

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA**

**Wednesday, August 24, 2005 – 5:30 p.m. – Regular Meeting
Administration Building – Board Room
27200 Hilliard Blvd.**

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: _____

Roll Call:

Mrs. D'Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. Mays	_____
Mr. O'Malley	_____

Pledge of Allegiance

Acknowledgment of Visitors

Approval of Agenda

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. Mays	_____
Mr. O'Malley	_____

*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Work Session Meeting of July 13, 2005

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. Mays	_____
Mr. O'Malley	_____

2. Special Meeting of July 18, 2005

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

3. Regular Meeting of July 27, 2005

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

B. Special Reports and Recognitions – None

C. Superintendent's Report – None

D. Treasurer's Report/Recommendations

1. Discussion Item

- a. Draft of 2005-2006 Appropriations

Exhibit D-1-a

2. Action Items

- a. Resolution to Accept Funds

Exhibit D-2-a

- b. Resolution to Adjust FY06 Appropriations

Exhibit D-2-b

- c. Resolution to Authorize and Amend Change Fund for Athletics

Exhibit D-2-c

- d. Resolution to Approve Tax Sheltered Annuity and Custodial Account
Provider and Indemnity Agreement Between Westlake City School
District and VALIC

Exhibit D-2-d

E. CAC Report

F. New Business

1. Action Items

- a. Resolution to Accept Gifts and Contributions

Exhibit F-1-a

- b. Resolution to Approve Staff Recommendations

1. Resolution to Approve Reclassification of Certificated Staff
Members

Exhibit F-1-b-1

2. Resolution to Approve Employment and Substitutes for Classified
Staff Members

Exhibit F-1-b-2

3. Resolution to Approve Employment of Project Link Personnel

Exhibit F-1-b-3

4. Resolution to Approve Employment of Auxiliary Services
Personnel

Exhibit F-1-b-4

- | | |
|-----------------------------------------------------------------------------------------|-----------------|
| 5. Resolution to Approve Bus Drivers & Hours | Exhibit F-1-b-5 |
| 6. Resolution to Approve Supplemental Contract Resignation and Employment | Exhibit F-1-b-6 |
| 7. Resolution to Approve Substitute Teachers for Certificated Staff Members | Exhibit F-1-b-7 |
| c. Resolution to Approve Health Services for Non-Public Schools | Exhibit F-1-c |
| d. Resolution to Approve Interdistrict Service Area Contract | Exhibit F-1-d |
| e. Resolution to Approve Lease Agreement | Exhibit F-1-e |
| f. Resolution to Approve Therapy Services Agreement | Exhibit F-1-f |
| g. Resolution to Approve Consultation Agreement | Exhibit F-1-g |
| h. Resolution to Approve Participation in the Education Concert Production Fund Program | Exhibit F-1-h |
| i. Resolution to Approve Teacher Education Agreement | Exhibit F-1-i |
| j. Resolution to Approve Sunday Building Use | Exhibit F-1-j |
| k. Resolution to Approve Bus Routes for 2005-2006 School Year | Exhibit F-1-k |
| l. Resolution to Approve Foreign Exchange Students | Exhibit F-1-l |
| m. Resolution to Approve Agreements for Day Treatment | Exhibit F-1-m |
2. Discussion Items
- | | |
|---------------------------------------------------------------------------------------|-----------------|
| a. Second Reading of Revised Policy AC - Nondiscrimination | |
| 1. Resolution to Adopt Policy AC - Nondiscrimination | Exhibit F-2-a-1 |
| b. Second Reading of Revised Policy EBD – Crisis Management | |
| 1. Resolution to Adopt Policy EBD – Crisis Management | Exhibit F-2-b-1 |
| c. Second Reading of Revised Policy EEAC – School Bus Safety Program | |
| 1. Resolution to Adopt Policy EEAC – School Bus Safety Program | Exhibit F-2-c-1 |
| d. Second Reading of New Policy EFG – Student Wellness Program | |
| 1. Resolution to Adopt Policy EFG – Student Wellness Program | Exhibit F-2-d-1 |
| e. Second Reading of Revised Policy GBE-R – Staff Health and Safety | |
| 1. Resolution to Adopt Policy GBE-R – Staff Health and Safety | Exhibit F-2-e-1 |
| f. Second Reading of Revised Policy IGD – Cocurricular and Extracurricular Activities | |
| 1. Resolution to Adopt Policy IGD – Cocurricular and Extracurricular Activities | Exhibit F-2-f-1 |
| g. Second Reading of New Policy IGDF-R – Student Fundraising Activities | |
| 1. Resolution to Adopt Policy IGDF-R – Student Fundraising Activities | Exhibit F-2-g-1 |
| h. Second Reading of Revised Policy IGDJ – Interscholastic Athletics | |
| 1. Resolution to Adopt Policy IGDJ – Interscholastic Athletics | Exhibit F-2-h-1 |
| i. Second Reading of Revised Policy JED – Student Absences and Excuses | |
| 1. Resolution to Adopt Policy JED – Student Absences and Excuses | Exhibit F-2-i-1 |
| j. Second Reading of Revised Policy JFCEA – Gangs | |
| 1. Resolution to Adopt Policy JFCEA – Gangs | Exhibit F-2-j-1 |
| k. Second Reading of Revised Policy JFCF – Hazing | |
| 1. Resolution to Adopt Policy JFCF – Hazing | Exhibit F-2-k-1 |
| l. Second Reading of Revised Policy BBFA – Board Member Conflict of Interest | |
| 1. Resolution to Adopt Policy BBFA – Board Member Conflict of Interest | Exhibit F-2-l-1 |

G. Director of Business Affairs Report

H. Director of Curriculum & Instruction Report

I. Board Items

1. Resolution to Appoint New Citizens Advisory Committee Members and Alternates Exhibit I-1

J. *Meeting Open to Public (15 Minutes)

K. Adjournment

Time_____

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO ACCEPT FUNDS

RESOLVED THAT

the Westlake Board of Education accepts the following funds:

<u>State Funds</u>	<u>Amount</u>	<u>Fund</u>	<u>Special Cost Center</u>
Montessori Children's School 2005 - 2006	\$ 27,608.74	401	9506
Westlake Montessori School 2005 – 2006	\$ 4,201.33	401	9606
St. Paul Lutheran School 2005 – 2006	\$171,054.15	401	9706
St. Bernadette Catholic School 2005 – 2006	\$263,483.41	401	9806
Le Chaperon Rouge 2005 – 2006	\$ 27,008.55	401	9906

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADJUST FY06 APPROPRIATIONS

RESOLVED THAT

the Westlake Board of Education adjusts the following FY06 appropriations:

GENERAL FUND

Account	From	To	Difference
001-2100-600			
Support Services-Pupils	\$118.22	\$318.22	\$200.00
001-2300-400			
Board of Education-Purchased Servs.	\$67.50	\$367.50	\$300.00
001-2300-500			
Board of Education-Supplies	\$535.29	\$1,035.29	\$500.00
001-2400-800			
Gen. Support Serv-Misc.	\$30,030.97	\$180,030.97	\$150,000.00
001-2600-400			
Business Office-Purchased Services	\$30,100.31	\$50,100.31	\$20,000.00
Total	\$60,852.29	\$231,852.29	\$171,000.00

AUDITORIUM FUND

Account	From	To	Difference
004-5500-400-9002			
Building Acquisition/Construction	\$20,000.00	\$35,000.00	\$15,000.00
Total	\$20,000.00	\$35,000.00	\$15,000.00

UNIFORM SUPPLY FUND

Account	From	To	Difference
009-1100-500-9009			
Supplies	\$12,000.00	\$19,000.00	\$7,000.00
Total	\$12,000.00	\$19,000.00	\$7,000.00

PROJECT LINK			
Account	From	To	Difference
011-7500-9111			
Link-Refund of Prior Year Receipts	\$0.00	\$100.00	\$100.00
Total	\$0.00	\$100.00	\$100.00

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. D’Ettorre Wargo _____
Ms. Rocco _____
Mr. Beal _____
Mr. Mays _____
Mr. O’Malley _____

RESOLUTION TO AUTHORIZE AND AMEND
CHANGE FUND FOR ATHLETICS

RESOLVED THAT

the Westlake Board of Education authorizes and amends the Athletics change fund from \$800.00 to \$1,000.00.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE TAX SHELTERED ANNUITY AND CUSTODIAL
ACCOUNT PROVIDER AND INDEMNITY AGREEMENT BETWEEN
WESTLAKE CITY SCHOOL DISTRICT AND VALIC

RESOLVED THAT

the Westlake Board of Education approves the Tax Sheltered Annuity and Custodial Account Provider and Indemnity Agreement between Westlake City School District and VALIC (see attached).

