



## **Westlake Board of Education**

### ***Board Notes from Monday, Oct. 21, 2013, Regular Meeting***

#### **DISTRICT VISION & MISSION STATEMENTS**

The Westlake City School District will provide a dynamic, student-centered, 21<sup>st</sup> Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

We Educate for Excellence ... Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

#### **CAC**

1. Appointed Kaja Jensen to the Citizens Advisory Committee

#### **SPECIAL REPORTS & RECOGNITIONS**

1. Report – Judge Astrab – Heroin in the Suburbs
2. Recognized Cleveland Museum of Art Museum Ambassadors
3. Recognized CFO/Treasurer for Ohio Auditor of State Award with Distinction
4. Recognized CFO/Treasurer for receiving the Excellence in Financial Reporting Award from the Government Financial Officers Association
5. Middle School Presentation on MAP (Measure of Academic Progress)

#### **SUPERINTENDENT'S REPORT & MASTER FACILITY PLAN PHASE I REPORT**

1. Undergoing OGT tests for 11<sup>th</sup> and 12<sup>th</sup> graders who have not passed.
2. Laura McDiarmid was recognized with a prestigious service award. Very involved with pediatric cancer research through Emily's Rainbow Run.
3. 7 WHS students had art selected for an international competition. All 7 from the US are from Westlake High School. Artwork being sent to New Zealand for a Rotary International Art Contest.

4. Colleen Mudore has arrived in Tralee, Ireland, for the Westlake World Partners Educator Exchange. She's connecting with our students through her blog.
5. Parking lot work continues at the high school. Working on the curb work to hit the early benchmark of Nov. 1, if not because of weather we are hoping for the first week in November.
6. Renovation of intermediate school continuing well. Received great bids on that and established savings on the renovation work.
7. WHS has brushed nickel signage in rotunda area. Punchlist items continue to be knocked off, will continue throughout the year.
8. A lot of questions about specificity for the cuts regarding the levy. Stated since the beginning we'd recommend \$2.2 million in further cuts. That will help us as we're at the end of the levy cycle. As all districts in Ohio when you are at the end of a levy cycle, because of how we are funded you deficit spend. Making these cuts will be important if we want to continue running things the right way and to avoid the double digit levy. Without addressing that, the gap widens quite a bit. There are some cuts and announcements that will happen immediately, and some will happen in the fall.
  - a. Our process will be similar to when we have made cuts in the recent past. November 1 will make a recommendation to consider for action in December/January. This way the public and Board have a chance to hear and any adjustments per feedback can be made before formal vote.
  - b. Cuts will be in proportion to how we budget. Most cuts heavy on the personnel end. This comes from continued feedback, but most heavily during the process to decide on the bond project.
  - c. One of the recommendations will be Transportation cut to state minimums. Immediate change after winter break. All routes subject to change regardless of levy outcome. If it passes, routes will come back. If it fails, routes will be further reduced.
  - d. Spring pay-to-participate fees will be recommended to be in place after winter break. Club reductions possible as well.
  - e. Change in field trips (experiential learning), reduced general funded trips.
  - f. Changing full-day kindergarten program in the fall – significantly raise tuition to \$3,500 or eliminate the option.
  - g. 31 teaching positions – 8 affecting elementary, 9 Parkside, 5 LBMS, 9 WHS. It is important to keep in mind that these are on top of cuts that have already been made over the past three years to teaching staff at every one of these levels. Art, music, and engineering will be impacted as will A.P. and honors offerings. Less members in each department means those teachers remaining must cover the core required classes first leaving fewer opportunities for some of these electives that set our kids apart.
  - h. IB at elementary level will not be reduced as it is programmatic, the HS plans for IB will also be examined to see if the consortium and grant costs will cover to allow it to progress.
9. Campaign continues to work hard. Strategy to target more specifically seems to be improving the commendation.

10. Received information about the Nevada school shooting. 2 people were killed. We have another safety committee meeting this week. Every school has participated in standard ALICE drills, in addition to standard drills. We feel fortunate to have Westlake safety forces continuing to evaluate what we do. It's about being proactive in your safety.
11. There is a presentation, *Keeping up with Kids Technology Habits*, on East Side. A few of us will attend from the district. Will try to bring to Tri-C West if a quality program.
12. Kiwanis pancake breakfast at WHS. Goes to scholarships at the end of the year.

#### **TREASURER'S REPORT/RECOMMENDATIONS**

1. Issued then and now certificates
  - a. Zenith Systems LLC
  - b. Cleveland Coca-Cola Bottling Co.
  - c. Gordon Food Service
  - d. Bricker & Eckler
  - e. ESC of Cuyahoga County
2. Approved student activity purpose statement and budget for Hilliard Garden Club
3. Authorized treasurer to return advances from Local Government Innovation Grant and Ohio 2013 National School Lunch Expansion to General Fund
4. Adjusted FY14 appropriations
5. Authorized treasurer to secure all available tax advances from auditor for funds lawfully due the school district

#### **NEW BUSINESS**

1. Accepted gifts and contributions
  - a. Ronald Black
  - b. Mr. & Mrs. Scott Dean
  - c. Mr. & Mrs. James Pollock
  - d. Allied Witan Co.
  - e. Sears Home Appliance
  - f. PPG Industries
  - g. Cystic Fibrosis Foundation
  - h. Westlake Town Criers
2. Approved staff recommendations
  - a. Classified Resignation of Michael Besu
  - b. Classified employment
    - i. Patricia McHugh
    - ii. Mary Gardener
    - iii. Janice Kmitt
    - iv. Michael Besu
    - v. Megan Berger
    - vi. Sandra See

- c. Certified employment
  - i. Shannon Straka
- d. Certified substitutes
  - i. Benjamin Branco
  - ii. Kristen Gardner
  - iii. Kyle Graver
  - iv. Nicholas Jones
  - v. Megan O'Brien
  - vi. Julie Priebe
  - vii. Cora Taylor
- e. Classified substitutes
  - i. Craig Belak
  - ii. Jeffrey Frantz
  - iii. Nicholas Jones
  - iv. Paula Kneisly
  - v. David LuBrant
  - vi. John Shipacasse
- f. Rescinded FMLA & approved unpaid leave of absence for Joanne Hurst
- g. Approved supplemental contracts
  - i. John Duke
  - ii. Mark Campo
  - iii. Jessica Dye
  - iv. Kevin Carmichael
  - v. Matthew O'Neill
  - vi. Shawn Hood
  - vii. Michael Berlekamp
  - viii. Kevin Considine
  - ix. Dave Fazekas
  - x. Doug Kuns
  - xi. Jake Percival
  - xii. Matthew Curley
  - xiii. Jed Failor
  - xiv. Chip Weiss
  - xv. Art Daniels
  - xvi. Lynn Maugherman
  - xvii. Ann Ryan
  - xviii. Nancy English
  - xix. Hannah Lozada
  - xx. Chelsea Cahill
  - xxi. Tricia Simon
- h. Rescinded certified home instruction by Karen Schmidt

- i. Approved certified home instruction by Kyle Romansky and Susan Grazia
  - j. Rescinded stipend for extended show year visually impaired instruction for Candice Evans and Sue Del Vecchio
  - k. Approved extended school year visually impaired instruction by Candice Evans and Sue Del Vecchio
  - l. Approved abolishing title computer technician and amending to network technician 1, and amending network technician 1 salary
  - m. Approved employment of Eric Tedder as network technician 1
  - n. Approved stipends for certified staff members for mentor program
    - i. Kelly Atkinson
    - ii. Chelsea Diso
    - iii. