

WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA
Monday, August 11, 2014 – 6:00 p.m. – Work Session
Administration Building – 27200 Hilliard Blvd., Westlake, Ohio 44145

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: _____

Roll Call:

Ms. Winter _____
Mr. Falcone _____
Mr. Finucane _____
Mrs. Leszynski _____
Mr. Mays _____

Pledge of Allegiance

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals,
to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by _____

Seconded by _____

Roll Call Vote:

Ms. Winter _____
Mr. Falcone _____
Mr. Finucane _____
Mrs. Leszynski _____
Mr. Mays _____

*Hearing of Public (15 Minutes) Agenda Items

A. Superintendent Report/Master Facility Plan Update

B. Treasurer's Report/Recommendations

1. Presentation – Quarterly Report and Financial Forecast
2. Action Item
 - a. Resolution to Approve Quarterly Report and Financial Forecast

Exhibit B-2-a

C. Action Items

- | | |
|---|-------------|
| 1. Resolution to Approve Revisions to Steps for Supplemental Contracts | Exhibit C-1 |
| 2. Resolution to Approve Revised Employment of 2014 Westlake High School Summer School Staff Member | Exhibit C-2 |
| 3. Resolution to Amend Step for Classified Employee | Exhibit C-3 |
| 4. Resolution to Approve Summer Sports Camp Stipends | Exhibit C-4 |
| 5. Resolution to Amend Summer School Hours for Reading/Tutoring Program and Stipends for Tutors | Exhibit C-5 |
| 6. Resolution to Approve Resignations and Employment for Staff Members | Exhibit C-6 |
| 7. Resolution to Approve Participation in Ohio Schools' Council Cooperative Programs | Exhibit C-7 |
| 8. Resolution to Approve Bus Routes for 2014-2015 School Year | Exhibit C-8 |

D. Policy Approvals

- | | |
|--|---------------|
| 1. First & Final Reading of Policy GBK- No Tobacco Use on District Property By Staff Members | |
| a. Resolution to Approve First & Final Reading of Policy GBK | Exhibit D-1-a |
| 2. First & Final Reading of Policy JECBA - Admission of Exchange Students | |
| a. Resolution to Approve First & Final Reading of Policy JECBA | Exhibit D-2-a |
| 3. First & Final Reading of Policy JFCG - Tobacco Use by Students | |
| a. Resolution to Approve First & Final Reading of Policy JFCG | Exhibit D-3-a |
| 4. First & Final Reading of Policy KGC - -No Tobacco Use on District Property | |
| a. Resolution to Approve First & Final Reading of Policy JFCG | Exhibit D-4-a |

*Hearing of Public (15 Minutes)

E. Adjournment

Time:	_____	The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.
Motion by	_____	
Seconded by	_____	
Roll Call Vote:		
Ms. Winter	_____	
Mr. Falcone	_____	
Mr. Finucane	_____	
Mrs. Leszynski	_____	
Mr. Mays	_____	

RESOLUTION TO APPROVE QUARTERLY REPORT AND FINANCIAL FORECAST

RESOLVED that the Westlake Board of Education approves the 4th quarter financial update and five-year forecast.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

**RESOLUTION TO APPROVE REVISIONS TO STEPS
FOR SUPPLEMENTAL CONTRACTS**

RESOLVED that the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district) for the 2014-2015 school year:

<u>Supplemental Resignation</u>			
Michelle Slak- LBMS 7 th Grade Head Volleyball Coach			
<u>Supplemental Employment</u>			
2014-2015 School Year			
<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Lynnise Piskura	LBMS Football Cheerleading Advisor	Y	8
Michael Bee	LBMS 8 th Grade Head Football Coach	Y	15
Charles Dubil	LBMS 8 th Grade Assistant Football Coach	Y	18
William Bongers	LBMS 8 th Grade Assistant Football Coach	Y	7
Allison Lawrence	LBMS Girls' Cross Country Coach	Y	0
Jessica Dye	LBMS Girls' Head Track Coach	Y	3
Dennis Sullivan	LBMS Boys' Head Track Coach	Y	15
Lynnise Piskura	LBMS Basketball Cheerleading Advisor	Y	8
Gregg Henderson	LBMS 7 th Grade Girls' NC Basketball Coach	Y	12
William Primrose	LBMS Wrestling Assistant Coach	Y	3
Dennis Sullivan	LBMS Faculty Manager	Y	8
Michael Allan	LBMS Honors Orchestra	Y	10
Joni DiRienzo	LBMS Chorus Director	Y	1
Joni DiRienzo	LBMS Brigade Director	Y	1
Scott Rovniak	LBMS Band Director	Y	20
Scott Rovniak	LBMS Jazz Band Director	Y	20
Cheryl Tegel	LBMS Builder's Club Advisor	Y	5
Laura Lathem	LBMS Science Olympiad Advisor	N	1
John Packis	LBMS Academic Challenge Advisor	Y	11
Nicole Goshen	LBMS Student Council Advisor	Y	1
Mark Campo	WHS Head Varsity Football Coach	Y	9
Tom Shiban	WHS Asst. Varsity Football Coach	Y	15
Jim Bingham	WHS Asst. Varsity Football Coach	Y	18
Scott Bryant	WHS Asst. Varsity Football Coach (60%)	N	11
Ruben Lucio	WHS Asst. Varsity Football Coach	N	14
William Primrose	WHS Head 9 th Grade Football Coach	Y	5
Mark Campo	WHS Fall Weight Room Coordinator	Y	4
Brendan Zepp	WHS Head Varsity Boys' Golf Coach	Y	1
Traci Edmunds	WHS Head Varsity Girls' Golf Coach	N	4
Michael Besu	WHS Head Varsity Boys' Soccer Coach	Y	20
Matthew Planisek	WHS Asst. Varsity Boys' Soccer Coach	Y	3
Douglas Kuns	WHS Asst. Varsity Boys' Soccer Coach	Y	13

**RESOLUTION TO APPROVE REVISIONS TO STEPS
FOR SUPPLEMENTAL CONTRACTS**

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Thomas Huntley	WHS Girls' Varsity Tennis Coach	N	17
Nancy Koehler	WHS JV Girls' Tennis Coach	N	1
Meghan Mental	WHS Head Varsity Volleyball Coach	Y	2
Adaline Emerline	WHS Asst. Varsity Volleyball Coach	N	4
Emily Stern	WHS Freshman Volleyball Coach	N	1
Laura Jagels	WHS Faculty Manager	Y	14
Kyle Romansky	WHS Boys' Cross Country Coach	Y	4
Travis Haselswerdt	WHS Girls' Cross Country Coach	Y	11
Scott Jones	WHS Head Varsity Girls' Soccer Coach	Y	19
Ashley Pease	WHS Asst. Varsity Girls' Soccer Coach	N	1
Shaun Koski	WHS Freshman Girls' Soccer Coach	Y	12

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE REVISED EMPLOYMENT OF
2014 WESTLAKE HIGH SCHOOL SUMMER SCHOOL STAFF MEMBER

RESOLVED that the Westlake Board of Education approves the revised employment hours for a Summer School Staff member, paid at the negotiated summer school rate dependent upon sufficient enrollment, to be paid from Summer School Funds.

