

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION AGENDA**

**Monday, June 30, 2008 – 5:30 p.m. – Regular Meeting  
Administration Building – Board Room  
27200 Hilliard Blvd.**

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order      Time: \_\_\_\_\_

Roll Call:

Ms. Rocco	_____
Mr. Sullivan	_____
Mr. Marinucci	_____
Mr. Mays	_____
Ms. Winter	_____

Pledge of Allegiance

Acknowledgment of Visitors

Approval of Agenda

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco	_____
Mr. Sullivan	_____
Mr. Marinucci	_____
Mr. Mays	_____
Ms. Winter	_____

**\*Hearing of Public (15 Minutes) Agenda Items**

A. Approval of Minutes – None

B. Special Reports and Recognitions

1. Resolution to Recognize Westlake City Schools Retirees

Exhibit B-1

C. Superintendent's Report

D. Treasurer's Report/Recommendations

1. Action Items

- a. Resolution to Approve Participation in the 2009 Ohio School Boards Association Workers' Compensation Group II Program
- b. Resolution to Authorize Treasurer to Return Advance
- c. Resolution to Issue Then and Now Certificates
- d. Resolution to Adjust FY08 Appropriations
- e. Resolution to Approve FY09 Temporary Appropriations

Exhibit D-1-a

Exhibit D-1-b

Exhibit D-1-c

Exhibit D-1-d

Exhibit D-1-e

E. CAC Reports

1. Exploration of Funding Alternatives
2. Westlake's Gifted & Honors Programs
3. 21<sup>st</sup> Century & Beyond – Teaching Financial Responsibility

F. New Business

1. Action Items

- |  |                  |
|--|------------------|
| a. Resolution to Accept Gifts and Contributions  | Exhibit F-1-a    |
| b. Resolutions to Approve Staff Recommendations  |                  |
| 1. Resolution to Approve Resignation and Employment for Staff Members                                    | Exhibit F-1-b-1  |
| 2. Resolution to Approve WHS 2008 Summer School Employment   | Exhibit F-1-b-2  |
| 3. Resolution to Approve Certified Home Instruction  | Exhibit F-1-b-3  |
| 4. Resolution to Approve Extended Days of Auxiliary Services Personnel                                   | Exhibit F-1-b-4  |
| 5. Resolution to Approve Stipends for STEM Grant Summer Inservice  | Exhibit F-1-b-5  |
| 6. Resolution to Approve Summer Athletic Camp Employment   | Exhibit F-1-b-6  |
| 7. Resolution to Approve 2008-2009 Supplemental Contracts  | Exhibit F-1-b-7  |
| 8. Resolution to Approve Employment of Administrative Staff Members                                      | Exhibit F-1-b-8  |
| 9. Resolution to Approve Stipend for Summer Professional Development                                     | Exhibit F-1-b-9  |
| 10. Resolution to Approve Administrative Per Diem Days   | Exhibit F-1-b-10 |
| 11. Resolution to Approve Payment for Summer IEP Development   | Exhibit F-1-b-11 |
| 12. Resolution to Approve Employment of Summer 2008 STEM Technicians                                     | Exhibit F-1-b-12 |
| c. Resolution to Approve Revised 2008-2009 School Calendar   | Exhibit F-1-c    |
| d. Resolution to Approve Credit Card Convenience Fee   | Exhibit F-1-d    |
| e. Resolution to Approve Compensation for Athletic Workers   | Exhibit F-1-e    |
| f. Resolution to Approve Agreement for Participation in State Supported Instructional Television Service | Exhibit F-1-f    |
| g. Resolution to Approve STEM Summer Technician Job Description  | Exhibit F-1-g    |
| h. Resolution to Approve Service Agreements for Admission of Tuition Pupils and Health Aide Services     | Exhibit F-1-h    |
| i. Resolution to Award District Insurance Coverage   | Exhibit F-1-i    |
| j. Resolution to Establish a Program for Adults with Disabilities  | Exhibit F-1-j    |
| k. Resolution to Approve Dispatcher Job Description  | Exhibit F-1-k    |
| l. Resolution to Approve Change Order for Lee Burneson HVAC Project                                      | Exhibit F-1-l    |

2. Discussion Items

- a. First Reading of Policy IGDJ – Interscholastic Athletics
- b. First Reading of Policy JHCA – Physical Examinations of Students

G. Director of Business Affairs Report

H. Director of Academic Services Report

I. Board Items

\*Meeting Open to Public (15 Minutes)

J. Adjournment

Time\_\_\_\_\_

\*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO RECOGNIZE WESTLAKE CITY SCHOOLS RETIREES

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates the following Westlake City Schools retirees:

Certified Staff

Lillian Angell  
William Dull  
Carol Fisher  
Joanne Harootunian  
Donald Jessie  
Louis Pelton  
Karen Schmidt  
Katherine Siller  
Rebecca Sofka  
Wade Werner

Classified Staff

Nicholas Bakker  
Dorothy Bartko  
Maureen Hagerty  
Diana Hollars  
Marcella Krucek  
Betty Marsick  
Charles Miner  
Patricia Novak  
Theresa Olsavsky  
Shirley Wolfe  
Robert Yockey

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE PARTICIPATION IN THE 2009 OHIO SCHOOL BOARDS  
ASSOCIATION WORKERS' COMPENSATION GROUP II PROGRAM

RESOLVED THAT

the Westlake Board of Education approves participation in the 2009 Ohio School Boards  
Association Workers' Compensation Group II Program.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO AUTHORIZE TREASURER TO RETURN ADVANCE

RESOLVED THAT  
the Westlake Board of Education authorizes the Treasurer to return the following advance:

From	To	Amount
Project Link (011-9111)	General Fund (001)	\$2,000.00

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

## RESOLVED THAT

the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<b>PO No.</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
72874	Vincent Melograno	CIP Update Services	\$9,000.00
72957	Bureau of Criminal Investigation & Identification	BCII, FBI & Fingerprint Scans	\$5,370.00
72868	Education Alternatives	Excess Costs	\$4,325.00

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO ADJUST FY08 APPROPRIATIONS

## RESOLVED THAT

the Westlake Board of Education adjusts the following FY08 appropriations:

<b>GENERAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-1000-100			
Instruction-Salaries	\$15,319,694.00	\$14,921,459.05	(\$398,234.95)
001-1100-200			
Instruction-Benefits	\$4,831,852.66	\$4,700,240.24	(\$131,612.42)
001-1100-400			
Instruction-Purchased Services	\$49,415.22	\$51,486.81	\$2,071.59
001-1100-500			
Instruction-Supplies	\$477,473.22	\$383,965.06	(\$93,508.16)
001-1100-600			
Instruction-Equipment	\$218,992.10	\$329,234.83	\$110,242.73
001-1200-100			
Special Instruction-Salaries	\$2,240,247.00	\$2,357,602.46	\$117,355.46
001-1900-200			
Other Instruction-Benefits	\$113,277.74	\$123,434.35	\$10,156.61
001-2100-100			
Support Services-Salaries	\$1,748,483.27	\$1,763,122.05	\$14,638.78
001-2200-100			
Support Services-Salaries	\$1,786,552.00	\$1,862,792.71	\$76,240.71
001-2200-200			
Support Services-Benefits	\$652,642.56	\$655,561.17	\$2,918.61
001-2300-200			
Board of Education-Benefits	\$1,746.00	\$1,901.47	\$155.47

