

WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA

Work Session Meeting – August 7, 2003 –7:00 p.m.
Administration Building – 27200 Hilliard Blvd.

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order

Roll Call:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

Pledge of Allegiance

Acknowledgment of Visitors

Approval of Agenda

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

*Hearing of Public (15 minutes) Agenda Items

A. Approval of Minutes

1. Work Session of June 5, 2003

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

2. Regular Meeting of June 19, 2003

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

3. Special Meeting of June 26, 2003

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

4. Porter Public Library Tax Budget Hearing

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

B. Treasurer's Report/Recommendations

1. Action Items

- | | | |
|----|--|---------------|
| a. | Resolution to Adjust FY03 Appropriations | Exhibit B-1-a |
| b. | Resolution to Establish FY04 Temporary Appropriations | Exhibit B-1-b |
| c. | Resolution to Authorize Treasurer to Transfer Funds | Exhibit B-1-c |
| d. | Resolution to Approve Student Activity Policy and Purpose Statements | Exhibit B-1-d |

C. New Business

1. Action Items:

- | | | |
|----|--|-----------------|
| a. | Resolution to Accept Gifts and Contributions | Exhibit C-1-a |
| b. | Resolution to Approve Staff Recommendations | |
| 1. | Resolution to Approve Resignation and | Exhibit C-1-b-1 |

- | | | |
|----|--|-----------------|
| | Employment of Certificated Staff Member
and Employment of Substitute Teachers | |
| 2. | Resolution to Approve Employment of Lee
Burneson Middle School Assistant Principal | Exhibit C-1-b-2 |
| 3. | Resolution to Approve Supplemental Contracts
(In-District and Out-of-District) | Exhibit C-1-b-3 |
| 4. | Resolution to Approve FMLA Leave for
Certificated Staff Member | Exhibit C-1-b-4 |
| 5. | Resolution to Approve Stipends for Staff
Members for Summer Literacy Work | Exhibit C-1-b-5 |
| 6. | Resolution to Approve Resignation and
Employment of Classified Staff Members | Exhibit C-1-b-6 |
| c. | Resolution to Approve Agreement for Admission
of Tuition Pupils | Exhibit C-1-c |
| d. | Resolution to Approve Agreement for the Installation
of Rain Gauge Equipment | Exhibit C-1-d |
| e. | Resolution to Approve Ohio Schools Council
Cooperative Purchasing Program for 2003-2004 | Exhibit C-1-e |
| f. | Resolution to Approve Field Trips | Exhibit C-1-f |
| g. | Resolution to Approve Naming of the Performing
Arts Facility | Exhibit C-1-g |
| h. | Resolution to Approve Staff Handbook | Exhibit C-1-h |
| 2. | Discussion Items | |
| a. | Continued Discussion Regarding Strategic Fiscal
Planning for District | |
| D. | Board Items | |
| 1. | Action Items | |
| a. | Resolution to Approve CAC Members | Exhibit D-1-a |
| b. | Resolution to Approve the Submitted Materials
and Color Scheme for the Performing Arts Center | Exhibit D-1-b |

E. *Meeting Open to Public (15 Minutes)

Adjournment _____
State Time

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

*The public may address the Board during the periods of the meeting designation for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO APPROVE RESIGNATION
AND EMPLOYMENT OF CERTIFICATED STAFF MEMBERS
AND EMPLOYMENT OF SUBSTITUTE TEACHERS

RESOLVED THAT

the Westlake Board of Education approve the resignation and employment of certificated staff members and employment of substitute teachers as follows. Employment contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Resignation

David Stupka	Effective:	July 8, 2003
WHS – Math		

Employment

Heather Mooney	Rate:	MA, Step 0
WHS – Math	Effective:	08-25-03

Julie Milkie	Rate:	MA, Step 10 (.5 Contract)
Parkside – Grade 5	Effective:	08-25-03
(Long-Term Substitute)		

Christie Pargas	Substitute Teacher
Brock Kinser	Substitute Teacher – Summer School
Christina Kutz	Substitute Teacher – Summer School
William Montgomery	Substitute Teacher – Summer School

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D’Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

EXHIBIT C-1-b-2

RESOLUTION TO APPROVE EMPLOYMENT
OF LEE BURNESON MIDDLE SCHOOL ASSISTANT PRINCIPAL

RESOLVED THAT

the Westlake Board of Education approve the employment of Benjamin Hodge as Assistant Principal of Lee Burneson Middle School at Step 0 of the Middle School Assistant Principal salary schedule for a two (2) year contract effective August 1, 2003 through July 31, 2005.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

EXHIBIT C-1-b-3

RESOLUTION TO APPROVE RESIGNATION FROM
SUPPLEMENTAL CONTRACTS AND APPROVE SUPPLEMENTAL CONTRACTS
(IN-DISTRICT AND OUT-OF-DISTRICT)

RESOLVED THAT

the Westlake Board of Education approve supplemental contracts (in-district and out-of-district) for the 2003-2004 school year.

Resignation

Darlene Fossesco Burneson 7th Grade Volleyball Coach

In-District

<u>Name</u>	<u>Position</u>	<u>Years Experience</u>
Donald Spice	Burneson Boys Cross Country Coach	0
Mary Beth Schneider	Bassett Jump Rope Advisor (2002-2003)	3
Susan Weitzel	Burneson 7 th Grade Volleyball Coach	0

Out-of-District

Kelly Crawford Burneson Girls Cross Country Coach 0

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

RESOLUTION TO APPROVE FMLA LEAVE
FOR CERTIFICATED STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education approve FMLA Leave for certificated staff member as follows.