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

**TAX SHELTERED ANNUITY AND
CUSTODIAL ACCOUNT PROVIDER AND INDEMNITY AGREEMENT**

WHEREAS, the Westlake City School District (the “School District”) is an educational organization described in Internal Revenue Code (“IRC”) Section 403(b)(1)(A)(ii); and

WHEREAS, IRC Section 403(b) and applicable regulations thereunder provide that (i) contributions made by the School District on behalf of its employees (including contributions made pursuant to elective salary reduction agreements) to insurance companies and certain other entities which are to be held under certain annuity contracts or custodial account agreements described therein will not be currently treated as gross income for federal income tax purposes, and (ii) such contributions and earnings thereon will not be subject to federal income tax until distributed to the employee or other beneficiary of such contract; and

WHEREAS, Ohio Revised Code (“ORC”) Section 9.90 provides that the Board of Education of the School District may make contributions on behalf of employees under annuity contracts and/or custodial accounts described in IRC Section 403(b) (including contributions made pursuant to a salary reduction agreement); and

WHEREAS, ORC Section 9.91 provides that, subject to certain restrictions that the Board may impose, employees may make contributions on their behalf under a Section 403(b) annuity contract or custodial account designated by such employees, under salary reduction agreements or other terms and conditions as determined by the Board; and

WHEREAS, ORC Section 9.91 provides that the Board of Education of the School District may require that an annuity contract or custodial account provider enter into a reasonable agreement protecting the Board from any liability attendant to procuring the annuity or custodial account on behalf of its employees; and

WHEREAS, the Variable Annuity Life Insurance Company (hereinafter “VALIC” or “Provider”) offers an annuity contract or contracts or sponsors a custodial account agreement or agreements that are designed to comply with the requirements of IRC Section 403(b) (collectively referred to herein as “Contracts”); and

WHEREAS, the Board has established a “Severance Pay Deferral Plan” (the “Plan”) that will provide for the mandatory deferral of an employee’s severance pay to Contracts, under circumstances which will cause the contributions to the Contracts to be considered employer contributions to the Contracts for purposes of IRC Section 403(b) and related provisions of the federal income tax law; and

WHEREAS, the Board and VALIC wish to enter into a group Contract that will receive the contributions under the Plan; and

WHEREAS, the Board and VALIC wish to execute an agreement that will delineate each of their responsibilities in regard to the Plan and that will protect the Board from liability attendant to making contributions under the Plan to a group Contract with VALIC; and

WHEREAS, the School District will be adopting a Section 403(b) Plan document (the “Plan Document”) with terms that are intended to satisfy the requirements of IRC Section 403(b) and the Treasury Regulations thereunder;

NOW, THEREFORE, the Board of Education of the Westlake City School District and the Provider hereby agree as follows:

1. The Board shall furnish the Provider with the rules and procedures (and any subsequent amendments thereto) governing the solicitation of employees by the Provider. The Provider, its employees, agents and representatives shall comply with the terms of the Plan Document and all other rules and procedures established by the Board or the Treasurer of the School District regarding the solicitation of employees during or immediately after working hours on the premises of the School District.
2. In accordance with the terms of the Plan, certain retiring employees shall have an employer contributions made to a Contract or Contracts of the Provider, to be held and administered by the Provider for the benefit of the retired employees. Subject to applicable law, the Board reserves the right to make additional contributions to the Provider to be held on behalf of such employees pursuant to the Plan, in accordance with the Plan Document or any other terms, conditions or other criteria determined from time to time by the Board. Subject to applicable law, the Board further reserves the right to at any time discontinue all or any portion of the contributions being made by the Board to the Contract with respect to any one or more of its employees or former employees. The Board shall be responsible for calculating the maximum amount that may be contributed on behalf of Plan participants to an annuity or custodial account for any year, pursuant to the provisions of IRC Sections 415 or 402(g), or other applicable IRC limits (collectively referred to herein as "IRC Limits").
3. The Provider hereby represents that any Contracts made available to employees of the Board are in compliance, and shall comply, with the requirements of IRC Section 403(b), and the regulations and rulings thereunder, and all other applicable laws pertaining to the issuance of such contracts (including, without limitation, any federal or state law pertaining to insurance or to the issuance of securities); and that the Provider will notify the Board within 60 days of receiving any notice from the Internal Revenue Service or any other federal or state governmental authority that any Contract under which the Board contributes, or has contributed, does not comply, or has not been in compliance, with the requirements of any of such laws.
4. Provider shall be solely responsible for administering its Contracts in accordance with the terms of the Plan Document and applicable law, including, without limitation, confirming that an employee has incurred a severance from employment, paying minimum distributions in accordance with IRC Section 401(a)(9), processing and administering all hardship withdrawals (and notifying the Plan Administrator of hardship withdrawals), and processing and administering participant loans. At the request of the Provider, the Board shall provide information in its possession which relates to an employee's right to receive a distribution from the Contracts. Not by way of limitation, in regard to its Contract, Provider shall do the following:
 - Provide periodic benefit statements to Plan participants and beneficiaries
 - Maintain beneficiary records
 - Process and allocate contributions to employee accounts as directed by the Board
 - Process requested disbursements from the Contract

- Process loan requests from the Contract
- Process transfer requests in accordance with the terms of the Contract and the applicable federal income tax law
- In regard to distributions, notify plan participants of their rollover rights under the federal income tax law, withhold income taxes as required by applicable tax laws, report disbursements on IRS Form 1099 as required by law
- Make corrective distributions of contributions in excess of the IRC Limits that the Provider is aware of or is apprised of by the Board
- Provide participants with 24 hour web and telephone access to account information
- Provide live personal support services via telephone during working hours

If the School District is audited by the Internal Revenue Service (the “IRS”) or another governmental agency, and the IRS or such governmental agency requests information regarding the Contracts of current or former employees of the Board, the Provider shall supply all such information in its possession within 60 days of being notified of such request.

