

WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA
Monday, August 26, 2013 – 5:30 p.m. – Regular Meeting
Administrative Building – 27200 Hilliard Blvd.

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: _____

Roll Call: _____
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Mr. Falcone _____
Mrs. Leszynski _____

Pledge of Allegiance

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals,
to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by _____
Seconded by _____
Roll Call Vote: _____
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Mr. Falcone _____
Mrs. Leszynski _____

*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Regular Meeting of July 15, 2013

Motion by _____
Seconded by _____
Roll Call Vote: _____
Mr. Mays _____
Ms. Winter _____
Mr. Cross _____
Mr. Falcone _____
Mrs. Leszynski _____

2. Special Meeting of July 29, 2013

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

3. Special Meeting of July 30, 2013

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

B. Special Reports & Recognitions

- | | |
|--|-------------|
| 1. Paul Wilson & Susan Palchesko – National Middle School Conference
Presenters | Exhibit B-1 |
|--|-------------|

C. Superintendent's Report & Master Facility Plan Phase I Report

D. Treasurer's Report/Recommendations

- | | |
|--|---------------|
| 1. Action Items | |
| a. Resolution to Issue Then and Now Certificates | Exhibit D-1-a |
| b. Resolution to Authorize and Amend Change Fund for Athletics | Exhibit D-1-b |
| c. Resolution to Establish Fund | Exhibit D-1-c |
| d. Resolution to Accept Funds | Exhibit D-1-d |
| e. Resolution to Adjust the FY14 Temporary Appropriations | Exhibit D-1-e |
| f. Resolution to Approve FY14 Additional Temporary Appropriations–Other
Funds | Exhibit D-1-f |
| g. Resolution to Appoint Alternate Board Member to Tax Incentive Review
Council | Exhibit D-1-g |

E. CAC Report – None

F. New Business

- | | |
|---|-----------------|
| 1. Action Items | |
| a. Resolution to Accept Gifts and Contributions | Exhibit F-1-a |
| b. Resolutions to Approve Staff Recommendations | |
| 1. Resolution to Approve Resignations, FMLA and Employment for Staff
Members | Exhibit F-1-b-1 |
| 2. Resolution to Approve Employment of Substitutes for Staff Members | Exhibit F-1-b-2 |
| 3. Resolution to Approve Employment of Project Link Personnel | Exhibit F-1-b-3 |
| 4. Resolution to Approve Extended Time for Staff Members | Exhibit F-1-b-4 |
| 5. Resolution to Approve Supplemental Contract Resignations and
Employment | Exhibit F-1-b-5 |
| 6. Resolution to Approve Contract for Auxiliary Services Personnel | Exhibit F-1-b-6 |
| 7. Resolution to Approve Employment of Non-Public Auxiliary Services
Personnel | Exhibit F-1-b-7 |

- | | |
|--|------------------|
| 8. Resolution to Approve Additional Hours for Auxiliary Services Personnel | Exhibit F-1-b-8 |
| 9. Resolution to Approve Contracts for Auxiliary Services for Non-Public Schools | Exhibit F-1-b-9 |
| 10. Resolution to Approve Contract for Services Supervised by Local Education Agency For Non-Public School | Exhibit F-1-b-10 |
| 11. Resolution to Reinstate Suspended Classified Contracts for 2013-2014 School Year | Exhibit F-1-b-11 |
| 12. Resolution to Approve Additional Preschool Play-Based Assessment Hours | Exhibit F-1-b-12 |
| 13. Resolution to Approve Project Link Community Education Personnel | Exhibit F-1-b-13 |
| 14. Resolution to Approve Drivers and Transportation Department Employee Hours | Exhibit F-1-b-14 |
| c. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services | Exhibit F-1-c |
| d. Resolution to Approve Compensation Rates for Athletic Workers | Exhibit F-1-d |
| e. Resolution to Amend Ohio Schools Council Cooperative Program Amount | Exhibit F-1-e |
| f. Resolution to Approve School Attorney | Exhibit F-1-f |
| g. Resolution to Publicly Post Previously Approved Construction Change Orders | Exhibit F-1-g |
| h. Resolution to Approve Construction Change Orders | Exhibit F-1-h |

G. Board Items

1. Action Items

- | | |
|---|---------------|
| a. Resolution to Approve Policy EEA-R – Student Transportation Services - First and Final Reading | Exhibit G-1-a |
| b. Resolution to Approve Policy JP – Positive Behavioral Interventions & Supports - First and Final Reading | Exhibit G-1-b |

*Hearing of Public (15 Minutes)

H. Adjournment

Time: _____
 Motion by _____
 Seconded by _____
 Roll Call Vote:
 Mr. Mays _____
 Ms. Winter _____
 Mr. Cross _____
 Mr. Falcone _____
 Mrs. Leszynski _____

<p>The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.</p>

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
93151	Rush Truck Centers	Replacement engine in Bus #24	\$8,000.00
93218	North Coast Council	Annual NCC Services	\$103,002.80
93237	Julian & Grube, Inc.	2013 CAFR	\$10,900.00

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO AUTHORIZE AND AMEND CHANGE FUND FOR ATHLETICS

RESOLVED that the Westlake Board of Education authorizes and amends the Athletics change fund from \$2,000.00 to \$3,000.00.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO ESTABLISH FUND

RESOLVED that the Westlake Board of Education establishes the following fund:

Local Agency Fund	Amount	Fund	Special Cost Center
OHSAA Tournament Monies	TBD	022	9500

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accepts the following funds:

State Funds	Amount	Fund	Special Cost Center
Le Chaperon Rouge	\$13,851.95	401	9914
Montessori Children's School	\$42,284.90	401	9514
St. Bernadette	\$310,575.30	401	9814
St. Paul Lutheran	\$183,720.60	401	9714
Westlake Montessori	\$8,748.60	401	9614
Westside Christian Academy	\$80,195.50	401	9414

Federal Funds	Amount	Fund	Special Cost Center
Title III IMMIGRANT FY14	\$4,109.84	551	9614

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO ADJUST FY14 TEMPORARY APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY14 temporary appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1100-500			
Instructional-Supplies	\$200,000.00	\$285,014.47	\$85,014.47
001-1200-400			
Special Education-Purchased Services	\$3,900.00	\$10,636.77	\$6,736.77
001-1900-400			
Vocational-Purchased Services	\$1,200,000.00	\$1,302,571.00	\$102,571.00
001-2200-600			
General Support Services-Equipment	\$50,000.00	\$115,136.42	\$65,136.42
001-2700-600			
Maintenance-Equipment	\$29,000.00	\$30,028.10	\$1,028.10
Total	\$1,482,900.00	\$1,743,386.76	\$260,486.76
QSCB BUILDING CONSTRUCTION			
Account	From	To	Difference
004-5500-400-9005			
QSCB-Legal	\$27,498.79	(\$152,782.68)	(\$180,281.47)
004-5500-600-9005			
QSCB-Equipment	\$0.00	\$180,968.38	\$180,968.38
Total	\$27,498.79	\$28,185.70	\$686.91
BAB BUILDING CONSTRUCTION			
Account	From	To	Difference
004-5500-400-9006			
BAB-Purchased Services	\$0.00	\$170,603.28	\$170,603.28
004-5500-600-9006			
BAB-Equipment	\$430,112.44	\$259,509.16	(\$170,603.28)
Total	\$430,112.44	\$430,112.44	\$0.00

