Acres  
Westlake, OH 44145

Donated \$150.00 to the Parkside Band program at Parkside Intermediate School to be used for music related needs.

Lakewood Hospital  
Attn: Deborah Sukey  
14519 Detroit Avenue  
Lakewood, OH 44107

Cleveland Clinic donated \$500.00 to the Westlake City Schools as a STEM (Science Technology Engineering and Math) partner to help cover publication costs for the District calendar and annual report.

Heery International, Inc.  
W. Thomas Vaughan, Sr. Project Mgr.  
2175 Terminal Tower, 50 Public Square  
Cleveland, OH 44113

Donated \$1,500.00 to the Westlake City Schools as a STEM (Science Technology Engineering and Math) partner to help cover publication costs for the District calendar and annual report.

Nick and Jean Hillman  
3080 Oakwood Lane  
Westlake, OH 44145

Donated \$100.00 to WHBS-TV at Westlake High School to purchase new digital video tapes and DVDs for broadcasting.

Lowe's  
Mr. Kel Rosario, Manager  
20639 Center Ridge Road  
Rocky River, OH 44116

Donated a cordless drill, multimeter, and a set of tools to Parkside Intermediate School to aid in building solar vehicles during the Junior Solar Sprint project.

Dale and Betsy Smith  
2730 Glenmore Drive  
Westlake, OH 44145

Donated \$200.00 to WHBS-TV at Westlake High School to be given as a scholarship to a WHBS-TV senior at the Awards Show on May 22, 2008.

Westlake Demons Club  
Mr. Steve Steffas, President  
P.O. Box 45236  
Westlake, OH 44145

Donated \$9,792.39 to the Athletic Department at Westlake High School for the following programs:  
LBMS Volleyball: referee stand - \$638.39  
WHS Boys/Girls Soccer: equipment/supplies - \$1,761.00  
WHS Girls Soccer: uniforms - \$2,092.00  
WHS Boys Soccer: shed - \$1,845.00  
WHS Lacrosse: equipment/supplies - \$1,927.00  
WHS Volleyball: jerseys - \$600.00  
WHS Volleyball: T-s for the Cure - \$400.00  
WHS Softball: dugout repair - \$529.00

EXHIBIT F-2-a  
(Continued)

Westlake Music Boosters  
Ms. Diane L. Williams, Treasurer  
25990 Williams Drive  
Westlake, OH 44145

Donated \$5,000.00 to the Westlake Board of Education  
Music Program representing the Music Boosters' annual  
system music donation for the 2007-2008 school year.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE RESIGNATIONS, EMPLOYMENT,  
SUBSTITUTES AND FMLA FOR STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves resignations, employment, substitutes and FMLA for staff members as follows:

Classified Resignation

Ron Vontroba      LBMS Summer Help

Certified Employment

Cathy DuBois	LBMS Int. Specialist	Effective: 08/26/08	Rate: MA, Step 10
Thomas DeLuca	Parkside Phys. Ed.	Effective: 08/26/08	Rate: BA, Step 3
Kelly Steller	WHS Science	Effective: 08/26/08	Rate: BA+10, Step 0
Adam Purdy	WHS Industrial Tech.	Effective: 08/26/08	Rate: BA, Step 0
James Patrizi	WHS Business Ed.	Effective: 08/26/08	Rate: MA+30, Step 7

Classified Employment

Victoria Beck	Receptionist	Effective: 06/23/08	Rate: Step 5
Lawrence Matus	Bus Driver	From: 2.25 Hrs/Day to 4.75 Hrs/Day	
Jennifer Weaver	Bus Driver	From: 2.5 Hrs/Day to 6.5 Hrs/Day	

Classified Substitutes

Bhanumati Maheshwer	Library Asst.
Jennifer Dossa	Teacher Asst., Supervision Asst., Playground Asst., Kitchen Helper
Stephen E. Norris	Volunteer Baseball Coach
Steven M. Norris	Volunteer Baseball Coach
Karl Lindgren	Volunteer Baseball Coach
Sean Coleman	Volunteer Lacrosse Coach

