

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA**

**Thursday, June 29, 2004 – 7:00 a.m. – Special Meeting
Administration Building – Board Room
27200 Hilliard Blvd.**

Call to Order

Roll Call:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

Pledge of Allegiance

Approval of Agenda

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

*Hearing of Public (15 minutes) Agenda Items

A. Treasurer's Report/Recommendations

1. Action Items

- | | | |
|----|---|---------------|
| a. | Resolution to Accept Additional Funds | Exhibit A-1-a |
| b. | Resolution to Adjust FY04 Appropriations | Exhibit A-1-b |
| c. | Resolution to Authorize Treasurer to Transfer Funds | Exhibit A-1-c |
| d. | Resolution to Approve the Local Government Services
Division of the Auditor of the State's Office to Assist
in the Preparation of the CAFR for FY04 | Exhibit A-1-d |
| e. | Resolution to Approve FY05 Temporary Appropriations | Exhibit A-1-e |

B. New Business

1. Action Items

- | | | |
|----|--|---------------|
| a. | Resolution to Approve Supplemental Contract
(Out-of-District) | Exhibit B-1-a |
|----|--|---------------|

- | | | |
|----|---|---------------|
| b. | Resolution to Approve Parental Leave for Certificated Staff Member | Exhibit B-1-b |
| c. | Resolution to Approve Employment of Certificated Staff Members | Exhibit B-1-c |
| d. | Resolution to Approve Stipends for Continuous Improvement Summer Update Committee | Exhibit B-1-d |
| e. | Resolution to Approve Resignation and Employment of Classified Staff Members | Exhibit B-1-e |

Adjournment _____
State Time

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____
Mrs. D'Ettorre Wargo _____
Mr. Beal _____
Mr. O'Malley _____
Ms. Rocco _____

*The public may address the Board during the periods of the meeting designation for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO ACCEPT ADDITIONAL FUNDS

RESOLVED THAT
the Westlake Board of Education accept the following additional funds:

<u>State Grants</u>	<u>Amount</u>	<u>Fund</u>	<u>Special Cost Center</u>
Education Management Information System FY04	\$ 176.05	432	9444

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO ADJUST FY04 APPROPRIATIONS

RESOLVED THAT
the Westlake Board of Education adjust the following FY04 appropriations:

GENERAL FUND

EXHIBIT A-1-b
(Continued)

PRESCHOOL GRANT FY04

Account	From	To	Difference
587-2100-100-9004	\$11,386.77	\$10,225.26	(\$1,161.51)
Salaries and Wages			
Total	\$11,386.77	\$10,225.26	(\$1,161.51)

**EDUCATION MANAGEMENT
INFORMATION SYSTEM FY04**

Account	From	To	Difference
432-2900-100-9444	\$11,200.00	\$8,973.62	(\$2,226.38)
Salaries and Wages			
432-2900-200-9444	<u>\$2,800.00</u>	<u>\$5,202.43</u>	<u>\$2,402.43</u>
Benefits			
Total	\$14,000.00	\$14,176.05	\$176.05

**DATA COMMUNICATION SUPPORT
FISCAL YEAR 2002**

Account	From	To	Difference
451-2900-400-9251	\$24,500.00	\$14,500.00	(\$10,000.00)
Purchased Services			
451-2900-600-9051	<u>\$0.00</u>	<u>\$10,000.00</u>	<u>\$10,000.00</u>
Equipment			
Total	\$24,500.00	\$24,500.00	\$0.00

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO AUTHORIZE TREASURER TO TRANSFER FUNDS

RESOLVED THAT

the Westlake Board of Education authorize the Treasurer to transfer the following amounts from the General Fund (001) to the Athletic Fund (300):

<u>Fund</u>	<u>SCC</u>	<u>Amount</u>
300	9500	\$4,955.00
300	9768	\$7,757.00
300	9562	<u>\$37,288.00</u>
		\$50,000.00

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE THE LOCAL GOVERNMENT SERVICES DIVISION
OF THE AUDITOR OF THE STATE'S OFFICE TO ASSIST IN THE
PREPARATION OF THE CAFR FOR FY04

RESOLVED THAT

the Westlake Board of Education approve the Local Government Services Division of the Auditor of the State's office to assist the District in the preparation of the Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2004 at an estimated cost of \$12,250.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE FY05 TEMPORARY APPROPRIATIONS

RESOLVED THAT

the Westlake Board of Education approve the FY05 temporary appropriations (see attached).

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. O'Malley _____

Ms. Rocco _____

EXHIBIT A-1-e
(Attachment)

Note: The FY05 Temporary Appropriations are available for viewing in the Office of the Treasurer, 27200 Hilliard Blvd., Westlake, Ohio 44145 Monday through Friday between the hours of 8 am and 4 pm.

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACT
(OUT-OF-DISTRICT)

RESOLVED THAT
the Westlake Board of Education approve the following supplemental contract (out-of-district)
for the 2004-2005 school year.

<u>Name</u>	<u>Position</u>	<u>Years Experience</u>
Nancy Koehler	WHS Junior Varsity Girls Tennis Coach	0

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE PARENTAL LEAVE
FOR CERTIFICATED STAFF MEMBER

RESOLVED THAT
the Westlake Board of Education approve parental leave for the following certificated staff member.

Claudia Vakos
WHS - Spanish

Effective: 2004-2005 school year

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE EMPLOYMENT
OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approve the employment of the following certificated staff members, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Sarah Furey WHS College & Career Connections	Rate: MA, Step 5 Effective: 08-23-04
Brianne Kenneally Parkside – Grade 6 (Long-Term Sub for Kelli Butler)	Rate: BA+30, Step 1 Effective: 08-23-04
Shaun Koski WHS – Math	Rate: BA, Step 3 Effective: 08-23-04
Christine Latham Parkside – Grade 6	Rate: BA+10, Step 8 Effective: 08-23-04
Rachel Lowery Holly Lane – Special Education	Rate: BA, Step 0 Effective: 08-23-04
Erin Hosty Hilliard – Preschool (Long-Term Sub for Chrissy Ingham)	Rate: MA, Step 0 Effective: 08-23-04

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE STIPENDS FOR CONTINUOUS
IMPROVEMENT PLAN SUMMER UPDATE COMMITTEE

RESOLVED THAT

the Westlake Board of Education approve stipends for the following certificated staff members for Continuous Improvement Plan summer update committee for 18 hours/each for June 18, July 2 and July 7, 2005 at the negotiated rate of pay.

Dawn Dawson
Susan Dodge
Roberta English
Tracie Lees
Kim Toncar
Susan Weitzel
Jennifer White

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE RESIGNATION AND EMPLOYMENT
OF CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approve the resignation and employment of the following classified staff members, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Resignation

Tami Fuller
Parkside – Cashier

Effective: 08-22-04

Employment

Tami Fuller
Bassett – Cook Manager

Rate: 6 hours/day, Step 3

Effective: 08-23-04

Tom Callahan
Summer Help – Technology

Rate: 8 hours/day, Step 1

Effective: 06-08-04

Kyle McMahon
Summer Help – Technology

Rate: 8 hours/day, Step 1

Effective: 06-08-04

Barbara Damron
Bus Driver – Lakeshore Day Camp

Rate: 4-3/4 hours/day, Step 12

Effective: June 14 – July 22, 2004

Leona Pennington
Trans. Aide – Lakeshore Day Camp

Rate: 4 hours/day, Step 5

Effective: June 14 – July 22, 2004

Patti Parkison
Trans. Aide – Harrison School Camp

Rate: 4 hours/day, Step 5

Effective: June 21 – August 5, 2004

Terri Orszak
Trans. Aide – Camp Cheerful

Rate: 4 hours/day, Step 5

Effective: June 21 – August 20, 2004

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____