

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION AGENDA**

**Thursday, September 16, 2004 – 7:00 p.m. – Regular Meeting
Administration Building – Board Room
27200 Hilliard Blvd.**

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order

Roll Call:

Mr. LeChaix:	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

Pledge of Allegiance

Acknowledgment of Visitors

Approval of Agenda

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix:	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Work Session Meeting of August 5, 2004

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

2. Special Meeting of August 12, 2004

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. O'Malley _____

Ms. Rocco _____

3. Regular Meeting of August 19, 2004

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. O'Malley _____

Ms. Rocco _____

B. Superintendent's Report

1. Summer Reading Program
2. TV Station Equipment

C. Special Reports and Recognitions

1. Resolution to Recognize Certificated Staff Member
Marilyn Lester - Wal-Mart Ohio Teacher of the Year

Exhibit C-1

D. Treasurer's Report/Recommendations

1. Action Items
 - a. Resolution to Accept Funds
 - b. Resolution to Adjust FY05 Temporary Appropriations
 - c. Resolution to Adopt the FY05 Permanent Appropriations
 - d. Resolution to Issue Then and Now Certificate
 - e. Resolution to Approve Student Activity Policy and Purpose Statements

Exhibit D-1-a

Exhibit D-1-b

Exhibit D-1-c

Exhibit D-1-d

Exhibit D-1-e

E. CAC Report

F. New Business

1. Action Items
 - a. Resolution to Accept Gifts and Contributions
 - b. Resolutions to Approve Staff Recommendations
 1. Resolution to Approve Reclassification of Certificated Staff Members

Exhibit F-1-a

Exhibit F-1-b-1

2. Resolution to Approve Certificated Employment, Substitutes and Supplemental Contracts (In-District)	Exhibit F-1-b-2
3. Resolution to Approve Parental Leave for Certificated Staff Member	Exhibit F-1-b-3
4. Resolution to Approve Stipends for Certificated Staff Members for Mentor Program	Exhibit F-1-b-4
5. Resolution to Approve Resignation, Employment, and Change In Employment for Classified Staff Members	Exhibit F-1-b-5
6. Resolution to Approve Appointment and Reappointment of Classified Substitutes and Supplemental Contracts	Exhibit F-1-b-6
7. Resolution to Approve Project Link Employment	Exhibit F-1-b-7
8. Resolution to Approve Home Instruction	Exhibit F-1-b-8
c. Resolution to Approve Bus Routes for 2004-2005 School Year	Exhibit F-1-c
d. Resolution to Approve Continuous Improvement Plan	Exhibit F-1-d
e. Resolution to Approve Agreements for Day Treatment and Partial Hospitalization Program	Exhibit F-1-e
f. Resolution to Approve Agreement for Health Aide Service	Exhibit F-1-f
g. Resolution to Approve Agreement for Physical Therapy Services	Exhibit F-1-g
h. Resolution to Approve Agreement for Visual Therapy Services	Exhibit F-1-h
i. Resolution to Approve Construction Change Orders	Exhibit F-1-i
j. Resolution to Approve Sunday Building Use	Exhibit F-1-j
k. Resolution to Approve Agreement for Orientation and Mobility Services	Exhibit F-1-k
l. Resolution to Accept Bids and Award Bus Bids	Exhibit F-1-l
m. Resolution to Approve Service Agreement for Health Aide Services	Exhibit F-1-m
2. Discussion Items	
a. Second Reading – Policy DJH – Credit Cards (new)	
1) Resolution to Adopt New Board of Education Policy DJH – Credit Cards	Exhibit F-2-a-1
b. Second Reading – Policy DJH-R – Credit Cards (new)	
1) Resolution to Adopt New Board of Education Policy DJH-R – Credit Cards	Exhibit F-2-b-1
c. Second Reading – Policy EGACAA – Cellular Telephone Use (new)	
1) Resolution to Adopt New Board of Education Policy EGACAA – Cellular Telephone Use Policy	Exhibit F-2-c-1
d. Second Reading – Policy EHA – Data and Records Retention (revised)	
1) Resolution to Adopt Revised Board of Education Policy EHA – Data and Records Retention	Exhibit F-2-d-1
e. Second Reading – Policy EHA-R – Data and Records Retention (Electronic Mail) (new)	