FMLA

Sandy Sopko    Effective: 05/23/08-05/30/08    Susan Koeth    Effective: 05/21/08-06/02/08

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Ms. Rocco      \_\_\_\_\_

Mr. Sullivan      \_\_\_\_\_

Mr. Marinucci      \_\_\_\_\_

Mr. Mays      \_\_\_\_\_

Ms. Winter      \_\_\_\_\_

RESOLUTION TO APPROVE RECLASSIFICATION  
OF CERTIFIED STAFF MEMBERS

## RESOLVED THAT

the Westlake Board of Education approves the reclassification of certified staff members as follows:

<u>Effective</u>	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
06/01/08	Hun Piazza	BA+20	BA+30	5
06/01/08	Jack Stipek	MA+20	MA+30	17
06/01/08	Loretta Tindall	MA+10	MA+20	13

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE EMPLOYMENT FOR  
KINDERGARTEN READINESS PROGRAM AND SUMMER READING PROGRAM

RESOLVED THAT

The Westlake Board of Education approves the employment of the following staff members for the Kindergarten Readiness Program and for the Summer Reading Program, contingent upon sufficient enrollment, at the negotiated rate of pay:

LEAD TEACHER – KG READINESS & READING PROGRAM

Janice Hughes	Not to Exceed 148 Hours
---------------	-------------------------

KINDERGARTEN READINESS PROGRAM

Kate Applegate	Not to Exceed 57 Hours
Rachael Lowery	Not to Exceed 57 Hours
Stacy Ryan	Not to Exceed 57 Hours

SUMMER READING PROGRAM

Kathryn Baltas	Not to Exceed 51 Hours
Kristen Pado	Not to Exceed 51 Hours
Jannell Sargent	Not to Exceed 51 Hours
Jennifer Snyder	Not to Exceed 51 Hours

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO AMEND APPROVAL OF PAYMENT FOR  
SUMMER CIP WRITING ACTIVITY

RESOLVED THAT

the Westlake Board of Education approves payment for the following staff members for six half-days (06/12/08, 06/17/08, 06/19/08, 06/24/08, 07/22/08, 07/24/08), not to exceed 21 hours, at the Summer CIP writing rate as follows:

Carole Applegate  
Laura Cooley  
Karen Glesius  
Elizabeth Huffman  
Stephanie Mavis  
Jennifer Medved  
Christina Meecha  
Nicholas Miller  
Jessica Molenaar

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_



RESOLUTION TO APPROVE CONTINUING CONTRACT  
FOR CERTIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves the following Continuing Contract for certified staff members for the 2008-2009 school year.

Continuing Contracts

Keith Ohnhaus

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO APPROVE THE EMPLOYMENT OF CAMP LINK PERSONNEL

## RESOLVED THAT

the Westlake Board of Education approve the employment of the following Camp Link personnel effective 06/09/08.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Roberta Ahern	Site Coordinator	10
Cora Miner	Site Coordinator	8
Courtney Seman	Site Coordinator	9
Colleen O'Patry	Site Coordinator	7
Nancy Puccini English	Site Coordinator	5
Erin Fenderbosch	Site Coordinator	5
Beth Prather	Camp Link Leader	4
Christine Matejcik	Camp Link Leader	4
Stacie Connors	Camp Link Leader	8
Laura Roeder	Camp Link Leader	3
Callie Smith	Camp Link Leader	3
Lisa Bruckner	Camp Link Leader	3
Judith Mack	Camp Link Leader	3
Christi-Ann McCulloch	Camp Link Leader	3
Nancy Kendall	Camp Link Leader	3
Lisa Morrow	Camp Link Leader	3

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO APPROVE WHS 2008 SUMMER SCHOOL EMPLOYMENT

## RESOLVED THAT

the Westlake Board of Education approves the employment of the following Summer School 2008 support staff and teaching staff at the negotiated summer school rate, dependent upon sufficient enrollment.