EXHIBIT D-1-d  
(Continued)

001-2400-100			
Admin-Salaries	\$1,780,283.00	\$1,764,193.98	(\$16,089.02)
001-2500-100			
Fiscal-Salaries	\$319,856.00	\$325,183.92	\$5,327.92
001-2600-500			
Business-Supplies	\$4,683.55	\$4,711.96	\$28.41
001-2700-400			
Maintenance-Purchased Services	\$1,503,473.65	\$1,514,526.67	\$11,053.02
001-2700-600			
Maintenance-Equipment	\$3,058.82	\$4,518.82	\$1,460.00
001-2800-100			
Transportation-Salaries	\$2,045,308.00	\$2,055,937.38	\$10,629.38
001-2800-200			
Transportation-Benefits	\$941,351.45	\$941,225.45	(\$126.00)
001-2800-400			
Transportation-Purchased Services	\$247,637.26	\$253,179.62	\$5,542.36
001-2800-500			
Transportation-Supplies	\$486,713.54	\$535,192.32	\$48,478.78
001-4500-100			
General Sports-Salaries	\$529,758.00	\$529,889.72	\$131.72
001-5200-700			
General Site Improvement-Replacement Equip.	\$2,031.00	\$27,031.00	\$25,000.00
001-5600-700			
General Bldg Improvement-Replacement Equip.	\$497,120.95	\$695,259.95	\$198,139.00
<b>Total</b>	<b>\$35,801,650.99</b>	<b>\$35,801,650.99</b>	<b>\$0.00</b>



EXHIBIT D-1-d  
(Continued)

<b>FOOD SERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
006-3100-100-9600			
Food Service-Purchased Services	\$354,420.00	\$367,899.51	\$13,479.51
006-3100-200-9600			
Food Service-Benefits	\$146,271.32	\$146,722.51	\$451.19
006-3100-500-9600			
Food Service-Supplies	<u>\$571,147.27</u>	<u>\$557,216.57</u>	<u>(\$13,930.70)</u>
<b>Total</b>	<b>\$1,071,838.59</b>	<b>\$1,071,838.59</b>	<b>(\$0.00)</b>
<b>FOOD SERVICE CATERING</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
006-3100-100-9601			
Catering-Salaries	\$771.53	\$828.49	\$56.96
006-3100-500-9601			
Catering-Supplies	<u>\$3,614.17</u>	<u>\$3,557.21</u>	<u>(\$56.96)</u>
<b>Total</b>	<b>\$4,385.70</b>	<b>\$4,385.70</b>	<b>\$0.00</b>
<b>PROJECT LINK</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
011-2400-100-9111			
Link-Admin Salaries	\$49,238.77	\$42,852.96	(\$6,385.81)
011-3200-100-9111			
Link-Salaries	\$165,000.00	\$171,628.53	\$6,628.53
011-3200-200-9111			
Link-Benefits	\$55,000.00	\$49,757.28	(\$5,242.72)
011-7400-900-9111			
Link-Return of Advance	\$13,319.20	\$15,319.20	\$2,000.00
011-7500-900-9111			
Link-Refund of Prior Year Expenditures	<u>\$1,361.91</u>	<u>\$1,157.91</u>	<u>(\$204.00)</u>
<b>Total</b>	<b>\$283,919.88</b>	<b>\$280,715.88</b>	<b>(\$3,204.00)</b>

EXHIBIT D-1-d  
(Continued)

<b>STUDENT ACTIVITY</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
200-4100-600-9111			
WHS Art Gallery-Equipment	\$0.00	\$445.21	\$445.21
200-4100-800-9111			
WHS Art Gallery-Miscellaneous	\$800.00	\$1,466.43	\$666.43
200-4100-800-9133			
PKIS Drama Club-Miscellaneous	\$755.00	\$1,509.64	\$754.64
200-4100-600-9170			
LBMS Science Club-Equipment	\$1,100.00	\$1,881.82	\$781.82
200-4100-800-9195			
WHS French Club-Miscellaneous	\$200.00	\$991.94	\$791.94
200-4300-600-9330			
WHS Work Study-Equipment	\$500.00	\$1,404.86	\$904.86
200-4100-800-9491			
Choir-Miscellaneous	\$42,000.00	\$49,274.98	\$7,274.98
200-4500-800-9560			
LBMS Cheerleaders-Miscellaneous	\$600.00	\$1,731.15	\$1,131.15
200-4600-600-9610			
PKIS Student Council-Equipment	\$0.00	\$2,098.97	\$2,098.97
200-4600-800-9610			
PKIS Student Council-Miscellaneous	\$1,575.00	\$4,088.76	\$2,513.76
200-4600-800-9632			
WHS Key Club-Miscellaneous	\$2,250.00	\$6,456.12	\$4,206.12
200-4600-800-9650			
WHS Techmates Club-Miscellaneous	\$250.00	\$301.39	\$51.39
200-4600-600-9680			
WHS Panorama-Equipment	\$0.00	\$1,698.19	\$1,698.19

EXHIBIT D-1-d  
(Continued)

200-4100-800-9710			
WHS National Honor Society-Miscellaneous	\$2,100.00	\$2,574.46	\$474.46
200-4600-600-9720			
WHS Leadership Challenge-Equipment	\$0.00	\$158.00	\$158.00
200-4600-800-9720			
WHS Leadership Challenge-Miscellaneous	\$8,800.00	\$10,498.99	\$1,698.99
200-4600-800-9831			
WHS Class of 1998-Miscellaneous	\$0.00	\$3,112.23	\$3,112.23
200-4600-800-9835			
WHS Class of 2002-Miscellaneous	\$0.00	\$600.00	\$600.00
200-4600-800-9841			
WHS Class of 2008-Miscellaneous	\$24,000.00	\$36,081.62	\$12,081.62
200-4600-800-9842			
WHS Class of 2009-Miscellaneous	<u>\$4,100.00</u>	<u>\$7,121.40</u>	<u>\$3,021.40</u>
<b>Total</b>	<b>\$89,030.00</b>	<b>\$133,496.16</b>	<b>\$44,466.16</b>
<b>ST. PAUL FY08</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-500-9708			
Supplies & Materials	<u>\$30,852.17</u>	<u>\$31,146.15</u>	<u>\$293.98</u>
<b>Total</b>	<b>\$30,852.17</b>	<b>\$31,146.15</b>	<b>\$293.98</b>
<b>ST. BERNADETTE FY08</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-1400-9808			
Salaries & Wages	\$22,396.44	\$23,478.23	\$1,081.79
401-3200-200-9808			
Benefits	\$16,283.64	\$16,435.09	\$151.45

EXHIBIT D-1-d  
(Continued)

401-3200-500-9808			
Supplies & Materials	\$ <u>64,367.64</u>	\$ <u>63,710.62</u>	(\$ <u>657.02</u> )
<b>Total</b>	<b>\$103,047.72</b>	<b>\$103,623.94</b>	<b>\$576.22</b>

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE FY09 TEMPORARY APPROPRIATIONS

RESOLVED THAT

the Westlake Board of Education approves the FY09 temporary appropriations (see attached).