- | | |
|--|-----------------|
| 1) Resolution to Adopt New Board of Education Policy
EHA-R – Data & Records Retention (Electronic Mail) | Exhibit F-2-e-1 |
| f. Second Reading – Policy GBCB – Staff Conduct (revised) | |
| 1) Resolution to Adopt Revised Board of Education Policy
GBCB – Staff Conduct | Exhibit F-2-f-1 |
| g. Second Reading – Policy GCD – Professional Staff Hiring
(revised) | |
| 1) Resolution to Adopt Revised Board of Education Policy
GCD – Professional Staff Hiring | Exhibit F-2-g-1 |
| h. Second Reading – Policy GDC/GDCA/GDD – Support Staff
Recruiting/Posting of Vacancies/Hiring (revised) | |
| 1) Resolution to Adopt Revised Board of Education Policy
GDC/GDCA/GDD – Support Staff Recruiting/Posting
of Vacancies/Hiring | Exhibit F-2-h-1 |
| i. Second Reading – Policy IE – Organization of Facilities for
Instruction (revised) | |
| 1) Resolution to Adopt Revised Board of Education Policy
IE – Organization of Facilities for Instruction | Exhibit F-2-i-1 |
| j. Second Reading – Policy IGBA – Programs for Students with
Disabilities (revised) | |
| 1) Resolution to Adopt Revised Board of Education Policy
IGBA – Programs for Students with Disabilities | Exhibit F-2-j-1 |
| k. Second Reading – Policy IGBE – Remedial Instruction (revised) | |
| 1) Resolution to Adopt Revised Board of Education Policy
IGBE – Remedial Instruction | Exhibit F-2-k-1 |
| l. Second Reading – Policy IGBI – English as a Second Language
(revised) | |
| 1) Resolution to Adopt Revised Board of Education Policy
IGBI – English as a Second Language | Exhibit F-2-l-1 |
| m. Second Reading – Policy IGDJ – Interscholastic Athletics
(revised) | |
| 1) Resolution to Adopt Revised Board of Education Policy
IGDJ – Interscholastic Athletics | Exhibit F-2-m-1 |
| n. Second Reading – Policy JEC – School Admission (revised) | |
| 1) Resolution to Adopt Revised Board of Education Policy
JEC – School Admission | Exhibit F-2-n-1 |
| o. Second Reading – Policy JHG – Reporting Child Abuse (revised) | |
| 1) Resolution to Adopt Revised Board of Education Policy
JHG – Reporting Child Abuse | Exhibit F-2-o-1 |
| p. Second Reading – JHH – Notification about Sex Offenders (revised) | |
| 1) Resolution to Adopt Revised Board of Education Policy
JHH – Notification about Sex Offenders | Exhibit F-2-p-1 |

- q. Second Reading – Policy JN – Student Fees, Fines and Charges (revised)
 - 1) Resolution to Adopt Revised Board of Education Policy JN – Student Fees, Fines and Charges Exhibit F-2-q-1
- r. Second Reading – Policy KGB – Public Conduct on District Property (revised)
 - 1) Resolution to Adopt Revised Board of Education Policy KGB – Public Conduct on District Property Exhibit F-2-r-1

G. Director of Business Affairs Report

H. Director of Curriculum & Instruction Report

I. *Meeting Open to Public (15 Minutes)

J. Board Items

K. Adjournment

Time_____

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO RECOGNIZE CERTIFIED STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates Marilyn Lester for being chosen as the Wal-Mart Ohio Teacher of the Year.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ACCEPT FUNDS

RESOLVED THAT

the Westlake Board of Education accept the following funds:

<u>State Funds</u>	<u>Amount</u>	<u>Fund</u>	<u>Special Cost Center</u>
ONenet Ohio FY05 Public Communications Subsidy	\$21,000.00	451	9351
Child Abuse Detection Training	\$240.00	499	9499
<u>Federal Funds</u>	<u>Amount</u>	<u>Fund</u>	<u>Special Cost Center</u>
Adult Basic and Literacy Education English Literacy & Civics Education Fiscal Year 2005	\$12,733.00	501	9505
Innovative Programs, Title V Fiscal Year 2005	\$19,020.52	573	9205
Improving Teacher Quality, Title II-A Fiscal Year 2005	\$75,168.55	590	9005
Safe and Drug-Free Schools Title IV-A Fiscal Year 2005	\$9,541.00	584	9855
Special Education, Part B-IDEA Fiscal Year 2005	\$762,215.23	516	9605
Early Childhood Special Education Fiscal Year 2005	\$21,734.66	587	9005

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____
 Mrs. D'Ettorre Wargo _____
 Mr. Beal _____
 Mr. O'Malley _____
 Ms. Rocco _____