<u>Teacher</u>	<u>Content</u>	<u>Days</u>
Debra Petro	Health 10	14
Jill Fillecki	Health	14
Jill Fillecki	Phys. Ed.	14
Jacy Nichols	English 12	14
Kristen Stuckart	Phys. Ed.	14
Lindsay Custer	Algebra II	28
Sean Chalkwater	Substitute	

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE STIPENDS FOR MEMBERS OF  
LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

RESOLVED THAT

the Westlake Board of Education approves stipends for members of the Local Professional Development Committee for the 2007-2008 school year.

Elementary Level

Claudia Konchar  
Hun Piazza  
Colleen Steidel

Secondary Level (Middle/High School)

Chris Broomfield  
Tim Clark  
Jennifer Williams

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

**RESOLUTION TO APPROVE SUMMER EMPLOYMENT OF  
SCHOOL BUS DRIVERS AND BUS AIDES**

**RESOLVED THAT**

the Westlake Board of Education approves the summer 2008 employment of the following bus drivers and aides:

Bruce Ashwood	Step 3	Susan Kantner	Step 14	Jodi Ovelgonne	Step 14
Barbara Biel	Step 16	Lorrie Knapp	Step 24	Leona Pennington (Aide)	Step 9
James Carlin	Step 6	Sandee Kodysh	Step 17	Reda Perusek	Step 15
Robert Carlin	Step 6	Marcia Krucek	Step 24	Pamela Phillips	Step 21
William Carlin	Step 6	Celia Kubincanek	Step 18	Catherine Rasmussen	Step 7
Anna Cavender	Step 2	Margaret Laskowski	Step 0	Angela Robinson	Step 11
Suzan Chambers	Step 0	Jerry Lewis	Step 13	Debra Rooney	Step 2
Diane Christian	Step 33	Sandra Lewis	Step 7	Juan Sanchez	Step 2
Linda Clemons	Step 26	Emma Loving	Step 6	Mary Scavelli	Step 16
Daryle Cooke	Step 15	Steve Maler	Step 4	Jerry Slabaugh	Step 9
Carol Flannick	Step 18	Cindy Manning	Step 5	Jennifer Weaver	Step 9
Joseph Gatens	Step 3	Larry Matus	Step 0	Denise Wering	Step 7
Rosemary Geib	Step 16	Roger Meadows	Step 7	Elizabeth West	Step 24
Jackie Hollis	Step 24	Carole Metzger	Step 12	Sherry West	Step 13
Adria Hughes	Step 8	Edward Moran	Step 6	Laurie Whiting	Step 17
JoAnne Hurst	Step 6	Robyn Nock	Step 3	Eileen Winter	Step 7
Barbara Italiano	Step 18	Karen Ormsby	Step 18	Michelle Yehlik	Step 18
James Joyce	Step 6	Terri Orszak (Aide)	Step 9		

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE SUPPLEMENTAL RESIGNATIONS AND CONTRACTS  
(In-District and Out-of-District)

## RESOLVED THAT

the Westlake Board of Education approves the following supplemental resignations and contracts for the 2007-2008 school year (in-district and out-of-district):

Resignation

Ben Hodge                      LBMS Faculty Manager (10%)

Employment

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Dennis Sullivan	LBMS Faculty Manager (10%)	Y	2

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco                      \_\_\_\_\_

Mr. Sullivan                      \_\_\_\_\_

Mr. Marinucci                      \_\_\_\_\_

Mr. Mays                      \_\_\_\_\_

Ms. Winter                      \_\_\_\_\_

RESOLUTION TO APPROVE STIPENDS FOR WASHINGTON, DC  
MIDDLE SCHOOL EDUCATIONAL FIELD TRIP

RESOLVED THAT

the Westlake Board of Education approves stipends for the following Lee Burneson Middle School staff members for supervision at the 2008 8<sup>th</sup> Grade Washington DC Field Trip at \$50.00 per night, to be paid from LBMS 018-9761 Fund (Inservice):

Name

Christine Jager  
Joe Murtha

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE STIPENDS FOR  
PROGRESS BOOK IMPLEMENTATION TEAM

RESOLVED THAT

the Westlake Board of Education approves stipends for the following staff members for Progress Book implementation, to be paid from the 2008-2009 Title IIA Funds:

Implementation Team

\$500.00 Stipend

Matt Bourn

John Gast

Laura Jagels

Ann Marie Keel

Gary Kincaid

Mary Mann

Duane Miller

LaVonne Szafranski

Progress Book Trainers

Kurt Thonnings

Albie Weiss

Full Day - \$90/Day

\*08/06/08, \*08/20/08, \*08/25/08

Half Day - \$45/Half Day

\*08/14/08, \*08/15/08

\*Training held based on sufficient enrollment

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_



# RESOLUTION TO APPROVE STIPENDS FOR STEM GRANT SUMMER INSERVICE

## RESOLVED THAT

the Westlake Board of Education approves stipends for the following staff members for attendance at STEM grant related summer inservice opportunities, to be paid from the STEM Grant Funds:

### July 14-18, 2008

#### Summer Summit @ LCCC - Full Days - \$90/Day

Mike Bee	Mark Lenczewski	Paul Roth
Matt Bourn	Cherry Love	Jennifer Seighman
Anne Dill	Mary Mann	Sandy Vontroba
Darlene Fossesco	Brooke Martin	Sue Weitzel
Mary Pat Kahler	Judy McMasters	Jennifer Williams
Sue Laposky	Lynn Pettyjohn	Michael Wooley

### August 11-15, 2008

#### Technology Camp @ WHS - Half Days - \$45/Half-Day

Mike Bee	Darlene Fossesco	Brooke Martin	Deb Schrembeck
Brad Behrendt	Marianne Fouts	Judy McMasters	Jennifer Seighman
Erin Blahnik	Debra Gantz	Todd Milkie	Meg Sherban
Matt Bourn	Luda Grossman	Jessica Molenaar	Sandy Sopko
Anne Dill	Mary Pat Kahler	Debra Oblak	Claudia Vakos
Chuck Dubil	Nancy Laing Driver	Cassandra Persia	Sandy Vontroba
Madeline DuBois	Sue Laposky	Lynn Pettyjohn	Sue Weitzel
Sally Falatach	Cherry Love	Donna Richards	Jennifer Williams
Sally Fetko	Mary Mann	Paul Roth	Michael Wooley

### STEM Faculty Liaison

\$500.00

Paul Roth

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE STIPENDS FOR  
2008-2009 LITERACY LEADERS

RESOLVED THAT

The Westlake Board of Education approves \$500 stipends for the following staff members for the 2008-2009 school year, paid from the Title IIA Funds:

LITERACY LEADERS

Jenny Clark – Holly Lane  
Julie Hildebrand – Dover  
Jenny Larcey – Bassett  
Julie Szucs - Hilliard

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE 2008-2009 SUPPLEMENTAL CONTRACTS  
(In-District and Out-of-District)

## RESOLVED THAT

the Westlake Board of Education approves the following 2008-2009 supplemental contracts (in-district and out-of-district):