<u>Name</u>	<u>Class</u>	<u>Hours/Day</u>	<u>Duration</u>	<u>Effective Date</u>
Michael Berlekamp	Algebra Readiness Class	From 2.5 to 4.5	14 Days	06/23/14-07/11/14

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO AMEND STEP FOR CLASSIFIED EMPLOYEE

RESOLVED that the Westlake Board of Education Amends the Step for the following classified employee:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Months</u>	<u>Days</u>	<u>Hours</u>	<u>Effective</u>
Anthony Karohl	Parkside Head Custodian	From 20 to 21	12	5	8	07/01/2014

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE SUMMER SPORTS CAMP STIPENDS

RESOLVED that the Westlake Board of Education approves stipends for Sports Summer Camp Workers as follows:

WESTLAKE BASKETBALL SUMMER CAMP

Shawn Hood – Camp Director – 24 Hours @ \$32.00/Hour
Shane Skelly: Adult Coach – 20 hours @ \$15.00 per hour
Gavin Skelly: Student Coach – 24 hours @ \$10.00 per hour
Taylor Hood: Student Coach – 24 hours @ \$10.00 per hour

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO AMEND SUMMER SCHOOL HOURS FOR
READING/TUTORING PROGRAM AND STIPENDS FOR TUTORS

RESOLVED that the Westlake Board of Education approves Summer School Reading/Tutoring Program and stipends at the negotiated curriculum rate for the following Westlake School District staff members and out-of-district staff for the purpose of Summer School Tutoring in the Summer School Reading/Tutoring program from July 7, 2014 through August 15, 2014. Title I funds will be used to pay for the stipend cost.

Westlake School District Staff

Nick Miller – Summer Tutoring Administrative Coordinator-Not to Exceed 47 Hours
Jaclyn Nara – Summer Tutor-From Not to Exceed 18 Hours to Not to Exceed 30 Hours
Loretta Tindall - Summer Tutor- From Not to Exceed 18 Hours to Not to Exceed 30 Hours
 Jannell Sargent - Summer Tutor-Not to Exceed 42 Hours
 Julie Wagner - Summer Tutor-Not to Exceed 30 Hours
 Sarah Gorius - Summer Tutor-Not to Exceed 30 Hours

Out-Of-District Staff

Jennifer Koller - Summer Tutor-Not to Exceed 30 Hours
Kristen Berkowitz - Summer Tutor- From Not to Exceed 42 Hours to Not to Exceed 54 Hours
 Katie Walendzik - Summer Tutor-Not to Exceed 30 Hours
Dawn Gear - Summer Tutor-From Not to Exceed 54 Hours to Not to Exceed 30 Hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

**RESOLUTION TO APPROVE RESIGNATIONS
AND EMPLOYMENT FOR STAFF MEMBERS**

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA and employment for staff members:

<u>Classified Resignations</u>							
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>					
Joseph McGreevy	DIS Asst. Head Custodian	07/24/2014					
Tami Fuller	Bassett Head Cook	08/06/2014					
<u>Classified Employment</u>							
<u>Name</u>	<u>Building/Position</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Rate</u>	<u>Effective</u>	<u>Step</u>
Tami Fuller	LBMS Sec. to Asst. Principal	7.5	5.0	9.75	Class C	08/07/14	5
Sandy Houser	Holly Lane Kitchen Helper	2.5	5.0	9.0	N/A	08/22/14	1
Edward McCartney	Hilliard Cleaner 2 nd Shift	18.5/wk	5.0	9.0	N/A	08/12/14	1
Joshua Willis	WHS 3 rd Shift Cleaner	8.0	5.0	12	N/A	08/12/14	1
Megan Moutoux	DIS Sec. to Asst. Principal	7.5	5.0	9.75	Class C	08/07/14	0
Dana Hoffman	Bassett Sec. to the Principal	7.5	5.0	9.75	Class C	08/11/14	0
Joseph Morana	Mechanic	8.0	5.0	12	N/A	08/11/14	8
Joseph McGreevy	DIS Head Custodian	8.0	5.0	12	N/A	07/25/14	21
Leah Vandersluis	Driver – Relief	Coverage as Needed					2
<u>Certified Employment</u>							
<u>Name</u>	<u>Building/Position</u>	<u>FTE</u>	<u>Days</u>	<u>Months</u>	<u>Rate</u>	<u>Effective</u>	<u>Step</u>
Matthew Mayforth	WHS German Teacher	1.0	5.0	9.0	BA	08/21/14	0
Amy Shollenberger	Hilliard/Holly Lane GIS	1.0	5.0	9.0	BA+30	08/21/14	5
Elizabeth Osicki	WHS School Counselor	1.0	5.0	9.0	MA+10	08/01/14	2
Karleigh House	Bassett/Hilliard LTS KG	1.0	5.0	9.0	BA	08/21/14	2
Karen Kane	Preschool Summer Play-Based Assessment	NTE 25 Hours			07/23/14	N/A	