EXHIBIT D-1-e
(Continued)

FOOD SERVICE			
Account	From	To	Difference
006-3100-400-9600			
Food Service-Purchased Services	<u>\$2,000.00</u>	<u>\$4,895.00</u>	<u>\$2,895.00</u>
Total	\$2,000.00	\$4,895.00	\$2,895.00
INTERDISTRICT SUMMER SCHOOL			
Account	From	To	Difference
011-2400-100-9011			
Summer School-Admin Salaries	\$0.00	\$2,080.01	\$2,080.01
011-2400-200-9011			
Summer School-Admin Benefits	<u>\$0.00</u>	<u>\$351.64</u>	<u>\$351.64</u>
Total	\$0.00	\$2,431.65	\$2,431.65
IN SERVICE			
Account	From	To	Difference
018-3900-500-9720			
Red Brick-Sunshine	\$250.00	\$767.99	\$517.99
018-3900-500-9724			
Sunshine-WHS Teachers' Lounge	<u>\$500.00</u>	<u>\$750.00</u>	<u>\$250.00</u>
Total	\$750.00	\$1,517.99	\$767.99
ST. BERNADETTE FY13			
Account	From	To	Difference
401-3200-200-9813			
Benefits	\$274.41	\$266.14	(\$8.27)
401-3200-400-9813			
Purchased Services	\$0.00	(\$138.07)	(\$138.07)
401-3200-500-9813			
Supplies & Materials	\$99.74	(\$491.57)	(\$591.31)
401-3200-600-9813			
Equipment	<u>\$0.00</u>	<u>\$737.65</u>	<u>\$737.65</u>
Total	\$374.15	\$374.15	\$0.00
ABLE FY13			
Account	From	To	Difference
501-1400-100-9313			
Instruction Salaries & Wages	\$4,073.25	\$3,837.91	(\$235.34)

EXHIBIT D-1-e
(Continued)

501-1400-200-9313			
Instruction Benefits	\$629.33	\$592.97	(\$36.36)
501-1400-500-9313			
Instruction Supplies and Materials	\$4.54	(\$40.64)	(\$45.18)
501-2200-100-9313			
Support Services/PD Salaries & Wages	\$190.88	\$155.09	(\$35.79)
501-2200-200-9313			
Support Services/PD Benefits	<u>\$29.85</u>	<u>\$23.95</u>	<u>(\$5.90)</u>
Total	\$4,927.85	\$4,569.28	(\$358.57)
TITLE VI-B IDEA FY14			
Account	From	To	Difference
516-1200-500-9614			
Instruction Supplies & Materials	\$5,500.00	\$8,500.00	\$3,000.00
516-1200-600-9614			
Instruction Equipment	\$5,000.00	\$5,098.72	\$98.72
516-2100-400-9614			
Support Service Purch Services (Pupils)	\$276,451.04	\$283,771.10	\$7,320.06
516-2200-100-9614			
Professional Development Salaries	\$4,500.00	\$8,500.00	\$4,000.00
516-2200-400-9614			
Professional Development Purch Services	\$3,000.00	\$18,000.00	\$15,000.00
516-3200-100-9614			
Non Public Salaries & Wages	\$0.00	\$5,942.36	\$5,942.36
516-3200-200-9614			
Non Public Purchased Services	<u>\$21,117.66</u>	<u>\$12,733.62</u>	<u>(\$8,384.04)</u>
Total	\$315,568.70	\$342,545.80	\$26,977.10
TITLE III LEP FY14			
Account	From	To	Difference
551-1200-100-9414			
Instruction Salaries & Wages	\$25,800.00	\$26,204.00	\$404.00

EXHIBIT D-1-e
(Continued)

551-1200-500-9414			
Instruction Supplies & Materials	\$1,000.00	\$4,000.00	\$3,000.00
551-2200-100-9414			
Professional Development Salaries	\$328.00	\$2,028.00	\$1,700.00
551-2100-400-9414			
Support Services Purchased Services	\$0.00	\$500.00	\$500.00
551-2200-400-9414			
Professional Development Purch Services	\$100.00	\$8,000.00	\$7,900.00
Total	\$27,228.00	\$40,732.00	\$13,504.00
TITLE I FY14			
Account	From	To	Difference
572-1100-500-9114			
Instruction Supplies & Materials	\$25,000.00	\$24,597.60	(\$402.40)
572-1900-100-9114			
Other Instruction Salaries & Wages	\$263,000.00	\$283,000.00	\$20,000.00
572-1900-200-9114			
Other Instruction Benefits	\$43,000.50	\$46,270.50	\$3,270.00
572-2200-100-9114			
Support Services/PD Salaries & Wages	\$22,000.00	\$2,000.00	(\$20,000.00)
572-2200-200-9114			
Support Services/PD Benefits	\$3,597.00	\$327.00	(\$3,270.00)
572-3200-400-9114			
Family/Community & NP Purchased Svc	\$4,022.66	\$4,021.64	(\$1.02)
Total	\$360,620.16	\$360,216.74	(\$403.42)
TITLE II-A FY14			
Account	From	To	Difference
590-2200-100-9114			
Prof. Development Salaries & Wages	\$19,500.91	\$14,461.29	(\$5,039.62)
590-2200-200-9114			
Prof. Development Benefits	\$3,305.28	\$3,000.28	(\$305.00)

EXHIBIT D-1-e
(Continued)

590-2200-400-9114			
Prof. Development Purchased Services	<u>\$0.00</u>	<u>\$5,305.00</u>	<u>\$5,305.00</u>
Total	\$22,806.19	\$22,766.57	(\$39.62)

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE FY14 ADDITIONAL TEMPORARY APPROPRIATIONS
OTHER FUNDS

RESOLVED that the Westlake Board of Education approves the following FY14 additional temporary appropriations – other funds (see attached).