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Bob Patton	WHS Boys Golf	Y	3
Mark Hollars	WHS Head Football Coach	Y	12
Tim English	WHS Assistant Football Coach	Y	22
Jerry Everhard	WHS Assistant Football Coach	Y	25
Ken Kocar	WHS Assistant Football Coach	Y	20
Jim Bingham	WHS Assistant Football Coach	Y	13
Tom Shibano	WHS Assistant Football Coach	Y	10
Lee Powell	WHS Assistant Football Coach	N	15
Mike Besu	WHS Head Boys Soccer Coach	Y	20
Doug Kuns	WHS Asst. Boys Soccer Coach	Y	8
Roger Konrad	WHS Asst. Boys Soccer Coach	N	2
Scott Jones	WHS Head Girls Soccer Coach	Y	14
Shaun Koski	WHS Asst. Girls Soccer Coach	Y	7
Ralph Dunbar	WHS Head Girls Tennis Coach	N	22
Travis Haselswerdt	WHS Girls Cross Country Coach	Y	6
Nancy English	WHS Head Football Cheerleading Advisor	Y	4
Bob Patton	WHS Head Boys Basketball Coach	Y	12
Shaun Koski	WHS Asst. Boys Basketball Coach	Y	6
Chris Milano	WHS Asst. Boys Basketball Coach	Y	5
Jeff Huber	WHS Freshman Boys Basketball Coach	Y	2
Chip Weiss	WHS Head Girls Basketball Coach	N	11
Lynn Maugherman	WHS Asst. Girls Basketball Coach	N	16
Art Daniels	WHS Asst. Girls Basketball Coach	Y	19
Megan Roche	WHS Freshman Girls Basketball Coach	N	1
Mike Antonyzyn	WHS Head Wrestling Coach	N	33
Terry Kennedy	WHS JV Wrestling Coach	Y	18
Jim Walsh	WHS Head Boys Swimming Coach	N	15
Jim Walsh	WHS Girls Boys Swimming Coach	N	15
Chris Dalman	WHS Diving Coach	N	5
Nancy English	WHS Head Basketball Cheerleading Advisor	Y	4
Allyson Zappe	WHS Freshman Basketball Cheerleading Advisor	N	1
Art Daniels	WHS Equipment Manager	Y	0
Laura Jagels	WHS Faculty Manager	Y	9
Mark Hollars	WHS Fall/Winter/Spring Weight Room Coordinator	Y	12
Art Daniels	WHS Fall Contest Advisor	Y	14
Jim Egan	WHS Winter Contest Advisor	Y	14
Ray Walczuk	WHS Band Director	Y	19
Scott Rovniak	WHS Assistant Band Director	Y	19
Ray Walczuk	WHS Debonair Advisor	Y	16
Ray Walczuk	WHS Demonette Advisor	Y	9
Laura Wolverton	WHS Majorette Advisor	N	15

EXHIBIT F-1-b-15  
(continued)

Kathy McGinty	WHS Teen Institute Advisor	Y	11
Sarah Furey	WHS AFS Advisor	Y	1
Tony Hoty	WHBS Advisor	Y	15
JoAnn Hoty	WHBS Technical Assistant	Y	10
Tom Kopcak	WHBS Field Assistant	N	4
Laura Miller	WHS Newspaper Advisor	Y	2
Stefanie Golas-Xenos	WHS Freshman Class Advisor	Y	2
Amy Davey	WHS Senior Class Advisor	Y	8
Kim Cerrito	WHS Literary Magazine Advisor	Y	1
Ray Walczuk	WHS Pep Band	Y	14
Sarah Furey	WHS Academic Challenge	Y	3
Sara Neville	WHS Assistant Academic Challenge	Y	2
Ray Walczuk	WHS Chamber Orchestra Advisor	Y	17
Sandy Packis	WHS Ski Club Co-Advisor	Y	2
Patrick McMorrow	WHS Ski Club Co-Advisor	Y	2
Robert Clancy	WHS Key Club Co-Advisor	N	7
Ann Marie Keel	WHS Key Club Co-Advisor	Y	1
Karen Petrus	WHS Project Support Advisor	Y	11
Scott Kutz	WHS Tech Mates Advisor	Y	9
Nicolette Miller	WHS French Club Co-Advisor	Y	7
Judy Bates	WHS French Club Co-Advisor	Y	7
Lisa Patton	WHS Latin Club Advisor	Y	9
Ursula Hays	WHS German Club Advisor	Y	7
Florica Podway	WHS Spanish Club Advisor	Y	7
Sarah Furey	WHS Bowling Club Co-Advisor	Y	3
Cindy Konsak	WHS Bowling Club Co-Advisor	Y	3

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO APPROVE WHS DEPARTMENT CHAIRS

## RESOLVED THAT

the Westlake Board of Education approves the following Westlake High School Department Chairs for the 2008-2009 school year.