5. The Provider hereby agrees to hold harmless and indemnify the Board, its members, the District, its officers, agents, and employees from any and all claims, demands, damages, losses, liabilities, expenses or causes of action that arise out of, or are attendant to, the Board making contributions on behalf of its employees that are to be held under a Contract, if such claims, demands, damages, losses, liabilities, expenses or causes of action are due to an action of the Provider or its employees that is negligent, performed in bad faith, a knowingly performed misconduct, a failure of its Contract to meet the requirements of Code Section 403(b), either in form or operation, or any other breach of this Agreement. The Provider at its own cost shall defend any action, suit, proceeding, claim or demand that may be made or brought against the Board, its members, the District, or any of its officers, agents and employees on any claims or demands in respect to which any of them may be indemnified and held harmless hereunder, and shall satisfy any judgment that is rendered against any of them with respect to any such action, suit, proceeding, claim or demand. The Board shall notify the Provider promptly upon receipt of any such action, suit, proceeding, claim or demand which it receives. Nothing herein shall restrict the right of the Board to hire at its own expense its own counsel to defend or participate in the defense of such an action, suit, proceeding, claim or demand.
6. The Provider and its agents or representatives are not, and shall not be, regarded as the agent or employee of the Board or any Board member individually, or of any officer, agent or employee of any of the foregoing, or any legal successor of any of the foregoing, or of any combination thereof. Neither the Board, any Board member individually, the officers, agents and employees of any of the foregoing, the legal successors of any of the foregoing, nor any combination thereof are, or shall be regarded as, the agents or employees of the Provider or its agents or representatives.
7. This Agreement may be terminated by the Board or the Provider at any time which is designated in writing by the terminating party and which is not more than 30 days after the date of such written notice. Upon such termination, the Board may cease making contributions to the Provider with respect to any or all Contracts; and the Provider may cease accepting additional contributions under any or all Contracts. The termination of

this Agreement shall not otherwise alter or amend the obligations of the Provider under its Contracts.

8. Unless otherwise advised in writing by the Board, any such notice to the Board shall be sent by first class mail to the following address:

Westlake City School District
Attention: Treasurer
27200 Hilliard Boulevard
Westlake, Ohio 44145

Unless otherwise advised in writing by the Provider, any such notice shall be sent by first class mail to the following address:

Implementation
VALIC
2929 Allen Parkway
Houston, Texas 77019

9. No alteration or amendment of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.
10. This Agreement shall not confer upon any employee of the Board any right of continued employment with the Board or any other additional right of employment; and shall not confer upon any employee or other beneficiary of a Contract, any right that is in addition to or supplementary to the rights such employee or beneficiary may have with respect to his or her interest under a Contract. In addition, by entering this Agreement, the Board only agrees that employees may elect to have contributions made on their behalf which are to be held under the Contracts and does not endorse or in any way recommend the Contracts to its employees; and does not insure or in any way guarantee the payment of any benefits or other amounts from any Contract under any circumstances, including, without limitation, non-payment of any amounts caused by the insolvency, bankruptcy, reorganization or rehabilitation of the Provider or investment losses of an employee or beneficiary.
11. The invalidity or illegality of any provision of this Agreement shall not affect the legality or validity of any other part of this Agreement.
12. This Agreement shall be construed and enforceable in accordance with the laws of the State of Ohio.

* * *

**WESTLAKE CITY
SCHOOL DISTRICT**

PROVIDER: VALIC

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

T.G.I. Friday's Mr. Gary Dawson, General Manager 30115 Detroit Road Westlake, OH 44145	Donated 30 \$8.00 coupons (\$240 value) to WHBS-TV at Westlake High School to award to the Educator of the Week on every <i>Demon Zone</i> show.
Panera Bread Mr. David Scott, General Manager 26137 Detroit Road Westlake, OH 44145	Donated 30 \$7.00 coupons (\$210 value) to WHBS-TV at Westlake High School to award to a student athlete each week on the <i>Demon Zone</i> show.
Westlake Demons Club Mr. Paul Stark, Treasurer P.O. Box 45236 Westlake, OH 44145	Donated \$2,180.00 to WHBS-TV at Westlake High School to purchase the following items for the new TV studios: Telex 2-channel Base Inter-comm., a Varizoom SLP Digital Unit, and a Serious Magic Virtual Backdrop.
Woodard Photographic Mr. Roger Wilburn 26167 Detroit Road Westlake, OH 44145	Donated 88 customized photos at \$9.00 each (\$792 value) to WHBS-TV at Westlake High School to give 8x10 color photos of the WHBS crew to the 2004-05 station sponsors.
The Pawuk Family 27725 Southbridge Circle Westlake, OH 44145	Donated a 13" TV monitor to WHBS-TV at Westlake High School to put into the big broadcast truck for the new 8-camera setup.
Tops Friendly Market Ms. Cheri Butkovic, Manager 1499 Columbia Road Westlake, OH 44145	Donated 18 cases of bottled water over the period of January through August 2005 to WHBS-TV at Westlake High School for use by the TV student crews while working at all sports broadcasts.
Mr. Jimmy Lee 29798 Schwartz Road Westlake, OH 44145	Donated \$100.00 to WHBS-TV at Westlake High School to purchase new digital video tapes for the new studio.

EXHIBIT F-1-a
(Continued)

Wide Open West Cable Company Mr. Kirk Zerkle, Manager 8868 Ridge Road North Royalton, OH 44133	Donated five 7' tower equipment racks valued at \$750 each (\$3,750 value) to WHBS-TV at Westlake High School to rack mount new equipment in the new TV studio and in Truck #3.
Daffy Dan's Mr. Dan Grey 2101 Superior Avenue Cleveland, OH 44114-2139	Donated 60 custom designed t-shirts valued at \$6.50 each (\$390 value) to award shirts to two student athletes each week on all 30 <i>Demon Zone</i> shows.
Nordson Corporation Foundation Ms. Cecelia H. Render, Manager 28601 Clemens Road Westlake, OH 44145-1119	Donated \$500.00 to WHBS-TV at Westlake High School to purchase new Sony microphones for the new TV studio.
Mr. James T. Diamond 2241 Augusta Court Westlake, OH 44145	Donated \$350.00 in lumber to WHBS-TV at Westlake High School to build the plywood floors and to frame the walls of the new sets.
Tony and JoAnn Hoty 27050 Hilliard Blvd. Westlake, OH 44145	Donated \$170.40 in cleaning supplies, snacks, pop, student photos, electric supplies and studio supplies to WHBS-TV at Westlake High School.
Amica Mutual Insurance Company Mr. Gregg Dube, Manager 25000 Country Club Blvd. Ste. 220 North Olmsted, OH 44070-5315	Donated \$250.00 to WHBS-TV at Westlake High School to help purchase a Ross-Frame Synchronizer for the new control booth switcher.
Bill's Golden Shear Barber Shop Mr. Bill Dalton 26915 Center Ridge Road Westlake, OH 44145	Donated 21 coupons at \$12.00 each (\$252 value) for a free haircut to WHBS-TV at Westlake High School to award to student athletes each week on the fall and winter <i>Demon Zone</i> shows.
Regal Cinema Ms. Elizabeth Seadden 30147 Detroit Road Westlake, OH 44145	Donated 60 movie tickets at \$8.50 each (\$510 value) to WHBS-TV at Westlake High School to award two tickets to a student athlete each week on all 30 <i>Demon Zone</i> shows.

EXHIBIT F-1-a
(Continued)

Chipotle
Ms. Elizabeth Gaeta, Marketing
851 Vineyard Drive, #203
Broadview Hts., OH 44147

Donated 50 gift certificates for a free burrito (\$250 value) to WHBS-TV at Westlake High School to award to one or two student athletes each week on the *Demon Zone* show.

Westlake Music Boosters
Mrs. Barbara Kristof, President
27200 Hilliard Blvd.
Westlake, OH 44145

Donated a 2005 Chevrolet Express Cutaway 3500 truck with use stipulations to the District Music Department of the Westlake City School District.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE RECLASSIFICATION
OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves the reclassification of certificated staff members as follows:

Effective 09-01-05:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
Carrie Beatty	MA	MA+10	7
Julie Davidson	BA+10	BA+20	8
Barbara DeCoste	MA+10	MA+20	17
Anne Dill	MA+20	MA+30	20
Amy Helms	MA+10	MA+20	8
Shaun Koski	BA+10	BA+30	4
Sandy Packis	MA+20	MA+30	15
Brittany Troy	BA	BA+10	2
Thomas Urich	BA+30	MA	12