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**FY14 TEMPORARY APPROPRIATIONS
OTHER FUNDS**

<u>FND</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SCC</u>	<u>DESCRIPTION</u>	<u>TEMP. APPROP.</u>	<u>TOTALS</u>
401	3200	100	9414	WESTSIDE CHRISTIAN ACADEMY FY14 SALARIES & WAGES	\$ 20,000.00	
401	3200	200	9414	WESTSIDE CHRISTIAN ACADEMY FY14 BENEFITS	\$ 3,270.00	
401	3200	400	9414	WESTSIDE CHRISTIAN ACADEMY FY14 PURCHASED SERVICES	\$ 28,925.50	
401	3200	500	9414	WESTSIDE CHRISTIAN ACADEMY FY14 SUPPLIES & MATERIALS	\$ 25,000.00	
401	3200	600	9414	WESTSIDE CHRISTIAN ACADEMY FY14 EQUIPMENT	\$ 3,000.00	
				TOTAL WESTSIDE CHRISTIAN ACADEMY FY14		\$ 80,195.50
401	3200	400	9514	MONTESSORI CHILDREN'S SCHOOL FY14 PURCHASED SERVICES	\$ 5,996.40	
401	3200	500	9514	MONTESSORI CHILDREN'S SCHOOL FY14 SUPPLIES & MATERIALS	\$ 26,288.50	
401	3200	600	9514	MONTESSORI CHILDREN'S SCHOOL FY14 EQUIPMENT	\$ 10,000.00	
				TOTAL MONTESSORI CHILDREN'S SCHOOL FY14		\$ 42,284.90
401	3200	400	9614	WESTLAKE MONTESSORI SCHOOL FY14 PURCHASED SERVICES	\$ 349.94	
401	3200	500	9614	WESTLAKE MONTESSORI SCHOOL FY14 SUPPLIES & MATERIALS	\$ 8,398.66	
				TOTAL WESTLAKE MONTESSORI SCHOOL FY14		\$ 8,748.60
401	3200	100	9714	ST. PAUL LUTHERAN SCHOOL FY14 SALARIES & WAGES	\$ 72,000.00	
401	3200	200	9714	ST. PAUL LUTHERAN SCHOOL FY14 BENEFITS	\$ 39,000.00	
401	3200	400	9714	ST. PAUL LUTHERAN SCHOOL FY14 PURCHASED SERVICES	\$ 41,872.75	
401	3200	500	9714	ST. PAUL LUTHERAN SCHOOL FY14 SUPPLIES & MATERIALS	\$ 27,847.85	
401	3200	600	9714	ST. PAUL LUTHERAN SCHOOL FY14 EQUIPMENT	\$ 3,000.00	
				TOTAL ST. PAUL LUTHERAN SCHOOL FY14		\$ 183,720.60
401	3200	100	9814	ST. BERNADETTE CATHOLIC SCHOOL FY14 SALARIES & WAGES	\$ 15,000.00	
401	3200	200	9814	ST. BERNADETTE CATHOLIC SCHOOL FY14 BENEFITS	\$ 2,452.50	
401	3200	400	9814	ST. BERNADETTE CATHOLIC SCHOOL FY14 PURCHASED SERVICES	\$ 150,000.00	
401	3200	500	9814	ST. BERNADETTE CATHOLIC SCHOOL FY14 SUPPLIES & MATERIALS	\$ 133,122.80	
401	3200	600	9814	ST. BERNADETTE CATHOLIC SCHOOL FY14 EQUIPMENT	\$ 10,000.00	
				TOTAL ST. BERNADETTE CATHOLIC SCHOOL FY14		\$ 310,575.30
401	3200	400	9914	LE CHAPERON ROUGE ELEMENTARY FY14 PURCHASED SERVICES	\$ 554.08	
401	3200	500	9914	LE CHAPERON ROUGE ELEMENTARY FY14 SUPPLIES & MATERIALS	\$ 10,297.87	
401	3200	600	9914	LE CHAPERON ROUGE ELEMENTARY FY14 EQUIPMENT	\$ 3,000.00	
				TOTAL LE CHAPERON ROUGE ELEMENTARY FY14		\$ 13,851.95
551	2100	400	9614	TITLE III IMMIGRANT FY14 SUPPORT SERVICES PURCHASED SERVICES	\$ 400.00	
551	2200	400	9614	TITLE III IMMIGRANT FY14 PROF DEVELOPMENT PURCHASED SERVICES	\$ 3,000.00	
551	3200	100	9614	TITLE III IMMIGRANT FY14 FAMILY/COMMUNITY SALARIES & WAGES	\$ 500.00	
551	3200	500	9614	TITLE III IMMIGRANT FY14 FAMILY/COMMUNITY SUPPLIES	\$ 209.84	
				TOTAL TITLE III IMMIGRANT FY14		\$ 4,109.84

RESOLUTION TO APPOINT ALTERNATE BOARD MEMBER
TO TAX INCENTIVE REVIEW COUNCIL

RESOLVED that the Westlake City Schools Board of Education appoints the following alternate Board Member to serve on the 2013 Tax Incentive Review Council for the Westlake City Schools:

Carol Winter

Motion by:	_____
Seconded by:	_____
Roll Call Vote:	
Mr. Mays	_____
Ms. Winter	_____
Mr. Cross	_____
Mr. Falcone	_____
Mrs. Leszynski	_____

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Ms. Kristin Dailey 11215 River Road Chardon, OH 44024	Donated \$75.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.
Schwab Charitable Fund Chris Yaros, Director of Operations 211 Main Street, Floor 10 San Francisco, CA 94105	Donated \$250.00 on behalf of an anonymous donor to the Speech and Debate Club at Westlake High School for the benefit of club operations.
The William Corley Foundation of The Westlake-Bay Village Rotary Club Attn: Douglas O. Newcomb, Treasurer 24651 Center Ridge Road, Suite 190 Westlake, OH 44145	Donated \$2,170.71 to the Westlake Board of Education for the purchase of appliances (stove, refrigerator, microwave, washing machine, dryer, and dishwasher) for the Daily Living labs at Westlake High School and Lee Burneson Middle School.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO APPROVE FMLA, RESIGNATIONS,
AND EMPLOYMENT FOR STAFF MEMBERS**

RESOLVED that the Westlake Board of Education approves the following resignations, substitutes, FMLA and employment for staff members:

<u>FMLA</u>		<u>Classified Resignation</u>				
Jennifer Dossa	08/19/2013	Bonnie Sliva-Hilliard	Cashier	09/02/2013		
		Ashley Pease		08/20/2013		
		Kevin Collins		08/01/2013		
		Susan Gierosky		08/28/2013		
		Matthew Muchler		05/30/2013		
<u>Classified Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Step</u>	<u>Effective</u>
Ann Manning	Dishwasher	Lateral Transfer from WHS to Hilliard			10	09/03/2013
Robin Allen	WHS Sec. to Principal	7.5	5	12	1	08/26/2013
Susan Gierosky	Dover Teacher Asst.	6.5	5	9	8	08/29/2013
<u>Certified Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Step</u>	<u>Rate</u>	<u>FTE</u>	<u>Effective</u>	
Rita Bassett Shields	LTS Holly Lane Grade 3	0	MA+30	1.0	08/28/2013	
Samuel Kitzler	LTS WHS Music Teacher	0	MA	1.0	08/28/2013	
Michael Berlekamp	WHS Math Teacher	0	From BA to BA+30	1.0	08/28/2013	
Jessica Karam	WHS Spanish Teacher	2	From BA to BA+30	1.0	08/28/2013	
<u>Exempt Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective</u>
Kimberly Kollecker	Human Resources Clerk (Clerical 2)	5	7.5	5.0	12	08/01/2013
Jennifer Dossa	Receptionist/HR Asst. (Clerical 3)	2	7.5	5.0	12	08/01/2013
<u>Seasonal Help</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Hours</u>	<u>Days</u>	<u>Start</u>	<u>End</u>	
Josh Willis	Grounds Maintenance Helper	8.0	5.0	08/26/2013	11/29/2013	

