WESTLAKE CITY SCHOOLS BOARD OF EDUCATION AGENDA

Thursday, November 18, 2004 – 7:00 p.m. – Regular Meeting Administration Building – Board Room 27200 Hilliard Blvd.

Tentative Agenda – Items may be added or deleted prior to meeting.

Call to Orde	er	
Roll Call:		
Mr.	LeChaix:	
Mrs	s. D'Ettorre Wargo	
Mr.	Beal	
Mr.	O'Malley	
	. Rocco	
Pledge of A	Allegiance	
Acknowled	Igment of Visitors	
Approval of	of Agenda	
Mot	tion by	
Seco	onded by	
	l Call Vote:	
	Mr. LeChaix:	
	Mrs. D'Ettorre Wargo	
	Mr. Beal	
	Mr. O'Malley	
	Ms. Rocco	
*Hearing of	of Public (15 Minutes) Age	nda Items
A. Approv	val of Minutes	
1. Woı	rk Session Meeting of Oct	ober 7, 2004
Mot	tion by	
Seco	onded by	
	l Call Vote:	
	Mr. LeChaix	
]	Mrs. D'Ettorre Wargo	
	Mr. Beal	
]	Mr. O'Malley	
	Ms. Rocco	

	2. Special Meeting of October 14, 2004 Motion by Seconded by Roll Call Vote: Mr. LeChaix Mrs. D'Ettorre Wargo Mr. Beal Mr. O'Malley Ms. Rocco	
	3. Regular Meeting of October 21, 2004 Motion by Seconded by Roll Call Vote: Mr. LeChaix Mrs. D'Ettorre Wargo Mr. Beal Mr. O'Malley Ms. Rocco	
	4. Special Meeting of October 28, 2004 Motion by Seconded by Roll Call Vote: Mr. LeChaix Mrs. D'Ettorre Wargo Mr. Beal Mr. O'Malley Ms. Rocco	
В.	Superintendent's Report 1. Literacy Intervention	
C.	 Special Reports and Recognitions WHS National Honor Society Semi-Finalists and Commendations Jon Thompson – VFW National Citizenship Education Teacher Award – Middle School Level – State of Ohio 	Exhibit C-1 Exhibit C-2
D.	Treasurer's Report/Recommendations 1. Action Items a. Resolution to Accept Funds b. Resolution to Establish FY05 Appropriations c. Resolution to Adjust FY05 Appropriations d. Resolution to Authorize Treasurer to Transfer Funds e. Resolution to Approve Kaiser Permanente Contract	Exhibit D-1-a Exhibit D-1-d Exhibit D-1-d Exhibit D-1-d Exhibit D-1-d

E. CAC Report

F. New Business

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a.	Resolution to Accept Gifts and Contributions	Exhibit F-1-a
b.	Resolutions to Approve Staff Recommendations	
	1. Resolution to Approve Reclassification of Certificated Staff	Exhibit F-1-b-1
	Members	
	2. Resolution to Approve FMLA and Parental Leave for	Exhibit F-1-b-2
	Certificated Staff Members	
	3. Resolution to Approve Certificated Substitutes and Long-Term	Exhibit F-1-b-3
	Substitutes	
	4. Resolution to Approve Certificated Supplemental Resignations	Exhibit F-1-b-4
	and Contracts	
	5. Resolution to Approve Employment, Leave of Absence and	Exhibit F-1-b-5
	Substitutes for Classified Staff Members	
	6. Resolution to Approve Home Instruction	Exhibit F-1-b-6
c.	Resolutions to Approve Agreement for Admission of Tuition Pupils	
d.	Resolutions to Approve Field Trip	Exhibit F-1-d

- G. Director of Business Affairs Report
- H. Director of Curriculum & Instruction Report
- I. *Meeting Open to Public (15 Minutes)
- J. Board Items
 - 1. Resolution to Approve Reappointment of Porter Public Library Trustee Exhibit J-1

K. Adjournmer	ıt
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Time		

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO RECOGNIZE WESTLAKE HIGH SCHOOL NATIONAL MERIT SEMI-FINALISTS AND COMMENDED STUDENTS

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates the following Westlake High School National Merit Semi-Finalists and Commended Students.