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

**RESOLUTION TO APPROVE EMPLOYMENT AND SUBSTITUTES
FOR CLASSIFIED STAFF MEMBERS**

RESOLVED THAT

the Westlake Board of Education approves employment and substitutes for classified staff members for the 2005-2006 school year as follows:

<u>Employment:</u>	Cheryl Tegel	Rate:	Step 0
	Holly Lane Special Ed. Asst.	Effective:	08/23/05
	Tammy Eyring	Rate:	Step 0, 3 Hrs/Day
	Hilliard Special Ed. Asst.	Effective:	08/23/05
	Tammy Eyring	Rate:	Step 0, 3.25 Hrs/Day
	Hilliard Preschool Attendant	Effective:	08/23/05
<u>Classified Sub.</u>	James Montgomery	Rate:	Step 0, 8 Hrs/Day
	WHS 3rd Shift Cleaner	Effective:	08/22/05
	Ron Mitterholzer	Rate:	Step 1, 3.5 Hrs/Day
	LBMS Kitchen Helper	Effective:	08/24/05
	Lena Hawk	Kelly Christman	
	Fran Varvir	Bhanumati Maheshwar	
<u>Reappointments:</u>			
<u>New Substitutes:</u>	Terri Orszak	Clerical-Transportation	
	Ed Moran	Clerical-Transportation	
	Karen Hottel	Teacher Asst., Student Attendant, Library Asst., Supervision Asst., Playground Asst.	
	Bacik, Tina	Clerical-Transportation, Secretary, Student Attendant, Library Asst., Receptionist, Maintenance, Kitchen Helper	
	Beach, Dennis	Bus Driver	
	Smith, Eugene	Bus Driver	

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE THE EMPLOYMENT OF PROJECT LINK PERSONNEL

RESOLVED THAT

the Westlake Board of Education approve the employment of the following Project Link personnel effective 08/23/05.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Roberta Ahern	Site Coordinator	6
Christine Bott	Site Coordinator	2
Erin Gallagher	Site Coordinator	3
Cora Miner	Site Coordinator	5
Jaclyn Marquitz	Site Coordinator	6
Suzanah Vujevich	Site Coordinator	1
Tricia Anezinis	Project Link Leader	4
Dorothy Yee	Project Link Leader	8
Erin Fenderbosch	Project Link Leader	1
Sandra Kearney	Project Link Leader	1
Julie Moran	Project Link Leader	0
Alicia Guyselman	Project Link Leader	0
Stephanie Bishop	Project Link Leader	2
Tamara Shelley	Project Link Leader	2
Loureen Werner	Project Link Leader	3

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE EMPLOYMENT
OF AUXILIARY SERVICES PERSONNEL

RESOLVED THAT

the Westlake Board of Education approves the employment of the following auxiliary personnel for St. Paul Lutheran School and St. Bernadette School for the 2005-2006 school year to be paid from the Auxiliary Services Fund.

Anna Bakalar
St. Bernadette -Clerk/Typist

Rate: Class A, Step 20
9 months, 4 days/week
Plus 10 days extended time

Corlett Bine
St. Paul Lutheran – Clerk/Typist

Rate: Class B, Step 15
30 hours/week

Barbara Sennhenn
St. Paul Lutheran – SST Teacher

Rate: BA, Step 20
3-1/2 hours/day

Donna Collins
St. Paul Lutheran – Speech Therapist

Rate: MA+20, Step 20
20% Contract

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE BUS DRIVERS AND HOURS

RESOLVED THAT

the Westlake Board of Education approves the following Bus Drivers and hours for the 2005-2006 school year, beginning August 2005.

