

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA**

**Monday, July 24, 2006 – 5:30 p.m. – Regular Meeting
Administration Building – Board Room
27200 Hilliard Blvd.**

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: _____

Roll Call:

Mrs. D'Ettorre Wargo _____
Mr. Beal _____
Mr. Mays _____
Mr. O'Malley _____
Ms. Rocco _____

Pledge of Allegiance

Acknowledgment of Visitors

Approval of Agenda

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____
Mr. Beal _____
Mr. Mays _____
Mr. O'Malley _____
Ms. Rocco _____

***Hearing of Public (15 Minutes) Agenda Items**

A. Approval of Minutes

1. Special Meeting of June 5, 2006

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____
Mr. Beal _____
Mr. Mays _____
Mr. O'Malley _____
Ms. Rocco _____

2. Work Session Meeting of June 12, 2006

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____
Mr. Beal _____
Mr. Mays _____
Mr. O'Malley _____
Ms. Rocco _____

3. Regular Meeting of June 26, 2006

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

4. Special Meeting of June 28, 2006

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

B. Special Reports and Recognitions - None

C. Superintendent's Report – None

D. Treasurer's Report/Recommendations

1. Action Items

- | | |
|--|---------------|
| a. Resolution to Adjust FY06 Appropriations | Exhibit D-1-a |
| b. Resolution to Rescind the Following Appropriation Adjustment from Resolution #06-197 | Exhibit D-1-b |
| c. Resolution to Approve FY07 Temporary Appropriations – Other Funds | Exhibit D-1-c |
| d. Resolution to Appoint Delegate and Alternate to the 2006 Annual OSBA Business Meeting | Exhibit D-1-d |
| e. Resolution to Approve Student Activity Purpose Statements and Budgets | Exhibit D-1-e |

E. CAC Report

F. New Business

1. Action Items

- | | |
|--|-----------------|
| a. Resolution to Accept Gifts and Contributions | Exhibit F-1-a |
| b. Resolutions to Approve Staff Recommendations | |
| 1. Resolution to Approve Resignation and Employment of Administrative Staff Members | Exhibit F-1-b-1 |
| 2. Resolution to Approve Employment for Exempt Employee | Exhibit F-1-b-2 |
| 3. Resolution to Approve Employment, Change in Contract, Resignation, and Rescind Contract for Certified Staff Members | Exhibit F-1-b-3 |
| 4. Resolution to Approve Employment, Change in Employment Date, and Substitutes for Classified Staff Members | Exhibit F-1-b-4 |
| 5. Resolution to Approve Certificated Substitute Reappointments | Exhibit F-1-b-5 |

- | | | |
|----|---|-----------------|
| 6. | Resolution to Approve Summer Employment and Changes for Classified Staff Members | Exhibit F-1-b-6 |
| 7. | Resolution to Approve Resignation of Project Link Personnel | Exhibit F-1-b-7 |
| 8. | Resolution to Approve Supplemental Contracts | Exhibit F-1-b-8 |
| c. | Resolution to Approve Agreement for Admission of Tuition Pupils | Exhibit F-1-c |
| d. | Resolution to Approve Agreement for Consultation and Support Services | Exhibit F-1-d |
| e. | Resolution to Approve Foreign Exchange Student | Exhibit F-1-e |
| f. | Resolution to Approve Project Link Parent/Student Handbook and Hours of Operation for 2006-2007 | Exhibit F-1-f |
| g. | Resolution to Abolish Position | Exhibit F-1-g |
2. Discussion Items
- a. First Reading of Policy IKEB – Academic Acceleration
 - b. First Reading of Policy IKFA/IKFA-R – Early Graduation
 - c. First Reading of Policy JEBA – Early Entrance to Kindergarten
 - d. First Reading of Policy ACAA-R – Sexual Harassment
 - e. First Reading of Policy IGAE – Health Education
 - f. First Reading of Policy IGEE – Awarding of High School Diplomas to Veterans of War
 - g. First Reading of Policy JHCB – Inoculations of Students
 - h. First Reading of Policy KKA – Recruiters in the Schools

G. Director of Business Affairs Report

H. Director of Curriculum & Instruction Report

I. Board Items

- | | |
|--|-------------|
| 1. Resolution to Amend Contract of Treasurer | Exhibit I-1 |
|--|-------------|

J. *Meeting Open to Public (15 Minutes)

K. Adjournment

Time_____

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO ADJUST FY06 APPROPRIATIONS

RESOLVED THAT

the Westlake Board of Education adjust the following FY06 appropriations:

BUILDING FUND

Account	From	To	Difference
004-5100-600-9097			
Building Site Acquisitions - Equipment	\$0.00	\$3,200.00	\$3,200.00

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D'Ettorre Wargo_____

Mr. Beal_____

Mr. Mays_____

Mr. O'Malley_____

Ms. Rocco_____

RESOLUTION TO RESCIND THE FOLLOWING APPROPRIATION ADJUSTMENT
FROM RESOLUTION #06-197

RESOLVED THAT

the Westlake Board of Education rescind the following appropriation adjustment from Resolution #06-197:

FOOD SERVICE FUND

Account	From	To	Difference
006-3100-600-9600			
Food Service Operation Capital Outlay	\$323.11	\$0.00	(\$323.11)

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D'Ettorre Wargo_____

Mr. Beal_____

Mr. Mays_____

Mr. O'Malley_____

Ms. Rocco_____

RESOLUTION TO APPROVE FY07 TEMPORARY APPROPRIATIONS - OTHER FUNDS

RESOLVED THAT

the Westlake Board of Education approve the FY07 Temporary Appropriations – Other Funds (see attached).

