

**WESTLAKE CITY SCHOOLS**  
**BOARD OF EDUCATION AGENDA**  
**Monday, June 11, 2012 – Work Session - 5:30 PM**  
**Administration Building - 27200 Hilliard Blvd.**

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order: Time: \_\_\_\_\_

Roll Call: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

Pledge of Allegiance

**VISION STATEMENT**

The Westlake City School District will provide a dynamic, student centered, 21<sup>st</sup> Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

**MISSION STATEMENT**

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

\*Hearing of Public (Agenda Items - 15 Minutes)

**A. Action Items**

- |   |             |
|---|-------------|
| 1. Resolution to Approve Employment of Administrative Staff Members   | Exhibit A-1 |
| 2. Resolution to Award District Wide Contract for Westlake City Schools<br>WCS-01: HVAC Controls                              | Exhibit A-2 |
| 3. Resolution to Award Contract for Westlake City Schools MS-11: Paving,<br>Concrete, Landscaping & Playground Equipment      | Exhibit A-3 |
| 4. Resolution to Approve HS Construction Change Event #049  | Exhibit A-4 |
| 5. Resolution to Rescind Previously Approved Construction Change Order<br>Amount and Approve Construction Change Order Amount | Exhibit A-5 |
| 6. Resolution to Publicly Post Previously Approved Construction Change Orders   | Exhibit A-6 |

B. Treasurer Items

- |  |             |
|--|-------------|
| 1. Resolution Authorizing CFO/Treasurer to Execute Service Agreement with MSB Consulting Group | Exhibit B-1 |
| 2. Resolution to Issue Then and Now Certificates   | Exhibit B-2 |

C. Discussion Items

1. Board Development

\*Hearing of Public (15 Minutes)

D. Executive Session

1. Adjourn to Executive Session to Discuss Negotiations

Time \_\_\_\_\_  
Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_

Adjourn Executive Session and Return to Regular Session

Time \_\_\_\_\_

E. Adjournment

Time: \_\_\_\_\_  
Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO APPROVE EMPLOYMENT  
OF ADMINISTRATIVE STAFF MEMBER

RESOLVED that the Westlake Board of Education approves the employment of the following administrative staff members:

<u>Administrative Employment</u>		
David Kocevar Director of Business Affairs	Two-Year Contract 08/01/12 – 07/31/14	Step 3.5, 231 Days Administrative Salary Schedule
Up to 1 Extended Day – Effective June 11, 2012 through July 31, 2012		
<u>Administrative Employment</u>		
Anne Pyros Director of Human Resources	Two-Year Contract 08/01/12 – 07/31/14	Step 6.0, 231 Days Administrative Salary Schedule
Up to 1 Extended Day – Effective June 11, 2012 through July 31, 2012		

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays            \_\_\_\_\_  
     Ms. Winter        \_\_\_\_\_  
     Mr. Cross          \_\_\_\_\_  
     Mr. Falcone        \_\_\_\_\_  
     Mrs. Leszynski     \_\_\_\_\_

RESOLUTION TO AWARD CONTRACT FOR WESTLAKE CITY SCHOOLS  
DISTRICT WIDE WCS-01: HVAC CONTROLS

WCS-01 HVAC Controls

<u>Contractor</u>	<u>Base Bid</u>
Control Systems of Ohio	\$727,900
Siemens	\$819,327
Wadsworth Slawson	\$848,500

WHEREAS, bids were received on May 17, 2012 for the WCS-01 HVAC Controls contract for the Westlake City School District, and the apparent low bid was submitted by Control Systems of Ohio of Sylvania, Ohio in the base bid amount of \$727,900; and

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommend that the contract for the WCS-01 HVAC Controls contract be awarded to Control Systems of Ohio of Sylvania, Ohio in the base bid amount of \$727,900;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Board awards the WCS-01 HVAC Controls contract to Control Systems of Ohio in the amount of \$727,900, as the lowest responsible bidder for the work specified for the contract.
2. The Director of Business Affairs, working with the Superintendent and Treasurer, is authorized to work with the Construction Manager to prepare the contract and to proceed with the signing of the contract for the work.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

