

**WESTLAKE CITY SCHOOLS**  
**BOARD OF EDUCATION AGENDA**  
**Monday, July 18, 2011 – 5:30 p.m. – Regular Meeting**  
**Administration Building - Board Room – 27200 Hilliard Blvd.**

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: \_\_\_\_\_

Roll Call:

Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Ms. Rocco	_____
Mr. Sullivan	_____

Pledge of Allegiance

Acknowledgment of Visitors

Approval of Agenda

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Ms. Rocco	_____
Mr. Sullivan	_____

\*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Special Meeting of June 4, 2011

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Ms. Rocco	_____
Mr. Sullivan	_____

2. Work Session of June 20, 2011

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Ms. Rocco	_____
Mr. Sullivan	_____

3. Regular Meeting of June 30, 2011

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

B. Special Reports & Recognitions - None

C. Superintendent's Report

D. Treasurer's Report/Recommendations

1. Financial Presentation – Draft 2011-12 Budget and FY11 Quarterly Financial Update/Forecast

2. Action Items

a. Resolution to Approve Quarterly Report and Financial Forecast Exhibit D-2-a

b. Resolution to Approve Participation in the 2012 CompManagement  
Workers' Compensation Group Retrospective Rating Program Exhibit D-2-b

c. Resolution to Appoint Delegate and Alternate to the 2011 Annual OSBA  
Business Meeting Exhibit D-2-c

d. Resolution to Approve Student Activity Purpose Statements and Budgets Exhibit D-2-d

e. Resolution to Accept Funds Exhibit D-2-e

f. Resolution to Establish Appropriations Exhibit D-2-f

g. Resolution to Adjust the FY12 Temporary Appropriations Exhibit D-2-g

h. Resolution to Approve FY12 Temporary Appropriations – Other Funds Exhibit D-2-h

i. Resolution to Authorize the Treasurer to Enter into a Service Agreement  
with EVAS Ohio Schools Council Exhibit D-2-i

E. CAC Report – None

F. New Business

1. Action Items

a. Resolution to Accept Gifts and Contributions Exhibit F-1-a

b. Resolutions to Approve Staff Recommendations

1. Resolution to Approve Resolution to Approve Resignations, Leaves of  
Absence and Employment Exhibit F-1-b-1

2. Resolution to Approve Resignations and Employment of Substitutes  
for Staff Members Exhibit F-1-b-2

3. Resolution to Dissolve Job Shares and Employ Certified Staff Exhibit F-1-b-3

4. Resolution to Approve the Resignation of 2010-2011 Adult Basic  
Literacy Education (Tri-C) Personnel Exhibit F-1-b-4

5. Resolution to Approve the Employment of Adult Basic Literacy  
Education Personnel 2011-2012 Exhibit F-1-b-5

6. Resolution to Approve the Employment of Adult Basic Literacy  
Education Personnel (Tri-C) 2011-2012 Exhibit F-1-b-6

7. Resolution to Approve the Resignations & Employment of Project  
Link Personnel Exhibit F-1-b-7

8. Resolution to Approve Stipends for Certified Staff Members Exhibit F-1-b-8

- |  |                  |
|--|------------------|
| 9. Resolution to Approve Payment of Bus Driver Costs for the “Wild About Reading” Summer Intervention Program                                  | Exhibit F-1-b-9  |
| 10. Resolution to Revise the Extended Hours for Adult Basic Literacy Education Personnel 2010-2011   | Exhibit F-1-b-10 |
| c. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services   | Exhibit F-1-c    |
| d. Resolution to Approve School and Participating Business Agreement for Community-Based Vocational Education                                  | Exhibit F-1-d    |
| e. Resolution to Approve Foreign Exchange Student  | Exhibit F-1-e    |
| f. Resolution to Approve Resolution to Authorize Superintendent and/or Designee(s) to Revise Job Descriptions                                  | Exhibit F-1-f    |
| g. Resolution to Authorize Superintendent, Director of Business Affairs, and Treasurer to Conduct Business Related to the Construction Project | Exhibit F-1-g    |
| h. Resolution to Approve the Purchase of Builders Risk Insurance for the Construction Project  | Exhibit F-1-h    |
| i. Resolution to Approve Use of Turner Logistics for the Pre-Purchase of Equipment for the Construction Project                                | Exhibit F-1-i    |
| j. Resolution to Approve Purchase of CMAcIP through Turner Construction for the Construction Project   | Exhibit F-1-j    |

G. Master Facility Plan Phase I Report

H. Director of Business Affairs Report

I. Board Items

1. TIF Proposal: City of Westlake, American Greetings, Stark Enterprises

J. 1. Adjourn to Executive Session For Purpose of Negotiations Update  
Time \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

2. Adjourn Executive Session and Return to Regular Session  
Time \_\_\_\_\_

\*Hearing of Public (15 Minutes)

K. Adjournment

Time:

Motion by

Seconded by

Roll Call Vote:

Mr. Mays

Ms. Winter

Mr. Cross

Ms. Rocco

Mr. Sullivan

\* The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO APPROVE QUARTERLY REPORT AND FINANCIAL FORECAST

RESOLVED that the Westlake Board of Education approves the 4<sup>th</sup> quarter financial update and five-year forecast.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
    Mr. Mays \_\_\_\_\_  
    Ms. Winter \_\_\_\_\_  
    Mr. Cross \_\_\_\_\_  
    Ms. Rocco \_\_\_\_\_  
    Mr. Sullivan \_\_\_\_\_

RESOLUTION TO APPROVE PARTICIPATION IN THE 2012 COMPMANAGEMENT  
WORKERS' COMPENSATION GROUP RETROSPECTIVE RATING PROGRAM

RESOLVED that the Westlake Board of Education approves participation in the 2012 CompManagement  
Workers' Compensation Group Retrospective Rating Program.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
    Mr. Mays \_\_\_\_\_  
    Ms. Winter \_\_\_\_\_  
    Mr. Cross \_\_\_\_\_  
    Ms. Rocco \_\_\_\_\_  
    Mr. Sullivan \_\_\_\_\_

RESOLUTION TO APPOINT DELEGATE AND ALTERNATE  
TO THE 2011 ANNUAL OSBA BUSINESS MEETING

RESOLVED that the Westlake Board of Education appoints \_\_\_\_\_ to serve as  
delegate and \_\_\_\_\_ to serve as alternate to the OSBA Annual Business Meeting on  
November 14, 2011.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_  
Mr. Sullivan \_\_\_\_\_

**RESOLUTION TO APPROVE STUDENT ACTIVITY  
PURPOSE STATEMENTS AND BUDGETS**

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets.