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D'Ettorre Wargo_____

Mr. Beal_____

Mr. Mays_____

Mr. O'Malley_____

Ms. Rocco_____

RESOLUTION TO APPOINT DELEGATE AND ALTERNATE
TO THE 2006 ANNUAL OSBA BUSINESS MEETING

RESOLVED THAT
the Westlake Board of Education appoint _____ to serve as delegate
and _____ to serve as alternate to the OSBA Annual Business Meeting
on November 13, 2006.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE STUDENT ACTIVITY
PURPOSE STATEMENTS AND BUDGETS

RESOLVED THAT
the Westlake Board of Education approve the following Student Activity Purpose Statements and
Budgets (see attached).

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

Fund	SCC	Description		Estimated Revenue		Estimated Expenses
018	9720	Vending Machine - Red Brick	\$	400.00	\$	400.00
018	9722	Vending Machine - Transportation	\$	1,600.00	\$	1,440.00
018	9724	Vending Machine - WHS Teachers Lounge	\$	1,200.00	\$	1,200.00
018	9748	Library - Holly Lane	\$	6,230.00	\$	8,300.00
018	9749	Library - Bassett	\$	7,975.00	\$	10,000.00
018	9751	In-Service Bassett	\$	10,500.00	\$	11,000.00
018	9753	In-Service Dover	\$	5,200.00	\$	6,000.00
018	9755	In-Service Hilliard	\$	7,475.00	\$	6,725.00
018	9756	Library - Dover	\$	11,075.00	\$	10,175.00
018	9757	In-Service Holly Lane	\$	8,120.00	\$	8,120.00
018	9759	Library - Hilliard	\$	7,000.00	\$	7,800.00
018	9760	Library - L.B.	\$	3,100.00	\$	3,100.00
018	9761	In-Service L.B.	\$	197,100.00	\$	197,100.00
018	9762	Library - P.S.	\$	10,650.00	\$	17,000.00
018	9763	In-Service P.S.	\$	113,500.00	\$	105,300.00
018	9764	In-Service WHS	\$	10,000.00	\$	10,000.00
018	9765	Music Fees - WHS	\$	9,000.00	\$	9,000.00
018	9766	Guidance - WHS	\$	43,335.00	\$	45,050.00
018	9767	Library - WHS	\$	1,300.00	\$	3,800.00
018	9770	Music Programs - Bassett	\$	300.00	\$	1,000.00
018	9772	Music Programs - Hilliard	\$	300.00	\$	700.00
018	9773	Music Programs - Holly Lane	\$	3,150.00	\$	2,850.00
018	9774	Music Programs - Lee Burneson	\$	1,000.00	\$	1,000.00
018	9775	Music Programs - P.S.	\$	900.00	\$	1,500.00
018	9776	Band-Music Programs - WHS	\$	6,000.00	\$	6,000.00
018	9777	Strings - Music Program - L.B.	\$	500.00	\$	850.00
018	9778	Choral-Music Program - WHS	\$	<u>1,000.00</u>	\$	<u>3,000.00</u>
		Total 018 Fund	\$	467,910.00	\$	478,410.00

2006-07 Policy and Purpose Statements*

Page 2 of 3

Fund	SCC	Description		Estimated Revenue	Estimated Expenses
200	9111	Art Gallery - WHS	\$	700.00	\$ 400.00
200	9131	Drama Club - WHS	\$	11,400.00	\$ 11,400.00
200	9132	Drama Club - L.B.	\$	1,200.00	\$ 1,200.00
200	9133	Drama Club - P.S.	\$	1,005.00	\$ 755.00
200	9140	WHBS-TV50 - WHS	\$	26,000.00	\$ 24,500.00
200	9150	Newspaper Club - L.B.	\$	500.00	\$ 500.00
200	9151	Computer Club - WHS	\$	300.00	\$ 125.00
200	9160	Computer Club - LB	\$	500.00	\$ 500.00
200	9165	German Club - WHS	\$	190.00	\$ 295.00
200	9170	Science Club - L.B.	\$	1,100.00	\$ 1,100.00
200	9180	Ecology Honors - WHS	\$	49,000.00	\$ 47,980.00
200	9185	Spanish Club - WHS	\$	600.00	\$ 400.00
200	9195	French Club - WHS	\$	200.00	\$ 200.00
200	9200	Foreign Language Club - WHS	\$	5,600.00	\$ 5,500.00
200	9350	American Field Service (AFS) - WHS	\$	1,550.00	\$ 1,155.00
200	9370	C.B.E. - WHS	\$	1,500.00	\$ 1,250.00
200	9390	Work Study - WHS	\$	500.00	\$ 1,400.00
200	9400	Band Program - P.S.	\$	800.00	\$ 775.00
200	9401	Chorus - P.S.	\$	350.00	\$ 100.00
200	9460	Encore/Orchestra - L.B.	\$	2,300.00	\$ 2,300.00
200	9470	Music - L.B.	\$	5,000.00	\$ 5,000.00
200	9490	Band - WHS	\$	170,000.00	\$ 170,000.00
200	9491	Choir - WHS	\$	45,000.00	\$ 45,000.00
200	9522	Bowling Club - WHS	\$	400.00	\$ 325.00
200	9559	Ski Club - WHS	\$	76,500.00	\$ 80,500.00
200	9560	Cheerleaders - L.B.	\$	600.00	\$ 600.00
200	9561	Demonettes - WHS	\$	3,000.00	\$ 3,000.00
200	9580	Student Supply Store - L.B.	\$	500.00	\$ 500.00
200	9601	Peer Tutor Club - L.B.	\$	600.00	\$ 600.00
200	9604	Project Support - WHS	\$	200.00	\$ 350.00
200	9610	Student Council - P.S.	\$	3,500.00	\$ 3,225.00

2006-07 Policy and Purpose Statements*

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Fund	SCC	Description		Estimated Revenue	Estimated Expenses
200	9611	Student Council - L.B.	\$	2,700.00	\$ 2,700.00
200	9612	Student Council - WHS	\$	29,000.00	\$ 29,000.00
200	9613	Student Activities - WHS	\$	2,700.00	\$ 2,700.00
200	9614	Academic Challenge - WHS	\$	150.00	\$ 240.00
200	9631	Builders Club - L.B.	\$	2,500.00	\$ 2,500.00
200	9632	Key Club - WHS	\$	1,425.00	\$ 2,250.00
200	9635	Pep Club - WHS	\$	75.00	\$ 15.00
200	9636	Students Against Drunk Driving (SADD) WHS	\$	400.00	\$ 100.00
200	9650	TechMates Club - WHS	\$	250.00	\$ 250.00
200	9680	Panorama - WHS	\$	13,220.00	\$ 12,125.00
200	9690	Photography/Yearbook - L.B.	\$	1,000.00	\$ 1,000.00
200	9691	Green & White - WHS	\$	4,700.00	\$ 4,500.00
200	9692	Literary Magazine - WHS	\$	800.00	\$ 725.00
200	9710	National Honor Society - WHS	\$	2,100.00	\$ 2,100.00
200	9720	Leadership Challenge - WHS	\$	10,000.00	\$ 10,000.00
200	9805	P. E. Action - WHS	\$	500.00	\$ 1,000.00
200	9840	Class of 2007 - WHS	\$	22,300.00	\$ 18,875.00
200	9841	Class of 2008 - WHS	\$	6,700.00	\$ 2,450.00
200	9842	Class of 2009 - WHS	\$	2,000.00	\$ 1,300.00
200	9843	Class of 2010 - WHS	\$	<u>1,900.00</u>	\$ <u>950.00</u>
		Total 200 Fund	\$	515,015.00	\$ 505,715.00
300	9500	Athletics - WHS	\$	185,000.00	\$ 242,300.00
300	9502	Vending Machine Athletics - WHS	\$	10,000.00	\$ 10,000.00
300	9563	Swim Pool - WHS	\$	<u>10,000.00</u>	\$ <u>10,000.00</u>
		Total 300 Fund	\$	205,000.00	\$ 262,300.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Dr. Thomas Kelly, O.D.
457 Dover Center Road
Bay Village, OH 44140

Donated \$125.00 to WHBS-TV at Westlake High School to finish construction of the new studio sets.

Westlake Soccer Association
c/o Mr. Dave McCrone
29961 Persimmon Drive
Westlake, OH 44145

Donated \$2,170.00 to the Athletic Department at Westlake High School to purchase equipment for the Girls Soccer program.

Untitled, Inc.
2241 Corinth Avenue
Los Angeles, CA 90064

Donated \$300.00 to the Athletic Department at Westlake High School.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE RESIGNATION AND EMPLOYMENT
OF ADMINISTRATIVE STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education accepts and approves the resignation and employment of the following administrative staff members:

Resignations

Brannon Sheets	LBMS Assistant Principal	Effective: July 31, 2006
Robert Klinar	WHS Assistant Principal	Effective: July 31, 2006

Employment

James Sanfilippo	Effective: Two-Year Contract, 08/01/06 – 07/31/08
LBMS Assistant Principal	Rate: Step 0.5, 205 Days Middle School Asst. Princ. Salary Schedule
Paul Wilson	Effective: Three-Year Contract, 08/01/06 – 07/31/09
WHS Assistant Principal	Rate: Step 1.0, 210 Days High School Asst. Princ. Salary Schedule

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE EMPLOYMENT FOR EXEMPT EMPLOYEE

RESOLVED THAT

the Westlake Board of Education approves employment for Exempt Employee as follows:

Katherine Mackenzie	Effective:	07/10/06
Admin. Asst. Curriculum	Rate:	Step 7, Exempt Clerical 2

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE EMPLOYMENT, CHANGE IN CONTRACT,
RESIGNATIONS, AND RESCIND CONTRACT FOR CERTIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves employment, change in contract, resignations, and rescind contract for certified staff members as follows:

Certified Employment:

Catherine Boettcher	Effective:	08/28/06
Holly Lane Long-Term Sub	Rate:	BA, Step 0, ½ Contract
Kelly Atkinson	Effective:	08/28/06
WHS Art	Rate:	BA, Step 1
Amanda Maxhimer	Effective:	08/28/06
Holly Lane Grade 3	Rate:	BA, Step 0
Kimberly Sullivan	Effective:	08/28/06
WHS English	Rate:	BA, Step 0

Change in Contract

Kelli Butler	Effective:	From 08/28/06 through 11/03/06
Parkside Intervention Specialist	Change:	½ Contract to Full Contract (Return to ½ Contract 11/06/06)

Certified Resignation

Tracie Lees	Effective: 07/05/06	Kathleen Petrus	Effective: 07/13/06
WHS English		Holly Lane Grade 2	

Rescind Certified Contract

Tim Armstrong	Effective: 06/30/06	Devin Walsh	Effective: 06/30/06
Summer Pre-Algebra	Length: 28 Days	Holly Lane Grade 3	