Semi-Finalists	Commended Students
Amy DiBiasio Jingbo Fan Margaret Grady Aravind Reddy Jonathan Simon Benjamin Stark	Matthew Bishop Yue Gao Jonathan Munch Stephanie Ormston Doug Raiff Mark Swanson Steven Turk Peter Wadden
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Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO RECOGNIZE CERTIFICATED STAFF MEMBER FOR VFW NATIONAL CITIZENSHIP EDUCATION TEACHER AWARD - OHIO

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the Westlake Board of Education recognizes and congratulates the Jon Thompson, 8th Grade Lee Burneson Middle School Teacher, for being recognized by the Veterans of Foreign War as National Citizenship Education Teacher in Ohio, Middle School Level, for 2003-2004.

Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO ACCEPT FUNDS

RESOLVED THAT

the Westlake Board of Education accept the following funds:

State Funds	Amount	Fund	Special Cost Center
SchoolNet Plus Grade 7 Fiscal Year 2005	\$ 36,225.00	450	9456

Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO ESTABLISH FY05 APPROPRIATIONS

RESOLVED THAT the Westlake Board of Education establish the following FY05 appropriations:
SchoolNet Plus Grade 7 Fiscal Year 2005

 Account
 Amount

 450-1100-600-9456
 \$36,225.00

 Equipment
 \$36,225.00

Motion by
Seconded by
Roll Call Vote:
Mr. LeChaix
Mrs. D'Ettorre Wargo
Mr. Beal
Mr. O'Malley
Ms. Rocco

RESOLUTION TO ADJUST FY05 APPROPRIATIONS

RESOLVED THAT

the Westlake Board of Education adjust the following FY05 appropriations:

GENERAL FUND

Account	From	To	Difference
001-1100-500 Gen. Instruction-Supplies	\$425,211.07	\$425,097.11	(\$113.96)
001-1100-600 Gen. Instruction-Equipment	\$84,443.01	\$84,549.01	\$106.00
001-1200-400 Spec. Instruction-Purchased Services	\$1,696.59	\$2,066.37	\$369.78
001-1300-500 Vocational Instruction-Supplies	\$6,050.00	\$6,057.96	\$7.96
001-2100-400 Support Services Pupils-Purchased Serv.	\$465,350.00	\$465,246.60	(\$103.40)
001-2200-500 Support Services Instruct. Staff-Supplies	\$115,591.89	\$115,485.89	(\$106.00)
001-2200-600 Support Services Instruct. Staff-Equip	\$187.11	\$293.11	\$106.00
001-2300-800 Support Services BOE-Other	\$8,690.00	\$8,252.99	(\$437.01)
001-2400-400 Admin-Purchased Services	\$355,849.40	\$355,158.02	(\$691.38)
001-2400-800 Admin-Other	\$64,622.80	\$65,059.81	\$437.01

001-2700-500 Maintenance-Supplies	\$215,050.00	\$214,850.00	(\$200.00)
001-2700-700 Maintenance-Replacement Equip.	\$35,000.00	\$35,200.00	\$200.00
001-2800-400 Transportation-Purchased Services	\$ <u>230,779.64</u>	\$ <u>231,204.64</u>	\$ <u>425.00</u>
Total	\$2,008,521.51	\$2,008,521.51	\$0.00
Montessori Children's School 2004-200)5		
Account 401-3200-400-9505 Purchased Services	From \$1,400.00	To \$2,081.34	Difference \$681.34
401-3200-500-9505	\$ <u>17,500.00</u>	\$ <u>21,808.54</u>	\$ <u>4,308.54</u>
Supplies and Materials Total	\$18,900.00	\$23,889.88	\$4,989.88
Westlake Montessori School 2004-2005	5		
Account 401-3200-400-9605 Purchased Services	From \$200.00	To \$302.99	Difference \$102.99
401-3200-500-9605 Supplies and Materials	\$ <u>5,800.00</u>	\$ <u>7,271.85</u>	\$ <u>1,471.85</u>
Total	\$6,000.00	\$7,574.84	\$1,574.84