**2011-12 Policy and Purpose Statements\***

<b>Fund</b>	<b>Object</b>	<b>SCC</b>	<b>Description</b>	<b>Estimated Revenue</b>	<b>Estimated Expenses</b>
018	500	9720	Vending Machine - Red Brick	\$400.00	\$400.00
018	500	9722	Vending Machine - Transportation	\$1,300.00	\$1,300.00
018	500	9724	Vending Machine - WHS Teachers Lounge	\$1,500.00	\$1,500.00
018	400	9726	Board Contribution Fund	\$5,000.00	\$3,000.00
018	500	9748	Library - Holly Lane	\$9,625.00	\$12,100.00
018	600	9748	Library - Holly Lane		\$1,000.00
018	500	9749	Library - Bassett	\$7,900.00	\$9,300.00
018	600	9749	Library - Bassett		\$800.00
018	500	9751	In-Service Bassett	\$11,000.00	\$11,000.00
018	500	9753	In-Service Dover	\$9,700.00	\$7,800.00
018	600	9753	In-Service Dover		\$500.00
018	500	9755	In-Service Hilliard	\$4,650.00	\$4,550.00
018	600	9755	In-Service Hilliard		\$1,000.00
018	500	9756	Library - Dover	\$12,025.00	\$11,250.00
018	600	9756	Library - Dover		\$500.00
018	500	9757	In-Service Holly Lane	\$3,450.00	\$5,325.00
018	500	9759	Library - Hilliard	\$7,100.00	\$9,100.00
018	500	9760	Library - L.B.	\$2,400.00	\$2,400.00
018	500	9761	In-Service L.B.	\$135,000.00	\$134,000.00
018	600	9761	In-Service L.B.		\$1,000.00
018	500	9762	Library - P.S.	\$11,950.00	\$11,950.00
018	500	9763	In-Service P.S.	\$112,500.00	\$104,500.00
018	500	9764	In-Service WHS	\$14,000.00	\$13,500.00
018	500	9766	Guidance - WHS	\$56,000.00	\$55,500.00
018	600	9766	Guidance - WHS		\$10,000.00
018	500	9767	Library - WHS	\$2,725.00	\$3,200.00
018	600	9767	Library - WHS		\$2,000.00
018	500	9770	Music Programs - Bassett	\$300.00	\$300.00
018	600	9770	Music Programs - Bassett		\$700.00
018	500	9771	Music Programs - Dover	\$750.00	\$1,000.00



EXHIBIT D-2-d  
(Continued)

018	500	9772	Music Programs - Hilliard	\$1,000.00	\$1,000.00
018	500	9773	Music Programs - Holly Lane	\$450.00	\$580.00
018	500	9774	Music Programs - Lee Burneson	\$1,000.00	\$500.00
018	600	9774	Music Programs - Lee Burneson		\$500.00
018	500	9775	Music Programs - P.S.	\$1,500.00	\$1,500.00
018	500	9776	Band-Music Programs - WHS	\$6,000.00	\$3,000.00
018	600	9776	Band-Music Programs - WHS		\$3,000.00
018	500	9777	Strings - Music Program - L.B.	\$750.00	\$250.00
018	600	9777	Strings - Music Program - L.B.		\$500.00
018	500	9778	Choral-Music Program - WHS	\$1,000.00	\$1,000.00
018	600	9778	Choral-Music Program - WHS		\$1,500.00
			<b>Total 018 Fund</b>	<b>\$428,975.00</b>	<b>\$441,805.00</b>
200		9111	Art Gallery - WHS	\$1,900.00	\$1,400.00
200		9131	Drama Club - WHS	\$11,200.00	\$12,200.00
200		9132	Drama Club - L.B.	\$1,550.00	\$1,405.00
200		9140	WHBS-TV - WHS	\$30,000.00	\$25,000.00
200		9150	Newspaper Club - L.B.	\$150.00	\$150.00
200		9151	Computer Club - WHS	\$175.00	\$175.00
200		9160	Computer Club - LB	\$200.00	\$200.00
200		9165	German Club - WHS	\$150.00	\$240.00
200		9170	Science Club - L.B.	\$700.00	\$700.00
200		9171	Science Olympiad - WHS	\$650.00	\$340.00
200		9175	Environmental Club - LB	\$12,600.00	\$12,600.00
200		9185	Spanish Club - WHS	\$600.00	\$564.00
200		9195	French Club - WHS	\$905.59	\$924.00
200		9200	Foreign Language Club - WHS	\$7,300.00	\$6,200.00
200		9220	Math Club - WHS	\$650.00	\$575.00
200		9314	Work Study Lab - WHS	\$0.00	\$300.00
200		9350	American Field Service (AFS) - WHS	\$350.00	\$350.00
200		9390	Work Study - WHS	\$1,500.00	\$1,550.00
200		9400	Band - P.S.	\$700.00	\$575.00
200		9401	Chorus - P.S.	\$1,500.00	\$1,500.00
200		9460	Encore/Orchestra - L.B.	\$100.00	\$100.00
200		9470	Music - L.B.	\$2,500.00	\$2,500.00
200		9490	Band - WHS	\$114,000.00	\$114,000.00
200		9491	Choir - WHS	\$18,000.00	\$10,000.00
200		9559	Ski Club - WHS	\$80,000.00	\$73,000.00
200		9560	Cheerleaders - L.B.	\$500.00	\$300.00
200		9580	Student Supply Store - L.B.	\$300.00	\$250.00
200		9604	Project Support - WHS	\$200.00	\$300.00
200		9610	Student Council - P.S.	\$2,825.00	\$2,825.00