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE EMPLOYMENT, CHANGE IN EMPLOYMENT DATE AND
SUBSTITUTES FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves employment, change in employment date and
substitutes for classified staff members as follows:

<u>Employment:</u>	Lynda Machuca	Effective:	08/20/06
	Parkside Cashier	Rate:	3-3/4 Hrs, 5 Days, Step 7

<u>Change In</u>	Christine Wrightsman	Effective Date:	08/14/06
<u>Employment Date:</u>	Holly Lane Secretary		

<u>Substitutes:</u>	Steve Maler	Dishwasher, Kitchen Help, Custodian, Cleaner
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Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE CERTIFICATED SUBSTITUTE REAPPOINTMENTS

RESOLVED THAT

the Westlake Board of Education approves the following certificated substitutes for the 2006-2007 school year:

Laurie Alton	Vickie Emblom	Julie Jackson	Cora Miner	Kurt Shreffler
Lee Armbruster	Nancy Puccini English	Chris Jaeger	Bill Montgomery	Ted Siller
Tricia Anezinis	Rudolph Evangelista	Victoria Jaeger	Shannon Morrison	Jennifer Snyder
Joseph Ayoub	Lee Ann Eyre	Becky Jayne	Maria Mougianis	Lisa Sobera
Erin Baesel	Kathy Falin	Fred Jennings	Michele Mudryk	Helen Soyka
Heather Baird	Erin Fenderbosch	Eileen Johnson	Carol Ann Mueller	Mary Jo Stanton
Jean Barrett	Renee Ferner	Lisa Johnson	Erin Murray	Margaret Steadley
Scott Beattie	Diane Ferry	Malinda Johnson	Chris Novak	Maggie Steffas
Mike Bender	Justine Flaherty	Shannon Kakos	Molly O'Donnell	Laraine Stevens
Carolyn Blake	Tom Flood	Nancy Kendall	Jeanne Paras	Linda Stewart
Larry Booty	Mary Lu Franks	Ilya Kerzhner	Tina Parente	Sharon Stickler
Veronica Bozich	Anne Frantz	Sofya Kerzhner	Laura Paradis	Colleen Stroh
Marge Brinker	Gail Frederick	Jay Kloss	Rachael Partridge	James Suvak
Kori Brown	Marcia Fusek	Marion Krohn	Charlene Perkins	Kathryn Taips
Christopher Bunsey	Bill Fusek	Bethia Kummer	MaryAnn Pinto	Bethany Taylor
Christine Campbell	Max Gage	Bill LeBlanc	Matthew Poland	Michael Thies
Bill Carangio	Kristine Gallagher	Dan Loy	Nickie Pomante	Michael Thomas
Gene Cassidy	Laura Gastin	Judy Mack	Susan Quinn	Nicole Thomas
Katherine Catts	Vicki Gehrke	Jennifer MacRae	Mary Rabatsky	Nancy Thornton
Bernice Cernock	Amy George	Kathy Manning	Jim Rauchfleisch	Tonia Trivett
Sean Chalkwater	Beverly George	Diane Marquard	Steve Rebro	Amelia Tulevski
Tricia Christopher	Charles Giunta	Carol Masek	Katie Reilly	Molly Urig
Lauren Clark	Thomas Gramp	Barbara Massaad	Kelly Rhyner	Nikole Vasu
Anthony Colby	Robert Grealis, Jr.	Beth Mays	Barbara Ridel	Scott Verba
Edward Czubek	Eve Haeberle	Cindy McArdle	Nancy Rodgers	Megan Viers
Danna Daso	Jim Harper	Kim McCue	Delores Root	Donna Visi
David Dauria	Terry Hayes	Amanda McDevitt	Angela Sayre	Krista Wadas
Sue Davidson	Meredith Herndon	Maura McDonald	Mary Beth Schneider	Debbie Wadden
Sandy Davis	Robert Higgins	Tana McGuire	Jay Schneideman	Patricia Wielinski
Sue Davis	Beverly Hirsimaki	Mary Beth McIntyre	Janelle Schubmehl	Georgia Wilder
Jenny DeSanto	Karen Hohmann	Helen McLean	Bill Schubmehl	Susan Winter
Bonnie DiBiassio	Karen Howe	Larry McLean	Cathy Schultz	Bettyjeane Wischmeier
John Dienst	Jerry Howell	Mike McPhee	Amjad Seder	Carol Wittkopf
Julie Dieterich	Tracy Howitt	Denise Miller	Maysoun Shahin	Beth Yager
Rita Ditsch	Kathy Hrabik	Judy Miller	Linda Sheehan	Dorothy Yee
Kathleen Duirk	Joyce Hronek	Peggy Miller	Quantia Shelby	Meghan Zeleznik

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. Mays	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE SUMMER EMPLOYMENT AND CHANGES
FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves summer employment and changes for classified staff members for 2006 effective 06/07/06 as follows:

<u>NAME</u>	<u>SCHOOL</u>	<u>RATE</u>	<u>HOURS</u>
Thomas Harter	Parkside	Step 0	8 Hrs, 5 Days

CORRECTION OF SUMMER EMPLOYMENT STEPS

Jim Egan	From:	Step 1	To:	Step 3
Mark Howell	From:	Step 1	To:	Step 3

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE RESIGNATION
OF PROJECT LINK PERSONNEL

RESOLVED THAT

the Westlake Board of Education accepts and approves the resignation of the following Project Link personnel:

Loureen Werner

Effective: June 7, 2006

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS
(In-District and Out-of-District)

RESOLVED THAT

the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district) and resignations for the 2006-2007 school year.