Name	Hours	Step	Name	Hour	Step	Name	Hours	Step
Ashwood, Bruce	4.75	1	Kelly, Kathleen	4.00	10	Perusek, Reda	8.00	13
Baumann, Kellie	2.25	0	Knapp, Lorrie	5.75	22	Phillips, Pam	8.00	19
Biel, Barbara	7.25	14	Kodysh, Sandee	2.50	15	Rafferty, Kenneth	5.00	4
Bond, Lydia	4.50	17	Kotulak, Joan	4.00	8	Rasmussen, Catherine	4.75	5
Bugaj, Margaret	2.25	4	Krucek, Marcella	8.00	22	Robinson, Angela	5.00	9
Carlin, James	5.00	4	Kubincanek, Celia	2.00	16	Saal, Robert	5.00	2
Carlin, Robert	4.75	3	Lewis, Jerry	7.25	11	Scavelli, Mary	6.00	14
Carlin, William	4.00	4	Lewis, Sandra	4.75	6	Schmidt, William	2.75	0
Cavender, Anna	4.00	1	Loving, Emma	5.25	4	Selvaggio, Joseph	5.25	9
Cepulo, Barney	2.25	5	Maler, Steve	5.00	2	Slabaugh, Jerry	4.50	7
Christian, Diane	8.00	31	Manning, Cindy	4.75	3	Smith, Margaret	8.00	19
Clemons, Linda	8.00	24	Meadows, Roger	5.25	5	Urban, Melodie	5.25	11
Cooke, Daryle	8.00	13	Metzger, Carol	4.00	10	Weaver, Jennifer	2.00	7
Flannick, Carol	6.75	16	Mitterholzer, Ronald	4.75	1	Wering, Denise	5.00	5
Geib, Rosemary	7.75	14	Moran, Edward	4.75	4	West, Elizabeth	8.00	22
Hollis, Jackie	7.50	22	Muzychak, James	4.50	5	West, Sherry	5.00	11
Hughes, Adria	2.50	6	Nock, Robyn	4.75	0	Whiting, Laurie	7.50	15
Italiano, Barb	8.00	16	O'Boyle, John	4.00	0	Winter, Eileen	4.50	5
Joyce, James	4.50	4	Ormsby, Karen	7.25	16	Wolfe, Shirley	6.75	35
Jakubisin, Barbara	2.25	5	Ovelgonne, Jody	5.00	12	Wright, Donna	2.75	0
Kantner, Susan	5.00	12	Peacock, Erin	5.50	5	Yehlik, Michelle	7.00	16
						Yockey, Robert	5.25	12

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

**RESOLUTION TO APPROVE SUPPLEMENTAL RESIGNATION & EMPLOYMENT
(In-District and Out-of-District)**

RESOLVED THAT

the Westlake Board of Education approves the following supplemental resignation for the 2005-2006 school year.

In-District - Resignations

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Brad Behrendt	LBMS 7th Grade Assistant Football Coach	08/16/05

In-District - Employment

<u>Name</u>	<u>Position</u>	<u>Step</u>
Robert Thayer	WHS Weight Room Advisor (Fall, Winter, Spring)	10
Dan Berkheimer	WHS Freshman Volleyball Coach (.05 Contract, 2nd half)	13

Out-Of-District – Employment

<u>Name</u>	<u>Position</u>	<u>Step</u>
John Sand	WHS Boys Soccer Assistant Coach	3
Gregory Shmelter	WHS Assistant Football Coach	0
Christine Howard	WHS Freshman Volleyball Coach (.05 Contract, 1st half)	0

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE SUBSTITUTE TEACHERS FOR
CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves substitute teachers for certificated staff members for the 2005-2006 school year, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

NEW SUBSTITUTES:

Susan Davidson

Gerard Howell

Eileen Johnson

Diane Koster Marquard

Barbara Massaad

Michael Thomas

Maysoun Shahin

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE HEALTH SERVICES
FOR NON-PUBLIC SCHOOLS

RESOLVED THAT

the Westlake Board of Education approves services for non-public schools for the 2005-2006 school year as follows to be paid out of Auxiliary Service Funds.

PSI Affiliates, Inc.

St. Bernadette

School Nurse	180 days	\$39,060.00
Speech & Hearing Pathologist	110 days	\$32,670.00
Psychologist	74 days	\$20,572.00
Educational Specialist	144 days	\$41,472.00

St. Paul Lutheran

School Nurse	9 days	\$1,953.00
Health Aides	540 hours	\$7,236.00

Cuyahoga County Board of Health

Registered Nurse	5 hours/month	\$1,900.00
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Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE INTERDISTRICT SERVICE AREA CONTRACT

RESOLVED THAT

the Westlake Board of Education approves the Interdistrict Service Area Contract with the Educational Service Center of Cuyahoga County for the 2005-2006 school year, which includes the following to be paid out of Auxiliary Service Funds.

St. Paul Lutheran

Psychologist 54 days

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE LEASE AGREEMENT

RESOLVED THAT

the Westlake Board of Education approves the following lease agreement for the 2005-2006 school year to be paid out of Auxiliary Service Funds.

John Lance Lease of property upon which St. Bernadette's Mobile Unit rests.
Twelve month lease - \$1,200.00

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE THERAPY SERVICES AGREEMENT

RESOLVED THAT

the Westlake Board of Education approves the Therapy Services Agreement with The Cleveland Clinic Foundation on behalf of the Cleveland Clinic Head and Neck Institute for the 2005-2006 school year.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE CONSULTATION AGREEMENTS

RESOLVED THAT

the Westlake Board of Education approves the following Consultation Agreements for the 2005-2006 school year:

Therese Chiara Johnston 23 Days Consultation & Support Services

Positive Education Program 17 Days Consultation & Support Services

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE PARTICIPATION IN THE
EDUCATION CONCERT PRODUCTION FUND PROGRAM

RESOLVED THAT

the Westlake Board of Education approves participation in the Education Concert Production Fund Program with The Musical Arts Association, which operates The Cleveland Orchestra for the 2005-2006 school year.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE TEACHER EDUCATION AGREEMENT