RESOLUTION TO ADJUST FY05 TEMPORARY APPROPRIATIONS

RESOLVED THAT

the Westlake Board of Education adjusts the following FY05 temporary appropriations:

GENERAL FUND

Account	From	To	Difference
001-1900-400			
Gen. Instruction-Purchased Services	\$311,294.13	\$314,909.80	\$3,615.67
001-2100-400			
Support Services-Pupils	\$81,610.00	\$400,356.09	\$318,746.09
001-2400-600			
Admin-Capital Outlay	\$362.00	\$646.30	\$284.30
001-2600-400			
Business-Purchased Services	\$24,886.00	\$28,979.30	\$4,093.30
001-2800-400			
Transportation-Purchased Services	\$97,362.01	\$99,854.62	\$2,492.61
001-4500-800			
General Sports-Miscellaneous	<u>\$0.00</u>	<u>\$60.00</u>	<u>\$60.00</u>
Total	\$515,514.14	\$844,806.11	\$329,291.97

FOOD SERVICE

006-3100-500-9600			
Food Services-Supplies	\$63,530.37	\$69,074.50	\$5,544.13
Total	\$63,530.37	\$69,074.50	\$5,544.13

UNIFORM SUPPLY

Account	From	To	Difference
009-1100-500			
Uniform Supplies	\$13,000.00	\$13,186.98	\$186.98
Total	\$13,000.00	\$13,186.98	\$186.98

Motion by _____
Seconded by _____
Roll Call Vote:
Mr. LeChaix _____
Mrs. D'Ettorre Wargo _____
Mr. Beal _____
Mr. O'Malley _____
Ms. Rocco _____

EXHIBIT D-1-c

RESOLUTION TO ADOPT THE FY05 PERMANENT APPROPRIATIONS

RESOLVED THAT

the Westlake Board of Education adopts the following FY05 appropriations (see attached).

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATE

RESOLVED THAT

the Westlake Board of Education authorizes a Then and Now Certificate for Purchase Order 56790 to Alco dated 8/31/04 in the amount of \$5,494.18 for miscellaneous custodial supplies for the District.

Alco-Chem Inc.	Invoice 138266	8/18/04	\$1,867.04
Alco-Chem Inc.	Invoice 138252	8/18/04	\$1,304.56
Alco-Chem Inc.	Invoice 138255	8/18/04	\$269.64
Alco-Chem Inc.	Invoice 138269	8/18/04	\$501.49
Alco-Chem Inc.	Invoice 138271	8/18/04	\$590.99
Alco-Chem Inc.	Invoice 138254	8/18/04	\$314.18
Alco-Chem Inc.	Invoice 138265	8/18/04	\$333.66
Alco-Chem Inc.	Invoice 138268	8/18/04	<u>\$312.62</u>
			\$5,494.18

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. O'Malley _____

Ms. Rocco _____

**RESOLUTION TO APPROVE STUDENT ACTIVITY
PURPOSE STATEMENTS AND BUDGETS**

RESOLVED THAT

the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets:

2004-05 PURPOSE STATEMENTS AND BUDGETS*

Fund	SCC	Description	Estimated Revenue	Estimated Expenses
018	9778	Choral Music Program – WHS	\$500.00	\$500.00
		Total 018 Fund	\$500.00	\$500.00
200	9185	Spanish Club – WHS	\$300.00	\$300.00
200	9314	Work Study Lab – WHS	\$1,000.00	\$1,000.00
200	9827	Class of 1994 – WHS	\$0.00	\$1,000.00
		Total 200 Fund	\$1,300.00	\$2,300.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Geiger's Clothing and Sports Mr. Gordon Geiger 14710 Detroit Avenue Lakewood, OH 44107	Donated \$400.00 (20 gift certificates at \$20.00 each) to WHBS-TV at Westlake High School to award to a student athlete on 20 <i>Demon Zone</i> shows.
Dave and Buster's Ms. Christy McGuken 25735 First Street Westlake, OH 44145	Donated \$2,050.00 in coupons to WHBS-TV at Westlake High School to be awarded to a student athlete each week on all 30 <i>Demon Zone</i> shows.
Bennigan's Grille & Tavern Mr. Jeff Birdwell, General Mgr. 4824 Great Northern Blvd. North Olmsted, OH 44070	Donated \$700.00 (70 \$10 lunch coupons) to WHBS-TV at Westlake High School to award to student athletes and coaches each week on the <i>Demon Zone</i> show.
Daffy Dan's Mr. Dan Grey 2101 Superior Avenue Cleveland, OH 44114	Donated \$384.00 (60 custom shirts at \$6.40 each) to WHBS-TV at Westlake High School to give to two student athletes each week on the <i>Demon Zone</i> show.
Scott Fetzer Foundation Ms. Edith M. DeSantis Foundation Administrator 28800 Clemens Road Westlake, OH 44145	Donated \$500.00 to WHBS-TV at Westlake High School to purchase two color digital LCD monitors for the new broadcast truck.
T.G.I. Friday's Mr. Gary Dawson, GM 30115 Detroit Road Westlake, OH 44145	Donated \$240.00 (30 coupons at \$8.00 each) to WHBS-TV at Westlake High School to award to the Educator of the Week on every <i>Demon Zone</i> show.