St Paul 2004-2005

Amount 401-3200-100-9705 Salaries and Wages	From \$47,500.00	To \$60,000.00	Difference \$12,500.00
401-3200-200-9705 Benefits	\$18,500.00	\$35,812.63	\$17,312.63
401-3200-400-9705 Purchased Services	\$26,000.00	\$39,125.08	\$13,125.08
401-3200-500-9705	\$36,400.00	\$ <u>27,395.37</u>	(\$9,004.63)
Supplies and Materials Total	\$128,400.00	\$162,333.08	\$33,933.08
St. Bernadette 2004-2005			
St. Bernadette 2004-2005 Amount 401-3200-100-9805 Salaries and Wages	From \$16,000.00	To \$21,000.00	Difference \$5,000.00
Amount 401-3200-100-9805		_	
Amount 401-3200-100-9805 Salaries and Wages 401-3200-200-9805	\$16,000.00	\$21,000.00	\$5,000.00
Amount 401-3200-100-9805 Salaries and Wages 401-3200-200-9805 Benefits 401-3200-400-9805	\$16,000.00 \$11,400.00	\$21,000.00 \$15,064.96	\$5,000.00 \$3,664.96

EXHIBIT D-1-c (Continued)

Le Chaperon Rouge 2004-2005

Account 401-3200-400-9905 Purchased Services	From \$1,100.00	To \$1,445.04	Difference \$345.04
401-3200-500-9905 Supplies and Materials	\$24,550.00	\$31,181.12	\$6,631.12
401-3200-600-9905 Equipment Total	\$ <u>3,000.00</u> \$ 28,650.00	\$3,500.00 \$36,126.16	\$ <u>500.00</u> \$7,476.16

Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO AUTHORIZE TREASURER TO TRANSFER FUNDS

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the Westlake Board of Education authorize the Treasurer to transfer \$10,000 from the General Fund (001) to the Athletic Fund (300).

Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. O'Malley	
Ms. Rocco	

RENEWAL RATES

RESOLUTION TO APPROVE KAISER PERMANENTE CONTRACT

RESOLVED THAT

the Westlake Board of Education approve the Kaiser Permanente contract covering the period December 1, 2004 through November 30, 2005.

2004 Renewal for Westlake Schools Group #0555

Monthly Rates Effective December 1, 2004 through November 30, 2005

SINGLE:	\$306.66	\$355.61
FAMILY:	\$809.62	\$938.85
Motion by		
Seconded by		
Roll Call Vote:		
Mr. LeChaix		
Mrs. D'Ettorre Wargo)	
Mr. Beal		
Mr. O'Malley		
Ms. Rocco		

CURRENT RATES

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS (ORC 3313.36)

RESOLVED THAT

3251 Royal Oak Court Westlake, OH 44145

the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Hilliard Lakes Golf Course Mr. Ron Zaleski 31666 Hilliard Blvd. Westlake, OH 44145	Donated the use of the golf course and driving range valued at \$1,793.00 to the Girls Golf team at Westlake High School for use during the girls golf season.
Mike Bass Ford P.O. Box 844 Lorain, OH 44052-0844	Donated \$100.00 to the Boys Basketball team at Westlake High School to purchase two game balls.
Conrad's Total Car Care & Tire Centers 14577 Lorain Road Cleveland, OH 44111	Donated \$200.00 to the Boys Basketball team at Westlake High School to purchase four game balls.
Ron Cillian Insurance Agency 27070 Detroit Road Westlake, OH 44145	Donated \$50.00 to the Boys Basketball team at Westlake High School to purchase a game ball.
Louis and Marsha Stellato 3365 Arbor Way Westlake, OH 44145	Donated \$30.00 to the Football Cheerleaders at Westlake High School for purchasing supplies.
Coastline Mortgage Company 209 S. Main Street, Suite 4 Amherst, OH 44001	Donated \$50.00 to the Boys Basketball team at Westlake High School to purchase a game ball.
Jim and Karen McCready	Donated \$50.00 to the Techmates Club at Westlake

classes.

High School to purchase ink cartridges for the

large scale plotter in the technical drawing/design

EXHIBIT F-1-a (Continued)

Mr. Jimmy Y. Lee Donated \$50.00 to WHBS-TV at Westlake High 29798 Schwartz Road School to help purchase a new digital switcher to Westlake, OH 44145 replace the old editing system in the studio. Donated \$60.00 (four show tickets at \$15.00 each) **Huntington Playhouse** Mr. Thomas Meyrose, Director to WHBS-TV at Westlake High School to give 28601 Lake Road out to student athletes or coaches on the Demon Bay Village, OH 44140 Zone show. The T-Spot Donated \$100.00 (ten gift certificates at \$10.00 Holly Benko, Manager each) to WHBS-TV at Westlake High School to 4665 Great Northern Blvd. award to a student athlete on the ten winter North Olmsted, OH 44070 Demon Zone shows. Donated a new digital opening and closing for Cyrid Media, Inc. Mr. Mark Dolan the 2005 Southwest Conference Boys and Girls 26650 Renaissance Parkway Basketball broadcasts valued at \$600.00 to Cleveland, OH 44128 WHBS-TV at Westlake High School. Spero-Smith Investment Advisors Donated \$650.00 to WHBS-TV at Westlake High School. A \$500.00 scholarship will be awarded Mr. Bob Smith to a graduating WHBS-TV senior, and \$150.00 3601 Green Road, Suite 102 will be used to help purchase a new digital switcher Beachwood, OH 44122 in the studio. Mr. and Mrs. Ronald Dewsnup Donated a used studio piano to the Choral 26905 Morgan Run Department at Westlake High School to replace Westlake, OH 44145 an existing, but non-repairable, piano. Mark and Karen Schmidt Donated \$500.00 to the TechMates Club at Westlake High School to purchase 3D software 571 Lindford Drive Bay Village, OH 44140 for the advanced technical drawing/design classes. Motion by Seconded by Roll Call Vote: Mr. LeChaix Mrs. D'Ettorre Wargo Mr. Beal Mr. O'Malley Ms. Rocco

RESOLUTION TO APPROVE RECLASSIFICATION OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves the reclassification of certificated staff members as follows:

Effective 11-01-04:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
Tracy Sicafuse	MA+20	MA+30	12
Dennis Sullivan	MA	MA+10	14

Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO APPROVE FMLA AND PARENTAL LEAVE FOR CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves parental leave and FMLA for certificated staff members as follows:

Stacey Abfall Dover – Intervention Specialist Parental Leave	Effective:	12-02-04 through 2004-2005 school year
Trina Powers Parkside – Intervention Specialist FMLA – 12 Weeks	Effective:	11-24-04 (approx.)

Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. O'Malley	
Ms Rocco	

RESOLUTION TO APPROVE CERTIFICATED SUBSTITUTES AND LONG-TERM SUBSTITUTES

RESOLVED THAT

the Westlake Board of Education approves certificated substitutes, resignations, and supplemental contracts as follow for the 2004-2005 school year, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

NEW SUBSTITUTES:

NEW SUBSTITUTES.				
Ann Giunta Katie LaRosa Elizabeth Shonk-Yager Cecilia Wemyss	Robert Frost Michelle Leach Marina Velmin Adam Mortus	Beverly George John Learned Donna Marie Visi		Karen Howe William LeBlanc Erin Murray
LONG-TERM SUBSTIT	<u>CUTES</u> :			
Cathy DuBois – Special I (for Trina Powers-Materi		Effective:	11/24/04 (approximate)	
Tracy Howitt – Dover 3 rd Grade (for Tammie Mihet-Maternity)		Effective:	11/09/04	
Carrie Kocian – Special Ed. Bassett) (for Tracy Scully-Maternity Leave)		Effective:	11/22/04 (approximate)	

Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO APPROVE CERTIFICATED RESIGNATIONS AND SUPPLEMENTAL CONTRACTS (IN-DISTRICT)

RESOLVED THAT

the Westlake Board of Education approves certificated resignations and supplemental contracts as follow for the 2004-2005 school year, paid from General Fund unless otherwise noted.