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE PARTICIPATION IN
OHIO SCHOOLS COUNCIL COOPERATIVE PROGRAMS

RESOLVED that the Westlake Board of Education approves participation in the Ohio Schools Council Cooperative Program for the 2014-2015 school year totaling a cost of \$5,537.50.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE BUS ROUTES FOR 2014-2015 SCHOOL YEAR

RESOLVED that the Westlake Board of Education approves bus routes for the 2014-2015 school year.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE FIRST AND FINAL READING OF POLICY GBK –
NO TOBACCO USE ON DISTRICT PROPERTY BY STAFF MEMBERS

RESOLVED that the Westlake Board of Education Approves the First and Final Reading of Policy GBK.

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

NO TOBACCO USE ON DISTRICT PROPERTY BY STAFF MEMBERS
SMOKING ON DISTRICT PROPERTY BY STAFF MEMBERS

~~The Board is dedicated to providing a healthy, comfortable and productive environment for its staff, students and citizens. Health professionals have determined that smoking poses health hazards not only for the smoker, but for the nonsmoker as well.~~

~~Recognizing these health issues, the Board prohibits smoking in all District-owned, leased or contracted buildings and vehicles. **The Board may designate legally compliant outdoor smoking areas.**~~

~~*(Permissive language next paragraph only)*~~

~~The Board prohibits the use of electronic cigarettes in all District-owned, leased or contracted buildings and vehicles. These devices may be used in any Board-designated legally compliant outdoor smoking areas.~~

~~The Board directs the Superintendent to educate all staff members concerning the mandate of this policy, as well as implementing, as appropriate, educational programming concerning smoking and, if needed, resources available to those who wish to discontinue their smoking habit.~~

~~A notice to this effect is posted at the entrance to all school buildings and in a visible place in all school vehicles.~~

The Board has a duty to protect and promote the health and well-being of all students and staff. The Board is acutely aware of the serious health risks associated with the use of tobacco products, both to users and nonusers, and that most tobacco use begins by the age of 18. The Board recognizes that staff and school visitors serve as role models to students and, therefore, adopts this 100% tobacco-free District policy to endorse a healthy lifestyle and prevent tobacco use.

For the purpose of this policy, "tobacco" is defined to include any lighted or unlighted cigarette, cigar, pipe, bidi, clove cigarette, and any other smoking product, and spit tobacco, also known as smokeless, dip, chew and snuff, in any form.

(Permissive language)

For the purpose of this policy, electronic cigarettes are considered "tobacco."

Tobacco Use Prohibited

No staff member or volunteer is permitted to smoke, inhale, dip or chew tobacco at any time, including non-school hours:

1. in any building, facility or vehicle owned, leased, rented or chartered by the District or
2. on school grounds, athletic facilities or parking lots.

No staff member or volunteer is permitted to smoke, inhale, dip or chew tobacco at any time, including non-school hours, at any school-sponsored event off campus.

Tobacco Advertisements and Promotions

Tobacco advertising is prohibited on school grounds, in all school-sponsored publications and at all school-sponsored events. Tobacco promotional items that promote the use of tobacco products, including clothing, bags, lighters and other personal articles, are not permitted on school grounds, in school vehicles or at school-sponsored events.