EXHIBIT D-2-d  
(Continued)

200	9611	Student Council - L.B.	\$5,000.00	\$4,380.00
200	9614	Academic Challenge - WHS	\$450.00	\$370.00
200	9615	Student Council - Bassett	\$3,200.00	\$3,200.00
200	9631	Builders Club - L.B.	\$1,100.00	\$1,100.00
200	9632	Key Club - WHS	\$1,100.00	\$1,050.00
200	9636	Students Against Drunk Driving (SADD) WHS	\$60.00	\$150.00
200	9650	TechMates Club - WHS	\$250.00	\$250.00
200	9680	Panorama - WHS	\$3,600.00	\$3,600.00
200	9690	Photography/Yearbook - L.B.	\$850.00	\$850.00
200	9691	Green & White - WHS	\$3,500.00	\$3,500.00
200	9692	Literary Magazine - WHS	\$830.00	\$700.00
200	9710	National Honor Society - WHS	\$2,500.00	\$2,500.00
200	9720	Leadership Challenge - WHS	\$5,400.00	\$5,000.00
200	9805	P. E. Action - WHS	\$500.00	\$1,000.00
200	9845	Class of 2012 - WHS	\$10,500.00	\$500.00
200	9846	Class of 2013 - WHS	\$6,225.00	\$1,120.00
200	9847	Class of 2014 - WHS	\$1,200.00	\$200.00
200	9848	Class of 2015 - WHS	\$650.00	\$400.00
		<b>Total 200 Fund</b>	<b>\$370,070.59</b>	<b>\$343,793.00</b>
300	9500	Athletics - WHS	\$267,514.16	\$298,106.16
300	9502	Vending Machine Athletics - WHS	\$3,000.00	\$20,000.00
300	9563	Swim Pool - WHS	\$10,000.00	\$10,000.00
		<b>Total 300 Fund</b>	<b>\$280,514.16</b>	<b>\$328,106.16</b>

\*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_  
     Mr. Sullivan \_\_\_\_\_

## RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accepts the following funds:

<b>Federal Funds</b>	<b>Amount</b>	<b>Fund</b>	<b>Special Cost Center</b>
Adult Basic & Literacy Education – Instruction Fund FY12	\$72,946.00	501	9312
Adult Basic & Literacy Education – TRI-C Fund FY12	\$24,655.52	501	9412
Adult Basic & Literacy Education – EL & Civics Fund FY 12	\$18,253.00	501	9512
Title VI Special Education, Part-B-IDEA FY12	\$775,065.22	516	9612
Title III LEP FY12	\$17,145.00	551	9512
Title I FY12	\$380,683.35	572	9112
Early Childhood Special Education FY12	\$18,784.23	587	9012
Title II-A Improving Teacher Quality FY12	\$71,895.43	590	9012

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

## RESOLUTION TO ESTABLISH APPROPRIATIONS

RESOLVED that the Westlake Board of Education establishes the following appropriations:

<b>CAROL SCHIRMER HUNT MEMORIAL</b>	
<b>Account</b>	<b>Amount</b>
007-4600-400-9708	
Scholarship	\$1,000.00

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

## RESOLUTION TO ADJUST FY12 TEMPORARY APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY12 temporary appropriations:

<b>MONTESSORI CHILDREN'S SCHOOL FY 11</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-500-9511			
Non Public - Supplies	\$7.01	\$7.81	\$0.80
<b>Total</b>	<b>\$7.01</b>	<b>\$7.81</b>	<b>\$0.80</b>
<b>WESTLAKE MONTESSORI FY11</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-500-9611			
Supplies & Materials	\$4.57	\$4.65	\$0.08
<b>Total</b>	<b>\$4.57</b>	<b>\$4.65</b>	<b>\$0.08</b>
<b>ST. PAUL FY11</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-200-9711			
Benefits	\$5,263.41	\$5,265.10	\$1.69
<b>Total</b>	<b>\$5,263.41</b>	<b>\$5,265.10</b>	<b>\$1.69</b>
<b>ST. BERNADETTE CATHOLIC SCHOOL FY11</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-500-9811			
Non Public - Supplies	\$44.92	\$47.38	\$2.46
<b>Total</b>	<b>\$44.92</b>	<b>\$47.38</b>	<b>\$2.46</b>
<b>LE CHAPERON ROUGE FY11</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
401-3200-500-9911			
Non Public - Supplies	\$33.77	\$34.32	\$0.55
<b>Total</b>	<b>\$33.77</b>	<b>\$34.32</b>	<b>\$0.55</b>
<b>ARRA TITLE VI-B, IDEA FY11</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
516-1200-500-9320			
Special Instruction - Supplies	\$0.00	\$399.95	\$399.95

EXHIBIT D-2-g  
(Continued)

516-1200-600-9320			
Special Instruction - Equipment	\$0.00	\$7,944.93	\$7,944.93
516-2100-400-9320			
Support Services - Purchased Services	\$0.00	(\$10,280.15)	(\$10,280.15)
516-2200-400-9320			
Professional Development - Purchased Services	\$0.00	\$1,935.27	\$1,935.27
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_  
     Mr. Sullivan \_\_\_\_\_

## EXHIBIT D-2-h

**RESOLUTION TO APPROVE FY12 ADDITIONAL  
TEMPORARY APPROPRIATIONS - OTHER FUNDS**

RESOLVED that the Westlake Board of Education approves the following FY12 additional temporary appropriations – other funds:

<u>FND</u>	<u>FUNC</u>	<u>SCC</u>	<u>DESCRIPTION</u>	<u>TEMP. APPROP.</u>	<u>TOTALS</u>
501	1400	100	9312 A.B.L.E. FY12 ADULT/CONT. ED. INSTR SALARIES AND WAGES	\$ 26,628.00	
501	1400	200	9312 A.B.L.E. FY12 ADULT/CONT. ED. INSTR BENEFITS	\$ 4,527.00	
501	1400	500	9312 A.B.L.E. FY12 INSTRUCTIONAL SUPPLIES & MATERIALS	\$ 1,900.00	
501	2200	100	9312 A.B.L.E. FY12 SUPPORT SERVICES & PD SALARIES AND WAGES	\$ 26,218.00	
501	2200	200	9312 A.B.L.E. FY12 SUPPORT SERVICES & PD BENEFITS	\$ 4,457.00	
501	2200	400	9312 A.B.L.E. FY12 SUPPORT SERVICES & PD PURCH.SERVICE	\$ 650.00	
501	2200	500	9312 A.B.L.E. FY12 SUPPORT SERVICES SUPPLIES & MATERIALS	\$ 677.00	
501	2200	800	9312 A.B.L.E. FY12 PROFESSIONAL DEVELOPMENT MEMBERSHIPS	\$ 200.00	
501	2400	100	9312 A.B.L.E. FY12 GOVERNANCE/ADMIN SALARIES AND WAGES	\$ 6,444.00	
501	2400	200	9312 A.B.L.E. FY12 GOVERNANCE/ADMIN BENEFITS	\$ 1,095.00	
501	3200	500	9312 A.B.L.E. FY12 FAMILY/COMMUNITY SUPPLIES	\$ 150.00	
			<b>TOTAL A.B.L.E. FY12</b>		<b>\$ 72,946.00</b>
501	1400	100	9412 A.B.L.E. TRI-C FY12 INSTRUCTION SALARIES & WAGES	\$ 11,810.70	
501	1400	200	9412 A.B.L.E. TRI-C FY12 INSTRUCTION BENEFITS	\$ 2,007.82	
501	1400	500	9412 A.B.L.E. TRI-C FY12 INSTRUCTION SUPPLIES & MATERIALS	\$ 2,000.00	
501	2200	100	9412 A.B.L.E. TRI-C FY12 SUPPORT SERVICES & PD SALARIES & WAGES	\$ 6,484.00	
501	2200	200	9412 A.B.L.E. TRI-C FY12 SUPPORT SERVICES & PD BENEFITS	\$ 1,103.00	
501	2200	400	9412 A.B.L.E. TRI-C FY12 SUPPORT SERVICES & PD PURCHASE SERVICES	\$ 1,150.00	
501	3200	500	9412 A.B.L.E. TRI-C FY12 FAMILY/COMMUNITY SUPPLIES	\$ 100.00	
			<b>TOTAL A.B.L.E. TRI-C FY12</b>		<b>\$ 24,655.52</b>
501	1400	100	9512 A.B.L.E. EL CIV. FY12 INSTRUCTION SALARIES & WAGES	\$ 13,746.00	
501	1400	200	9512 A.B.L.E. EL CIV. FY12 INSTRUCTION BENEFITS	\$ 2,337.00	
501	1400	500	9512 A.B.L.E. EL CIV. FY12 INSTRUCTION SUPPLIES & MATERIALS	\$ 262.00	
501	2200	100	9512 A.B.L.E. EL CIV. FY12 SUPPORT SERVICES SALARIES & WAGES	\$ 1,289.00	
501	2200	200	9512 A.B.L.E. EL CIV. FY12 SUPPORT SERVICES BENEFITS	\$ 219.00	
501	2200	400	9512 A.B.L.E. EL CIV. FY12 PROF DEVELOPMENT PURCH SERVICES	\$ 400.00	
			<b>TOTAL A.B.L.E. EL CIVICS FY12</b>		<b>\$ 18,253.00</b>
516	1200	400	9612 TITLE VI-B, IDEA FY12 SPECIAL INSTR PURCHASED SERVICE	\$ 360,885.00	
516	1200	500	9612 TITLE VI-B, IDEA FY12 SPECIAL INSTR SUPPLIES & MATERIALS	\$ 3,062.11	
516	1200	600	9612 TITLE VI-B, IDEA FY12 SPECIAL INSTR EQUIPMENT	\$ 3,000.00	
516	2100	400	9612 TITLE VI-B, IDEA FY12 SUPPORT SERV PURCH SERV-PUPILS	\$ 235,228.62	
516	2200	100	9612 TITLE VI-B, IDEA FY12 SUPPORT SERVICES & PD SALARIES	\$ 46,058.11	
516	2200	200	9612 TITLE VI-B, IDEA FY12 SUPPORT SERVICES BENEFITS	\$ 38,000.00	
516	2200	400	9612 TITLE VI-B, IDEA FY12 SUPPORT SERV & PD PURCH SERV-STAFF	\$ 54,060.00	
516	3200	400	9612 TITLE VI-B, IDEA FY12 NON PUBLIC PURCHASED SERVICES	\$ 34,771.38	
			<b>TOTAL TITLE VI-B, IDEA FY12</b>		<b>\$ 775,065.22</b>
551	1200	100	9512 TITLE III LEP FY12 SPEC INSTRUCTION SALARIES	\$ 9,645.00	
551	1200	500	9512 TITLE III LEP FY12 SPEC INSTRUCTION SUPPLIES	\$ 4,500.00	
551	2200	100	9512 TITLE III LEP FY12 PROF DEVELOP SALARIES	\$ 800.00	
551	2200	400	9512 TITLE III LEP FY12 PROF DEVELOP PURCHASED SERVICES	\$ 2,200.00	
			<b>TOTAL TITLE III LEP FY12</b>		<b>\$ 17,145.00</b>

EXHIBIT D-2-h  
(Continued)