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
-------------	-----------------	--------------------	-------------

SUPPLEMENTAL EMPLOYMENT

Tony Hoty	WHBS Advisor	Y	13
Chuck Dubil	LBMS Grade 8 Head Football Coach	Y	13
Michael Bee	LBMS Grade 8 Assistant Football Coach	Y	8
Todd Milkie	LBMS Grade 8 Assistant Football Coach	Y	13
John Holland	LBMS Grade 7 Head Football Coach	Y	24
Chris Milano	LBMS Grade 7 Assistant Football Coach	Y	1
Bill Bongers	LBMS Grade 7 Assistant Football Coach	Y	2

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE AGREEMENT FOR ADMISSION OF TUITION PUPILS

RESOLVED THAT

the Westlake Board of Education approves the following Agreement for Admission of Tuition Pupils for the 2006-2007 school year:

Cleveland Clinic Center for Autism

Motion by_____

Seconded by_____

Roll Call Vote:

Mrs. D'Ettorre Wargo_____

Mr. Beal_____

Mr. Mays_____

Mr. O'Malley_____

Ms. Rocco_____

RESOLUTION TO APPROVE AGREEMENT
FOR CONSULTATION AND SUPPORT SERVICES

RESOLVED THAT

the Westlake Board of Education approves the Agreement for Consultation and Support Services from Positive Education Program for the 2006-2007 school year.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE FOREIGN EXCHANGE STUDENT

RESOLVED THAT

the Westlake Board of Education approves the attendance of Foreign Exchange Student,
Thaianna Carvalho, at Westlake High School for the 2006-2007 school year.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE PROJECT LINK PARENT/STUDENT HANDBOOK
AND HOURS OF OPERATION FOR 2006-2007

RESOLVED THAT

the Westlake Board of Education approves the Project Link Parent/Student Handbook and Hours of Operation for 2006-2007 as listed below:

<u>School</u>	<u>AM Start</u>	<u>AM End</u>	<u>PM Start</u>	<u>PM End</u>
Bassett	6:30	8:00	2:30	6:00
Dover	6:30	8:00	2:30	6:00
Hilliard	6:30	8:00	2:30	6:00
Holly Lane	6:30	8:00	2:30	6:00
Parkside	6:30	8:30	3:15	6:00

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO ABOLISH POSITION

WHEREAS Project Link, the before and after school daycare program supported by the Westlake City Schools is a self-sustaining program, and

WHEREAS Project Link has received advances from the General Fund to meet its financial obligations and avoid deficit spending, and

WHEREAS for reasons of economy, the administration has determined to abolish the position of Link Secretary, and

NOW, THEREFORE, be it resolved that effective August 21, 2006, the position of Link Secretary is abolished per the rules stated in Civil Service Law, Chapter 124 of the Ohio Revised Code.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO AMEND TREASURER'S CONTRACT

RESOLVED THAT

the Westlake Board of Education approves an amendment to the Treasurer's contract to be effective July 1, 2006 (see attached).

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

Ms. Rocco _____

File: ACAA-R
SEXUAL HARASSMENT

Procedure:

1. Any employee who believes that he/she has been subjected to sexual harassment will report the incident(s) to the Sexual Harassment Grievance Officer (Superintendent) or District CFO/Treasurer. The Superintendent may designate an individual to serve as Grievance Officer.
2. An investigation will be conducted using the following process:
 - A. ~~The investigator will confer with the charging party in order to obtain a clear understanding of his/her statement of the facts.~~
The grievance officer promptly confers with the charging party in order to obtain a clear understanding of that party's statement of alleged facts. The statement is put in writing by the grievance officer and signed by the charging party as a testament to the statement's accuracy.
 - B. ~~The investigator will attempt to meet with the charged party in order to obtain his/her response to the complaint.~~
The grievance officer meets with the charged party in order to obtain his/her response to the complaint. The response is put in writing by the grievance officer and signed by the charged party as a testament to the statement's accuracy.
 - C. ~~The investigator will attempt to meet with the individuals who will substantiate the position of the charging party or the charged party.~~
The grievance officer holds as many meetings with the parties and witnesses (if any) as are necessary to gather facts. The dates of meetings and the facts gathered are all put in writing.
 - D. ~~The investigator may hold meetings with the parties as necessary to gather facts.~~
On the basis of the grievance officer's perception of the problem, he/she will:
 1. **bring both parties together and attempt to resolve the matter informally through conciliation or**
 2. **formally notify the parties by certified mail of his/her official action relative to the complaint.**
 - E. ~~After completing the investigation, the investigator may:~~
 - 1) ~~attempt to resolve the matter informally through conciliation or~~
 - 2) ~~report the incident and transfer the record to the superintendent or designee, and so notify the parties by certified mail.~~

3. ~~After reviewing the record made by the investigator, the superintendent or designee may attempt to gather any more evidence necessary to decide the case, and thereafter impose any sanctions deemed appropriate, including a recommendation to the Board for termination.~~

If either party disagrees with the decision of the grievance officer, he/she may appeal to the Superintendent. After reviewing the record made by the grievance officer, the Superintendent may attempt to gather further evidence necessary to decide the case and to determine appropriate action to be taken. The decision of the Superintendent is final.

If any of the named officials are the charged or charging party, the Board designates an alternate investigator and retains final decision-making authority.

All matters involving sexual harassment complaints remain confidential to the extent possible.