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE EMPLOYMENT OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the reappointment of certified and classified substitutes for the 2013-2014 school year:

<u>Certified Substitutes</u>		
Michelle Bashian	Robert Grealis	Beth Moffat
Kristen Berkowitz	Donna Hinson	Holly Moore
Leah Bjorn	Joyce Hronek	Kayleigh O'Neill
Diana Chalkias	Christie Jager	Emily Parker
JoAnn Clark	Amanda Kuack	Lisa Swisher
Joanne Dunphy	Chelsea Kuncel	Aimee Thompson
Nancy English	Barbara Massaad	Cinthya Welden
Heidi Garza	Robert Mariner	Lynne White
<u>Classified Substitutes</u>		
Kelly Carroll	Sean Greenly	Dina Nicoll
Courtney Cox	Donna Hinson	Julia O'Brien
Joanne Dunphy	Christie Jager	Jane Shami
David Gamon	Sheila Mahon	Lisa Swisher
Grant Gase	Robert Mariner	Karen Wong

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE EMPLOYMENT OF PROJECT LINK PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of the following Project Link personnel effective 09/03/13.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Nancy English	Site Coordinator	10
Christine Matejcik	Project Link Leader	9
Judith Mack	Project Link Leader	8
Nancy Kendall	Project Link Leader	8
Matthew Sprosty	Project Link Leader	8
Catherine Brannigan	Project Link Leader	6
Callie Smith	Project Link Leader	5
James Foerster	Project Link Leader	5
Roberta Ahern	Project Link Leader	10
Suzanne Jones	Project Link Leader	3

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE EXTENDED TIME FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following extended time for Media Specialists, School Nurses, School Psychologists, Career/Technical Education staff and Guidance Counselors for the school year 2013-2014.

<u>Guidance Counselors</u>	<u>School Psychologists</u>	<u>School Nurses</u>
William Bowles 4 days	Raymond Glenn 11 days	Dorothy Beyer 2 days
Kerry Brickman 4 days	Janice Hughes 11 days	Barbara Detwiler 2 days
Sandee Erdman 4 days	Valerie O'Connor 11 days	
Debora Voss 4 days		
Adeena Sedlak-Horne 7 days		
Sheri Foster 7 days		
Mark Campo 10 days		
Terry Kennedy 10 days		
Erin Pontikos 10 days		
Joan Jerome 10 days		
	<u>Career/Technical Education</u>	<u>Media Specialist</u>
	Tabatha Devine 5 days	Jacy Nichols 2 days

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACT
RESIGNATIONS AND EMPLOYMENT**

RESOLVED that the Westlake Board of Education approves the following supplemental contract resignations and employment for the 2013-2014 school year:

<u>Supplemental Resignations</u>			
<u>Name</u>	<u>Position</u>		
Brad Behrendt	LBMS 8 th Grade Assistant Football Coach		
Mike Thoms	LBMS 7 th Grade Assistant Football Coach		

<u>Supplemental Employment</u>			
<u>Name</u>	<u>Position</u>	<u>In-District</u>	<u>Step</u>
Doug Warnke	WHS Drama Club Advisor (47%)	Y	0
Jennifer Butler	WHS Drama Club Advisor (53%)	Y	7
Jennifer Butler	WHS Musical Director	Y	7
Elizabeth Noren	WHS Key Club Advisor (50%)	Y	1
Robert Clancy	WHS Key Club Advisor (50%)	N	12
Stefanie Xenos	WHS Senior Class Advisor 2014	Y	7
Ann Hasenohrl	WHS Junior Class Advisor 2015	Y	4
Ann Marie Thomas	WHS Sophomore Class Advisor 2016	Y	1
Geoff Friederich	WHS Freshman Class Advisor 2017	Y	5
Mike Thoms	LBMS 8 th Grade Assistant Football Coach	Y	1
John Holland	LBMS 7 th Grade Assistant Football Coach	N	20
John Packis	LBMS Academic Challenge (50%)	Y	11
Sandy Packis	LBMS Academic Challenge (50%)	Y	6
Art Daniels	WHS Fall Game Manager	Y	18
Mark Campo	WHS Fall Weight Room Coordinator	Y	4
Bill Bongers	LBMS 7 th Grade Football Head Coach	Y	7
Nancy Koehler	Volunteer JV Tennis Coach	N	0
John Kolesar	LBMS Volunteer 7 th Grade Football Assistant Coach	N	0
Rachel Gecik	WHS Volunteer Girls' Soccer Coach	N	0
Mike Durr	WHS Volunteer Varsity Tennis Coach	N	0
Kevin Golick	WHS Volunteer Varsity Tennis Coach	N	0
Linnga Djohan	WHS Volunteer Varsity Tennis Coach	N	0

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE CONTRACT FOR AUXILIARY SERVICES PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of the following auxiliary personnel for St. Paul Lutheran School for the school year 2013-2014, to be paid from the Auxiliary Services Fund and /or Title VI-B IDEA Funds.

Donna Collins Rate: MA+30, Step 19

St. Paul Lutheran - Speech Therapist 20% Contract

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO APPROVE EMPLOYMENT OF NON-PUBLIC
AUXILIARY SERVICES PERSONNEL**

RESOLVED that the Westlake Board of Education approves the employment of the following non-public auxiliary personnel for the school year 2013-2014, to be paid from the Auxiliary Services Fund.

Corlett Bine St. Paul Lutheran – Clerk/Typist	Rate: Class A, Step 20 9.5 Months, 6 hours/day/5 days per week
Barbara Sennhenn St. Paul Lutheran – SST Teacher	Rate: BA, Step 19 45% contract
Anna Bakalar St. Bernadette – Clerk/Typist	Rate: Class A, Step 10 9.5 Months, 7.5 hours/day/ 2 days per week

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE ADDITIONAL SUMMER HOURS
FOR AUXILIARY SERVICES PERSONNEL

RESOLVED that the Westlake Board of Education approves the additional summer hours for the following auxiliary personnel for the school year 2013-2014, to be paid from the Auxiliary Services Fund.