572	1100	100	9112	TITLE I FY12 INSTRUCTION SALARIES & WAGES	\$	23,702.40	
572	1100	200	9112	TITLE I FY12 INSTRUCTION BENEFITS	\$	3,929.86	
572	1100	400	9112	TITLE I FY12 INSTRUCTION PURCHASED SERVICES	\$	19,000.00	
572	1100	500	9112	TITLE I FY12 INSTRUCTION SUPPLIES & MATERIALS	\$	23,500.00	
572	1900	100	9112	TITLE I FY12 SPEC INSTRUCTION SALARIES & WAGES	\$	240,355.60	
572	1900	200	9112	TITLE I FY12 SPEC INSTRUCTION BENEFITS	\$	39,850.96	
572	2200	400	9112	TITLE I FY12 PROF DEVELOPMENT PURCHASED SERVICES	\$	5,564.17	
572	2200	500	9112	TITLE I FY12 SUPPORT SERVICES SUPPLIES	\$	8,000.00	
572	2400	100	9112	TITLE I FY12 GOVERNANCE/ADMIN SALARIES	\$	5,061.45	
572	2400	200	9112	TITLE I FY12 GOVERNANCE/ADMIN BENEFITS	\$	839.19	
572	2800	100	9112	TITLE I FY12 TRANSPORTATION SALARIES & WAGES	\$	2,500.00	
572	3200	100	9112	TITLE1 FY12 NON PUBLIC SALARIES & WAGES	\$	6,389.00	
572	3200	200	9112	TITLE1 FY12 NON PUBLIC BENEFITS	\$	1,059.64	
572	3200	500	9112	TITLE1 FY12 NON PUBLIC SUPPLIES & MATERIALS	\$	931.08	
				<b>TOTAL TITLE I FY12</b>			<b>\$ 380,683.35</b>
587	1200	500	9012	EARLY CHILDHOOD SPECIAL ED FY12 SPEC INSTR SUPPLIES	\$	1,529.84	
587	1200	600	9012	EARLY CHILDHOOD SPECIAL ED FY12 SPEC INSTR EQUIPMENT	\$	500.00	
587	2100	100	9012	EARLY CHILDHOOD SPECIAL ED FY12 SUPP SERV SAL & WAGES	\$	15,754.39	
587	2200	400	9012	EARLY CHILDHOOD SPECIAL ED FY12 PROF DEV PURCH SERVICES	\$	1,000.00	
				<b>TOTAL EARLY CHILDHOOD SPECIAL EDUCATION FY12</b>			<b>\$ 18,784.23</b>
590	1100	100	9012	IMPROVING TCHR QUALITY FY12 INSTRUCTION SALARIES	\$	38,000.00	
590	1100	200	9012	IMPROVING TCHR QUALITY FY12 INSTRUCTION BENEFITS	\$	6,300.40	
590	2200	100	9012	IMPROVING TCHR QUALITY FY12 PROF DEV SALARIES	\$	13,000.00	
590	2200	200	9012	IMPROVING TCHR QUALITY FY12 PROF DEV BENEFITS	\$	2,155.40	
590	2200	400	9012	IMPROVING TCHR QUALITY FY12 PROF DEV PURCH SERVICES	\$	7,282.77	
590	2200	500	9012	IMPROVING TCHR QUALITY FY12 PROF DEV SUPPLIES	\$	3,000.00	
590	3200	400	9012	IMPROVING TCHR QUALITY FY12 NON PUBLIC PURCH SERVICE	\$	2,156.86	
				<b>TOTAL IMPROVING TEACHER QUALITY, TITLE II-A FY12</b>			<b>\$ 71,895.43</b>
				<b>TOTAL OTHER FUNDS APPROPRIATIONS</b>			<b>\$1,379,427.75</b>
				<b>GRAND TOTAL - ALL FUNDS</b>			<b>\$1,379,427.75</b>

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_  
     Mr. Sullivan \_\_\_\_\_



RESOLUTION TO AUTHORIZE THE TREASURER TO ENTER INTO  
A SERVICE AGREEMENT WITH EVAS OHIO SCHOOLS COUNCIL

RESOLVED that the Westlake Board of Education authorizes the Treasurer to enter into a five-year service agreement with the Ohio Schools Council for an electronic vendor audit system (EVAS) at a cost of \$2,800 per year.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
    Mr. Mays \_\_\_\_\_  
    Ms. Winter \_\_\_\_\_  
    Mr. Cross \_\_\_\_\_  
    Ms. Rocco \_\_\_\_\_  
    Mr. Sullivan \_\_\_\_\_

**RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)**

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Best Buy P.O. Box 2332 Princeton, NJ 08543-2332	Donated \$1,000.00 to the Class of 2011 at Westlake High School from Best Buy's TagTeam Awards program.
Mr. and Mrs. Matthew Dailey 11110 Nicole's Way Chardon, OH 44024	Donated \$100.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.
Mrs. Katy Sarna Hiett 17814 Palatine Avenue N. Shoreline, WA 98133	Donated \$100.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.
Mr. and Mrs. Michael Sarna 3371 W. Del Rio St. Chandler, AZ 85226	Donated \$1,000.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

**RESOLUTION TO APPROVE RESIGNATIONS,  
SUPPLEMENTAL AND DISTRICT EMPLOYMENT**

RESOLVED that the Westlake Board of Education approves the following resignations and supplemental and district employment for staff members:

Classified Resignation

Erin Peacock	Transportation	05/21/2011
Doug Kuns	LBMS	08/21/2011

Certified Resignation

Larissa Betka	06/30/2011
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WHS Summer School

Linda Hammond	Science	23 Days
Sally Falatach	Phys. Ed.	15 Hours

Resignation for Purpose of Retirement

Christine Filmer	01/17/2012	Carol Hazen	07/01/2011
Alison Thompson	08/01/2011	Cherry Love	06/30/2011

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Step</u>
Ann Manning	Kitchen Helper	From 1 to 9
Carly Parker	PAC Student Staff	\$7.50/Hour
Nicole Klidas	PAC Student Staff	\$7.50/Hour

FMLA

Jackie Stroh	06/21/2011
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Certified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Rate</u>	<u>FTE</u>
Megan Haniford	Parkside Foreign Language	08/22/2011	3	MA	1.0
Caitlin Jewell	Holly Lane Kindergarten	08/22/2011	3	BA	1.0
Rachel White	PKIS/LBMS Music LTS	08/22/2011	1	BA	1.0
Leah Burke	Bassett 2 <sup>nd</sup> Grade Teacher	08/22/2011	2	BA	1.0

