

WESTLAKE CITY SCHOOLS BOARD OF EDUCATION AGENDA

Monday, October 26, 2015 – 6:00 p.m. – Regular Meeting

Holly Lane Elementary School - Cafeteria

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: _____

Roll Call: _____

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

Pledge of Allegiance

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by _____

Seconded by _____

Roll Call Vote: _____

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

***Hearing of Public (15 Minutes) Agenda Items**

A. Approval of Minutes

1. Special Meeting of September 4, 2015

Motion by _____

Seconded by _____

Roll Call Vote: _____

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

2. Work Session Meeting of September 14, 2015

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

3. Regular Meeting of September 28, 2015

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

B. Informative Reports

1. Holly Lane Update
2. CAC Report
3. Facilities Update
4. Superintendent's Report

C. Treasurer's Recommendations

1. Action Items

- | | |
|--|---------------|
| a. Resolution to Issue Then and Now Certificates | Exhibit C-1-a |
| b. Resolution to Authorize CFO/Treasurer to Transfer Funds | Exhibit C-1-b |
| c. Resolution to Authorize CFO/Treasurer to Advance Funds | Exhibit C-1-c |
| d. Resolution to Authorize CFO/Treasurer to Return Advance | Exhibit C-1-d |
| e. Resolution to Approve Student Activity Purpose Statement and Budget | Exhibit C-1-e |
| f. Resolution to Adjust the FY16 Appropriations | Exhibit C-1-f |

D. New Business

1. Action Items

- | | |
|---|-----------------|
| a. Resolution to Accept Gifts and Contributions | Exhibit D-1-a |
| b. Resolutions to Approve Staff Recommendations | |
| 1. Resolution to Approve Resignations, FMLA and Employment for Staff Members | Exhibit D-1-b-1 |
| 2. Resolution to Approve Supplemental Contracts | Exhibit D-1-b-2 |
| 3. Resolution to Approve Stipends for Mohican Out-of-Doors | Exhibit D-1-b-3 |
| 4. Resolution to Approve Stipend for Battelle For Kids Instructional Leadership Workshop Series | Exhibit D-1-b-4 |
| 5. Resolution to Approve Mentors and Mentees | Exhibit D-1-b-5 |
| 6. Resolution to Approve Game Personnel for OHSA Soccer Playoff Games | Exhibit D-1-b-6 |
| 7. Resolution to Approve Home Instruction | Exhibit D-1-b-7 |
| 8. Resolution to Approve Construction Change Order | Exhibit D-1-b-8 |

- c. Resolution to Approve Agreements for Admission of Tuition Pupils
- d. Resolution to Approve Field Trip
- e. Resolution to Approve Sunday Building Use

Exhibit D-1-c
Exhibit D-1-d
Exhibit D-1-e

*Hearing of Public (15 Minutes)

E. Board Items and Comments

1.

F. Executive Session

1. Adjourn to Executive Session to Discuss Employee Negotiations and Possible Purchase or Sale of Property

Time _____

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

Adjourn Executive Session and Return to Regular Session

Time _____

G. Adjournment

Time: _____

Motion by _____

Seconded by _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
15610	Cuyahoga County Board of Health	SF-200 First Half of Nursing Contract	\$3,542.00
15644	Spanish First Class	Spanish Program St. Bernadette Elem.	\$11,470.00
51773	Naviance, Inc.	Naviance eDocs	\$3,695.40
51921	BSN Sports	Football Gear	\$11,417.23
101239	Gordon Food Service	September Food & Supplies	\$24,291.20

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO AUTHORIZE CFO/TREASURER TO TRANSFER FUNDS

RESOLVED that the Westlake Board of Education authorizes the CFO/Treasurer to transfer the following funds:

From	To	Amount
General Fund (001)	Athletic Fund (300)	\$10,000.00

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO AUTHORIZE CFO/TREASURER TO ADVANCE FUNDS

RESOLVED that the Westlake Board of Education authorize the CFO/Treasurer to advance the following funds:

From	To	Amount
General Fund (001)	Title VI-B FY 16 (516-9016)	\$538.60

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO AUTHORIZE CFO/TREASURER TO RETURN ADVANCE

RESOLVED that the Westlake Board of Education authorize the CFO/Treasurer to return the following advance:

From	To	Amount
Workbooks (009-9009)	General Fund (001)	\$11,570.33

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

**RESOLUTION TO APPROVE STUDENT ACTIVITY
PURPOSE STATEMENT AND BUDGET**

RESOLVED THAT the Westlake Board of Education approves the following Student Activity Purpose Statement and Budget.