RESIGNATIONS:

<u>Name</u>	<u>Position</u>	Step
Dennis Sullivan	Burneson 7 th Grade Boys Basketball Coach	6
Shaun Koski	Burneson 8 th Grade Boys Basketball Coach	2

SUPPLEMENTAL CONTRACTS (In-District):

<u>Name</u>	<u>Position</u>	<u>Step</u>
Dennis Sullivan	Burneson 8th Grade Boys Basketball Coach	6
Shaun Koski	Burneson 7 th Grade Boys Basketball Coach	2
James Egan	Winter Athletic Contest Advisor	

<u>SUPPLEMENTAL CONTRACTS – LBMS TEAM LEADERS:</u>

Sue Laposky	Burneson 7 th Grade Sky Team Leader	100%
Todd Milkie	Burneson 7 th Grade Earth Team Leader	100%
Bill Bongers	Burneson 7 th Grade Sea Team Co-Leader	50%
Sandy Sopko	Burneson 7 th Grade Sea Team Co-Leader	50%
Mike Bee	Burneson 8 th Grade Blue Team Leader	100%
Chuck Dubil	Burneson 8 th Grade Red Team Leader	100%
Brad Behrendt	Burneson 8 th Grade Gold Team Leader	100%
Nancy Laing-Driver	Burneson 8 th Grade White Team Co-Leader	25%
Don Jessie	Burneson 8 th Grade White Team Co-Leader	25%
Nancy Rodgers	Burneson 8 th Grade White Team Co-Leader	25%
Mike Wooley	Burneson 8 th Grade White Team Co-Leader	25%

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. O'Malley	
Ms Rocco	

RESOLUTION TO APPROVE EMPLOYMENT, LEAVE OF ABSENCE, AND SUBSTITUTES FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves employment, leave of absence, and substitutes for classified staff members for the 2004-2005 school year as follows:

NEW SUBSTITUTES:					
Renee Golick Clerl	k/Typist, Secreta	ry, Teacher Ass	st., Library Asst., Receptionist		
Lynda Machuca Teac	cher Asst., Library Asst., Supervision Asst., Custodial, Kitchen Helper				
EMPLOYMENT:					
Robin Nock Bus Driver (was Substitute))	Rate: Effective:	Step 0, 2-1/2 hours per day 10-13-04		
LEAVE OF ABSENCE:					
Karen Herzberger Worker's Compensation Le	eave	Extension to:	01-03-05		
Motion by		_			
Seconded by		-			
Roll Call Vote:					
Mr. LeChaix Mrs. D'Ettorre War					
Mr. Beal					
Mr. O'Malley					
Ms. Rocco					

RESOLUTION TO APPROVE HOME INSTRUCTION

D.		\sim t	- τ	71		ГΤ	A -	г
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the Westlake Board of Education approves home instruction as follows:

Paul Hammond to provide home instruction for a 504 eligible student for 5 hours per week effective November 5, 2004 at the negotiated rate of pay.

Tabatha Devine to provide home instruction for an IDEA eligible student for 5 hours per week effective November 8, 2004 at the negotiated rate of pay.

Motion by	_
Seconded by	-
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO APPROVE AGREEMENT FOR ADMISSION OF TUITION PUPILS

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the Westlake Board of Education approves Agreement for Admission of Tuition Pupils with the Berea City School District for the 2004-2005 school year.

Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	
Mr. Beal	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED THAT the Westlake Board of Education approves the following field trip:				
LBMS 8 th Grade Trip	American Heritage Tour Gettysburg, Arlington, Annapolis, Baltimore Wednesday, June 1 through Friday, June 3, 2005			

Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	·
Mr. Beal	
Mr. O'Malley	
Ms. Rocco	

RESOLUTION TO APPROVE REAPPOINTMENT OF PORTER PUBLIC LIBRARY TRUSTEE

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the Westlake Board of Education approves the reappointment of Ms. Laurie Forbush to the Westlake Porter Public Library Board of Trustees for a seven-year term from 2005-2011.

Motion by	
Seconded by	
Roll Call Vote:	
Mr. LeChaix	
Mrs. D'Ettorre Wargo	<u></u>
Mr. Beal	<u></u>
Mr. O'Malley	
Ms Rocco	