**RESOLUTION TO AWARD CONTRACT FOR WESTLAKE CITY SCHOOLS  
MS-11: PAVING, CONCRETE, LANDSCAPING & PLAYGROUND EQUIPMENT**

MS-11: Paving, Concrete, Landscaping & Playground Equipment

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate #07</u>	<u>Alternate #08</u>	<u>Total</u>
Great Lakes Crushing	\$1,608,000	(\$52,000)	(\$48,000)	\$1,508,000
Precision Engineering	\$1,794,000	(\$50,000)	(\$150,000)	\$1,594,000

WHEREAS, bids were received on May 17, 2012 for the MS-11: Paving, Concrete, Landscaping & Playground Equipment contract for the Westlake City School District, and the apparent low bid was submitted by Great Lakes Crushing of Ohio of Eastlake, Ohio in the total bid amount of \$1,508,000; and

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommend that the contract for the MS-11: Paving, Concrete, Landscaping & Playground Equipment contract be awarded to Great Lakes Crushing of Ohio of Eastlake, Ohio in the total bid amount of \$1,508,000;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Board awards the MS-11: Paving, Concrete, Landscaping & Playground Equipment contract to Great Lakes Crushing in the amount of \$1,508,000, as the lowest responsible bidder for the work specified for the contract.
2. The Director of Business Affairs, working with the Superintendent and Treasurer, is authorized to work with the Construction Manager to prepare the contract and to proceed with the signing of the contract for the work.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

RESOLUTION TO APPROVE HS CONSTRUCTION CHANGE EVENT #049

RESOLVED that the Westlake City Schools Board of Education approves HS Change Event #049 to Foti Contracting in the ADD amount of \$28,568.10, based on Owner revision.

This revision is in response to MKC’s Bulletin #42, which revises slab on grade concrete mix design to include washed creek gravel in lieu of limestone aggregate. This aggregate change allows for the possibility of future exposure of the aggregate through a grinding and polishing finish if future project funds are available.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
    Mr. Mays            \_\_\_\_\_  
    Ms. Winter        \_\_\_\_\_  
    Mr. Cross          \_\_\_\_\_  
    Mr. Falcone        \_\_\_\_\_  
    Mrs. Leszynski     \_\_\_\_\_

EXHIBIT A-5

RESOLUTION TO RECIND PREVIOUSLY APPROVED CONSTRUCTION CHANGE ORDER  
AMOUNT AND APPROVE CONSTRUCTION CHANGE ORDER AMOUNT

RESOLVED that the Westlake Board of Education rescinds the following Construction Change Order amount previously approved on April 30, 2012 by Board Resolution #12-199:

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
029	WHS	Jeffrey Carr	\$2,451.00	Coiling Door for New Lobby

FURTHER BE IT RESOLVED that the Westlake Board of Education approves the following Construction Change Order amount as follows:

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
029	WHS	Jeffrey Carr	\$2,415.00	Coiling Door for New Lobby

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_

RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED  
CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the public posting of the following previously approved Construction Change Orders; authorized by Board Resolution #10-222 on June 28, 2010.

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
001	Bassett	DC Heath Landscaping, Medina, OH	\$9,463	Additional water/irrigation line connection work for Bassett field renovation

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_



RESOLUTION AUTHORIZING CFO/TREASURER  
TO EXECUTE SERVICE AGREEMENT WITH MSB CONSULTING GROUP

RESOLVED that the Westlake Board of Education authorizes the CFO/Treasurer to execute the service agreement with MSB Consulting Group to provide Medicaid billing administration services.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Mr. Falcone \_\_\_\_\_  
Mrs. Leszynski \_\_\_\_\_

EXHIBIT B-2

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
88406	Geo-Sci Incorporated	Analysis of Request for Proposal for Geo-Technical	\$100,000.00
88713	Bureau of Workers Comp.	Group Retro Annual Evaluation	\$8,888.01

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Mr. Falcone \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_