2015-16 Purpose Statements and Budgets*				
Fund	SCC	Description	Estimated Revenue	Estimated Expenses
200	9360	Intervention Activity – LBMS	\$1,600.00	\$900.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO ADJUST FY16 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjust the following FY16 appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1200-500			
Special Instruction-Supplies	\$6,030.00	\$23,802.00	\$17,772.00
001-1200-600			
Special Instruction-Equipment	\$23,772.00	\$6,000.00	(\$17,772.00)
001-2500-500			
Fiscal-Supplies	\$7,000.00	\$16,600.00	\$9,600.00
001-2500-800			
Fiscal-Other	\$705,381.72	\$695,781.72	(\$9,600.00)
001-2700-500			
Maintenance-Supplies	\$201,801.18	\$199,209.03	(\$2,592.15)
001-2700-600			
Maintenance-Equipment	\$10,000.00	\$47,672.04	\$37,672.04
001-2900-400			
Support Services Central-Purchased Services	\$19,603.90	\$19,508.90	(\$95.00)
001-2900-800			
Support Services Central-Memberships	\$275.00	\$370.00	\$95.00
001-5500-600			
Building Construction-Equipment	\$0.00	\$4,130.38	\$4,130.38
001-7200-900			
Transfers	\$460,000.00	\$420,789.73	(\$39,210.27)
Total	\$1,433,863.80	\$1,433,863.80	\$0.00
BUILDING – GF			
Account			
001-5500-400-9002			
Building Construction-Purchased Services	\$0.00	\$30,000.00	\$30,000.00
Total	\$0.00	\$30,000.00	\$30,000.00

EXHIBIT C-1-f
(Continued)

SUPPORT FUNDS			
Account	From	To	Difference
018-7500-900-9761			
Refund of Prior Year's Receipts	<u>\$0.00</u>	<u>\$100.00</u>	<u>\$100.00</u>
Total	\$0.00	\$100.00	\$100.00
SPORT ORIENTED ACTIVITIES			
Account	From	To	Difference
022-4500-100-9500			
Salaries	\$0.00	\$60.00	\$60.00
022-4500-200-9500			
Benefits	\$0.00	\$9.81	\$9.81
Total	\$0.00	\$69.81	\$69.81
ATHLETICS			
Account	From	To	Difference
300-4500-600-9500			
Athletics-Equipment	<u>\$3,500.00</u>	<u>\$6,148.97</u>	<u>\$2,648.97</u>
Total	\$3,500.00	\$6,148.97	\$2,648.97
TITLE II-A IMPROVING TEACHER QUALITY FY16			
Account	From	To	Difference
590-2200-500-9016			
Professional Development-Supplies	\$0.00	\$5,058.09	\$5,058.09
590-3200-500-9016			
Non Public-Supplies	\$5,058.09	\$0.00	(\$5,058.09)
Total	\$5,058.09	\$5,058.09	\$0.00

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

LBMS Volleyball Parents c/o Anne R. Windau 3375 Balsam Drive Westlake, OH 44145	Donated \$996.82 to the Athletic Department at Westlake High School to offset volleyball expenses as needed.
Westlake Volleyball Parents c/o Debbie Paul 2543 Dover Center Road Westlake, OH 44145	Donated \$2,076.08 to the Athletic Department at Westlake High School to offset volleyball expenses as needed.
Westlake Soccer Association P.O. Box 45269 Westlake, OH 44145	Donated \$3,000.00 (\$1,500 to Boys Soccer and \$1,500 to Girls Soccer) to the Athletic Department at Westlake High School to offset soccer expenses as needed.
Westlake Demon Athletic Boosters P.O. Box 45236 Westlake, OH 44145	Donated \$1,385.00 to the Athletic Department at Westlake High School to offset boys' golf expenses as needed.
Karen Freeman 27004 Brahms Drive Westlake, Ohio 44145	Donated T-shirts to Westlake High School for homecoming court and rose arch members to wear in the parade and on the field during introductions.
Mr. Joseph W. Kraft 3606 Blackberry Lane Westlake, OH 44145	Donated \$1,000.00 to the TechMates Club at Westlake High School to award prizes to the top ten finishers in the 19 th annual student model home design contest.
James and Dawn Bedell 1151 Westford Circle, Apt. 106 Westlake, OH 44145	Donated \$25.00 to the Techmates Club at Westlake High School to purchase technology supplies for the Computer Science Principles class.
Mr. Gary DiLillo 271 Delido Court Punta Gorda, FL 33950	Donated \$500.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
Dr. Vikas Jain 30939 Riviera Lane Westlake, OH 44145	Donated \$100.00 to the Science Olympiad Team at WHS/LBMS to purchase supplies for Science Olympiad events.