NO TOBACCO USE ON DISTRICT PROPERTY BY STAFF MEMBERS
~~SMOKING ON DISTRICT PROPERTY BY STAFF MEMBERS~~

Providing Notice to Staff

“No Tobacco” signs will be posted throughout the District at entrances and other appropriate locations in all academic buildings, administrative spaces and athletic fields. District staff will be provided notice of this policy through staff handbooks. District vehicles will display the international “No Smoking” insignia.

Enforcement

Disciplinary measures taken against staff for violations of this policy comply with the requirements of State law, related District policies and regulations and/or the staff negotiated agreements.

Educational Reinforcement

Tobacco use prevention education is closely coordinated with the other components of the school health program. Staff responsible for teaching tobacco use prevention education have adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program.

Adoption Date: May 23, 2002

Revision Date:

Revision Date: September 22, 2008

Legal Refs.: ORC 3313.20; 3794.01; 3794.02; ~~3794.03(F)~~; 3794.04; 3794.06
OAC 3301-35-02; 3301-35-05
Goals 2000: Educate America Act; 20 USC §6081-6084
The Elementary and Secondary Education Act; 20 USC 1221 et. seq.

Cross Refs.: JFCG, Tobacco Use by Students
KGC, Smoking on District Property

NOTE: Electronic cigarettes (e-cigarettes) have increased in popularity. These devices are not classified as tobacco and State and Federal law do not regulate their use. Districts that allow smoking in legally compliant areas and want to limit the use of e-cigarettes to these areas should review the included permissive language.

Districts choosing to do this may need to update postings to reflect the restrictions on the use of e-cigarettes.

THIS IS A REQUIRED POLICY

RESOLUTION TO APPROVE FIRST AND FINAL READING OF POLICY JECBA –
ADMISSION OF EXCHANGE STUDENTS

RESOLVED that the Westlake Board of Education Approves the First and Final Reading of Policy JECBA.

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

File: JECBA
ADMISSION OF EXCHANGE STUDENTS

The Board believes that one of the most effective vehicles for improving international understanding is communications among the individuals of various nations. Accordingly, the Board endorses the involvement of high school students and their families in recognized foreign exchange student programs. The superintendent and administrative staff are responsible for developing regulations to direct the involvement of the high school with such programs.

Exchange students are not responsible for tuition if sponsored under an approved exchange program while temporarily residing in the District with a host family. Exchange students must meet the regulations and expectations of local students, including immunization requirements.

Exchange students are encouraged to participate in all student activities, provided they meet the academic requirements.

The Board reserves the right to limit the number of exchange students in any given year.

~~Foreign exchange students not enrolled in a state approved educational or exchange program must be legally adopted by a resident of this school District in order to be eligible for athletics.~~

Foreign exchange students enrolled in a recognized visitor exchange program may be eligible to participate in interscholastic athletics in accordance with Ohio High School Athletic Association Bylaws.

Adoption date: May 23, 2002

Revision Date:

Legal Refs.: ORC 3313.20; 3313.535; 3313.615; 3313.64

Cross refs.: IGD, Cocurricular and Extracurricular Activities
IGDK, Interscholastic Extracurricular Eligibility
JECB, Admission of Nonresident Students

IGDJ, Interscholastic Athletics
IKFB, Graduation Exercises
JHCB, Immunizations

RESOLUTION TO APPROVE FIRST AND FINAL READING OF POLICY JFCG –
TOBACCO USE BY STUDENTS

RESOLVED that the Westlake Board of Education Approves the First and Final Reading of Policy JFCG.

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

File: JFCG
TOBACCO USE BY STUDENTS

~~Health professionals have determined that the use of tobacco products can be detrimental to one's health. The Board of Education wishes to encourage good health practices among the students of the District, as well as compliance with Federal and State law. Therefore, the Board prohibits the smoking, use or possession of tobacco in any form, including, but not limited to, cigarettes, cigars, clove cigarettes, chewing tobacco, snuff and any other forms of tobacco, by any student in any area or vehicle under the control of the District or at any activity supervised by any school within the District.~~

~~Students and parents are given copies of the standards of conduct and statement of disciplinary sanctions, and notified that compliance with the standards of conduct is mandatory. Disciplinary measures taken against students for violations of this policy comply with the requirements of State law and related District policies.~~

The Board has a duty to protect and promote the health and well-being of all students and staff. The Board is acutely aware of the serious health risks associated with the use of tobacco products, both to users and nonusers, and that most tobacco use begins by the age of 18. Therefore, the Board adopts this 100% tobacco-free District policy to endorse a healthy lifestyle and prevent tobacco use.