<u>Name</u>	<u>Department</u>	<u>Salary Level</u>
Chris Filmer	Art/Industrial Tech/Music (Co-Chair)	.045
Scott Kutz	Art/Industrial Tech/Music (Co-Chair)	.045
Sue Tarr	Computer	.07
Lela Bakos	English	.10
Nicolette Miller	Foreign Language	.09
Debra Petro	Guidance	.08
Art Daniels	Health & Phys. Ed. (Co-Chair)	.04
Joe Schofield	Health & Phys. Ed. (Co-Chair)	.04
Jacy Nichols	Library	.07
Duane Miller	Math	.09
John Packis	Science	.09
Robert Curtis	Social Studies	.09
Sandy Packis	Special Education	.09

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO APPROVE PAYMENT IN LIEU OF TRANSPORTATION

WHEREAS, the Westlake City School District declared the following students impractical to transport for the 2007-2008 school year, and

WHEREAS, the Ohio Department of Transportation has stated that the reimbursement amount for the 2007-2008 school year is \$172.00,

NOW THEREFORE BE IT RESOLVED that the Westlake City School District Board of Education approve the payment of \$172.00 per child per complete school year to the parent or guardian per the attached list:

<u>Bethel Christian Academy</u>					
Annie Castrodale	\$172.00	Joseph Castrodale	\$172.00	Greg Castrodale	\$172.00
<u>Our Lady of Mount Carmel</u>					
Giancarlo Castelli	\$172.00	Roberto Castelli	\$172.00	Maya Castelli	\$172.00
Fernando Castelli	\$172.00				
<u>Holy Name High School</u>					
Rebecca Dreher	\$172.00	Paul Sozio	\$172.00	Joseph Schaefer	\$172.00
Abbey Zimmerman	\$172.00	Marisha Sullivan	\$172.00	Kevin Oblocki	\$172.00
<u>Incarinate Word Academy</u>			<u>Elyria Catholic High School</u>		
Alexandra Zanowick	\$172.00	Donald Kocian	\$172.00	Andrew Field	\$172.00
<u>Montessori Children's School</u>					
Meaghan Espie	\$172.00	Colin Walsh	\$172.00	Alia Baig	\$172.00
Christopher Haddad	\$172.00	Teagan Walsh	\$172.00	Amir Issa	\$172.00
Logan Yessayan	\$172.00	Madeline Heil	\$172.00	Adam Issa	\$172.00
Rami Moussa	\$172.00	Farah Sayad	\$172.00	Lisa Dean	\$172.00
Jacqueline Underman	\$172.00	Sophia Wahib	\$172.00	Sami Naso	\$172.00
Saam Rashidi	\$172.00				
<u>St. Jude's School</u>			<u>St. Mark Catholic School</u>		
Victoria Korce	\$172.00	Jillian Eddy	\$51.60	Jacob Eddy	\$51.60
<u>Lorain Gifted Academy</u>					
Quintin Kovach	\$172.00	Kiernan Kovach	\$172.00	Liam Kovach	\$172.00
<u>Bethany Lutheran School</u>					
Dominic Paoletta	\$172.00	Nicholas Paoletta	\$172.00		
<u>Lakewood Catholic Academy</u>					
Gwendolyn Woitkun	\$172.00	Carolyn Kraus	\$172.00	Maya Akers	\$172.00
Max Sierputowski	\$172.00	Jack Williams	\$172.00	Paige Bowman	\$172.00
Michael Sierputowski	\$172.00				

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED THAT

the Westlake Board of Education approves the following field trip:

Parkside Intermediate School  
Mohican Outdoor Education Trip  
Butler, Ohio  
Tuesday-Friday – September 30-October 3, 2008  
Tuesday-Friday – November 18 – 21, 2008  
Approximate Cost Per Pupil - \$230

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE 2008-2009 CAMP LINK  
PARENT/STUDENT HANDBOOK

RESOLVED THAT

the Westlake Board of Education approves the 2008-2009 Camp Link Parent/Student Handbook.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_



RESOLUTION TO AMEND BOARD OF EDUCATION POLICIES  
EB – SAFETY PROGRAM, EBBC – BLOODBORNE PATHOGENS,  
AND GBE – STAFF HEALTH & SAFETY

LET THE RECORD REFLECT THAT

the Westlake Board of Education amends the following Policies to include new Policy ECG – Integrated Pest Management in the Cross-Reference Section:

EB – Safety Program

EBBC – Bloodborne Pathogens

GBE – Staff Health & Safety

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE JOB DESCRIPTION OF  
WESTLAKE CITY SCHOOLS CENTRAL PRINTING OPERATOR

RESOLVED THAT

the Westlake Board of Education approves the job description of Westlake City Schools District  
Central Printing Operator.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

**WESTLAKE CITY SCHOOLS**  
**JOB DESCRIPTION**

**TITLE:** Central Printing Operator  
**RESPONSIBLE TO:** Director of Business Affairs  
**TERM OF EMPLOYMENT:** 10 months, 8 hours/day

**QUALIFICATIONS:**

1. High school graduate or equivalent.
2. Effective oral, written, and computer communication skills.
3. A working knowledge of copy machine operation.
4. Ability to lift and carry up to 50 lbs.
5. Ability to interact with the public in person and on the phone in a pleasant and professional manner.
6. Willingness to work flexible hours depending on the work load of the Print Center.
7. Effective organizational, scheduling, planning, and record keeping skills.
8. Limited mechanical ability to adjust and maintain copy machines.

**GENERAL DUTIES:**

Responsible for the effective, efficient operation of the District's centralized Print Center.

**ESSENTIAL ELEMENTS:**

1. Receives, verifies, and clarifies staff requests for copying services.
2. Schedules and completes copying requests in an accurate and timely manner.
3. Coordinates delivery of copied documents back to the requesting staff member.
4. Maintains a sufficient inventory of the appropriate copying paper and other copying supplies to meet anticipated demand.
5. Informs the Director of Business Affairs of the quantities of copying paper and other copying supplies to be ordered.
6. Maintains accurate records of copy use by buildings and departments.

**SPECIFIC DUTIES:**

1. Operates the two copy machines in the District Print Center.
2. Schedules and completes copying work orders to meet a next day delivery goal.
3. Assigns copying work orders to the other Print Center operator.
4. Conducts periodic inventories to maintain a sufficient quantity of paper stock and other copying supplies.
5. Sends requests for paper and supplies purchase orders to the Director of Business Affairs.
6. Informs the Intra-District Mail Driver of the need for Print Center deliveries.
7. Compiles and submits to the Director of Business Affairs a monthly summary of copies made for each building, department and organization.
8. Completes minor mechanical adjustments to maintain the copy machines in good working order and to prevent machine malfunction.
9. Schedules routine and, if necessary, emergency maintenance and repairs by the authorized service company.
10. Stays updated on the technical and mechanical aspects of the copy machines.
11. Performs any other duties as assigned by the Director of Business Affairs within the general scope of the job description.

**WESTLAKE CITY SCHOOLS**  
**JOB DESCRIPTION**

**ADDITIONAL WORKING CONDITIONS (including, but not limited to):**

1. Regular requirement to lift, carry, push and pull various items up to a maximum of 50 pounds, e.g., paper boxes, deliveries of supplies and equipment.
2. Regular exposure to loud noises.
3. Regular requirement to work near moving mechanical parts.
4. Regular requirement to sit, stand, walk, talk, hear, see, read, speak, reach, stretch with hands and arms, crouch, kneel, climb, bend, and stoop for extended periods of time.
5. Regular repetitive hand motion, e.g., copy machine operation, computer keyboard, typing, calculator, and writing.
6. Occasional operation of a vehicle in inclement weather conditions, e.g. being prepared to come to work on all scheduled work days.
7. Occasional exposure to blood, bodily fluids and tissue.
8. Occasional exposure to hazardous materials and substances.
9. Potential weekend/evening/summer work.

RESOLUTION TO AMEND STATE WAIVER DAYS  
FOR THE PURPOSE OF STAFF DEVELOPMENT

RESOLVED THAT

the Westlake Board of Education approved the amended dates for the use of State Waiver of ORC 3313.48 for purposes of staff development upon approval from the State Department of Education, as follows:

State Waiver Days

Wednesday, September 10, 2008

~~Wednesday, October 1, 2008~~

**Tuesday, November 4, 2008**

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_