Corlett Bine
St. Paul Lutheran – Clerk/Typist
Class A, Step 20

Not to exceed 30 hours at negotiated daily rate
Effective July 22nd, 2013 – July 31st, 2013

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE CONTRACTS FOR AUXILIARY SERVICES
FOR NON-PUBLIC SCHOOLS

RESOLVED that the Westlake Board of Education approves contracted services for non-public schools for the 2013-2014 school year as follows to be paid out of Auxiliary Services Funds and/or Title VI-B IDEA Funds.

<p><u>PSI Affiliates, Inc. Contracts</u></p> <p><u>St. Bernadette</u></p> <p>Intervention Specialist - 108 days School Nurse - 810 hours Speech & Hearing Pathologist - 54 days Psychologist - 54 days</p> <p><u>St. Paul Lutheran</u></p> <p>School Nurse - 9 days Health Aides - 540 hours</p>
<p><u>Cuyahoga County Board of Health Contract</u></p> <p><u>Montessori Children's School</u></p> <p>Registered Nurse - 8 hours/month</p>

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE CONTRACT FOR SERVICES SUPERVISED
BY LOCAL EDUCATION AGENCY FOR NON-PUBLIC SCHOOL

RESOLVED that the Westlake Board of Education approves the Contract for Services supervised by Local Educational Agency with the Educational Service Center of Summit County for St. Paul Lutheran Non-Public School for the 2013-2014 school year as follows, to be paid from the Auxiliary Services Fund.

St. Paul Lutheran Non-Public School

Contract Services for 2013-2014 School Year
ESC of Summit County

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO REINSTATE SUSPENDED CLASSIFIED CONTRACTS
FOR 2013-2014 SCHOOL YEAR

RESOLVED that the Westlake Board of Education approves the reinstatement of the following suspended contract for the 2013-2014 school year:

<u>CONTRACT REINSTATEMENT</u>			
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Step</u>
Linda Bailey	Driver	08/19/2013	10
Loretta Diederich	Driver	08/20/2013	6
David Gamon	Driver	08/21/2013	1
Kathy Page	Driver	08/26/2013	5
Kevin Saari	Driver	09/04/2013	1

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE ADDITIONAL PRESCHOOL
PLAY-BASED ASSESSMENT HOURS

RESOLVED that the Westlake Board of Education approves additional hours for Karen Kane for PBA (Preschool Play-Based Assessment).

Preschool Play-Based Assessment

Karen Kane – Additional 7 Hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO APPROVE THE EMPLOYMENT OF PROJECT LINK
COMMUNITY EDUCATION PERSONNEL**

RESOLVED that the Westlake Board of Education approves the employment of the following Project Link Community Education personnel effective 09/04/2013.

Benjamin Harreld Rate: \$25.31 /Hour	Community Education Instructor Not to Exceed 30 Hours
Michael Guildoo Rate: \$25.31/Hour	Community Education Instructor Not to Exceed 20 Hours
Crystal Myhre Rate: \$25.31 /Hour	Community Education Instructor Not to Exceed 20 Hours
Bayda Nouneh Rate: \$25.31 /Hour	Community Education Instructor Not to Exceed 20 Hours
Jean Litterest Rate: \$25.31 /Hour	Community Education Instructor Not to Exceed 45 Hours
Rachel Levi Rate: \$25.31 /Hour	Community Education Instructor Not to Exceed 20 Hours
Cynthia Gannon Rate: \$25.31 /Hour	Community Education Instructor Not to Exceed 20 Hours
Nancy English Rate: \$25.31 /Hour	Community Education Instructor Not to Exceed 30 Hours
Hannah Lozada Rate: \$25.31 /Hour	Community Education Instructor Not to Exceed 30 Hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE DRIVERS AND TRANSPORTATION DEPARTMENT EMPLOYEE HOURS

RESOLVED that the Westlake Board of Education approves the following Drivers and Transportation Department employee hours for the 2013-2014 school year, effective September 3, 2013:

<u>Name</u>	<u>Step</u>	<u>Hours</u>	<u>Name</u>	<u>Step</u>	<u>Hours</u>	<u>Name</u>	<u>Step</u>	<u>Hours</u>
Bailey, Linda	10	2.50	Kodysh, Sandee	20	7.00	Rooney, Debra	7	4.50
Baker, Angela	3	5.25	Kubincanek, Celia	20	5.75	Saari, Kevin	1	2.25
Biel, Barbara	20	6.50	Kubincanek, Sarah-Relief	2	4.00	Sanchez, Juan	7	5.25
Borecki, Nichole	6	4.75	Laskowski, Margaret	5	4.75	Selvaggio, Joseph	15	5.00
Cavender, Anna	7	5.50	Lewis, Jerry	18	6.25	Sherwood, Patricia	3	5.00
Chambers, Suzan	4	5.00	Lewis, Sandi	12	4.50	Sliva, Bonnie	4	5.50
Clemons, Linda	20	7.50	Loving, Emma	11	5.50	Smith, Margaret	20	8.00
Crawley, Lestina	8	5.00	Manning, Ann-Relief	3	4.00	Stemmer, Lora	12	5.25
DiCaprio, Karen	10	4.50	Metzger, Carole	15	4.00	Urban, Melodie	18	5.00
Diederich, Laurie	6	4.75	Mitterholzer, Ronald	8	2.50	Vandersluis, Leah	2	5.25
Fadenholz, Virginia	6	4.50	Moore, Elaine	0	4.75	Weaver, Jennifer	13	5.50
Flannick, Carol	20	7.75	Moran, Edward	11	4.00	Wering, Denise	12	5.50
Fox, Kimberly-Relief	2	4.00	Nock, Robyn	8	4.50	West, Sherry, Relief	18	4.00
Gamon, David	1	2.00	O'Boyle, John	7	4.50	Whiting, Laurie	20	8.00
Geib, Rosemary	20	6.75	Ormsby, Karen	20	7.50	Winter, Eileen	12	5.50
Gingell, Robin	1	4.50	Ovelgonne, Jody	18	5.50	Yehlik, Michele	20	8.00
Heiman, John	3	5.00	Page, Kathleen	5	2.50			
Higgins, Denise	4	5.25	Pelfrey, Crystal	11	4.75			
Hill, Diane	10	3.00	Pelfrey, Gary	9	5.00			
Hollis, Jackie	20	8.00	Perkins, Jonathan	2	4.50	Orszak, Terri, Aide	12	4.25
Houser, Sandra	8	5.25	Perkins, Shelly	3	4.75	Pennington, Leona, Aide	12	5.50
Hurst, Joanne	11	5.25	Phillips, Pam	20	6.75			
James, Tami	9	4.50	Pietrzak, Cynthia	10	4.75			
Joseph, Adria	13	5.75	Rasmussen, Cathy, Relief	12	4.00	Karohl, Edward, Mechanic	20	8.00
Kantner, Susan	18	5.75	Reynolds, Dawn	5	2.50	Klein, Paul, Mechanic	20	8.00
Kelly, Kathleen-Relief	17	4.00	Riegling, Patty	12	5.00	Naymik, David, Mechanic	20	8.00
Kjaer, Randi	7	4.75	Robinson, Angela	15	5.50			