EXHIBIT F-1-a
(Continued)

Mr. Keith McCrone, Owner
Automotive Specialty Services
749 Avon Belden Road
Avon Lake, OH 44012

Donated \$2,100.00 (30 coupons at \$70.00 each) to WHBS-TV at Westlake High School to award to a student athlete each week on the *Demon Zone* show.

Carrabba's Italian Grill
Mr. Michael Mondozi, GM
25054 Sperry Drive
Westlake, OH 44145

Donated \$400.00 (20 coupons at \$20.00 each) to WHBS-TV at Westlake High School to award to a student athlete each week on the fall and winter *Demon Zone* shows.

Holiday Inn Cleveland West
Ms. Sandy Britten, GM
1100 Crocker Road
Westlake, OH 44145

Donated a deluxe overnight stay for two adults and dinner for two (\$250.00 value) to WHBS-TV at Westlake High School to award to the Educator of the Year as voted on by WHBS-TV officers.

Lehman's Deli
Mr. George Bagsarian
24961 Detroit Road
Westlake, OH 44145

Donated \$1,100.00 (10 party dinner trays at \$80 and 30 coupons at \$10 each) to WHBS-TV at Westlake High School to feed the TV crew at all ten football games and to award the coupons to one student athlete every week on *the Demon Zone* show.

Max & Erma's
Ms. Amy Lockwood
30105 Detroit Road
Westlake, OH 44145

Donated \$300.00 (30 gift certificates at \$10 each) to WHBS-TV at Westlake High School to award to a student athlete each week on all 30 *Demon Zone* shows.

Quizno's Classic Subs
Ms. Lisa Lee, Manager
21804 Center Ridge Road
Rocky River, OH 44116

Donated 10 three-foot subs valued at \$350.00 and \$300.00 (60 coupons at \$5 each) to WHBS-TV at Westlake High School to feed the TV crew on evening sports broadcasts and award the coupons to two student athletes each week on all 30 *Demon Zone* shows.

Stan and Marcia Bullard
1864 Halls Carriage Path
Westlake, OH 44145

Donated \$500.00 to WHBS-TV at Westlake High School to help purchase a new digital switcher for the editing room.

EXHIBIT F-1-a
(Continued)

Outback Steakhouse
Mr. Matt Wissman, GM
24900 Sperry Drive
Westlake, OH 44145

Donated \$450.00 (10 dinner coupons at \$45.00 each) to WHBS-TV at Westlake High School to award to student athletes on the *Demon Zone* shows.

K-Pro Productions
Mr. Jeff Kopcak
1497 Canterbury Road
Westlake, OH 44145

Donated services valued at \$500.00 for a new digital opening for all WHBS programs to WHBS-TV at Westlake High School to open every broadcast show in 2004-05 on digital DV tape with five separation renditions of the "new" WHBS-TV.

Regal Cinema
Ms. Liz Seadden
30147 Detroit Road
Westlake, OH 44145

Donated \$480.00 (60 movie tickets) to WHBS-TV at Westlake High School to award two tickets to one student athlete each week on all 30 *Demon Zone* shows.

Neverman Insurance Agency
Jeff and Patty Neverman
27594 Detroit Road

Donated \$100.00 to WHBS-TV at Westlake High School to purchase two Furman PL-Plus power regulators for the broadcast truck.

#1 Express Car Wash
Mr. Don Sears
25247 Detroit Road
Westlake, OH 44145

Donated \$540.00 (15 car wash coupons at \$36.00 each) and \$375.00 (15 detail cleaning coupons at \$25.00 each) to WHBS-TV at Westlake High School to award to student athletes on the *Demon Zone* show each week.

Giant Eagle, Promenade
Mr. Jonathan Tallman
30275 Detroit Road
Westlake, OH 44145

Donated \$714.00 (102 coupons at \$7.00 each) to WHBS-TV at Westlake High School to award to two or three student athletes each week on all 30 *Demon Zone* and LBMS shows.

Amica Insurance Company
Mr. Gregg Dube, Manager
2500 Country Club Blvd., Ste. 220
North Olmsted, OH 44070

Donated \$500.00 to WHBS-TV at Westlake High School to help purchase a new digital switcher for the editing room.

EXHIBIT F-1-a
(Continued)

Hillow Getsay & Connors LTD.
Mr. George Hillow
27476 Detroit Road, Ste. 104
Westlake, OH 44145

Donated \$250.00 to WHBS-TV at Westlake High School to help purchase a new digital switcher for the editing room

Mr. Steve A. Gladstone
10902 Florian Avenue
Cleveland, OH 44109-3709

Donated \$425.00 to the Wrestling Team at Westlake High School for wrestling camp.

Dr. Lewis E. Patterson
30967 Sassafras Lane
Westlake, OH 44145

Donated two sixth edition copies of *The Counseling Process*, co-authored by Elizabeth Welfel and Lewis E. Patterson, to enhance our professional library.

Westlake Music Boosters
27200 Hilliard Blvd.
Westlake, OH 44145

Donated 4 jazz ensemble arrangements (\$147.00) (In the Mood, Blues is Loose, Monday Morning Blues and Secret Agent Man) to the Jazz Ensemble at Lee Burneson Middle School to enhance the middle school jazz library.

Westlake Music Boosters
27200 Hilliard Blvd.
Westlake, OH 44145

Donated 3 band arrangements (\$113.00) (Batman Theme, Sunset on the Sahara, and Themes from Harry Potter) to the 5th and 6th grade band at Parkside Intermediate School to enhance the beginning band library.

Celebrate Westlake
Mr. Bud Hagy, Chairman
P.O. Box 45094
Westlake, OH 44145

Donated \$4,000.00 to WHBS-TV at Westlake High School to help purchase a new Panasonic digital MX-70 switcher to replace the studio switcher that broke on September 2, 2004.

Mrs. Amne Orra
DBA Orra Realty
1964 Newbury Drive
Westlake, OH 44145

Donated \$1,500.00 to the Principal's Inservice account at Lee Burneson Middle School. The Guidance Department will receive \$200.00 and the remainder will be used to enhance the educational experiences/opportunities of students at Lee Burneson, specifically the 7th grade Earth Team.

EXHIBIT F-1-a
(Continued)

Nordson Corporation Foundation Ms. Constance T. Haqq, Exec. Dir. 28601 Clemens Road Westlake, OH 44145	Donated \$500.00 to WHBS-TV at Westlake High School to help purchase a new Panasonic MX-70 digital mixer-editor for the master control booth.
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Motion by _____
Seconded by _____
Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE RECLASSIFICATION
OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves the reclassification of certificated staff members as follows:

Effective 09-01-04:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
Shannon Basile	MA+10	MA+20	4
Anthony Chiaravalle	BA	BA+10	6
Darlene Fossesco	MA	MA+10	7
Tracie Lees	MA+10	MA+30	10
Tammie Mihet	BA+30	MA	5
Paul Roth	MA+10	MA+20	7
Tracy Scully	MA+10	MA+20	8
Tom Seighman	MA	MA+20	8
Ann Smythe	MA	MA+10	8
Kim Toncar	BA+30	MA	5
Jennifer Williams	MA	MA+10	3

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

**RESOLUTION TO APPROVE CERTIFICATED EMPLOYMENT,
SUBSTITUTES AND SUPPLEMENTAL CONTRACTS (IN-DISTRICT)**

RESOLVED THAT

the Westlake Board of Education approves certificated employment, substitutes and supplemental contracts as follows for the 2004-2005 school year, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.:

EMPLOYMENT:

Stacy Ryan	Rate:	MA, Step 2
Holly Lane – Speech Therapist	Effective:	09-13-04
(Long-Term Sub for Laurie Demchak)		

Kathleen Keaggy Smith	Rate:	MA, Step 5 (25% Contract)
Speech Language Pathology	Effective:	08-23-04
(to be paid from Early Childhood Special Education Grant)		

NEW SUBSTITUTES:

Drew Hocevar	Mary Beth Schneider	Cheryl Williams	Edward Czubek
Eric Fortuna	Kristine Gallagher	Denise Hamame	Kristen Barnett
Neil Korey	Stacie Lonsway	Carly Morrison	Jeanne Paras
Steve Rebro	Angela Sayre	Sharon Stickler	Carol Wittkopf
Darlene Zidek			

SUPPLEMENTAL CONTRACTS (In-District):

<u>Name</u>	<u>Position</u>	<u>Step</u>
Dawn Dawson	Parkside Academic Contest Advisor	0
William Bongers	Burneson 7 th Grade Head Football Coach	0

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE PARENTAL LEAVE
FOR CERTIFICATED STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education approves parental leave for certificated staff members as follows:

Laurie Demchak
Holly Lane – Speech Pathologist
FMLA – First 12 Weeks
Parental leave through August, 2005

Effective: 09-20-04 through
2004-2005 school year

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE STIPENDS FOR CERTIFICATED
STAFF MEMBERS FOR MENTOR PROGRAM

RESOLVED THAT

the Westlake Board of Education approves stipends in the amount of \$1,000 each for certificated staff members for the mentor program for the 2004-2005 school year as follows.

<u>Mentor</u>	<u>School</u>	<u>Grade/Subject</u>	<u>Mentee</u>
Janet Vinciguerra	Burneson	Foreign Language	Brian Reynolds
Shannon Basile	Parkside	Grade 6	Brianne Kenneally
Tammy Mihet	Dover	Grade 3	Ashley Witman
Trudy Pauken	Hilliard	Grade 1	Julie Szucs
Kathy Nash	Hilliard	Pre-school	Erin Hosty
Tracy Scully	Holly Lane	Spec. Ed.	Rachel Lowery
Duane Miller	WHS	Math	Heather Marinelli
Cheryl Bendik	WHS	Foreign Language	Anne-Frances Zaborniak

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix _____

Mrs. D'Ettorre Wargo _____

Mr. Beal _____

Mr. O'Malley _____

Ms. Rocco _____

RESOLUTION TO APPROVE RESIGNATION, EMPLOYMENT
AND CHANGE IN EMPLOYMENT FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves resignations, employment, and changes in employment for classified staff members for the 2004-2005 school year as follows:

RESIGNATIONS:

Brenda Hilpert	Special Education Assistant	Effective 08/24/04
Nathaniel Ploscik	Special Education Assistant	Effective 08/24/04
Christine Ward	Library Assistant	Effective 10/04/04

NEW EMPLOYMENT AND CHANGES IN EMPLOYMENT:

Laura Keane	Rate:	Step 3 (from 5.75 to 6.5 hours/day)
Elementary Assistant	Effective:	08-23-04
Donna Stephenson (replace Carol Hartle)	Rate:	Step 3 (from 3.5 to 6.5 hours/day)
Preschool Attendant	Effective:	08-23-04
Callie Smith	Rate:	Step 4 + \$0.30 (3.5 hours/day)
Spec. Ed. Assistant (moved to Bassett)	Effective:	08-23-04
James Daugherty	Rate:	Step 6 + \$0.50 (8 hours/day)
WHS-Cleaner 3 rd Shift	Effective:	08-20-04
Sandy Lewis	Rate:	Step 5 (2.5 hours/day)
Cashier (replace Jackie Nackowitz)	Effective:	08-24-04

LEAVE OF ABSENCE:

Karen Herzberger	Effective:	08-23-04
Workers Compensation		

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE APPOINTMENT AND REAPPOINTMENT
OF CLASSIFIED SUBSTITUTES AND SUPPLEMENTAL CONTRACTS

RESOLVED THAT

the Westlake Board of Education approves appointment and reappointment of classified substitutes and supplemental contracts for the 2004-2005 school year as follows:

NEW SUBSTITUTES:

Amanda Caja	Student Attendant, Teacher Asst., Library Asst., Supervision Asst., Playground Asst., Receptionist, Kitchen Helper
Denise Wering	Clerk/Typist, Secretary, Teacher Asst., Student Attendant, Library Asst., Supervision Asst., Playground Asst., Handicap Supervision Asst. Trans., Receptionist, Kitchen Helper
Callie Smith	Pre-School Attendant, Teacher Asst., Supervision Asst.
Dan Cooley	Custodial
Mark Howell	Custodial

REAPPOINTMENT:

Beth Hudak

SUPPLEMENTAL CONTRACT:

Laura Wolverton	WHS Majorette Advisor	Step 11
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Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE PROJECT LINK EMPLOYMENT

RESOLVED THAT

the Westlake Board of Education approves employment of Project Link personnel for the 2004-2005 school year as follows:

Christine Bott
Bassett Link Site Coordinator

Rate: Step 1
Effective: 08-19-04

Kristie Varga
Dover Link Leader

Rate: Step 0
Effective: 08-23-04

Sandra Kearney
Holly Lane Link Leader

Rate: Step 0
Effective: 08-23-04

Erin Fenderbosch
Bassett Link Leader

Rate: Step 0
Effective: 08-23-04

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE HOME INSTRUCTION

RESOLVED THAT

the Westlake Board of Education approves home instruction as follows:

Joanne Harootunian to provide home instruction for an IDEA eligible student for a total of 5 hours effective August 27, 2004 at the negotiated rate of pay.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE BUS ROUTES
FOR 2004-2005 SCHOOL YEAR

RESOLVED THAT
the Westlake Board of Education approves the bus routes for the 2004-2005 school year.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE CONTINUOUS IMPROVEMENT PLAN

RESOLVED THAT

the Westlake Board of Education approves the Westlake City Schools Continuous Improvement Plan 2004-2007 dated August 23, 2004.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE AGREEMENTS FOR DAY TREATMENT PROGRAM
AND PARTIAL HOSPITALIZATION PROGRAM

RESOLVED THAT

the Westlake Board of Education approves the Berea Children's Home & Family Services Tuition Agreements for Day Treatment Program and Partial Hospitalization Program for the 2004-2005 school year.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE AGREEMENT
FOR HEALTH AIDE SERVICES

RESOLVED THAT

the Westlake Board of Education approves the Service Agreement for Health Aide Services with PSI Affiliates, Inc. for the 2004-2005 school year, to be paid from General Fund as follows:

Westlake Developmental Center	\$29,250.00
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Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE AGREEMENT FOR
PHYSICAL THERAPY SERVICES

RESOLVED THAT

the Westlake Board of Education approves the agreement with Mary O'Doherty to provide Physical Therapy Services for special needs students in the Westlake City Schools at \$50.00 per hour, not to exceed 24 hours per week, for the 36-week period during the 2004-2005 school year.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE AGREEMENT FOR
VISUAL THERAPY SERVICES

RESOLVED THAT

the Westlake Board of Education approves the agreement with Sue DeVecchio to provide Visual Therapy Services for special needs students in the Westlake City Schools at \$35.00 per hour, 1 hour per week, for the 36-week period during the 2004-2005 school year.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE CONSTRUCTION CHANGE ORDERS

RESOLVED THAT

the Westlake Board of Education approves the following Change Orders for construction of the Performing Arts Center as follows:

Change Order #4 dated July 20, 2004 to Summit Construction for design changes due to code review for \$2,287 as presented in attachment;

Change Order #8 dated August 17, 2004 to Fortney & Weygandt Construction for fire alarm modifications for \$3,500 as presented in attachment; and

Change Order #10 dated August 9, 2004 to Summit Construction for site revisions for \$4,504.83 as presented in attachment.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED THAT

the Westlake Board of Education approves Sunday building use as follows:

Westlake Recreation Program
Adult Basketball

Burneson Gym
Sundays 12:30 pm – 5:30 pm
11/14/04 through 04/10/05

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE AGREEMENT FOR
ORIENTATION AND MOBILITY SERVICES

RESOLVED THAT

the Westlake Board of Education approves the agreement with Barbara Wolansky to provide Orientation and Mobility Therapy Services for special needs students in the Westlake City Schools at \$65.00 per hour, ½ hour per week, for the 36-week period during the 2004-2005 school year.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ACCEPT BIDS AND AWARD BUS BIDS

WHEREAS, bids were solicited by advertisement on behalf of the Westlake City School District by the Ohio Schools Council, for 2 transit school bus bodies and chassis and 1 handicap lift bus as required by law, received and publicly opened July 15, 2004, and

WHEREAS, the following bids were received less trade-in:

Cardinal Bus Sales, Blue Bird	\$189,455
Myers Equipment, Thomas	\$192,760
Ohio Bus Sales, Blue Bird	\$189,316
Wise International/International	\$184,344

and

NOW, THEREFORE, BE IT RESOLVED THAT
the Board of Education of the Westlake City School District award the school bus bid to the lowest responsible bidder who met specifications, Wise International, for the 2 transit and 1 handicap lift school busses, for a combined cost of \$184,344.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO APPROVE SERVICE AGREEMENT
FOR HEALTH AIDE SERVICES