For the purpose of this policy, "tobacco" is defined to include any lighted or unlighted cigarette, cigar, pipe, bidi, clove cigarette, alternative nicotine products, electronic cigarettes and any other smoking product, and spit tobacco, also known as smokeless, dip, chew and snuff, in any form.

~~*(Permissive language next paragraph only)*~~

~~**The Board prohibits the use or possession of electronic cigarettes by any student in any area or vehicle under the control of the District or at any activity supervised by any school within the District.**~~

~~*(Permissive language)*~~

For the purpose of this policy, electronic cigarette are considered "tobacco."

Tobacco Use Prohibited

No student is permitted to smoke, inhale, dip or chew tobacco at any time, including non-school hours:

- 1. in any building, facility or vehicle owned, leased, rented or chartered by the District or**
- 2. on school grounds, athletic facilities or parking lots.**

No student is permitted to smoke, inhale, dip or chew tobacco at any time, including non-school hours, at any school-sponsored event off campus.

Additionally, no student is permitted to possess cigarettes, other tobacco products, papers used to roll cigarettes, lighters or other paraphernalia at any time.

Providing Notice

"No Tobacco" signs will be posted throughout the District at entrances and other appropriate locations in all academic buildings, administrative spaces and athletic fields. Students are provided notice of this policy through student handbooks. District vehicles will display the international "No Smoking" insignia. Announcements will be made during home athletic events both before the event and during intermission, as well as at all school functions where deemed appropriate. School programs will include a written reminder of the no tobacco use on District property policy.

File: JFCG
TOBACCO USE BY STUDENTS

Students and parents are given copies of the standards of conduct and statement of disciplinary sanctions, and notified that compliance with the standards of conduct is mandatory.

Enforcement

Disciplinary measures taken against students for violations of this policy comply with the requirements of Federal and State law and related District policies and regulations. Specific measures are outlined in the Student Code of Conduct.

Educational Reinforcement

Tobacco use prevention education is closely coordinated with the other components of the school health program. Staff responsible for teaching tobacco use prevention education have adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program. Preparation and professional development activities provide basic knowledge about the effects of tobacco use and effects of peer pressure on tobacco use combined with skill practice in effective instructional techniques and strategies and program-specific activities.

LEGAL REFS.: The Elementary and Secondary Education Act; 20 USC 1221 et seq.

Goals 2000: Educate America Act; 20 USC 6081 through 6084

ORC 3313.66; 3313.661; 3313.751; 3794.01; 3794.02; ~~3794.03(F)~~; 3794.04; 3794.06

OAC 3301-35-02; 3301-35-04

CROSS REFS.: JFA, Student Due Process Rights

JFC, Student Conduct (Zero Tolerance)

JGD, Student Suspension

JGE, Student Expulsion

Student Handbooks

Adoption date: May 23, 2002

Revision Date:

Revision Date: September 22, 2008

Legal Refs.: ORC 3313.66; 3313.661; 3313.751; 3794.01; 3794.02; ~~3794.03(F)~~; 3794.04; 3794.06

OAC 3301-35-02; 3301-35-04

Goals 2000: Educate America Act; 20 USC 6081 through 6084

The Elementary and Secondary Education Act; 20 USC 1221 et seq.