Motion by: _____
 Seconded by: _____
 Roll Call Vote:
 Mr. Mays _____
 Mrs. Winter _____
 Mr. Cross _____
 Mr. Falcone _____
 Mrs. Leszynski _____

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services:

2013-2014 School Year

Ombudsman

Student Educational Placement – Lawrence School

Educational Service Center – Positive Education Program Services

Bellefaire JCB – Monarch School

Oksana Demianczuk Consulting, LLC - Food Service Supervisor

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE COMPENSATION RATES FOR ATHLETIC WORKERS

RESOLVED that the Westlake Board of Education approves compensation for athletic workers for the 2013-2014 school year as follows:

<u>FOOTBALL</u>			
\$29.00	Head Ticket Seller	6:30-9:30	3 hours
\$26.00	Ticket Seller	6:30-9:15	2 ¾ hours
\$22.00	Ticket Seller	6:30-8:45	2 ¼ hours
\$24.00	Ticket Taker	6:15-8:45	2 ½ hours
\$10.50	Ticket Taker	8:45-9:45	1 hour
\$19.00	Chain Gang-Down	7:15-9:45	2 ½ hours
\$25.00	Timer	7:00-9:45	2 ¾ hours
\$25.00	Announcer	7:00-9:45	2 ¾ hours
\$21.00	Usher	7:00-9:00	2 hours
\$20.00	JV Game Ticket Seller	9:15-11:15	2 hours
\$20.00	JV Scorer	9:15-11:15	2 hours
\$25.00	Team Gate Guard	6:45-9:45	3 hours
\$22.00	Pass Gate Guard	6:30-8:45	2 ¼ hours
\$22.00	Message Brd Operator	7:00-9:45	2 ¾ hours
<u>LACROSSE & SOCCER - Boys & Girls</u>			
\$20.00	Ticket Seller Varsity Only	6:15-8:15	2 hours
\$20.00	Scorer-Varsity Only	6:30-8:30	2 hours
\$29.00	Ticket Seller Varsity/JV	4:30-8:45	4 ¼ hours
\$27.00	Scorer-Varsity/JV	4:45-9:00	4 ¼ hours
\$19.00	Announcer-Varsity Only	4:45-6:45	2 hours
<u>VOLLEYBALL</u>			
\$25.00	Ticket Seller	5:40 – 8:10	2 ½ hours
\$25.00	Scorer	5:45 – 8:30	2 ¾ hours
\$25.00	Timer	5:45 – 8:30	2 ¾ hours
\$19.00	Linesperson	5:45 – 8:30	2 ¾ hours
\$15.00	Announcer	7:00 – 8:00	1 hour
<u>BOYS & GIRLS BASKETBALL</u>			
\$20.50	Ticket Seller JV (Boys)	5:30–7:30	2 hours
\$20.50	Ticket Seller Varsity (Boys)	7:00–9:00	2 hours
\$25.00	Ticket Taker JV/Varsity (Boys & Girls)	5:30–8:45	3 ¼ hours
\$25.00	Scorer JV/Varsity (Boys & Girls)	5:45–9:00	3 ¼ hours
\$25.00	Timer JV/Varsity (Boys & Girls)	5:45–9:00	3 ¼ hours
\$25.00	Crowd Control-Hospitality (Boys & Girls)	5:45–9:15	3 ½ hours
\$19.00	Announcer (Boys & Girls)	7:00–9:00	2 hours
<u>WRESTLING</u>			
\$25.00	Ticket Seller-2 ½ hours	6:15 - 8:45	
\$25.00	Timer-2 ½ hours	6:30 - 9:00	
\$25.00	Scorer-2 ½ hours	6:30 - 9:00	
<u>SWIMMING</u>			
\$26.00	Ticket Seller-2 ¾ hours	6:15 - 9:00	
\$26.00	Ticket Seller-2 ¾ hours	5:15 - 8:00	

FRESHMEN - BOYS & GIRLS

\$14.00 Per Event	Gate Help
\$16.00 Per Event	Scorer - Timer

MIDDLE SCHOOL/FROSH

\$13.00 Per Event	Gate Help
\$15.00 Per Event	Scorer - Timer

MISCELLANEOUS

\$100.00 Per Meet	Track Meet Director for Westlake Relays	3 hours
\$38.00 Per Game (+ mileage)	Filming Football - Varsity/JV	3 hours
\$23.00 Per Game (+ mileage)	Videotaping-Boys/Girls Basketball, Soccer, Volleyball, Wrestling (Varsity/JV)	3 hours
\$9.00 Per Event	Student Assistant in timing or scoring athletic events	3 hours
\$23.00 Flat Rate	Scouting	3 hours
\$9.00 Per Event	Student Video Taping Athletic Contests (Events - Varsity/JV)	3 hours

EVENT MANAGER – MIDDLE SCHOOL

\$29.25	Football	3:45 – 6:00 pm	2 ¼ hours
\$35.75	Volleyball (DH)	4:00 – 6:45 pm	2 ¾ hours
\$35.75	Basketball (DH)	4:00 – 6:45 pm	2 ¾ hours

EVENT MANAGER – HIGH SCHOOL – FALL SPORTS

\$52.00	Varsity Football	6:00-10:00 pm	4 hours
\$26.00	JV Football	9:30-11:30 am	2 hours
\$26.00	Frosh Football	4:00-6:00 pm	2 hours
\$32.50	JV & Varsity Volleyball	5:45-8:15 pm	2½ hours
\$19.50	Frosh Volleyball	4:15-5:45 pm	1½ hours
\$55.25	JV & Varsity Soccer	4:30-8:45 pm	4¼ hours
\$26.00	Freshman Soccer	4:00-6:00 pm	2 hours

EVENT MANAGER – HIGH SCHOOL – WINTER/SPRING SPORTS

\$52.00	JV & Varsity Basketball	5:15-9:15 p.m.	4 hours
\$39.00	Frosh Basketball (DH)	5:30-8:30 p.m.	3 hours
\$39.00	Wrestling	6:15-9:15 p.m.	3 hours
\$39.00	Swimming	5:15-8:15 p.m.	3 hours
\$26.00	Ice Hockey	Varies	2 hours
\$55.25	JV & Varsity Lacrosse	4:30-8:45 pm	4¼ hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Ms. Leszynski _____

RESOLUTION TO AMEND OHIO SCHOOLS COUNCIL
COOPERATIVE PROGRAM AMOUNT

RESOLVED that the Westlake Board of Education approves the amended participation amount of \$4,904.95 for the 2013-2014 school year.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Ms. Leszynski _____