Debra Schrembeck
Burneson – Language Arts/Reading

Effective: 08-25-03 thru 09-30-03

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

EXHIBIT C-1-b-5

RESOLUTION TO APPROVE STIPENDS FOR STAFF
MEMBERS FOR SUMMER LITERACY WORK

RESOLVED THAT

the Westlake Board of Education approve stipends for staff members for summer literacy work as follows for 4 hours/day, not to exceed 10 hours, at the negotiated rate of pay retroactive to July 14, 2003 to be paid from the State Improvement Grant.

Janice Hughes
Lorene Mihalko
Colleen Gray
Donna Collins
Laurie Vasicek
Trudy Pauken
Cindy Archer
Sandee Erdman

Tom Ward
Christie Pargas
Kathy Burkart
Kathy Smith
Marilyn Krock
Leslie Telloni
Bobbi English

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

EXHIBIT C-1-b-6

RESOLUTION TO APPROVE RESIGNATION
AND EMPLOYMENT OF CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approve the resignation and employment of classified staff members as follows, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Resignation

Sandra Lewis
Holly Lane - Cashier

Effective: 07-28-03

Employment

Kim Michelich
Dover – Teacher Asst.

Rate: Step 1 (Increase ½ hour/day)
Effective: 08-26-03

Kim Michelich
Dover – Special Ed. Asst.

Rate: 3-1/4 hours/day, Step 1
(Includes \$.30 extra)
Effective: 08-26-03

Sandy Westfall
Summer School Secretary –2003

Rate: Class C, Step 0
(Not to Exceed 300 Hours)
Effective: June, 2003

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

EXHIBIT C-1-c

RESOLUTION TO APPROVE AGREEMENT FOR
ADMISSION OF TUITION PUPILS

RESOLVED THAT

the Westlake Board of Education approve the Agreement for Admission of Tuition Pupils with the Educational Service Center of Cuyahoga County for services provided for special needs students in the Positive Education Program and with Applewood Centers, Inc. for The Gerson School Program for the 2003-2004 school year.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

EXHIBIT C-1-d

RESOLUTION TO APPROVE AGREEMENT

FOR THE INSTALLATION OF RAIN GAUGE EQUIPMENT

RESOLVED THAT

the Westlake Board of Education approve the Agreement for Installation of Rain Gauge Equipment with the Northeast Ohio Regional Sewer District.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

EXHIBIT C-1-e

RESOLUTION TO APPROVE OHIO SCHOOLS COUNCIL
COOPERATIVE PURCHASING PROGRAM

RESOLVED THAT

the Westlake Board of Education approve the Ohio Schools Council Cooperative Purchasing Program for 2003-2004.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

EXHIBIT C-1-f

RESOLUTION TO APPROVE FIELD TRIPS

RESOLVED THAT
the Westlake Board of Education approve the following field trips.

WHS Marching Band

2003 Thanksgiving Parade
Chicago, Illinois
Monday, November 24, 2003 to
Thursday, November 27, 2003
Approximate Cost Per Pupil - \$400.00

WHS & Burneson Middle School

Ski and Snowboard Club
Holiday Valley Ski Resort
Ellicottville, New York
Tuesday, January 20, 2004
Approximate Cost Per Pupil - \$65.00

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Ms. Rocco	_____
Mr. Swanson	_____

EXHIBIT C-1-g

RESOLUTION TO APPROVE NAMING
OF THE PERFORMING ARTS FACILITY

RESOLVED THAT

the Westlake Board of Education approve the new performing arts facility being constructed at Westlake High School be named the “Westlake Performing Arts Center”.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D’Ettorre Wargo _____

Mr. Beal _____

Ms. Rocco _____

Mr. Swanson _____

EXHIBIT C-1-h

RESOLUTION TO APPROVE STAFF HANDBOOK

RESOLVED THAT

the Westlake Board of Education approve the Westlake City Schools Staff Handbook for 2003-2004.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Ms. Rocco _____

Mr. Swanson _____

RESOLUTION TO APPROVE CITIZENS ADVISORY COMMITTEE MEMBERS

RESOLVED THAT

the Westlake Board of Education approve the Citizens Advisory Committee members for the 2003-04 school year as follows:

Officers

Chair: Nancy Rodeno

Vice Chair: Tom Smanik

Secretary: Bridget Ebenger-Balla

Changes to Terms of Current Members

Member	Membership Status	Recommendation
Nancy Rodeno	Expiring in 2003	Complete Tom Smanik's current term
Tom Smanik	Expiring in 2004	Complete Rena Parma's current term
Leslie Brusk	Expiring in 2003	Appoint to new 3-year term
Robin Schordock- Moodley	Expiring in 2003	Appoint to new 3-year term

Terms Expiring in 2004

Nancy Rodeno

Debbie Lewis

John Satoran

Terri Vicarel

Terms Expiring in 2005

Tom Smanik

Corinne Lange

Bridget Ebenger-Balla

Anne Pevnev

Terms Expiring in 2006

Leslie Brusk

Robin Schordock-Moodley

Sherman Bishop [NEW]

Dan Pollina [NEW]

Alternates (One year terms expiring in 2004)

Carrie Tate

Cynthia Anderson

Jean Seasholtz

Kevin Kanareff

Rena Parma

Community Representatives (One year terms expiring in 2004)

Luann Brenner, Westlake Junior Women's Club

[Two others to be determined]

Student Members (One year terms expiring in 2004)

[Two to be determined]

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Ms. Rocco _____

Mr. Swanson _____

RESOLUTION TO APPROVE THE SUBMITTED MATERIALS
AND COLOR SCHEME FOR THE PERFORMING ARTS CENTER

RESOLVED THAT
the Westlake Board of Education approve the submitted materials and color scheme for the Performing Arts Center.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Ms. Rocco _____

Mr. Swanson _____