Supplemental Employment

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In-District</u>
Travis Haselswerdt	WHS Girls' Head Track Coach	10	Y
Paul Hammond	WHS Girls' Asst. Track Coach	18	Y

Seasonal Employment

<u>Name</u>	<u>Building/Position</u>	<u>Start Date</u>	<u>End Date</u>	<u>Hours</u>	<u>Days</u>	<u>Step</u>
Matthew Schmitz	WHS	Eff. 06/10/2011		From Step 2 to Step 1		

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Ms. Rocco	_____
Mr. Sullivan	_____

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT  
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows for the 2011-2012 school year:

Classified Substitute Resignations

Helen Dukov

Elizabeth Morley

Certified Substitute Resignations

Kristine Grace  
Caitlin Jewell

William Harper  
Megan Stilla

Jaclyn Hayne

Classified Substitutes

Kristine Kovac

Certified Substitutes

Katherine DeBlasi  
Allison Kelades  
Katelyn O'Malley  
Kendyll Schaeffer

Shannon Heffernan  
Justin Lorko  
Joseph Ortenzi  
Scott Tabor

Thomas Huntley  
Charles Maurer  
Emily Rose  
Caroline Wrabel

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

RESOLUTION TO DISSOLVE JOB SHARES  
AND EMPLOY CERTIFIED STAFF

RESOLVED that the Westlake Board of Education approves the dissolution of the following job shares and the employment of certified staff members as follows, effective 08/01/2011:

DISSOLVE JOB SHARES

Lisa Forshey and Kim d'Acunzo

Kathleen Basen and Joanna Harmon

CERTIFIED EMPLOYMENT

<u>Name</u>	<u>FTE</u>
Kathleen Basen	From 0.50 to 1.00
Lisa Forshey	From 0.50 to 1.00
Kim d'Acunzo	From 0.50 to 1.00

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_  
Mr. Sullivan \_\_\_\_\_

RESOLUTION TO APPROVE THE EMPLOYMENT OF  
ADULT BASIC LITERACY EDUCATION PERSONNEL 2011-2011

RESOLVED that The Westlake Board of Education approves the employment of personnel for the Adult Basic Literacy Education (A.B.L.E.) Program. Contracts are to be paid out of the following grants: A.B.L.E. Project Number 045062-AB-S1-2011C, A.B.L.E. Project Number 045062-AB-S1-2012 and A.B.L.E. English Literacy and Civics Education Project Number 045062-AB-S2-2012.

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Rate</u>
Paula Kertes	ABLE Director	450	\$35.80
Paula Kertes	ABLE Coordinator	180	\$35.80
Paula Kertes	EL/Civics Coordinator	36	\$35.80
Mark Laurenzi	Orientation Instructor	96	\$23.86
Cheryl Williams	Orientation Instructor	48	\$23.86
Victoria Emblom	ESOL Instructor	93	\$23.86
Sharon Forstchen	ESOL Instructor	93	\$23.86
Gloria Muntean	ESOL Instructor	279	\$23.86
Victoria Emblom	ESOL Instructor	96	\$23.86
Sharon Forstchen	ESOL Instructor	96	\$23.86
Gloria Muntean	ESOL Instructor	192	\$23.86
Jessica Untch	ABLE/GED Instructor	186	\$23.86
Cheryl Williams	ABLE/GED Instructor	342	\$23.86
Carol Paulin	Clerk Typist	350	\$17.36
Mark Laurenzi	ABLE Instructor Substitute	As needed	
Gary Chizmar	ABLE Instructor Substitute	As needed	

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

RESOLUTION TO APPROVE THE EMPLOYMENT OF ADULT  
BASIC LITERACY EDUCATION (TRI-C) PERSONNEL 2011-2012

RESOLVED that the Westlake Board of Education approves the employment of personnel for the Adult Basic Literacy Education (A.B.L.E.) Tri-C Program. Contracts are to be paid out of the following grant: A.B.L.E. Tri-C FY11 - Project Number 045062-AB-S1-2012.

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Rate</u>
Paula Kertes	ABLE Coordinator	52	\$35.80
Cheryl Williams	Orientation Instructor	104	\$23.86
Jessica Untch	ABLE/GED Instructor	180	\$23.86
Cheryl Williams	ABLE/GED Instructor	315	\$23.86
Gary Chizmar	ABLE Instructor substitute	As needed	
Mark Laurenzi	ABLE Instructor substitute	As needed	

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_  
     Mr. Sullivan \_\_\_\_\_

RESOLUTION TO APPROVE THE RESIGNATIONS & EMPLOYMENT  
OF PROJECT LINK PERSONNEL

RESOLVED that the Westlake Board of Education approves the resignations and employment of the following Project Link personnel:

PROJECT LINK RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Christi-Ann Vaughn	Site Coordinator	8/12/2011
Susan Gatt	Site Coordinator	8/02/2011
Christie Leake	Project Link Leader	7/22/2011

CAMP LINK SUMMER EMPLOYMENT

<u>Name</u>	<u>Step</u>	<u>Effective Date</u>
Kristen Berkowitz	3	6/13/2011
Stacie Connors	6	7/22/2011

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_  
     Mr. Sullivan \_\_\_\_\_



RESOLUTION TO APPROVE STIPENDS FOR  
CERTIFIED STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves a stipend for a Westlake City Schools certified staff members for IEP curriculum and materials development, paid from Federal Grant 2010-2011 IDEA VI-B at the hourly negotiated rate as follows:

Not to exceed 8 hours each

Rachael Kane

Kate Applegate

Douglas Kuns

Kristi Pavlik

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

RESOLUTION TO APPROVE PAYMENT OF BUS DRIVER COSTS  
FOR THE "WILD ABOUT READING" SUMMER INTERVENTION PROGRAM

RESOLVED that the Westlake Board of Education approves the payment of bus driver costs for transportation from Bassett Elementary School to the Lake Erie Nature and Science Center, and from the Lake Erie Nature and Science Center back to Bassett Elementary School, for the "Wild About Reading" Summer Intervention Program. This program runs Monday through Friday from July 18, 2011 through August 12, 2011. Fees will be paid at the individual driver's rate from Title I funds:

Bus Driver Costs

Not to Exceed \$2,500.00

Paid from Title I Funds

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_  
Mr. Sullivan \_\_\_\_\_

RESOLUTION TO REVISE THE EXTENDED HOURS FOR  
ADULT BASIC LITERACY EDUCATION PERSONNEL 2010-2011

RESOLVED that The Westlake Board of Education approves the revision of extended hours of personnel for the Adult Basic Literacy Education (A.B.L.E.) Program. Contracts are to be paid out of the following grants: A.B.L.E. Project Number 045062-AB-S1-2010C, A.B.L.E. Project Number 045062-AB-S1-2011 and A.B.L.E. English Literacy and Civics Education Project Number 045062-AB-S2-2011.

EXTENDED HOURS

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
Gloria Muntean	A.B.L.E./ESOL Instr.	62	\$23.19
Cheryl Williams	A.B.L.E./GED Instr.	40	\$23.19
Carol Paulin	A.B.L.E./Clerk-Typist	50	\$16.87

Motion by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Roll Call Vote:  
     Mr. Mays \_\_\_\_\_  
     Ms. Winter \_\_\_\_\_  
     Mr. Cross \_\_\_\_\_  
     Ms. Rocco \_\_\_\_\_  
     Mr. Sullivan \_\_\_\_\_

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS  
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services:

2011-2012 School Year

Applewood Centers, Inc. - Eleanor Gerson High School

Art Therapy Studio

Bellefaire JCB - Monarch School

Cleveland Clinic Center for Autism

Education Alternatives - Day Treatment

ESC Cuyahoga County - Achievement Centers for Children

ESC Cuyahoga County - PEP

Physical Therapy Services - Mary O'Doherty

Music Therapy Enrichment Center

North Coast Therapy

Ombudsman Program

PSI Affiliates, Inc.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote: \_\_\_\_\_

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

RESOLUTION TO APPROVE SCHOOL AND PARTICIPATING BUSINESS  
AGREEMENT FOR COMMUNITY-BASED VOCATIONAL EDUCATION

RESOLVED that the Westlake Board of Education approves the following School and Participating Business Agreement for Community-Based Vocational Education Program

Save-A-Lot  
North Olmsted, Ohio

This agreement will be automatically renewed upon transmission of school district's updated annual insurance policy.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_  
Mr. Sullivan \_\_\_\_\_

RESOLUTION TO APPROVE FOREIGN EXCHANGE STUDENT

RESOLVED THAT the Westlake Board of Education approves the attendance at Westlake High School of the following Foreign Exchange Student for the 2011-2012 school year:

Corina Corsten - Germany

Motion by:	_____
Seconded by:	_____
Roll Call Vote:	
Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Ms. Rocco	_____
Mr. Sullivan	_____

RESOLUTION TO AUTHORIZE SUPERINTENDENT  
AND/OR DESIGNEE(S) TO REVISE JOB DESCRIPTIONS

RESOLVED that the Westlake Board of Education authorizes the Superintendent and/or designee(s) to revise and/or update job descriptions as needed, as part of the Westlake City School District administrative procedures:

1. The Westlake City School District has an ongoing responsibility to provide services appropriate for the purposes/needs of the community/contracting clients, managing the judicious use of fiscal resources, and complying with federal/state educational mandates.
2. Current and relevant job descriptions are necessary to delineate employee qualifications, essential duties, and to assess job performance necessary to fulfill organizational objectives and contractual services.
3. The Westlake City School District has engaged in an open process to review and solicit recommendations regarding existing job descriptions and develop documents for new jobs that meet current organizational needs.

THEREFORE, the Board of Education hereby adopts as an official Resolution the requirement that the Westlake City School District Superintendent and administrative team shall place into service the recommended job descriptions as revised and presented to the Board. In addition, the Superintendent and administrative team shall continue to provide for ongoing reviews, additions and modifications as needed to keep job description documents current with legal mandates, board policies, and administrative practices.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

RESOLUTION TO AUTHORIZE SUPERINTENDENT, DIRECTOR OF BUSINESS AFFAIRS,  
AND TREASURER TO CONDUCT BUSINESS RELATED TO THE CONSTRUCTION PROJECT

WHEREAS, the Board of Education of the Westlake City School District (the “Board”) is undertaking the construction of the Master Facilities Plan Program Phase I (MFPP-PI), which includes renovations and additions to the Lee Burneson Middle School to convert it to a 5-6 intermediate school, a new middle school for grades 7-8, and extensive renovations to Westlake High School while preserving the 2005 addition to the building, as well as abatement and demolition of certain buildings no longer needed for classroom purposes; and

WHEREAS, The District’s extra efforts to ensure the Board and the public are fully aware of the processes involved in the MFPP-PI are clearly understood and supported, as are the extra efforts the District is making to assure controls are in place for the construction project; and

WHEREAS, the Board wishes to authorize the Superintendent, Director of Business Affairs, and Treasurer, in consultation with each other or their designated representatives when one of them is not available, to conduct business related to the MFPP-PI between Board meetings, which includes authority (1) to request (through the Superintendent) the scheduling of a special meeting to make a decision required by the Board, (2) to meet with local government authorities related to the Project or working with the Superintendent to designate someone to act on his behalf at such meetings if the Business Manager is not available for the meeting, and (3) to conduct such other business related to the MFPP-PI, including, but not limited to, release of bid packages for work on the Project, signature for approvals and agreements for services and work related to the Project (so long as such items have been included in the project budget approved by the Board), the placement of advertisements for bids for work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, and all other related business activities;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District that the Director of Business Affairs, Superintendent, and Treasurer, in consultation with each other, are authorized to (1) request (through the Superintendent) a special meeting for any required decision by the Board as a whole, based upon information shared by the Construction Manager and/or Architect related to the Project; (2) arrange for District representative(s), including consultants, to meet with other governmental agencies to review issues related to the Project and to negotiate the terms of required improvements; and (3) to conduct such other business related to the MFPP-PI, including, but not limited to, release of bid packages for work on the Project, signature for approvals and agreements for services and work related to the Project (so long as such items have been included in the project budget approved by the Board), the placement of advertisements for bids for work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, and all other related business activities without the necessity of bringing each item before the Board for approval.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_  
Mr. Sullivan \_\_\_\_\_



RESOLUTION TO APPROVE THE PURCHASE OF BUILDERS RISK INSURANCE  
FOR THE CONSTRUCTION PROJECT

WHEREAS, the Board of Education of the Westlake City School District (the “Board”) is undertaking the construction of the Master Facilities Plan Program Phase I, which includes renovations and additions to the Lee Burneson Middle School to convert it to a 5-6 intermediate school, a new middle school for grades 7-8, and extensive renovations to Westlake High School while preserving the 2005 addition to the building, as well as abatement and demolition of certain buildings no longer needed for classroom purposes (referred to as the “Capital Building Program”); and

WHEREAS, the Director of Business Affairs, with the Superintendent and Treasurer, solicited cost proposals for the builders risk insurance required to protect the improvements during construction, and three proposals were received to provide the specified insurance coverages; and

WHEREAS, the Director of Business Affairs, after reviewing the proposals, recommends that the builders risk insurance be procured from The Hartford to cover the construction of the new high school, the new middle school, and the renovation of the existing middle school building, which submitted the only cost proposal for the renovations and was the lowest cost provider for the basic builders risk insurance coverage for the other two buildings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District that the Director of Business Affairs, working with the Superintendent and Treasurer, is authorized to proceed with the purchase of the builder’s risk insurance required to for coverage of the improvements during construction, which will have an annual premium of \$27,540 (which includes optional testing) for the new high school, \$11,340 (which includes optional testing) for the new middle school, and \$6,050 for the renovations of the existing middle school building (which includes optional testing).

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_

Ms. Winter \_\_\_\_\_

Mr. Cross \_\_\_\_\_

Ms. Rocco \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

RESOLUTION TO APPROVE USE OF TURNER LOGISTICS FOR THE  
PRE-PURCHASE OF EQUIPMENT FOR THE CONSTRUCTION PROJECT

WHEREAS, the Board of Education of the Westlake City School District (the “Board”) is undertaking the construction of the Master Facilities Plan Program Phase I, which includes renovations and additions to the Lee Burneson Middle School to convert it to a 5-6 intermediate school, a new middle school for grades 7-8, and extensive renovations to Westlake High School while preserving the 2005 addition to the building, as well as abatement and demolition of certain buildings no longer needed for classroom purposes (referred to as the “Capital Building Program”); and

WHEREAS, the Director of Business Affairs, with the Superintendent and Treasurer, reviewed the proposal provided by Turner Logistics, through Turner Construction Company, the Board’s construction manager, for the pre-purchase of equipment for the new and renovated buildings included in the Capital Building Program, which is anticipated to result in cost savings for the project; and

WHEREAS, the Director of Business Affairs recommends that the Board use the services of Turner Logistics for the pre-purchase of equipment for the new and renovated buildings included in the Capital Building Program for services related to pre-construction phase activities to identify the needed equipment and provide cost estimates for the equipment, to develop technical specifications for the equipment and work with the Construction Manager to administer the procurement process through competitive bidding, to monitor the purchase, delivery, installation, and payment for the equipment, and to work with the District during close-out and warranty to address issues related to training, close-out documentation, and warranty claims; the cost of services will be further capped at the defined percentage and applied to the projected cost of service if the equipment purchase price exceeds the estimated cost;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District that the Director of Business Affairs, working with the Superintendent and Treasurer, is authorized to enter into a consultant agreement with Turner Logistics to provide services for the pre-purchase of equipment specified for the improvements included in the Capital Building Program, based upon the proposal provided by Turner Logistics.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
    Mr. Mays \_\_\_\_\_  
    Ms. Winter \_\_\_\_\_  
    Mr. Cross \_\_\_\_\_  
    Ms. Rocco \_\_\_\_\_  
    Mr. Sullivan \_\_\_\_\_

RESOLUTION TO APPROVE PURCHASE OF CMAcIP THROUGH  
TURNER CONSTRUCTION FOR THE CONSTRUCTION PROJECT

WHEREAS, the Board of Education of the Westlake City School District (the “Board”) is undertaking the construction of the Master Facilities Plan Program Phase I, which includes renovations and additions to the Lee Burneson Middle School to convert it to a 5-6 intermediate school, a new middle school for grades 7-8, and extensive renovations to Westlake High School while preserving the 2005 addition to the building, as well as abatement and demolition of certain buildings no longer needed for classroom purposes; and

WHEREAS, the Director of Business Affairs, with the Superintendent and Treasurer, solicited cost proposals from Turner Construction and the Hylant Group for wrap-up insurance to provide consolidated insurance for the construction manager and all contractors covering general liability, excess liability, and workers compensation insurance for work to be performed at the job sites, and after reviewing the information received, the Director of Business Services recommends that the wrap-up insurance be provided through the Turner Construction Management Agency Controlled Insurance Program (CMAcIP) for a total cost of \$1,910,949 based upon a construction volume of \$76,484.530 for the entire capital improvements program over a 29 month policy term;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. The Director of Business Affairs, working with the Superintendent and Treasurer, is authorized to proceed with the purchase of the CMAcIP coverage for the capital building program, based upon the proposal provided by Turner Construction, with the effective date of the coverage to be August 1, 2011.
2. The Director of Business Affairs, working with the Superintendent and Treasurer, is authorized to prepare an amendment to the construction management services agreement with Turner Construction to add the responsibilities related to the implementation of the CMAcIP insurance coverage for the capital building program and to sign the amendment.

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_  
Ms. Winter \_\_\_\_\_  
Mr. Cross \_\_\_\_\_  
Ms. Rocco \_\_\_\_\_  
Mr. Sullivan \_\_\_\_\_