RESOLUTION TO APPROVE SCHOOL ATTORNEY
(ORC 3313.203 & 3317.171)

WHEREAS, specialized legal services are necessary from time to time for the management, control, defense, or other purposes of the school district's schools, employees, and assets; and,

WHEREAS, statutes and the board's discretionary powers permit employment or retention of temporary, as needed, on-call, on-demand legal counsel in addition to the counsel appointed by statute,

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.203, ORC 3317.171, and ORC 3313.47, the legal services herein named are retained on an as-needed, on-demand, on-call basis to assist with the management, control, and defense of this school district and its employees and board members;

BE IT FURTHER RESOLVED that the fees and costs for such services shall be at the usual and customary rates for the professional services rendered upon receipt of an itemized statement by the school district treasurer; and

BE IT FINALLY RESOLVED such legal services shall be available, on-demand, and at the request of the board president (or other members of the board upon verbal approval by the president) and the superintendent (or other district administrators upon verbal approval by the superintendent).

Legal Firm/Attorney

Walter | Haverfield LLP
1301 E. 9th Street, #3500
Cleveland, Ohio 44114

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

**RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED
CONSTRUCTION CHANGE ORDERS**

RESOLVED that the Westlake Board of Education approves the public posting of the following previously approved Construction Change Orders; authorized by Board Resolution #10-222 on June 28, 2010.

Change Order #	Site	Contractor	Amount	Description
184	WHS	Jeffrey Carr, Inc.	\$10,295.00	Install cores in lock cylinders for all doors
185	WHS	Jeffrey Carr, Inc.	\$11,469.73	Provide in-line fans for 8 fume hoods in Science Labs
186	WHS	Continental Office Furniture	\$5,299.07	Provide divider screen with management rail between each World Language computer station in Room E206 & revise chair casters
187	WHS	Enertech, Inc.	\$7,065.62	Add power & control wiring to the basketball height adjusters in both gyms
188	WCS	Zenith Systems	\$8,933.95	Provide 11 additional indoor security cameras
189	WHS	Zenith Systems	\$2,072.13	Provide additional 24 port switch in main data closet
190	WCS	Zenith Systems	\$10,576.44	Provide all work associated with the "Projector Cabling Riser Diagram" on Drawing TH-406
191	WCS	Midwest Telephone	(\$10,576.44)	Backcharge for work associated with Bulletin 146
192	WHS	ABC Fire Protection	\$3,597.98	Provide sprinkler heads in Tech Room B136e
163	MS	Capstone Construction	\$1,380.00	Provide room number signage to each exterior window per City
164	MS	Capstone Construction	\$2,913.00	Paint curbs & provide chains at Mechanical Room roof ladder
165	MS	Capstone Construction	\$299.00	Install hardware added to doors D37 & E11B
166	MS	Lake Erie Electric	\$826.83	Add power to countdown clocks at scoreboard
019	DIS	Bay Mechanical Co.	\$441.95	Reroute fin tube radiator piping to accommodate the new door
020	DIS	SONA Construction	\$3,048.65	Reroute new emergency overflow drain piping

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

RESOLUTION TO APPROVE CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the following Construction Change Order contracts:

Change Order #	Site	Contractor	Amount	Description
183	WHS	Great Lakes, Inc.	\$101,001.04	Unsuitable soil remediation
193	WHS	Jeffrey Carr, Inc.	\$90,000.00	Interim payment for steel revisions in Rotunda

Motion by: _____
 Seconded by: _____
 Roll Call Vote:
 Mr. Mays _____
 Ms. Winter _____
 Mr. Cross _____
 Mr. Falcone _____
 Mrs. Leszynski _____

RESOLUTION TO APPROVE POLICY EEA-R
STUDENT TRANSPORTATION SERVICES - FIRST AND FINAL READING

RESOLVED that the Westlake Board of Education approves the revised Policy EEA-R – Student Transportation Services.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

File: EEA-R
STUDENT TRANSPORTATION SERVICES

1. Effective at the start of the 2013-2014 school year, students in Grades K-8 who reside 1 mile or less from their school are not eligible for transportation. A child at a care provider that is 1 mile or less from their school is also not eligible for transportation.
2. The criteria for establishing bus stops is: Kindergarten - 4th Grade children will not walk more than 0.25 miles from their home to the stop, and stops will be established at street corners and mid-blocks taking into consideration the conditions specified in #7 below.
3. Grades 5-8 children will not walk more than 0.30 miles to a bus stop, and corner and mid-block stops will be established taking into consideration the conditions specified in #7 below.
4. Space available may be requested. Space available is applicable when a student lives within the non-eligible area and does not qualify for transportation service. The student may be assigned, and walk to an established bus stop on an established route, if there is sufficient room available for all eligible students. Additional bus stops will not be created if space available is granted.
5. Distance shall be calculated in accordance with ODE Administrative Code 3301-83-01(G 1 a) – “Measurement of distance originates at a point on the traveled portion of the roadway nearest the primary entrance to the place of residence and then along the most direct route traversable, excluding interstate routes by motor vehicle, to the school bus loading area nearest and opposite the entrance door used by pupils transported.”
6. Exceptions to the established non-eligible areas may be made for the following reasons:
 - A. where, in the judgment of the superintendent or designee, conditions for those students who are not eligible for transportation, but are not limited to:
 - 1) lack of sidewalks
 - 2) lack of traffic control devices/crossing guards
 - 3) traffic flow
 - 4) road or residential/commercial construction
 - 5) age of students
 - 6) number of students
 - 7) a cul-de-sac turn-around does not meet the turning radius of an 84-passenger school bus
 - B. where students with medical conditions are not eligible for transportation, making it unsafe, difficult or dangerous.
 - C. where necessity dictates the reassignment of students to another building.
7. Buses transporting students will pick up and discharge students only at the designated pickup points as determined by the Transportation Director and approved by the Board.
8. To provide timely transportation for students to and from school with the goal of students arriving 15 minutes before school begins (not to exceed 45 minutes before) and to transport students from school within 15 minutes of dismissal (not to exceed 30 minutes waiting for a bus after school). Students should not be on the bus for more than 50 minutes within the city of Westlake.