Adoption Date: May 23, 2002

Revision Date:

File: IGAE
HEALTH EDUCATION

The Board is committed to a sound, comprehensive health education program as an integral part of each student's general education. At a minimum, the health education program meets the requirements established by law and includes practical training in procedures to be used in **student wellness**, first aid, safety, fire prevention and cardiopulmonary resuscitation.

The Board believes that the greatest opportunity for effective health education lies with the public schools because of the opportunity to reach almost all students at an age when positive, lifelong health **and wellness** habits may be instilled and the availability of qualified personnel to conduct health education programs.

The health education program emphasizes a contemporary approach to the presentation of health **and wellness** information, skills and knowledge necessary for students to understand the functioning and proper care of the human body.

In an effort to promote a relevant approach to the instruction of health education, the Board continues to stress the need for curricular, personnel and financial commitments to ensure a health education program of high quality in the public schools.

Adoption Date: May 23, 2002

Legal Refs.: ORC 3313.60
 OAC 3301-35-02

Cross Refs.: EB, Safety Program
 EBBA, First Aid
 EBBC, Bloodborne Pathogens
 EFG, Student Wellness
 GBEA, HIV/AIDS (Also JHCCA)
 JHF, Student Safety

AWARDING OF HIGH SCHOOL DIPLOMAS TO VETERANS OF WAR

In order to recognize the contributions and sacrifices made by veterans who left high school prior to graduation to serve in the armed forces during World War II, **the Korean Conflict or the Vietnam Conflict**, the Board may award a high school diploma to any veteran of this state, or posthumously to a living relative of a deceased veteran of this state, who meets the requirements established by state law. Veterans' diplomas will be presented in conjunction with appropriate events, programs or other occasions, as determined by the superintendent.

The Board may grant a diploma to a World War II, **Korean Conflict, or Vietnam Conflict** veteran if all of the following apply:

1. The veteran left public or nonpublic school located in any state prior to graduation in order to serve in the armed forces of the United States.
2. The veteran received an honorable discharge from the armed forces of the United States as verified by the original or a copy of their DD 214 or other proof of service.
3. The veteran has not been granted a diploma, honors diploma or a diploma of adult education or a diploma provided for under this bill from another school.
4. The veteran is a current resident of Ohio.
5. ~~The veteran served during the period of September 16, 1940, through December 31, 1946, in any branch of the armed forces of the United States which includes:~~
 - ~~a. United States Army Air Corps~~
 - ~~b. United States Army~~
 - ~~c. United States Coast Guard~~
 - ~~d. United States Marines~~
 - ~~e. United States Navy~~

The veteran is not required to take the GED or any graduation test in order to qualify for a diploma.

If a veteran who would otherwise qualify for a diploma under this section is deceased, the board of any school district or the governing authority of any chartered nonpublic school may award such diploma to the veteran posthumously and may present that diploma to a living relative of the veteran.

The Governor's Office of Veterans' Affairs has developed and adopted an application form for use by all county veterans service offices. Upon verification that all requirements have been met, the application shall be forwarded to the board of any local, exempted village or city school district or governing authority of any chartered nonpublic school or county education service center.

Adoption Date: May 23, 2002

Revised Date:

Legal Refs.: ORC 111.15; 3313.61; 3313.611; 3313.612; 3313.614; 5902.02

Cross Refs.: IGED, Diploma of Adult Education

FILE: IKEB
ACADEMIC ACCELERATION

In accordance with the belief that all children are entitled to an education commensurate with their particular needs, students who can exceed the grade-level indicators and benchmarks set forth in the standards must be afforded the opportunity and be encouraged to do so. The Westlake Board of Education believes that such students often require access to advanced curriculum in order to realize their potential contribution to themselves and society.

All children learn and experience success given time and opportunity, but the degree to which academic content standards are met and the time it takes to reach the standards will vary from student to student. The Westlake Board of Education believes that all students, including advanced learners, should be challenged and supported to reach their full potential. For advanced learners, this can best be achieved by affording them access to curriculum, learning environments, and instructional interventions.

This policy, in compliance with O.R.C. 3324.10, describes the process that shall be used for evaluating students for possible accelerated placement and identifying students who should be granted early admission to kindergarten, accelerated in one or more individual subject areas, promoted to a higher grade level than their same-age peers, and granted early graduation from high school.

The District uses acceleration strategies in four academic areas:

1. Whole-grade acceleration: The practice of assigning a student on a full-time basis to a higher grade level than is typical given the student's age, for the purpose of providing access to appropriately challenging learning opportunities.
2. Individual subject acceleration: The practice of assigning a student to a higher grade level than is typical given the student's age, for the purpose of providing access to appropriately challenging learning opportunities in one or more subject areas.
3. Early admission to kindergarten: The practice of admitting a student to kindergarten who has not yet reached the typical age at which students are admitted to kindergarten, for the purpose of providing access to appropriately challenging learning opportunities (see Policy JEBA incorporated by reference herein).
4. Early high school graduation: The practice of facilitating completion of the high school program in fewer than four years, for the purpose of providing earlier than typical access to post-secondary educational opportunities (see Policy IKFA and IKFA-R incorporated by reference herein).

Academic Acceleration

Any student residing in the District may be referred by a staff member or a parent/guardian to the principal of his/her school for evaluation for possible accelerated placement. Students may refer themselves or a peer through a staff member who has knowledge of the referred child's abilities. Copies of referral forms for evaluation for whole-grade or individual subject acceleration will be available at each school building.