RESOLVED THAT

the Westlake Board of Education approves the Service Agreements for Health Aide Services with PSI Affiliates, Inc. for the 2004-2005 school year as follows:

North Olmsted Middle School	\$31,500.00
Westlake Patrick Day Preschool	\$18,000.00

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT NEW BOARD OF EDUCATION
POLICY DJH – CREDIT CARDS

RESOLVED THAT
the Westlake Board of Education adopts new Board of Education Policy DJH – Credit Cards.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT NEW BOARD OF EDUCATION
POLICY DJH-R – CREDIT CARDS

RESOLVED THAT
the Westlake Board of Education adopts new Board of Education Policy DJH-R – Credit Cards.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT NEW BOARD OF EDUCATION
POLICY EGACAA – CELLULAR TELEPHONE USE

RESOLVED THAT
the Westlake Board of Education adopts new Board of Education Policy EGACAA – Cellular
Telephone Use.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D’Ettorre Wargo	_____
Mr. Beal	_____
Mr. O’Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY EHA – DATA AND RECORDS RETENTION

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy EHA – Data and
Records Retention.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT NEW BOARD OF EDUCATION
POLICY EHA-R – DATA AND RECORDS RETENTION (ELECTRONIC MAIL)

RESOLVED THAT
the Westlake Board of Education adopts new Board of Education Policy EHA-R – Data and
Records Retention (Electronic Mail).

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D’Ettorre Wargo	_____
Mr. Beal	_____
Mr. O’Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY GBCB – STAFF CONDUCT

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy GBCB – Staff
Conduct.

Motion by _____
Seconded by _____
Roll Call Vote:
Mr. LeChaix _____
Mrs. D’Ettorre Wargo _____
Mr. Beal _____
Mr. O’Malley _____
Ms. Rocco _____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY GCD – PROFESSIONAL STAFF HIRING

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy GCD – Professional Staff Hiring.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D’Ettorre Wargo	_____
Mr. Beal	_____
Mr. O’Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION POLICY
GDC/GDCA/GDD – SUPPORT STAFF RECRUITING/POSTING OF VACANCIES/HIRING

RESOLVED THAT

the Westlake Board of Education adopts revised Board of Education Policy GDC/GDCA/GDD – Support Staff Recruiting/Posting of Vacancies/Hiring.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY IE – ORGANIZATION OF FACILITIES FOR INSTRUCTION

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy IE – Organization of
Facilities for Instruction.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY IGBA – PROGRAMS FOR STUDENTS WITH DISABILITIES

RESOLVED THAT

the Westlake Board of Education adopts revised Board of Education Policy IGBA – Programs for Students with Disabilities.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY IGBE – REMEDIAL INSTRUCTION

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy IGBE – Remedial Instruction.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY IGBI – ENGLISH AS A SECOND LANGUAGE

RESOLVED THAT

the Westlake Board of Education adopts revised Board of Education Policy IGBI – English as a Second Language.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D’Ettorre Wargo	_____
Mr. Beal	_____
Mr. O’Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY IGDJ – INTERSCHOLASTIC ATHLETICS

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy IGDJ –
Interscholastic Athletics.

Motion by _____
Seconded by _____
Roll Call Vote:
Mr. LeChaix _____
Mrs. D’Ettorre Wargo _____
Mr. Beal _____
Mr. O’Malley _____
Ms. Rocco _____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY JEC – SCHOOL ADMISSION

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy JEC – School Admission.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D’Ettorre Wargo	_____
Mr. Beal	_____
Mr. O’Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY JHG – REPORTING CHILD ABUSE

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy JHG – Reporting
Child Abuse.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY JHH – NOTIFICATION ABOUT SEX OFFENDERS

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy JHH – Notification
about Sex Offenders.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY JN – STUDENT FEES, FINES AND CHARGES

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy JN – Student Fees,
Fines and Charges.

Motion by_____

Seconded by_____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D’Ettorre Wargo	_____
Mr. Beal	_____
Mr. O’Malley	_____
Ms. Rocco	_____

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION
POLICY KGB – PUBLIC CONDUCT ON DISTRICT PROPERTY

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy KGB – Public
Conduct on District Property.

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. LeChaix	_____
Mrs. D'Ettorre Wargo	_____
Mr. Beal	_____
Mr. O'Malley	_____
Ms. Rocco	_____