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO ACCEPT  
GIFTS AND CONTRIBUTIONS (ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Ms. Patti Howitt  
28178 Settler's Reserve Way  
Westlake, OH 44145

Donated art supplies consisting of paper punches, rubber stamps, stamp pads, yarn, craft wire, beads, paper, edging scissors, watercolor pencils, oil pastels and books to the Art Department at Parkside Intermediate School to enhance the art education and creative endeavors of the Parkside students.

R.E. Warner & Associates, Inc.  
Mr. Robert Ramer  
LA Office Plaza II, LA Centre  
25777 Detroit Road, Suite 200  
Westlake, OH 44145

Donated \$250.00 to Westlake City Schools **as a STEM (Science, Technology, Engineering and Math) partner to help cover publication costs for the District calendar.**

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE RESIGNATION AND  
EMPLOYMENT FOR STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves resignation and employment for staff members as follows:

Classified Resignation

Doug Varner	Senior Network Technician	Effective: 06/27/2008
Donna Winter	Hilliard Summer Help	Effective: 06/09/2008
Paula Harter	Parkside Summer Help	Effective: 06/09/2008
Gloria Thomas	Parkside Summer Help	Effective: 06/09/2008
Carly Millis	Student Technician	Effective: 06/23/2008
Daniel Jennings	Spec. Ed. Assistant	Effective: 06/30/2008

Certified Employment

Kelly Bryan	Hilliard Int. Specialist	Effective: 08/26/2008	Rate: MA, Step 6
William Primrose	LBMS Sci/Soc Studies	Effective: 08/26/2008	Rate: BA, Step 1
Nicole Goshen	WHS English	Effective: 08/26/2008	Rate: MA, Step 3
Daniel Jennings	WHS Int. Specialist	Effective: 08/26/2008	Rate: BA, Step 0
Jennifer Yachanin	WHS Vocal Music	Effective: 08/26/2008	Rate: MA, Step 4
<b>Gregory Kula</b>	<b>WHS Science</b>	<b>Effective: 08/26/2008</b>	<b>Rate: MA, Step 10</b>
Susan Peplin	Dover Int. Specialist	Effective: 08/26/2008	Rate: MA, Step 7
James Patrizi	WHS Business Ed.	Effective: 08/26/2008	From MA30 to MA20
Cathy DuBois	LBMS Int. Specialist	Effective: 08/26/2008	From MA to MA10

Classified Employment

<del>Julie Lindsey</del>	<del>Spec. Ed. Asst.</del>	<del>Effective: 08/26/2008</del>	<del>From 5 to 6.5 Hrs/Day</del>
<del>Maureen Droba</del>	<del>Spec. Ed. Asst.</del>	<del>Effective: 08/26/2008</del>	<del>From 3 to 6.5 Hrs/Day, 5 Days</del>
Lawrence Matus	Bus Driver	Effective: 05/27/2008	From 2.25 to 4.75 Hrs/Day
Jennifer Weaver	Bus Driver	Effective: 05/21/2008	From 2.5 to 6.5 Hrs/Day
Eileen Winter	Parkside Summer Help	Effective: 06/09/2008,	From 5 Days to 3 Days/Wk
Jeffrey Brannigan	Hilliard Summer Help	Effective: 06/09/2008,	Step 0, 8 Hrs/5 Days
Jake Gonsor	Hilliard Summer Help	Effective: 06/09/2008,	Step 0, 4 Hrs/5 Days
Konrad Szczepanek	LBMS Summer Help	Effective: 06/09/2008,	Step 0, 8 Hrs/5 Days
Denis Mone	Parkside Summer Help	Effective: 06/09/2008,	Step 0, 8 Hrs/5 Days

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO APPROVE WHS 2008 SUMMER SCHOOL EMPLOYMENT

## RESOLVED THAT

the Westlake Board of Education approves the employment of the following Summer School 2008 staff at the negotiated summer school rate, dependent upon sufficient enrollment.

<u>Teacher</u>	<u>Content</u>	<u>Days</u>
Kirk Warren	Chemistry	28
Kate O’Leary	OGT/Intervention	14
Jacy Nichols	English 11	14

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_



RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED THAT

the Westlake Board of Education approves home instruction as follows, at the negotiated rate of pay:

Jean Barrett to provide home instruction to students effective May 1, 2008 through August 25, 2008.

Sean Chalkwater to provide home instruction to students effective May 1, 2008 through August 25, 2008.

Cathy DuBois to provide home instruction to students effective June 9, 2008 through August 25, 2008.

Eileen Kasza to provide home instruction to students effective June 9, 2008 through August 25, 2008.

Kate Applegate to provide extended school year services to students effective June 9, 2008 through August 25, 2008.

Rachael Lowery to provide extended school year services to students effective June 9, 2008 through August 25, 2008.

Penny Mead to provide extended school year services to students effective June 9, 2008 through August 25, 2008.

Stacey Ryan to provide extended school year services to students effective June 9, 2008 through August 25, 2008.

Laura Winchester to provide extended school year services to students effective June 9, 2008 through August 25, 2008.

Terran Stevens, Special Education Aide, to provide special extended school year services to students effective June 9, 2008 through August 25, 2008.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE EXTENDED DAYS  
OF AUXILIARY SERVICES PERSONNEL

RESOLVED THAT

the Westlake Board of Education approves the extended days for the following auxiliary personnel for St. Bernadette School for the 2007-2008 school year to be paid from the Auxiliary Services Fund.

Anna Bakalar  
St. Bernadette -Clerk/Typist

8 Days Additional Extended Time

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE STIPENDS FOR  
STEM GRANT SUMMER INSERVICE

RESOLVED THAT

the Westlake Board of Education approves stipends for the following staff members for attendance at STEM grant related summer inservice opportunities, to be paid from the STEM Grant Funds:

July 14-18, 2008

Summer Summit @ LCCC - Full Days - \$90/Day

Meg Sherban  
William Primrose  
Cathy DuBois

August 11-15, 2008

Technology Camp @ WHS - Half Days - \$45/Half-Day

Bill Bongers  
William Primrose  
Cathy DuBois

Vernier Software Technology Workshop

August 9, 2008 - \$90 – 1-Day Training

Mary Pat Kahler  
Kurt Thonnings

Judy McMasters  
Sandy Vontroba

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco	_____
Mr. Sullivan	_____
Mr. Marinucci	_____
Mr. Mays	_____
Ms. Winter	_____

## RESOLUTION TO APPROVE SUMMER ATHLETIC CAMP EMPLOYMENT

## RESOLVED THAT

the Westlake Board of Education approves Summer 2008 Athletic Camp employment as follows:

<b>Baseball Camp</b>		
Jeff Short – Director/Coach		<u>Student Coaches</u>
Brendan Zepp – Asst. Dir./Coach		Dave Goldense      Kam Abed
Bill Bowles – Coach	Ken Kocar – Coach	Robert Davidson      Nick DeMoss
Matt Stricker – Coach	Troy Rimko – Coach	Mike Connolly      Brian Bowles
		Kevin Adamczyk      Alex Pandrangi
<b>Boys Basketball</b>		
Bob Patton – Director		<u>Student Coaches:</u>
Shaun Koski – Asst. Director		Scott Bishop      Carl Chbeir
Jeff Huber – Coach	Chris Milano – Coach	Ouddi Hamdan      Alex Pandrangi
<b>Boys Soccer</b>	<b>Middle School Volleyball</b>	<b>Girls Basketball</b>
Mike Besu – Director	Sally Falatach – Director	Chip Weiss – Director
Kai Hasskivi – Asst. Director	Shannon Morrison – Coach	Art Daniels – Coach
Doug Kuns – Coach		
<b>Tennis</b>	<b>Middle School Football</b>	<b>High School Volleyball</b>
Ralph Dunbar – Director	Chuck Dubil – Director	Dan Berkheimer – Director
<u>Student Coaches</u>	John Holland – Coach	John Howard – Coach
Lauren Koehler	Bill Bongers – Coach	<u>Student Coaches</u>
Tim King	Brad Behrendt – Coach	Ashley Dreher
Mike Gottfried	Mike Bee – Coach	Christina Howard
	Chris Milano – Coach	Kenzie Berkheimer

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

**RESOLUTION TO APPROVE 2008-2009 SUPPLEMENTAL CONTRACTS**  
**(In-District and Out-of-District)**

**RESOLVED THAT**

the Westlake Board of Education approves the following 2008-2009 supplemental contracts (in-district and out-of-district):

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
John Cuomo	WHS Girls Golf Coach (85%)	Y	0
Mary Beth Schneider	WHS Girls Golf Coach (15%)	N	7
Tom DeLuca	WHS Asst. Football Coach	Y	3
Brendan Zepp	WHS Asst. Football Coach	Y	0
James Patrizi	WHS Asst. Football Coach	Y	6
Chris Milano	WHS Head Freshman Football Coach	Y	4
Cynthia Bailey	WHS Boys Cross Country Coach	Y	4
Dan Berkheimer	WHS Head Volleyball Coach	Y	14
Jim Egan	WHS Asst. Girls Tennis Coach	Y	0
Kristin Stuckart	WHS Asst. Girls Soccer Coach	N	0
Jeff Short	WHS Head Baseball Coach	Y	20
Brendan Zepp	WHS Asst. Baseball Coach	Y	7
Nick Hillman	WHS Asst. Baseball Coach	N	6
Matt Stricker	WHS Freshman Baseball Coach	N	2
Tom Shiban	WHS Head Softball Coach	Y	11
Jim Egan	WHS Asst. Softball Coach	Y	10
Doug Foster	WHS Asst. Softball Coach	N	2
Duane Miller	WHS Head Girls Track Coach	Y	28
Travis Haselswerdt	WHS Asst. Girls Track Coach	Y	7
Paul Hammond	WHS Asst. Girls Track Coach	Y	15
Bob Curtis	WHS Asst. Girls Track Coach	Y	8
Ryan McCartney	WHS Head Boys Tennis Coach	N	6
Stephan Radachi	WHS Asst. Boys Tennis Coach	N	1
Bill Bongers	WHS Head Lacrosse Coach	Y	12
Sean Chalkwater	WHS Asst. Lacrosse Coach	N	2
Allyson Zappe	WHS Freshman Football Cheerleading Advisor	N	1
Sarah Clark	WHS Student Activities Co-Advisor	Y	1
Mindy Clark	WHS Student Activities Co-Advisor	Y	1
Paul Hammond	WHS Yearbook Advisor	Y	4
Michele Dallas	WHS Junior Class Advisor	Y	1
Sara Neville	WHS Honor Society Advisor	Y	0
Stephanie Golas-Xenos	WHS Pep Club Advisor	Y	0
Kathy McGinty	WHS Student Leadership Co-Advisor	Y	10
Kate O'Leary	WHS Student Leadership Co-Advisor	Y	0
Dennis Sullivan	LBMS Faculty Manager	Y	3
Chuck Dubil	LBMS 8 <sup>th</sup> Gr. Head Football Coach	Y	15
Mike Bee	LBMS 8 <sup>th</sup> Gr. Football Asst. Coach	Y	10
Todd Milkie	LBMS 8 <sup>th</sup> Gr. Football Asst. Coach	Y	15
Bill Bongers	LBMS 7 <sup>th</sup> Gr. Head Football Coach	Y	4
William Primrose	LBMS 7 <sup>th</sup> Gr. Football Asst. Coach	Y	0
John Holland	LBMS 7 <sup>th</sup> Gr. Football Asst. Coach	Y	26
Dennis Sullivan	LBMS Faculty Manager	Y	3

EXHIBIT F-1-b-7  
(continued)

Sally Falatach	LBMS 8th Gr. Volleyball Head Coach	Y	22
Shannon Morrison	LBMS 7th Gr. Volleyball Head Coach	N	4
Cara Santora	LBMS Cross Country Boys Head Coach	Y	3
John Holland	LBMS 8 <sup>th</sup> Gr. Boys Basketball Head Coach NC	Y	15
Jack Stipek	LBMS Wrestling Head Coach	Y	15
Brad Behrendt	LBMS Wrestling Asst. Coach	Y	1
Sally Falatach	LBMS 8 <sup>th</sup> Gr. Girls Basketball Head Coach Conf.	Y	18
Shannon Morrison	LBMS 8 <sup>th</sup> Gr. Girls Basketball Head Coach NC	N	2
Brianne Kenneally	LBMS 7 <sup>th</sup> Gr. Girls Basketball Head Coach Conf.	Y	3
Chuck Dubil	LBMS 7 <sup>th</sup> Gr. Girls Basketball Head Coach NC	Y	7
Chris Milano	LBMS Softball Head Coach	Y	3
Dennis Sullivan	LBMS Track Boys Head Coach	Y	10
John Holland	LBMS Track Girls Head Coach	Y	24
Lynnise Piskura	LBMS Cheerleading Advisor	Y	4
Mike Allan	LBMS Encore Director	Y	5
Mike Allan	LBMS Honors Orchestra Director	Y	5
Mike Allan	LBMS Strings Director	Y	5
Gary Richards	LBMS Chorus Director	Y	22
Gary Richards	LBMS Brigade Director	Y	12
Scott Rovniak	LBMS Band Director	Y	19
Scott Rovniak	LBMS Jazz Band Director	Y	15
Judy McMasters	LBMS Math Competition Advisor	Y	4
Judy McMasters	LBMS Academic Challenge Advisor	Y	4
Mark Lenczewski	LBMS Student Council Advisor	Y	1
Patrick McMorro	LBMS Ski Club Advisor (50%)	Y	2
Sandy Packis	LBMS Ski Club Advisor (50%)	Y	2
Michael Allan	Parkside Greensleeves Director	Y	5
Kristen Pado	Parkside Yearbook Co-Advisor	Y	9
Dawn Dawson	Parkside Yearbook Co-Advisor	Y	9
Patrick McMorro	Parkside Ski Club Co-Advisor	Y	2
Sandy Packis	Parkside Ski Club Co-Advisor	Y	2
Todd Eichenauer	Parkside Student Council Co-Advisor	Y	6
Dawn Dawson	Parkside Student Council Co-Advisor	Y	5
Scott Rovniak	Parkside Band Director (50%)	Y	19
Kathryn Hale	Parkside Band Director (50%)	Y	9
Michael Allan	Parkside Strings Director	Y	5
Todd Eichenauer	Parkside Chorus Director	Y	9
Carrie Beatty	Parkside Drama Club Advisor	Y	7
Colleen Steidel	Parkside Academic Contests Advisor	Y	1

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE EMPLOYMENT  
OF ADMINISTRATIVE STAFF MEMBERS

RESOLVED THAT  
the Westlake Board of Education accepts and approves the employment of the following  
administrative staff members:

Employment

Michael May WHS Assistant Principal	Two-Year Contract 08/01/08 – 07/31/10	Step 0.5, 210 Days Administrative Salary Schedule
Susan Palchesko Parkside Assistant Principal	Two-Year Contract 08/01/08 – 07/31/10	Step 0, 205 Days Administrative Salary Schedule

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE STIPENDS FOR  
SUMMER PROFESSIONAL DEVELOPMENT

RESOLVED THAT

the Westlake Board of Education approves stipends for the following staff members for attendance at “How to Use Behavioral Interventions Effectively in the Public School Setting.”

June 23 – 27, 2008

Full Days - \$100/Day

Ellen Hurley

Kathy Nash

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_



RESOLUTION TO APPROVE ADMINISTRATIVE PER DIEM DAYS

RESOLVED THAT

the Westlake Board of Education approves up to 7 per diem days for Pam Griebel for STEM grant related summer 2008 inservice opportunities, to be paid from the STEM Grant Funds:

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE PAYMENT FOR SUMMER 2008 IEP CONFERENCES,  
IEP DEVELOPMENT, AND PRESCHOOLERS WITH DISABILITY  
MULTIFACTORED EVALUATIONS

RESOLVED THAT

the Westlake Board of Education approves payment to the following staff members at the negotiated rate of pay:

Kathy Nash for IEP Conference and IEP Development on June 9, 2008 and June 16, 2008, not to exceed 7 hours.

Rachael Lowery for IEP Conferences and IEP Development through August 25, 2008.

Kathy Nash and Karen Kane for Preschoolers with Disabilities Multifactorial Evaluations and IEP Meetings through August 25, 2008.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO APPROVE EMPLOYMENT OF SUMMER 2008 STEM TECHNICIANS

RESOLVED THAT

the Westlake Board of Education approves employment of the following STEM Summer 2008 Technicians, to be paid from the STEM Grant Funds:

Tim Bucknell    Effective:    06/30/08    Rate:    \$12.00

Mark Petrie      Effective: 06/30/08      Rate: \$12.00

Motion by\_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan

Mr. Marinucci

Mr. Mays \_\_\_\_\_

Ms. Winter

RESOLUTION TO APPROVE REVISED 2008-2009 SCHOOL CALENDAR

RESOLVED THAT

the Westlake Board of Education approves the revised Westlake City School District School Calendar for 2008-2009 school year (attached).

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

# WESTLAKE CITY SCHOOL DISTRICT

## 2008-2009 SCHOOL CALENDAR

AUG '08 3 days				
M	T	W	Th	F
18	19	20	21	22
25	26	27	28	29

SEPT '08 20 days				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

OCT '08 21 days				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

NOV '08 17 days				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

DEC '08 15 days				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JAN '09 18 days				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

FEB '09 19 days				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

MAR '09 22 days				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

APR '09 16 days				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

MAY '09 20 days				
M	T	W	Th	F
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JUNE '09 7 days				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12

Opening Staff Meeting	Tues	08/26
All Students Start	Wed	08/27
Kindergarten Starts	Thurs	08/28
Labor Day	Mon	09/01
<b>State Waiver Inservice Day</b>	<b>Wed</b>	<b>09/10</b>
<b>Staff Inservice Day</b>	<b>Wed</b>	<b>10/01</b>
NEOEa Day	Fri	10/17
End of 1st Grading Period	Fri	10/31
<b>State Waiver Inservice Day</b>	<b>Tues</b>	<b>11/04</b>
Compensatory Day	Wed	11/26
Thanksgiving Vacation	Thurs-Fri	11/27-11/28
Winter Vacation	Sat-Sun	12/20-01/04
End of 2nd Grading Period	Fri	01/16
Martin Luther King Day	Mon	01/19
Teacher Records Day	Tues	01/20
Presidents' Day	Mon	02/16
End of 3rd Grading Period	Fri	03/27
Spring Break	Fri-Sun	04/10-04/19
Memorial Day	Mon	05/25
Last Student Day	Tues	06/09
Teacher Records Day	Wed	06/10

- = Teacher Work Day (No Students)
- = Compensatory Day (No School)
- ⊗ = No School
- # = End of Grading Period

Qtr 1:	08/27-10/31/08	44
Qtr 2:	11/03-01/16/09	42
Qtr 3:	01/21-03/27/09	47
Qtr 4:	03/30-06/09/09	45
<b>TOTAL DAYS:</b>		<b>178</b>

First Semester - August 27, 2008 through January 16, 2009 = 86 days  
 Second Semester - January 21, 2009 through June 9, 2009 = 92 days

RESOLUTION TO APPROVE CREDIT CARD CONVENIENCE FEE

RESOLVED THAT

the Westlake Board of Education authorizes the Treasurer to assess a convenience fee of 2.75% for the processing of district credit card transactions for various types of service payments including food service, student fees and curricular and extracurricular programs. The fee can be modified at the discretion of the Treasurer and will not exceed the cost the district pays to facilitate the credit card transaction process.

The option to pay for fees and services by credit card is an alternative payment method. The district will continue to accept currency, checks and money orders for school fees and services in accordance with current policies and procedures.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## RESOLUTION TO APPROVE COMPENSATION FOR ATHLETIC WORKERS

## RESOLVED THAT

The Westlake Board of Education approves compensation for athletic workers for the 2008-2009 school year as follows:

<u>FOOTBALL</u>				<u>BOYS BASKETBALL</u>			
\$29.00	Head Ticket Seller	6:30-9:30	3 hrs	\$20.50	Ticket Seller	5:30-7:30	2 hrs
\$26.00	Ticket Seller	6:30-9:15	2 ¾ hrs	\$20.50	Ticket Seller	7:00-9:00	2 hrs
\$22.00	Ticket Seller	6:30-8:45	2 ¼ hrs	\$25.00	Ticket Taker	5:30-8:45	3 ¼ hrs
\$24.00	Ticket Taker	6:15-8:45	2 ½ hrs	\$25.00	Scorer	5:45-9:00	3 ¼ hrs
\$10.50	Ticket Taker	8:45-9:45	1 hr	\$25.00	Timer	5:45-9:00	3 ¼ hrs
\$19.00	Chain Gang-Down	7:15-9:45	2 ½ hrs	\$25.00	Crowd Control-Hospitality	5:45-9:15	3 ½ hrs
\$25.00	Timer	7:00-9:45	2 ¾ hrs	\$19.00	Announcer	7:00-9:00	2 hrs
\$25.00	Announcer	7:00-9:45	2 ¾ hrs	<u>SOCCER - Boys &amp; Girls - LACROSSE</u>			
\$21.00	Usher	7:00-9:00	2 hrs	\$20.00	Ticket Seller Varsity Only	6:15-8:15	2 hrs
\$20.00	JV Game Ticket Seller	9:15-11:15	2 hrs	\$20.00	Scorer-Varsity Only	6:30-8:30	2 hrs
\$20.00	JV Scorer	9:15-11:15	2 hrs	\$29.00	Ticket Seller Varsity/JV	4:30-8:45	4 ¼ hrs
\$25.00	Team Gate Guard	6:45-9:45	3 hrs	\$27.00	Scorer-Varsity/JV	4:45-9:00	4 ¼ hrs
\$22.00	Pass Gate Guard	6:30-8:45	2 ¼ hrs	\$19.00	Announcer-Varsity Only	4:45-6:45	2 hrs
\$22.00	Message Brd Operator	7:00-9:45	2 ¾ hrs	<u>SWIMMING</u>			
<u>WRESTLING</u>				\$26.00	Ticket Seller	6:15 - 9:00	2 ¾ hrs
\$25.00	Ticket Seller	6:15 - 8:45	2 ½ hrs	\$26.00	Ticket Seller	5:15 - 8:00	2 ¾ hrs
\$25.00	Timer	6:30 - 9:00	2 ½ hrs	<u>GIRLS BASKETBALL</u>			
\$25.00	Scorer	6:30 - 9:00	2 ½ hrs	\$25.00	Ticket Seller	5:30 - 8:25	2 ¾ hrs
<u>VOLLEYBALL</u>				\$25.00	Scorer	5:45 - 9:00	3 ¼ hrs
\$25.00	Ticket Seller	5:40 - 8:10	2 ½ hrs	\$25.00	Timer	5:45 - 9:00	3 ¼ hrs
\$25.00	Scorer	5:45 - 8:30	2 ¾ hrs	\$19.00	Announcer	7:00 - 9:00	2 hrs
\$25.00	Timer	5:45 - 8:30	2 ¾ hrs	<u>MIDDLE SCHOOL/FROSH</u>			
\$19.00	Linesperson	5:45 - 8:30	2 ¾ hrs	\$13.00	Per Event Gate Help		
\$15.00	Announcer	7:00 - 8:00	1 hr	\$15.00	Per Event Scorer - Timer		
<u>FRESHMEN - Boys &amp; Girls</u>				<u>MISCELLANEOUS</u>			
\$14.00	Per Event Gate Help			\$100.00	Per Meet Track Meet Director for Westlake Relays		
\$16.00	Per Event Scorer - Timer			\$38.00	Per Game (+ mileage) Filming Football - Varsity/JV		
				\$23.00	Per Game (+ mileage) Videotaping-Boys/Girls Basketball, Soccer, Volleyball, Wrestling (Varsity/JV)		
				\$9.00	Per Event Student Assistant in timing or scoring athletic events		
				<del>\$23.00 Flat Rate</del>	<del>Scouting</del>		
				\$9.00	Per Event Student Video Taping Athletic Contests (Events - Varsity/JV)		
<u>Event Manager - Middle School</u>							
\$ 29.25	Football			3:45 - 6:00 p.m.		2 ¼ hrs	
\$ 35.75	Volleyball (DH)			4:00 - 6:45 p.m.		2 ¾ hrs	
\$ 35.75	Basketball (DH)			4:00 - 6:45 p.m.		2 ¾ hrs	

EXHIBIT F-1-e  
(continued)

Event Manger – High School – Fall Sports			Event Manager – High School – Winter Sports		
\$52.00	Varsity Football	6:00-10:00 pm 4 hrs	\$52.00	JV & Varsity Basketball	5:15-9:15 p.m. 4 hrs
\$26.00	JV Football	9:30-11:30 am 2 hrs	\$39.00	Frosh Basketball (DH)	5:30-8:30 p.m. 3 hrs
\$26.00	Frosh Football	4:00-6:00 pm 2 hrs	\$39.00	Wrestling	6:15-9:15 p.m. 3 hrs
\$32.50	JV & Varsity Volleyball	5:45-8:15 pm 2½ hrs	\$39.00	Swimming	5:15-8:15 p.m. 3 hrs
\$19.50	Frosh Volleyball	4:15-5:45 pm 1½ hrs	\$55.25	JV & Varsity Lacrosse	4:30-8:45 pm 4¼ hrs
\$55.25	JV & Varsity Soccer	4:30-8:45 pm 4¼ hrs			
\$26.00	Frosh Soccer	4:00-6:00 pm 2 hrs			
Officials					
5 Officials	Varsity Football	\$ 55.00 Each	1 Official	Varsity Wrestling	\$ 55.00 Each
4 Officials	JV Football	\$ 40.00 Each	5 Officials	SWC Wrestling Tourn.	\$175.00 Each
4 Officials	Freshman Football	\$ 35.00 Each	1 Official	JV Wrestling	\$ 40.00 Each
4 Officials	7 <sup>th</sup> /8 <sup>th</sup> Grade Football	\$ 30.00 Each	1 Official	Freshman Wrestling	\$ 35.00 Each
			1 Official	7 <sup>th</sup> /8 <sup>th</sup> Gr. Wrestling	\$ 35.00 Each
3 Officials	Varsity Basketball	\$ 55.00 Each			
2 Officials	J.V. Basketball	\$ 40.00 Each	2 Officials	Varsity & JV Volleyball	\$ 60.00 Each
2 Officials	Freshman Basketball	\$ 35.00 Each	1 Official	7 <sup>th</sup> /8 <sup>th</sup> /9 <sup>th</sup> Gr. Volleyball	\$ 30.00 Each
2 Officials	7 <sup>th</sup> /8 <sup>th</sup> Gr. Basketball	\$ 30.00 Each			
	(2 games same date - \$60.00 each)		2 Officials	Swimming	\$ 55.00 Each
			3 Officials	SWC Conf. Swim Meet	\$125.00 Each
Baseball / Softball – As Per Association			5 Officials	SWC Conf. Diving Meet	\$ 50.00 Each
	Track – SWC Conf. Meet – 2 Days		1 Official	Track-Dual	\$ 55.00 Each
2 Officials	Starter	\$100.00 Each	1 Official	Track-Triangular	\$ 65.00 Each
1 Official	Field Judge/Clerk	\$100.00 Each	1 Official	Track-Boys/Girls Comb	\$ 75.00 Each
1 Official	Referee	\$150.00 Each	1 Official	Middle School Track	\$ 55.00 Each
			1 Official	Middle Boys/Girls Comb.	\$ 75.00 Each
2 Officials	Cross Country	\$55.00 Each	2 Officials	Varsity Soccer (2 man crew)	\$ 55.00 Each
1 Official	SWC Conf. Meet	\$55.00 Each	2 Officials	Varsity & JV Soccer (2 man)	\$ 75.00 Each
			2 Officials	JV Soccer (2 man crew)	\$ 40.00 Each
3 Officials	Varsity Lacrosse (3 man)	\$60.00 Each	2 Officials	Freshman Soccer (2 man crew)	\$ 35.00 Each
2 Officials	JV Lacrosse	\$47.00 Each	3 Officials	Varsity & JV Soccer (3 man)	2-\$75.00 Each
					1-\$55.00 Each
Scrimmage Officials – All Sports:					
	Varsity – Per Contest	\$40.00			
	JV – Per Contest	\$30.00			
	Freshman – Per Contest	\$30.00			

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_



RESOLUTION TO APPROVE AGREEMENT FOR PARTICIPATION IN  
STATE SUPPORTED INSTRUCTIONAL TELEVISION SERVICE

RESOLVED THAT

the Westlake Board of Education approves the Agreement for Participation in State Supported Instructional Television Service for 2008-2009 school year.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE REVISED JOB DESCRIPTION OF  
WESTLAKE CITY SCHOOLS STEM SUMMER TECHNICIAN

RESOLVED THAT

the Westlake Board of Education approves the revised job description of Westlake City Schools District STEM Summer Technician (see attached).

