WESTLAKE CITY SCHOOLS BOARD OF EDUCATION AGENDA

Monday, November 6, 2006 – 5:30 p.m. – Regular Meeting Administration Building – Board Room 27200 Hilliard Blvd.

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Order Time: Roll Call: Mrs. D'Ettorre Wargo Mr. Beal Mr. Mays Mr. O'Malley Ms. Rocco	
Pledge of Allegiance	
Acknowledgment of Visi	tors
Approval of Agenda Motion by Seconded by Roll Call Vote: Mrs. D'Ettorre Warg Mr. Beal Mr. Mays Mr. O'Malley Ms. Rocco *Hearing of Public (15 M	O
	mutes) Agenda Items
Roll Call Vote: Mrs. D'Etto Mr. Beal Mr. Mays Mr. O'Malle Ms. Rocco	rre Wargo
2. Work Session of O Motion by Seconded by Roll Call Vote: Mrs. D'Etto: Mr. Beal Mr. Mays Mr. O'Malle Ms. Rocco	rre Wargo

	3. S	Special Meeting of October 19, 2006 Motion by Seconded by Roll Call Vote: Mrs. D'Ettorre Wargo Mr. Beal Mr. Mays Mr. O'Malley Ms. Rocco	
	4. R	Regular Meeting of October 23, 2006 Motion by Seconded by Roll Call Vote: Mrs. D'Ettorre Wargo Mr. Beal Mr. Mays Mr. O'Malley Ms. Rocco	
В.	1. Re	cial Reports and Recognitions esolution to Recognize Excellence in Classified Service Award esolution to Recognize Excellence in Teaching Service Award	Exhibit C-1 Exhibit C-2
C.	Supe	erintendent's Report – WHS Leadership Challenge	
D.	1. F	surer's Report/Recommendations Financial Update a. First Quarter Financial Report	
	;	Action Items a. Resolution to Accept Funds b. Resolution to Establish Appropriations c. Resolution to Adjust FY07 Appropriations d. Resolution to Approve Kaiser Permanente Contract e. Resolution to Approve Bond of Board of Education Members, Superintendent of Schools and Director of Business Affairs	Exhibit D-2-a Exhibit D-2-b Exhibit D-2-c Exhibit D-2-d Exhibit D-2-e
E.	CAC	C Report	
F.	1. A	Action Items a. Resolution to Accept Gifts and Contributions b. Resolutions to Approve Staff Recommendations 1. Resolution to Approve Reclassification of Certificated Staff 2. Resolution to Approve Substitutes for Classified Staff Mem 3. Resolution to Approve Employment of Adult Basic Literacy Personnel 4. Resolution to Approve Stipends for Mohican Outdoor Educe	nbers Exhibit F-1-b-2 y Education Exhibit F-1-b-3
		Program 5. Resolution to Approve Payment for PSAT Proctors	Exhibit F-1-b-5

	6.	Resolution to Rescind Members of Local Professional Development	Exhibit F-1-b-6
		Committee	
	7.	Resolution to Approve Supplemental Contracts	Exhibit F-1-b-7
	8.	Resolution to Approve Employment of Project Link Personnel	Exhibit F-1-b-8
	9.	Resolution to Approve FMLA for Staff Member	Exhibit F-1-b-9
	10.	Resolution to Approve Changes in Bus Driver Hours	Exhibit F-1-b-10
	11.	Resolution to Approve Interim Transportation Director	Exhibit F-1-b-11
c.	Res	olution to Approve Senior's Seasonal Delights Program	Exhibit F-1-c
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rect	or of	Business Affairs Report	

- G. Director of Business Affairs Report
- H. Director of Curriculum & Instruction Report
- I. Board Items

ſ.	Executive Session -Sale of Property - Bradley Road
	Time
	Motion by
	Seconded by
	Roll Call Vote:
	Mrs. D'Ettorre Wargo:
	Mr. Beal
	Mr. Mays
	Mr. O'Malley
	Ms. Rocco

*Meeting Open to Public (15 Minutes)

K.	Adjournment	
	Time	

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO RECOGNIZE EXCELLENCE IN CLASSIFIED SERVICE AWARD

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates the following staff members as recipients of the Excellence in Classified Service Award:

Julie Mikoy

Rudy Ringwall

Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Mc Doggo	

RESOLUTION TO RECOGNIZE EXCELLENCE IN TEACHING SERVICE AWARD

RESOL	VFD	THAT	
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the Westlake Board of Education recognizes and congratulates the following staff members as recipients of the Excellence in Teaching Service Award:

Kathy Hale

Kelly Kamm

Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO ACCEPT FUNDS

RESOLVED THAT

the Westlake Board of Education accepts the following funds:

State Funds	Amount	Fund	Special Cost Center
Education Management Information System FY07	\$12,000.00	432	9447
Local Funds	Amount	Fund	Special Cost Center
WHS Baseball Lighting	\$84,876.41	019	9921
McGinty Family Foundation-Fortuna/Witman	\$ 979.88	019	9922
McGinty Family Foundation-Lee/Carlson	\$1,000.00	019	9923

Motion by
Seconded by
Roll Call Vote:
Mrs. D'Ettorre Wargo
Mr. Beal
Mr. Mays
Mr. O'Malley
Ms Rocco

RESOLUTION TO ESTABLISH APPROPRIATIONS

RESOLVED THAT

Ms. Rocco

the Westlake Board of Education establishes the following appropriations:

Community Education Services FY07	
Account	Amount
011-3200-400-9110	\$1,000.00
Salaries and Wages	
011-3200-500-9110	\$2,000.00
Supplies	
McGinty Family Foundation Fortuna/Witman	
Account	Amount
019-1100-500-9922	\$979.88
McGinty Family Foundation Lee/Carlson	
Account	Amount
019-1100-500-9923	\$1,000.00
Education Management Information System FY07	
Account	Amount
432-2900-100-9447	\$7,680.00
Salaries and Wages	
432-2900-200-9447	\$4,320.00
Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo Mr. Beal	
Mr. Mays	
Mr. O'Malley	

RESOLUTION TO ADJUST FY07 APPROPRIATIONS

RESOLVED THAT

the Westlake Board of Education adjusts the following FY07 appropriations:

SUPPORT FUND

Account	From	To	Difference
018-4600-400-9761 Inservice Travel - Lee Burneson	\$0.00	\$97.90	\$97.90
018-4600-500-9761 Inservice Supplies - Lee Burneson	\$161,090.27	\$160,992.37	(\$97.90)
018-4600-600-9775 Music Programs Equipment - PS	\$0.00	\$272.95	\$272.95
018-4600-500-9775 Music Programs Supplies - PS	\$1,442.96	\$1,170.01	(\$272.95)
Total	\$162,533.23	\$162,533.23	\$0.00

EDUCATION MANAGEMENT INFORMATION SYSTEM

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Account	From	To	Difference
432-2900-400-9443 Salaries and Wages	\$4,500.00	\$4,655.00	\$155.00
432-2900-200-9443 Benefits	\$ <u>2,690.19</u>	\$ <u>2,535.19</u>	(\$ <u>155.00</u>)
Total	\$7,190.19	\$7,190.19	\$0.00

Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms Rocco	

RENEWAL RATES

RESOLUTION TO APPROVE KAISER PERMANENTE CONTRACT

RESOLVED THAT

the Westlake Board of Education approves the Kaiser Permanente contract covering the period December 1, 2006 through November 30, 2007.

2005 Renewal for Westlake Schools Group #0555

Monthly Rates Effective December 1, 2006 through November 30, 2007

SINGLE:	\$398.15	\$418.33	
FAMILY:	\$1,051.16	\$1,104.44	
Motion by			
Seconded by			
Roll Call Vote:			
Mrs. D'Ettorre Wargo	0		
Mr. Beal			
Mr. Mays			
Mr. O'Malley			
Ms. Rocco			

CURRENT RATES

BOND OF BOARD OF EDUCATION MEMBERS, SUPERINTENDENT OF SCHOOLS AND DIRECTOR OF BUSINESS AFFAIRS

Know all men by these present, that we, the Westlake City Schools Board of Education as principal, and individual Board members, Superintendent of Schools and Director of Business Affairs as sureties, are held and firmly bound unto the State of Ohio in the penal sum of \$20,000 each, to the payment of which, well and truly to be made, we jointly and severally bind ourselves and our successors, heirs, executors and administrators, firmly by these present.

WITNESS our hands, this sixth day of November 2006.

Ms. Rocco

NOW, if the said individual Board members, Superintendent of Schools and Director of Business Affairs shall faithfully, diligently and impartially perform their duties as said Board of Education members, Superintendent of Schools and Director of Business Affairs according to law, then this obligation shall be void and of no effect; otherwise to be and remain in full force and virtue of law.

President	Board Member
Vice President	Superintendent of Schools
Board Member	Director of Business Affairs
Board Member	
The above bond, with sureties thereon, is approved BOARD OF EDUCATION OF WES	
Motion by Seconded by Roll Call Vote: Mrs. D'Ettorre Wargo Mr. Beal Mr. Mays Mr O'Malley	

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS (ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Stanley and Marcia Bullard 1864 Halls Carriage Path Westlake, OH 44145 Donated \$500.00 to WHBS-TV at Westlake High School to help finish the new set construction in the studio and finish the fireproofing.

Henkel Consumer Adhesives Ms. Cathy Wright 32150 Just Imagine Drive Avon, OH 44011 Donated \$200.00 and 96 rolls of duct tape to WHBS-TV at Westlake High School. The cash will be used to purchase new digital video tapes for Studio A. The duct tape will be awarded to the "Tough Student Athlete of the Week" on the *Demon Zone* show.

Quality Floor & Tile Mr. Douglas Wentling, Owner 901 Canterbury Road, Suite F Westlake, OH 44145 Donated \$2,389.45 in carpeting and installation to WHBS-TV at Westlake High School to give a top professional look to the three new sets in Studio A.

Tops Market #854 Mr. Tim Cahill, General Manager 1499 Columbia Road Westlake, OH 44145 Donated \$86.00 in cases of water and Halloween cupcakes to WHBS-TV at Westlake High School. Water will be provided to broadcast crews for football and soccer. Customized cupcakes will be given out on *Demon Zone* #9 (Halloween show).

Amica Insurance Company Mr. Greg O'Brian, Manager P.O. Box 850 North Olmsted, OH 44070 Donated \$250.00 to WHBS-TV at Westlake High School to help purchase a new digital, mini-DV duplicator by JVC for the control booth.

Westlake Laser Wash Ms. Debbie Rayle, Owner 30760 Center Ridge Road Westlake, OH 44145

Donated 20 free wash coupons at \$12.00 each to award to the student athlete of the week on the *Demon Zone* shows for Winter and Spring.

Westlake Recreation Department Donated three pieces of used equipment: stepper, City of Westlake treadmill and elliptical trainer, to the Athletic Department at Westlake High School to use the 28955 Hilliard Blvd. Westlake, OH 44145 equipment in the weight room for strength training. Westlake Town Criers Donated \$150.00 to the Athletic Department at Mr. Richard Masciere, Treasurer Westlake High School to cover the cost of awards P.O. Box 45224 for the frosh volleyball tournament. Westlake, OH 44145 Robin and Sangithan Moodley Donated \$25.00 to the TechMates Club at 2675 Glenmore Drive Westlake High School to purchase supplies for Westlake, OH 44145 the technical drawing/design classes. Westlake Soccer Association Donated \$5,000.00 (\$2,500.00 to boys soccer and P.O. Box 45269 \$2,500.00 to girls soccer) to the Athletic Department at Westlake High School to purchase Westlake, OH 44145 soccer equipment and supplies. Westlake Demons Club Donated \$84,876.41 to Westlake City Schools for Paul Stark, President the Westlake High School baseball lighting 29224 Regency Circle project. Westlake, OH 44145 Motion by ____ Seconded by Roll Call Vote: Mrs. D'Ettorre Wargo_____ Mr. Beal Mr. Mays

Mr. O'Malley Ms. Rocco

RESOLUTION TO APPROVE RECLASSIFICATION OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves the reclassification of certificated staff members as follows:

Effective 11-01-06:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
Kathy Bartos	MA	MA+10	16
Jennifer Williams	MA+10	MA+20	5

Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms Rocco	

RESOLUTION TO APPROVE SUBSTITUTES FOR STAFF MEMBERS

RESOLVED THAT

Mr. O'Malley Ms. Rocco

the Westlake Board of Education approves substitutes for staff members for the 2006-2007 school year as follows:

	<u>Certifi</u>	cated Substitutes:	
Jodi Barb	Norma Bonen	Barbara Coffey	Holly Thom
Josephine Grignon	Carly Helmet	Mary Beth Major	Beth Nelson
Karen Sabo			
	Classi	fied Substitutes:	
Larry Matus	Bus Driver		
John DeBlasi	Custodial		
J. Edward Failor	Custodial, Mainte	enance, Playground As	st., Supervision Asst.
Motion by:			
Roll Call Vote:			
Mrs. D'Ettorre Warge	0		
Mr. Beal			
Mr. Mays			

RESOLUTION TO APPROVE EMPLOYMENT OF ADULT BASIC LITERACY EDUCATION PERSONNEL

RESOLVED THAT

the Westlake Board of Education approves the employment of the Adult Basic Literacy Education Personnel (A.B.L.E. Program). Contracts to be paid out of A.B.L.E. Project Number 045062-AB-S1-2006C, A.B.L.E. Project Number 045062-AB-S1-2007 and A.B.L.E. English Literacy and Civics Education Project Number 045062-AB-S2-2007.

Name	<u>Position</u>	Hours Hourly Rate	Not To Exceed
Gloria Muntean	A.B.L.E. Teacher	300 \$18.00	\$5,400.00

Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO APPROVE STIPENDS FOR MOHICAN OUTDOOR EDUCATIONAL PROGRAM

RESOLVED THAT

the Westlake Board of Education approves stipends for the following Parkside staff members for supervision at the 2006 Mohican Outdoor Educational Program at \$25.00 per night:

<u>Name</u>	Number of Nights	<u>Name</u>	Number of Nights
Bill Bowles	6	Mary Beth Opron	2
Cindy Crockett	4	Jennifer Riley	4
Verlene DeWitt	2	Cara Santora	1
Marianne Fouts	2	Patti Seljan	2
Joan Jerome	2	Jeff Short	3
Lindsay Kiktavy	4	Mimi Verdone	3
Patrick McMorrow	1		

Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO APPROVE PAYMENT FOR PSAT PROCTORS

RESOLVED THAT

the Westlake Board of Education approves payment to the following employees for PSAT Proctor hours as follows:

Certificated Employees to be Paid at the Negotiated Rate:

Kathy Abarbanel	Christine Broomfield	Sarah Clark	Timothy Clark
John Horwatt	Terry Kennedy	Katie McGlynn	Sara Neville
Paula Reimueller	Betsy Ruper	Dave Ruschau	

Classified Employees to be Paid at the Regular Rate:

Marsha Frazier

Motion by:	
Seconded by:	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO RESCIND MEMBERS OF LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

RESOLVED THAT

the Westlake Board of Education rescinds members of the Local Professional Development Committee for the 2006-2007 school year.

Secondary Level (Middle/High School)

Sara Neville Ann Marie Keel

Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO APPROVE SUPPLEMENTAL RESIGNATIONS AND CONTRACTS (In-District and Out-of-District)

RESOLVED THAT

the Westlake Board of Education approves the following supplemental resignations and contracts (in-district and out-of-district) for the 2006-2007 school year.

<u>Name</u>	<u>Position</u>	<u>In</u> <u>District</u>	<u>Step</u>
	Resignation		
William Bowles	WHS Freshman Wrestling Coach	Y	
	Appointment		
Jared Shapiro	WHS Asst. Boys Tennis Coach	N	0
William Bowles	LBMS Asst. Wrestling Coach	Y	22
Shannon Morrison	LBMS 8th Grade Girls Basketball Coach	N	0
Mary Beth Schneidler	Bassett Jump Rope Advisor	N	6
Amy Banks	WHS Freshman Basketball Coach	N	0

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO APPROVE EMPLOYMENT OF PROJECT LINK PERSONNEL

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the Westlake Board of Education approves the employment for the following staff members for the 2006-2007 school year:

Christine Matejcik Step: 3

Project Link Leader Effective: 10/23/06

Motion by	_
Seconded by	_
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms Rocco	

RESOLUTION TO APPROVE FMLA FOR STAFF MEMBER

RESOLVED THAT the Westlake Board of Education approves FMLA leave staff member as follows:					
Toni Kopac Transportation Direct	or	FMLA Effective:	11/01/06-12/31/06		
Motion bySeconded by					
Roll Call Vote: Mrs. D'Ettorre Wargo Mr. Beal					
Mr. Mays Mr. O'Malley Ms. Rocco					

RESOLUTION TO APPROVE CHANGES IN BUS DRIVERS HOURS

RESOLVED THAT the Westlake Board of Education approves changes in hours of the following bus drivers:

<u>Name</u>	<u>Step</u>	<u>From</u>	<u>To</u>	Effective
William Carlin	5	4.00 Hours	4.75 Hours	11/06/06
Judy Croyle	7	2.50 Hours	2.75 Hours	11/06/06
Carol Flannick	17	6.75 Hours	7.75 Hours	11/06/06
Kathleen Kelly	11	5.00 Hours	5.25 Hours	11/06/06
Jerry Lewis	12	7.00 Hours	7.50 Hours	11/06/06
Sandra Lewis	7	4.75 Hours	5.00 Hours	11/06/06
Emma Loving	5	5.00 Hours	5.25 Hours	11/06/06
Carol Metzger	11	4.50 Hours	5.00 Hours	11/06/06
Robin Nock	2	5.00 Hours	4.75 Hours	11/06/06
Reda Perusek	14	7.50 Hours	7.75 Hours	11/06/06
Angela Robinson	10	5.00 Hours	5.25 Hours	11/06/06
Juan Sanchez	1	4.50 Hour	5.00 Hours	11/06/06
Mary Scavelli	15	6.00 Hours	7.50 Hours	11/06/06
Joseph Selvaggio	10	5.00 Hours	5.25 Hours	11/06/06
Jerry Slabaugh	8	4.25 Hours	4.50 Hours	11/06/06
Melodie Urban	12	4.50 Hours	5.00 Hours	11/06/06
Denise Wering	6	5.00 Hours	5.25 Hours	11/06/06
Shirley Wolfe	36	7.25 Hours	8.00 Hours	11/06/06
Robert Yockey	13	5.00 Hours	5.25 Hours	11/06/06

Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO EMPLOY JAMES BRITENBACH AS INTERIM DIRECTOR OF TRANSPORTATION OF THE BOARD OF EDUCATION OF THE WESTLAKE CITY SCHOOL DISTRICT

WHEREAS, the Director of Transportation for the Westlake City School District Board of Education ("Board") has informed the Board of the necessity of FMLA leave for the period of November 1, 2006 through December 31, 2006; and

WHEREAS, the Board has determined that it is in the best interests of the Westlake City School District that it retain an interim Director of Transportation for the period set forth above plus any extensions as may be required of said Leave; and

WHEREAS, James Britenbach ("Britenbach") has the experience and qualifications necessary to serve the Board in the capacity as Interim Director of Transportation having retired from the Rocky River City School District as Transportation Supervisor and has expressed interest in serving the Board for a limited period; and

WHEREAS, Britenbach has expressed and interest in accepting employment with the Board for a limited duration and upon the terms and conditions set forth below.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, Cuyahoga County, Ohio:

- 1. James Britenbach be and is hereby appointed to serve as Interim Director of Transportation of the Board for a term commencing on November 13, 2006 and expected to conclude December 31, 2006 at a weekly salary of \$1,200.00. The parties expressly understand and agree that the Board retains the right to discontinue Mr. Britenbach's employment at any time during this period upon seven (7) calendar days written notice without further obligation to Britenbach.
- 2. Breitenbach and the Board also may extend the period of Mr. Britenbach's employment past December 31, 2006 by written agreement, signed by the Treasurer and Superintendent on behalf of the Board of Education and Breitenbach under the same terms and conditions as the initial period described above without the need for further resolution if Ms. Kopac informs the Board of the need to extend her FMLA leave or requests a leave of absence for an additional period.
- 3. The Board President and Treasurer be and are hereby authorized and directed to enter into the employment agreement with Britenbach and to take such other steps as are necessary to effectuate the purposes and intent of this resolution.

Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO APPROVE SENIOR'S SEASONAL DELIGHTS PROGRAM

RESO	TITA	Т
KENU	' I H A	

the Westlake Board of Education approves the Senior's Seasonal Delights program on Thursday, December 14, 2006 at 5:00 p.m. at Westlake High School at \$10.00 per person.

Motion by	
Seconded by	
Roll Call Vote:	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. Mays	
Mr. O'Malley	
Ms. Rocco	