Children referred for accelerated placement will be evaluated in a prompt manner. The building principal will schedule the evaluations. Normally, changes in a student's schedule will occur only at the start of a grading period/semester.

Before a student is evaluated for accelerated placement, the principal (or his/her designee) shall obtain written permission from the student's parent/guardian.

Evaluations related to referrals that occur during the school year will ordinarily be completed within sixty (60) calendar days. Evaluation related to referrals that occur at the end of the school year or during the summer will occur either before the end of the school year, if possible, or within thirty (30) calendar days of the start of the next school year.

Upon referral, the Director of Pupil Services (or his/her designee) shall convene an acceleration evaluation committee to determine the appropriate learning environment for the referred student. This committee shall normally include the following:

- A. a parent/guardian, or a representative designated by that parent/guardian
- B. a gifted education coordinator or gifted intervention specialist or other staff member knowledgeable in area of gifted education
- C. a principal or assistant principal from the child's current school
- D. a school psychologist and/or guidance counselor
- E. a current teacher of the referred student
- F. a teacher at the grade level or course to which the referred student may be accelerated
- G. the student, if age appropriate

The acceleration evaluation committee shall be responsible for conducting a fair and thorough evaluation of the student.

Students considered for whole-grade acceleration will be evaluated using an acceleration assessment process approved by the Ohio Department of Education. The acceleration evaluation committee will consider the student's own thoughts on possible accelerated placement in its deliberations.

Students considered for individual subject acceleration will be evaluated using a variety of data sources, including measures of achievement based on State academic content standards (in subjects for which the State Board of Education has approved content standards) and consideration of the student's maturity and desire for accelerated placement. The acceleration evaluation team will consider the student's own thoughts on possible accelerated placement in its deliberations.

The acceleration evaluation committee shall issue a written decision on the outcome of the evaluation process to the principal and the student's parent/ guardian. This notification shall include instructions for appealing the decision.

Appeals must be made in writing to the Superintendent within fourteen (14) calendar days of the parent/guardian receiving the committee's decision. The Superintendent or his/her designee shall review the appeal and notify the parent/guardian of his/her decision within fourteen (14) calendar days of receiving the appeal. The Superintendent or his/her designee's decision shall be final.

If the student is recommended for whole-grade or individual subject acceleration, the acceleration evaluation committee will develop a written acceleration plan. The parent/guardian shall be provided with a copy of the plan. The plan shall specify:

- A. placement of the student in an accelerated setting;
- B. strategies to support a successful transition to the accelerated setting;
- C. requirements and procedures for earning high school credit prior to entering high school (if applicable)

The acceleration evaluation committee will specify an appropriate transition period for accelerated students.

At any time during the transition period, a parent/guardian of the student may request in writing that the student be withdrawn from accelerated placement. In such cases the principal shall remove the student from the accelerated placement without repercussions.

At any time during the transition period, a parent/guardian may request in writing an alternative accelerated placement. In such cases, the principal shall direct the evaluation committee to consider other accelerative options and to issue a decision within sixty (60) calendar days of receiving the request. If the student will be placed in a different accelerated setting from that initially recommended, the student's acceleration plan shall be revised accordingly, and a new transition period shall be specified.

At the end of the transition period, the accelerated placement shall become permanent. The student's record shall be modified accordingly, and the acceleration implementation plan shall become part of the student's permanent record to facilitate continuous advancement through the curriculum.

File: IKFA
EARLY GRADUATION

Any high school student who completes the number of credits required by both the state and the School District prior to finishing eight semesters of high school work may request permission to graduate from high school upon completion of the necessary credits, providing he/she has the approval of the principal or his/her designee.

This policy affords students an opportunity to improve their educational and vocational future by graduating from high school with less than four years (eight semesters) of attendance. Approval of such a request will be based upon criteria that serve the best interests of the student. Early graduation for any student is a far-reaching and important decision and permission will not be granted simply because it has been requested. Because of the importance, the following criteria will play a vital part in the evaluation process:

1. mental and physical maturity of each student;
2. student's own attitude toward early graduation and post-high school plans;
3. parental attitudes;
4. how well employment or post-high school program is planned;
5. how well high school program has prepared the student for the world of work or post-high school education (academic and extracurricular) and/or
6. ability of the student to handle planned career or post-high school education.

Early High School Graduation – Advanced Learners

Any student residing in the District may be referred for early high school graduation by a staff member or parent/guardian to the principal of his/her school. Students may refer themselves or a peer through a staff member who has knowledge of the referred child's abilities. Copies of referral forms will be available at each school building.

Adoption Date: May 23, 2002

Revision Date:

Legal Refs.: ORC 3313.60-3313.61
 OAC 3301-35-02

File: IKFA-R
EARLY GRADUATION

Eligibility:

1. Students completing Board graduation requirements at the end of the first semester of the 12th grade year.
2. Students completing graduation requirements at the conclusion of their junior year.

Procedures:

1. An application form, signed by both parent and student, must be submitted, to the appropriate counselor, by the end of the sixth week of the quarter being considered for graduation.
2. A letter accompanying the application shall indicate when graduation requirements will be met, courses that yet need to be taken, reasons for graduating early and a statement, signed by parents, indicating agreement.
3. A parental/student conference, with the principal and the guidance counselor, will be required.
4. Based upon the past performance, ability, needs of the student and parental opinion, a decision will be made.
5. The principal will inform the parents, in writing, of the disposition of their request.
6. No schedules, or schedule changes, are to be completed until early graduation is approved by the principal.
7. A student approved for early graduation will be granted a diploma in June with the rest of the graduating class. The student is also entitled to participate in the Prom, Baccalaureate and other senior activities.
8. An early graduate will not be released from school until all work is completed, all detentions served, all books returned and all fees paid.

Early Graduation – Advanced Learners

Students referred for early high school graduation shall be evaluated based on past academic performance, measures of achievement based on State academic content standards, and successful completion of State mandated graduation requirements. The acceleration evaluation committee will consider the student's own thoughts on possible accelerated placement in its deliberations.

The acceleration evaluation committee shall issue a written decision on the outcome of the evaluation process to the principal and the student's parent/guardian. This notification shall include instructions for appealing the decision.

Appeals must be made in writing to the Superintendent within fourteen (14) calendar days of the parent/guardian receiving the committee's decision. The Superintendent or his/her designee shall review the appeal and notify the parent/guardian of his/her final decision within thirty (30) calendar days of receiving the appeal. The Superintendent or his/her designee's decision shall be final.

If the student is recommended for early high school graduation, the acceleration evaluation committee will develop a written acceleration plan designed to allow the student to complete high school graduation requirements on an accelerated basis. The plan may include the provision of educational options in accordance with Ohio Administrative Code 3301-35-06(G), waiving District graduation requirements that exceed those by the State, and early promotion to sophomore (or higher) status to allow the student to take the Ohio Graduation Test.

Adoption Date: May 23, 2002

Revision Date:

File: JEBA
(REPLACES POLICIES JEB & JEB-R)
EARLY ENTRANCE TO KINDERGARTEN

State law establishes minimum age requirements for admission to kindergarten and sets forth requirements for a standardized testing program to evaluate those students deemed ready by parents for early admission.

Children who will be the proper age for entrance to kindergarten or first grade by the first day of January of the school year for which admission is requested are evaluated upon the request of the child's parent or legal guardian.

Children who will not yet be the proper age for entrance to kindergarten or first grade by the first day of January of the school year for which admission is requested are also evaluated for possible early admittance if referred by an educator within the District or a preschool educator, a pediatrician or a psychologist who knows the child. The building principal may also request evaluation at his/her discretion.

When a request for early entrance to kindergarten is received, the building principal/designee interviews the parent(s) and child and arranges for testing. Testing criteria are established as follows:

1. The school psychologist recommends early admission based on the school psychologist's evaluation which finds the child to be of superior mental ability and mature enough to participate in classroom activities.
2. The director of pupil services approves the recommendation of the school psychologist.
3. The principal and teacher recommend that the child continue in the kindergarten program after the initial 30 to 60 day period.

Adoption Date:

Legal Refs.:	ORC	3321.01
		3324.01 et. seq.
	OAC	3301-51-15

Cross Refs.:	IGBB, Programs for Gifted and Talented Students
	IKEB, Acceleration

File: JHCB
INOCULATIONS OF STUDENTS

Immunization against diphtheria, pertussis, tetanus, poliomyelitis, rubeola, rubella and mumps is required for each student unless the parent(s) file an objection. The Board also requires tuberculosis examinations in compliance with law.

Students eligible for kindergarten and students new to the District must present written evidence of similar immunizations, or written evidence to indicate that they are in the process of receiving such immunizations, to be completed no later than the day of entrance. Students entering the seventh grade must present evidence of an MMR booster. Students failing to complete such immunizations within 14 days after entering are not permitted to return to school.

Beginning with the 1999-2000 school year, all kindergarten students are required to receive hepatitis B and varicella (chicken pox) immunizations.

Adoption Date: May 23, 2002

Revision
Date:

Legal Refs.: ORC 3313.67; 3313.671; 3313.71; 3313.711; 3701.13

Cross Refs.: JEC, School Admission
JEG, Exclusions and Exemptions from School Attendance
JHCA, Physical Examinations of Students

File: KKA
RECRUITERS IN THE SCHOOLS

All recruiters, military, nonmilitary, commercial **employment** and educational are treated uniformly in the conduct of on-campus student recruitment. Scheduling of recruiting visits to the District is announced to the student body in advance. Recruiters are afforded the opportunity to conduct meetings during the school day with those students who are interested.

All group meetings are to be scheduled through the principal's office. Classroom teachers who schedule recruiters as a career awareness activity should coordinate these activities through the appropriate building administrator **or principal's office**.

In order to maintain the privacy of its students, the Board prohibits the disclosure of any student list to any commercial organization that intends to use the list for commercial purposes. "Student list" is defined as Board-approved directory information. "Commercial organization" is defined as any entity that is a for-profit organization. "Commercial purpose" is defined as any activity that is an attempt to solicit business for profit. The Superintendent shall establish a procedure to be followed by all corporation employees when a request for a student list is made by a commercial organization.

Names and addresses of students in grades 10 through 12 must be released to a recruiting officer of the armed forces unless a parent or student (age 18 or older) submits a written request not to release the information.

Adoption July 3, 2003 Revision Date:
Date:

Legal Refs.: Family Educational Rights and Privacy Act
 20 USC § 1232g
 The Elementary and Secondary Education Act; 20 USC 1221 et seq.
 20 USC § 7908
 National Defense Authorization Act: 10 USC 503: (P.L. No. 107)
 ORC 149.41; 149.43
 1347.01 et seq.
 3317.031
 3319.32; 3319.321; 3319.33
 3321.12; 3321.13
 3331.13
 OAC 3301-35-02(B)(4)(b); 3301-35-03(E)

Cross Refs.: JO, Student Records
 JOA, Student Surveys
 KBA, Public's Right to Know