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

# Westlake City School District Job Description

**Title:** STEM Summer Technician  
**Reports To:** Technology Coordinator  
**Employment Status:** Temporary Exempt Summer

## **General Duties:**

Assisting with the implementation of various recent acquisitions of technology as related to the STEM K-8 Program of Excellence Grant

## **Qualifications:**

1. Experience with and/or coursework in computer maintenance and repair
2. Proficient with software installation
3. Experience with or solid understanding of basic network design
4. Strong working knowledge of Microsoft Windows XP clients and Microsoft Office Suite of products
5. Must maintain a valid Ohio driver's license and a vehicle for transporting equipment throughout the district at all times.

## **Essential Elements:**

1. Ability to communicate effectively in written and oral methods.
2. Sufficient technical skill and knowledge to accomplish job responsibilities.
3. Must be able to work independently to achieve assigned tasks on established timelines.
4. Suited for situations that require the ability to plan ahead, yet remain flexible enough to adapt to new situations or react to emergencies.
5. Suited for situations that require the ability to interact to and interact well with other people, but also the ability to work alone.
6. Must be able to maintain attention to detail involving schedules and record keeping

## **Specific Duties:**

1. Tag new equipment and collects identification information.
2. Set up new equipment.
3. Verify and test installation of new software packages.
4. Provide daily and weekly project progress reports to the Technology Coordinator and team concerning implementations.
5. Other duties as assigned by the Technology Coordinator

## **Physical and Other Requirements:**

1. Ability to move from school to school and from room to room to interact with staff, as well as remain in a fixed location for a period of time.
2. Sufficient ability to hear the conversational voice with or without a hearing aid.
3. Sufficient ability to see with or without corrective lenses.
4. Sufficient ability to speak and be understood under normal circumstances.
5. Sufficient use of arms, hands, legs, and feet with or without corrective devices to accomplish the job.
6. Must maintain proper appearance, behavior and attire for a public school environment.

RESOLUTION TO APPROVE SERVICE AGREEMENTS FOR  
ADMISSION OF TUITION PUPILS AND HEALTH AIDE SERVICES

RESOLVED THAT

the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Contracts:

Extended School Year 2007-2008:

PSI Affiliates, Inc. – Health Aide Services  
United Cerebral Palsy of Greater Cleveland  
Maripat Hanna – Speech Language Therapy

2008-2009 School Year:

PSI Affiliates, Inc. – Health Aide Services  
North Coast Therapy Associates, Inc.  
Positive Education Program  
Cleveland Clinic Center for Autism

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO AWARD DISTRICT INSURANCE COVERAGE

WHEREAS the Westlake Board of Education wishes to become a member of the Ohio School Plan (the “Plan”); and

WHEREAS the Westlake Board of Education has reviewed the terms contained in the Code of Regulations of the Plan, the Joint Self-Insurance Agreement and Administration Agreement; and

WHEREAS the Westlake Board of Education acknowledges that the terms and conditions of the coverages provided will be as stated in the coverage documents for the Plan, which it hereby accepts.

NOW, THEREFORE, the Westlake Board of Education acknowledges and attests that it has agreed to join the Plan;

BE IT RESOLVED THAT the Westlake Board of Education awards the District’s insurance coverage for Fleet, Liability (\$5,000,000 per claim, \$7,000,000 aggregate, and additional \$5,000,000 excess) and Property insurance coverage for the period July 1, 2008 through June 30, 2009 to Ohio School Plan, Toledo, Ohio, who submitted the low total premium quote in the amount of \$101,307, as specified below.

Ohio School Plan (Ohio School Boards Association)	\$101,307
Todd Associates (Ohio Schools Council)	\$102,335

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO ESTABLISH A PROGRAM FOR ADULTS WITH DISABILITIES

RESOLVED THAT

the Westlake Board of Education wishes to establish a Program for Adults with Disabilities to provide important social, educational, and transitional support services to those age 23 and over who have been identified with cognitive abilities and/or limited post-secondary options.

The program will work to achieve the following goals:

1. Provide academic, functional, and social assistance to those disabled students making the transition from high school to adult living.
2. Provide opportunities to participate in the community (bowling, sporting events, dinner, etc.).
3. Provide opportunities to improve daily living skills (cooking, consumer choices, communication etc.).
4. Provide information and advocacy related to adult services.
5. Provide an opportunity to interact socially with others and establish friendships.

Funding for this program will come from sources outside the general fund.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

RESOLUTION TO APPROVE REVISED JOB DESCRIPTION OF  
WESTLAKE CITY SCHOOLS DISPATCHER

RESOLVED THAT

the Westlake Board of Education approves the revised job description of Westlake City Schools District Dispatcher (see attached).

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

## **WESTLAKE CITY SCHOOLS**

### **JOB DESCRIPTION**

**POSITION:** Dispatcher

**RESPONSIBLE TO:** Director of Transportation

**TERM OF EMPLOYMENT:** 10-1/4 months

#### **QUALIFICATIONS:**

1. High School Graduate or Equivalent.
2. Twenty-one (21) years old and possess a valid Ohio driver's license.
3. Possess an acceptable driving record, with less than six (6) points.
4. Completion of the Ohio Department of Education (ODE) pre-service training and be ODE certified to drive a school bus.
5. Possess or be eligible for Class B Commercial Drivers License with school bus and passenger endorsements.
6. Pass the annual ODE bus driver physical examination and be physically qualified to drive a school bus.
7. Possess and maintain satisfactory BCII and FBI background checks.
8. Patient and have a desire to serve children.
9. Ability to handle stressful situations and manage multiple tasks simultaneously.
10. Proficient in using standard office equipment, including a computer, typewriter, copier, and adding machine.
11. Proficient in utilizing computer software, including Microsoft Word applications, Access, and a computerized routing and field trip software program.
12. Ability to interact with the public in person and on the phone in a pleasant and professional manner.
13. Effective oral, written, and computer communication skills.

#### **GENERAL DUTIES:**

Responsible to monitor and respond to radio calls from bus and van drivers, answer Transportation Department telephone calls, record information on pre-trip inspections and field trips, compile state report information, and drive a school bus when needed.

#### **ESSENTIAL ELEMENTS:**

1. Ensures routes are covered when drivers are absent and/or buses are not available.
2. Responds to the daily scheduling problems and traffic situations that affect the transportation program.
3. Monitors and responds to radio calls from radio equipped vehicles.
4. Ensures that extra trips are covered with drivers and vehicles.
5. Compiles data required for District and State transportation reports.
6. Answers phone inquiries in a pleasant and professional manner.
7. Drives a school bus or van to transport students and/or complete the pony-driver responsibilities when needed.