RESOLVED THAT

the Westlake Board of Education approves the Agreement with Baldwin-Wallace College Division of Teacher Education to continue Teacher Education and Licensure Standards for the period 2005-2010.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED THAT

the Westlake Board of Education approves Sunday building use as follows:

St. Raphael Catholic School

Football Games vs. St. Bernadette
Lou Duchez Field
Sunday, September 18, 2005
11:30 AM – 4:00 PM

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE BUS ROUTES
FOR 2005-2006 SCHOOL YEAR

RESOLVED THAT

the Westlake Board of Education approves the bus routes for the 2005-2006 school year.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE FOREIGN EXCHANGE STUDENTS
FOR THE 2005-2006 SCHOOL YEAR

RESOLVED THAT

the Westlake Board of Education approves attendance of the following exchange students for the 2005-2006 school year:

Anais (Brigitte) Vermeulen
Brussels, Belgium

Carman Dirvariu
Botosani, Romania

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPROVE AGREEMENTS FOR DAY TREATMENT PROGRAM

RESOLVED THAT

the Westlake Board of Education approves the Berea Children's Home & Family Services Day Treatment Program-Placement and Financial Agreement, and Partial Hospitalization Program-Counseling Financial Agreement for the 2005-2006 school year.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY AC - NONDISCRIMINATION

RESOLVED THAT

the Westlake Board of Education adopts Board of Education Policy AC – Nondiscrimination.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY EBD – CRISIS MANAGEMENT

RESOLVED THAT

the Westlake Board of Education adopts new Board of Education Policy EBD – Crisis Management.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY EEAC – SCHOOL BUS SAFETY PROGRAM

RESOLVED THAT

the Westlake Board of Education adopts new Board of Education Policy EEAC – School Bus Safety Program.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY EFG – STUDENT WELLNESS PROGRAM

RESOLVED THAT
the Westlake Board of Education adopts new Board of Education Policy EFG – Student
Wellness Program.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY GBE-R – STAFF HEALTH & SAFETY

RESOLVED THAT

the Westlake Board of Education adopts new Board of Education Policy GBE-R – Staff Health & Safety.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY IGD – CO-CURRICULAR & EXTRACURRICULAR ACTIVITIES

RESOLVED THAT

the Westlake Board of Education adopts new Board of Education Policy IGD – Co-Curricular and Extracurricular Activities.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY IGDF-R – STUDENT FUNDRAISING ACTIVITIES

RESOLVED THAT
the Westlake Board of Education adopts new Board of Education Policy IGDF-R – Student
Fundraising Activities.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY IGDJ – INTERSCHOLASTIC ATHLETICS

RESOLVED THAT
the Westlake Board of Education adopts new Board of Education Policy IGDJ – Interscholastic Athletics.

Motion by _____
Seconded by _____
Roll Call Vote:
Mrs. D’Ettorre Wargo _____
Ms. Rocco _____
Mr. Beal _____
Mr. Mays _____
Mr. O’Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY JED – STUDENT ABSENCES & EXCUSES

RESOLVED THAT
the Westlake Board of Education adopts new Board of Education Policy JED – Student
Absences & Excuses.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY JFCEA - GANGS

RESOLVED THAT

the Westlake Board of Education adopts new Board of Education Policy JFCEA - Gangs.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY JFCF – HAZING

RESOLVED THAT
the Westlake Board of Education adopts new Board of Education Policy JFCF – Hazing.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO ADOPT BOARD OF EDUCATION
POLICY BBFA – BOARD MEMBER CONFLICT OF INTEREST

RESOLVED THAT

the Westlake Board of Education adopts revised Board of Education Policy BBFA – Board Member Conflict of Interest.

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo _____

Ms. Rocco _____

Mr. Beal _____

Mr. Mays _____

Mr. O'Malley _____

RESOLUTION TO APPOINT INCOMING MEMBERS AND ALTERNATES
FOR THE CITIZENS ADVISORY COMMITTEE

RESOLVED THAT

the Westlake Board of Education appoints the following incoming alternates and members to the
Citizens Advisory Committee:

MEMBERS

Garn Anderson
Marcia Columbro
Linda Wade
Dan Walsh

ALTERNATES

Judy Friedman
Jane Hoon
Troy Miller
Kathleen Stock
Christie Wiedt

Motion by _____

Seconded by _____

Roll Call Vote:

Mrs. D'Ettorre Wargo	_____
Ms. Rocco	_____
Mr. Beal	_____
Mr. Mays	_____
Mr. O'Malley	_____