Cross Refs.: JFA, Student Due Process Rights

JGD, Student Suspension

JFC, Student Conduct

JGE, Student Expulsion

Student Handbooks

RESOLUTION TO APPROVE FIRST AND FINAL READING OF POLICY KGC –
NO TOBACCO USE ON DISTRICT PROPERTY

RESOLVED that the Westlake Board of Education Approves the First and Final Reading of Policy KGC.

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

RESOLUTION TO APPROVE FIRST AND FINAL READING OF POLICY KGC –
NO TOBACCO USE ON DISTRICT PROPERTY

RESOLVED that the Westlake Board of Education Approves the First and Final Reading of Policy KGC.

Motion by: _____

Seconded by: _____

Roll Call Vote: _____

Ms. Winter _____

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

File: KGC
SMOKING NO TOBACCO USE ON DISTRICT PROPERTY

~~The District accepts the premise that the use of tobacco and the exposure to second hand smoke is hazardous to one's health. This hazard has been substantiated and documented by the findings of the Surgeon General and the Environmental Protection Agency. Believing that all individuals have the right to participate in a smoke-free environment, the Board prohibits smoking and the use of tobacco products on all school property, in all school workplaces, and in all school system-owned vehicles.~~

~~The District will work with appropriate agencies to provide a smoking cessation program for students and employees.~~

The Board has a duty to protect and promote the health and well-being of all students and staff. The Board is acutely aware of the serious health risks associated with the use of tobacco products, both to users and nonusers, and that most tobacco use begins by the age of 18. The Board recognizes that staff and school visitors serve as role models to students and, therefore, adopts this 100% tobacco-free District policy to endorse a healthy lifestyle and prevent tobacco use.

For the purpose of this policy, "tobacco" is defined to include any lighted or unlighted cigarette, cigar, pipe, bidi, clove cigarette and any other smoking product, and spit tobacco, also known as smokeless, dip, chew and snuff, in any form.

For the purpose of this policy, electronic cigarettes are considered "tobacco."

Tobacco Use Prohibited

No volunteer or school visitor is permitted to smoke, inhale, dip or chew tobacco at any time, including non-school hours:

1. in any building, facility or vehicle owned, leased, rented or chartered by the District or
2. on school grounds, athletic facilities or parking lots.

Tobacco Advertisements and Promotions

Tobacco advertising is prohibited on school grounds, in all school-sponsored publications and at all school-sponsored events. Tobacco promotional items that promote the use of tobacco products, including clothing, bags, lighters and other personal articles, are not permitted on school grounds, in school vehicles or at school-sponsored events.

Providing Notice

"No Tobacco" signs will be posted throughout the District at entrances and other appropriate locations in all academic buildings, administrative spaces and athletic fields. District vehicles will display the international "No Smoking" insignia. Announcements will be made during home athletic events both before the event and during intermission, as well as at all school functions where deemed appropriate. School programs will include a written reminder of the no tobacco use on District property policy.

File: KGC
~~SMOKING~~ NO TOBACCO USE ON DISTRICT PROPERTY

Enforcement

Citizens failing to comply with this policy are educated as to State law and the Board's policy on smoking. Persons refusing to extinguish smoking materials are directed to leave school property and may be fined by the Ohio Department of Health or its designees.

The following disciplinary actions ~~shall~~ **may** be taken against school visitors found in violation of this policy:

1st offense: verbal notification of the policy

Multiple offenses: removal from school property or, if off-campus, removal from school activity

Adoption Date: May 23, 2002 Revision Date:

Revision Date: September 22, 2008

Legal Refs.: ORC 3313.20; ~~3313.751~~; 3794.02; 3794.03; ~~3794.03(F)~~; 3794.04; 3794.06
 OAC **3301-35-02; 3301-35-05**
 The Elementary and Secondary Education Act; 20 USC 1221 et seq.
 Goals 2000: Educate America Act; 20 USC 6081 through 6084

Cross Refs.: GBK, Smoking on District Property by Staff Members
 JFCG, Tobacco Use by Students
 KGB, Public Conduct on District Property