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

**RESOLUTION TO APPROVE RESIGNATIONS, FMLA, SUBSTITUTES
AND EMPLOYMENT FOR STAFF MEMBERS**

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA, supplemental contracts and employment for staff members:

<u>Classified Resignation</u> Robin Gingell-Driver-10/13/2015						
<u>FMLA</u>						
Ellen Hurley	11/10/2015	Susan Dvorak	10/09/2015-10/23/2015			
Marsha Lesko	11/23/2015	Shannon Basile	10/19/2015			
Debra Oblak	10/14/2015					
<u>Licensed Substitutes</u>			<u>Classified Substitutes</u>			
Paul Warren	Danielle Daveant		Nancy Banjoff			
Marion Grant	Terrence Hays					
<u>Classified Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Hours Per Day</u>	<u>Months</u>	<u>Step</u>	<u>Days</u>	<u>Effective</u>
Shelly Perkins	Driver/Transportation	From 4.75 to 4.25 Hours/day	9	3	5	10/01/2015
Cynthia Sherwood	Driver/Transportation	From 2.5 to 4.5 Hours/day	9	0	5	10/01/2015
Rita Ferguson	Driver/Transportation	4.5 Hours/day	9	6	5	10/19/2015
Sandra Lewis	Kitchen Helper LBMS	3.5 Hours/day	9	7	5	10/05/2015
Colleen Ganor	Spec. Ed. Asst. DIS	4.5 Hours/day	9	3	5	10/12/2015
Laurie Bowles	Secretary to Principal	7.5 Hours/day	9.75	0	5	10/21/15

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS

RESOLVED that the Westlake Board of Education approves the following supplemental contracts.

<u>Supplemental Employment</u>			
<u>Name</u>	<u>Building/Position</u>	<u>In District</u>	<u>Step</u>
Gregg Henderson	LBMS 7 th Grade Non-Conference Girls' Basketball Coach	Y	14
Mike Thoms	LBMS 8 th Grade Non-Conference Girls' Basketball Coach	Y	6
Cheryl Bansek	LBMS 8 th Grade Conference Girls' Basketball Coach	N	0
Bill Bowles	WHS Varsity Assistant Wrestling Coach	Y	20
Shawn Hood	WHS Head Boys' Varsity Basketball Coach	Y	14
Bill Bongers	LBMS 7 th Grade Boys' Conference Basketball Coach	Y	1
Kevin Carmichael	WHS Boys' Assistant Swimming Coach	N	8
Joy Smith	LBMS Drama Club Advisor	N	2
Kip Primrose	LBMS Wrestling Assistant Coach	Y	4
Dan Keenan	LBMS Wrestling Head Coach	N	0
Anne Dill	LBMS Math Competition	Y	7
Adeena Horne	LBMS Student Council Advisor (25%)	Y	0
Sara Latkowski	LBMS Student Council Advisor (25%)	Y	0
Paul Appel	WHS Freshman Boys' Basketball Coach	N	0
Chip Weiss	WHS Head Varsity Girls' Basketball Coach	N	18
Jessica Dye	WHS Girls' Head Swimming Coach	Y	6
Jessica Dye	WHS Boys' Head Swimming Coach	Y	6
Lynn Maugherman	WHS Junior Varsity Girls' Basketball Coach	N	20
Art Daniels	WHS Assistant Varsity Girls' Basketball Coach	N	20
Joe Heiland	WHS Head Wrestling Coach	N	2
Emily Stephenson	WHS Girls' Swimming Assistant Coach	N	2
Betsy Karban	WHS Diving Coach	N	5
Taylor Ratliff	LBMS 7 th Grade Conference Girls' Basketball Coach	Y	0
Ann Ryan	WHS Freshman Girls' Freshman Basketball Coach	N	2
Tricia Milano	WHS Assistant Varsity Girls Gymnastics Coach	Y	4
Tim Wild	WHS Boys' Basketball Varsity Assistant Coach	N	0
K. Scott Kutz	WHS Tech Mates Advisor	Y	15
John Duke	WHS Head Varsity Hockey Coach**(Paid by Hockey Club Funds**)	N	5
Chelsea Cahill	WHS Head Varsity Gymnastics Coach	N	5
Chris Bancsi	WHS Hockey Coach Volunteer	N	N/A
Tom Hicks	WHS Boys' Basketball Volunteer	N/A	N/A

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE STIPENDS FOR MOHICAN OUT-OF-DOORS

RESOLVED that the Westlake Board of Education approves stipends for staff members that chaperoned at Mohican Out-of-Doors at \$50 per night.

MOHICAN STIPENDS

Bill Bowles – 1 Night
Kerry Brickman – 4 Nights
Jessica Dye – 2 Nights
Darlene Fossesco – 3 Nights
John Gast – 2 Nights
Daniel Grigson – 1 Night
Julie Milkie – 3 Nights
Jessica Molenaar – 1 Night
Jeff Short – 1 Night
Laurie Skvarek – 6 Nights

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE STIPEND FOR BATTELLE FOR
KIDS INSTRUCTIONAL LEADERSHIP WORKSHOP SERIES

RESOLVED that the Westlake Board of Education approves a stipend at the negotiated curriculum rate for the following Westlake School District staff member for attendance at the Battelle for Kids Instructional Leadership Workshop Series (K-4) held on Wednesday, September 30, 2015. Title IIA funds will be used to pay for the stipend cost for 3.25 hours which is beyond staff member's regular workday.

BATTELLE FOR KIDS INSTRUCTIONAL LEADERSHIP WORKSHOP SERIES

Julie Wagner

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE MENTORS AND MENTEES

RESOLVED that the Westlake Board of Education approves the following Mentors and Mentees.

<u>Mentor</u>	<u>Mentee</u>	<u>RE YR</u>	<u>School</u>	<u>Grade/Subject</u>
Jennifer Petticord	Brian Charkosky	YR 2	DIS	Special Education
James Patrizi	Adam Gordon	YR 2	Bassett	Special Education
Cheryl Bendik	Abby Horvath-Stange	YR 2	WHS	Spanish
Cheryl Bendik	Paige Kruse	YR 1	WHS	Spanish
Cheryl Bendik	Matthew Mayforth	YR 2	WHS	German
Dawn Dawson	Laura McLean	YR 1	Dover	Grade 4
Christina Meecha	Kayleigh O'Neill	YR 2	Hilliard	Reading
Heather Marinelli	Taylor Ratliff	YR 1	LBMS	Math
Elizabeth Zingales	Amanda Stoner	YR 1	Bassett	French

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE GAME PERSONNEL FOR OHSAA SOCCER PLAYOFF GAMES

RESOLVED that the Westlake Board of Education approves the following payroll for game personnel and officials for the home OHSAA Soccer Playoff game on October 24, 2015 (boys'), October 27, (girls', if necessary), October 28 (boys') if necessary, and October 31 (boys') if necessary.

GAME PERSONNEL FOR OHSSA SOCCER PLAYOFF GAMES

Site Manager - \$40.00

Athletic Trainer - \$70.00 (based on \$35.00/hour)

Scoreboard Operator - \$30.00

Ticket Sellers - \$30.00

Announcer - \$30.00

Officials (3) - \$65.00 for first round plus mileage as noted (if applicable)

Officials (3) - \$80.00 for second/third round plus mileage as noted (if applicable)

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves the following Home Instruction.

HOME INSTRUCTION

Jim Bingham, Effective 10/22/2015

Not to Exceed 40 Hours

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the following Construction Change Order
 Contract: Board Change Order 002

<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
Field House	Apex Construction	\$25,078.24	Additional Data, Security and Phone Extension from the Main HS Building

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS

RESOLVED that the Westlake Board of Education approves the following admission of tuition pupils.

EDUCATIONAL SERVICE CENTER OF CUYAHOGA COUNTY

Agreement for Admission of Tuition Pupils

Audiology and/or Hearing Impaired Services

Visual Impairments

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED that the Westlake Board of Education approves the following field trip:

<p><u>WHS Vocal Music Department</u> Boston, MA & New York City Depart: Wednesday, April 13, 2016 6:00 PM Return: Sunday, April 17, 2016 6:00 PM Approximate Cost Per Pupil: \$789.00* Performance by the Westlake High School Choir at Cathedral of St. John the Devine *All Costs Paid by Student Fees</p>

Motion by: _____
Seconded by: _____
Roll Call Vote:
Mr. Mays _____
Ms. Winter _____
Mr. Finucan _____
Mr. Falcone _____
Mrs. Leszynski _____

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED that the Westlake Board of Education Approves Sunday Building Use as noted below.

WESTLAKE KIWANIS/KEY CLUB

Pancake Breakfast - Sunday April 17, 2016

Westlake High School Cafeteria - 8:00 AM – 1:00 PM

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mrs. Leszynski _____

Mr. Finucane _____

Mr. Mays _____

Ms. Winter _____