## **WESTLAKE CITY SCHOOLS**

### **JOB DESCRIPTION**

#### **SPECIFIC DUTIES:**

1. Schedules relief and substitute bus drivers to regular routes on a daily basis.
2. Maintains an updated daily coverage log book.
3. Distributes and collects absence forms for Transportation Department employees
4. Maintains and updates the department employee absence database.
5. Takes appropriate action to respond to calls received from radio equipped vehicles.
6. Posts and assigns field trips in accordance with the negotiated agreement.
7. Enters field trip information on District Outlook calendars.
8. Provides for substitute drivers on scheduled routes and early dismissal of schools.
9. Assigns the appropriate replacement vehicle to routes and extra trips as required.
10. Logs pre-trip inspections information.
11. Provides bus and trip information for department mechanics and staff.
12. Maintains a monthly calendar of all Westlake and non-public school schedules.
13. Maintains and updates departmental personnel information, including schedules, mailboxes, timecards, and the alphabetical staff list, seniority list and Board report list.
14. Processes, maintains, and distributes the database and binders with student emergency medical, student incident report, and student discipline information.
15. Operates a transportation vehicle to transport students or complete the pony-driver responsibilities when deemed necessary by the Director of Transportation.
16. Maintains an accurate and complete log of all incoming calls.
17. Perform other tasks as assigned by the Director of Transportation within the general scope of the job description.

#### **ADDITIONAL WORKING CONDITIONS:**

1. Regular requirement to operate a vehicle in inclement weather conditions.
2. Regular requirement to work near moving mechanical parts.
3. Regular requirement to sit, stand, walk, talk, hear, see, read, speak, reach, stretch with hands and arms, crouch, kneel, climb, and stoop
4. Regular requirement to work exposed to loud noises.
5. Potential interaction among unruly children.
6. Ability to lift, carry, push and pull various items up to a maximum of 10 pounds
7. Occasional exposure to blood, bodily fluids and tissue.
8. Occasional requirement to handle chemicals and other hazardous materials and substances.
9. Regular repetitive hand motion, e.g., use of a computer keyboard, typewriter, calculator, writing, and bus door opener.

RESOLUTION TO APPROVE CHANGE ORDER FOR  
LEE BURNESON HVAC PROJECT

RESOLVED THAT

the Westlake Board of Education approves Change Order #1, dated June 27 2008, to North Bay Construction in the amount of \$4,834 for Lee Burneson Middle School HVAC Project, for increasing the size of the gas service line from the curb to the building, from 3” to 4”, as recommended by Karpinski Engineering.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

File: IGDJ  
INTERSCHOLASTIC ATHLETICS

The Board believes that interscholastic and intramural athletics are a desirable part of the total school program. The athletic program has great potential to contribute to the sound growth and all around development of students.

The Board believes that standards and ideals established and practiced will influence greatly the youth, the school and community; therefore, only the best traditions of good citizenship and conduct will be fostered.

Participation by students in athletic competition is a privilege subject to Board policies and regulations. While the Board takes pride in winning, it emphasizes and requires good sportsmanship and positive mental attitude as a prerequisite to participation.

The superintendent and administrative staff schedule frequent conferences with all physical education instructors, coaches and athletic directors to develop a constructive approach to physical education and athletics throughout the District and to maintain a program that is an educational activity.

Interscholastic sports programs are subject to approval by the Board. The building principal is responsible for the administration of the interscholastic athletic program within his/her school. In discharging this responsibility, the principal consults with the athletic directors, coaches and physical education instructors on various aspects of the interscholastic athletic program. It is the responsibility of the principal and his/her staff to ensure the proper management of all athletic and physical education programs and the safety of students and the public.

The Board may require that students pay reasonable fees to participate in an extracurricular activity.

Coaches are required to complete an approved course in sports-related first aid training and a course in cardiopulmonary resuscitation in order to qualify to serve as a coach.

Trained and competent leadership and coaching, adequate equipment and facilities are essential prerequisites for any sponsored activity.

The welfare of the students takes precedence over any other interests.

The athletic program of the District shall follow rules and regulations as established and maintained by the Ohio High School Athletic Association.

Scheduling, arrangements and organization shall be under the direct supervision of the athletic coordinator.

In the conduct of interscholastic athletic programs, the rules, regulations and limitations outlined by the Ohio High School Athletic Association (OHSAA) must be followed. It is the responsibility of the District's voting delegate to OHSAA to advise the management team of all pending changes in OHSAA's regulations.

Eligibility requirements for participating in athletic programs must conform to regulations of the OHSAA. They include the requirements that a student have the written permission of his/her parent(s) and shall have been determined as physically fit for the chosen sport by a licensed physician. In the event a religious practice prohibits a physical examination, the superintendent may consider options acceptable by the OHSAA after being provided documented evidence the individual's religious practice prohibits this type of examination. If such a circumstance is determined acceptable by both the OHSAA and the superintendent, it shall be required that the parents/guardians sign both an Authorization form (page 3 HIPAA form) and Consent to Participate form (which both the parent(s) and student must sign). It shall also be required the parents/guardians sign a declaration that they are refusing the PPE and are holding the school district harmless for any liability incurred as a result of that decision. Refusal to sign the forms means the student shall not participate.

All students participating in interscholastic athletics must purchase insurance available through the school, or the parent(s) must sign a waiver ensuring that such coverage is not necessary.

As character building is one of the major objectives of interscholastic athletics, the athlete assumes responsibility for regulating his/her personal life in such ways as make him/her a worthy representative of his/her school.

Any student may be suspended from an athletic team practice and competition for a period of time, designated by the principal, for infraction of school rules and regulations or for any other unacceptable conduct in or out of school.

Beginning in the fall of the 2001 school year, students are ineligible for athletics for one year when they transfer from one district to another without changing residency. Transfers within the school district are not affected. There are exceptions to the ineligibility provisions contained in the Ohio School Athletic Bylaws.

Foreign exchange students not enrolled in a state-approved educational or exchange program must be legally adopted by a resident of that school district in order to be eligible for athletics.

Adoption Date: May 23, 2002

Revision Date: August 24, 2005

Legal Refs:   ORC               2305.23, 2305.231  
                                      3313.66, 3312.661; 3313.664  
                                      3315.062  
                  OAC               3301-27  
                                      3301-35-03(I)

Cross Refs:   IGDK, Interscholastic Extracurricular Eligibility  
                  JGD, Student Suspension  
                  JGE, Student Expulsion  
                  Student Handbook

File: JHCA  
PHYSICAL EXAMINATIONS OF STUDENTS

The District requires health records of students under the following circumstances.

1. Kindergarten and first grade students entering school for the first time must have a completed health record before being admitted to school.
2. Health records are requested for all students transferring into the District. If the previous school does not forward a record or if it is incomplete, it is the parents' responsibility to comply with health requirements for students.

Students must have physical examinations prior to their participation in interscholastic athletic programs. In the event a religious practice prohibits a physical examination, the superintendent may consider options acceptable by the OHSAA after being provided documented evidence the individual's religious practice prohibits this type of examination. If such a circumstance is determined acceptable by both the OHSAA and the superintendent, it shall be required that the parents/guardians sign both an Authorization form (page 3 HIPAA form) and Consent to Participate form (which both the parent(s) and student must sign). It shall also be required the parents/guardians sign a declaration that they are refusing the Pre-Participation Examination (PPE) and are holding the school district harmless for any liability incurred as a result of that decision. Refusal to sign the forms means the student shall not participate.

Annually the District will notify parents of physical exams or screenings conducted on students except for vision, hearing or scoliosis.

Adoption Date: May 23, 2002

Revision Date: July 3, 2003  
July 14, 2008

Legal Refs: ORC 3313.50; 3313.671; 3313.673; 3313.68; 3313.73

Cross Refs: JHCB, Inoculations of Students