File: EEA-R
STUDENT TRANSPORTATION SERVICES

9. The Board shall not be required to transport to and from a nonpublic school where such transportation would require more than 30 minutes of direct travel time. The travel time shall be measured by school bus, from the student loading location of the public school building the child would attend to the student drop-off location of the nonpublic school the student is attending. The timing will be made during the regular morning bell time schedule of the nonpublic school. Timings will be conducted on each segment of the round trip. The parent or guardian may suggest the routes. Appeals to the District timing are available to the Area 8 Coordinator of the Ohio Department of Education.
10. Transportation will be provided to accommodate those resident elementary students who are under the care of a childcare provider or day care center at a location other than the student's residence before and/or after school under the following circumstances:
 - A. A custodial care form is filed with the Transportation Department a minimum of five working days before the required service. For service to start during the first three weeks of school, the completed form must be received by the Transportation Department prior to July 31.
 - B. The service must be for five days per week. Service is for the entire school year or until permanently changed.
 - C. The location of the childcare provider to or from which the student is to be transported must be located in an area designated by the Board as eligible for bus transportation to the school of attendance. Should a student be placed at a building other than their home school of attendance by District initiative, transportation will be provided to/from the school of attendance or home school area. Students in grades 5-8 and all nonpublic student attendance areas are defined as the entire city of Westlake.
 - D. The provision of transportation for such students must not cause the District to incur any additional costs or require the establishment of new bus routes. Such transportation shall be provided only if there is sufficient space for pupils on the appropriate bus after space has been made available for all other students qualified for transportation.
11. When necessary, students may be required to provide identification as a prerequisite to riding a school bus.

Adoption Date: May 23, 2002
Revision Date: August 12, 2013

Revision Date:

RESOLUTION TO APPROVE POLICY JP
POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS
(Restraint and Seclusion)
FIRST AND FINAL READING

RESOLVED that the Westlake Board of Education approves the Policy JP – Positive Behavioral Interventions and Supports (Restraint and Seclusion).

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Mays _____

Ms. Winter _____

Mr. Cross _____

Mr. Falcone _____

Mrs. Leszynski _____

File: JP
POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS
(Restraint and Seclusion)

Positive Behavioral Interventions and Supports (PBIS)

The District implements PBIS on a system-wide basis. The Board directs the Superintendent/designee to develop a PBIS system that is consistent with the components set forth in the State Board of Education's (SBOE) policy on positive behavior interventions and supports. The District encourages family involvement as an integral part of its PBIS system.

Prohibited Practices

The District does not engage in practices prohibited by State law, including:

1. prone restraint;
2. any form of physical restraint that involves the intentional, knowing or reckless use of any technique that:
 - A. involves the use of pinning down a student by placing knees to the torso, head or neck of the student;
 - B. uses pressure point, pain compliance or joint manipulation techniques or
 - C. otherwise involves techniques that are used to unnecessarily cause pain.
3. corporal punishment;
4. child endangerment, as defined by Ohio Revised Code Section 2919.22;
5. deprivation of basic needs;
6. seclusion and restraint of preschool children in violation of Ohio Administrative Code Section (OAC) 3301-37-10;
7. chemical restraint;
8. mechanical restraint (that does not include devices used by trained school personnel, or by a student, for the specific and approved therapeutic or safety purposes for which such devices were designed and, if applicable, prescribed);
9. aversive behavioral interventions or
10. seclusion in a locked room or area.

Restraint

Physical restraint may not be used as a form of punishment or discipline, or as a substitute for other less restrictive means of assisting a student in regaining control. The use of prone restraint is prohibited.

Restraint may be used only:

1. if a student's behavior poses an immediate risk of physical harm to the student or others and no other safe or effective intervention is available;
2. if the physical restraint does not interfere with the student's ability to breathe;
3. if the physical restraint does not interfere with the student's ability to communicate in the student's primary language or mode of communication and
4. by school personnel trained in safe restraint techniques, except in the case of rare and unavoidable emergency situations when trained personnel are not immediately available.

File: JP
POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS
(Restraint and Seclusion)

Seclusion

Seclusion may not be used as a form of punishment or discipline, for staff convenience or as a substitute for other less restrictive means of assisting a student in regaining control.

Seclusion may be used only:

1. if a student's behavior poses an immediate risk of physical harm to the student or others and no other safe or effective intervention is available;
2. for the minimum amount of time necessary to protect the student and others from physical harm;
3. in a room or area that is not locked, does not preclude the student from exiting the area should the staff member become incapacitated or leave, and that provides adequate space, lighting, ventilation and the ability to observe the student and
4. under the constant supervision of trained staff able to detect indications of physical or mental distress that require removal and/or immediate medical assistance, and who document their observations of the student.

Repeated Dangerous Behaviors

The District conducts functional behavioral assessments for students who repeatedly engage in dangerous behavior that leads to instances of restraint and/or seclusion to identify students' needs and more effective ways of addressing those needs. Behavioral intervention plans that incorporate appropriate positive behavioral interventions are created when necessary.

Training and Professional Development

The District trains an appropriate number of personnel in each building in crisis management and de-escalation techniques. The District maintains written or electronic documentation of provided training and lists of participants in each training session.

All student personnel, as defined by OAC 3301-35-15, are trained annually on the SBOE's and the District's policies and procedures regarding restraint and seclusion.

The Board directs the Superintendent/designee to develop a plan for any necessary training of student personnel to implement PBIS on a system-wide basis.

Data and Reporting

Each incident of seclusion or restraint is immediately reported to the building administrator and the student's parent. Each incident of seclusion or restraint is documented in a written report, which is made available to the student's parent within 24 hours. The District maintains written reports of seclusion or restraint. These reports are educational records under the Family Education Rights and Privacy Act.

The District annually reports information concerning the use of restraint and seclusion to the Ohio Department of Education (ODE), as requested by ODE.

File: JP
POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS
(Restraint and Seclusion)

Monitoring and Complaint Processes

The Board directs the Superintendent/designee to establish a procedure to monitor the implementation of State law and the District's policy on restraint and seclusion.

The Board directs the Superintendent/designee to establish District complaint procedures, which include:

1. a procedure for parents to present complaints to the Superintendent to initiate a complaint investigation by the District regarding incidents of restraint or seclusion and
2. a requirement that the District respond to parents in writing within 30 days of the filing of a complaint regarding restraint and seclusion.

Parents are notified annually of the District's seclusion and restraint policies and procedures, which are also posted on the District's website.

[Adoption date:]

LEGAL REF.: ORC 2919.22
OAC 3301-35-15; 3301-37-10

CROSS REFS.:	IGBA, Programs for Students with Disabilities	JGA, Corporal Punishment
	JF, Student Rights and Responsibilities	JH, Student Welfare
	JHF, Student Safety	

NOTE: Beginning with the 2013/2014 school year, Districts are required to develop policies dealing with seclusion, restraint and PBIS. The requirement stems from OAC 3301-35-15, which was finalized through the Joint Committee on Agency Rule Review (JCARR) on April 8, 2013. Prior to rule finalization, SBOE adopted an accompanying model policy in January 2013. The rule requires District policies and procedures to be consistent with the SBOE policy. Policies and procedures dealing with seclusion and restraint are required to be posted on the District's website and parents must be notified annually of District policies and procedures dealing with seclusion and restraint.

THIS IS A REQUIRED POLICY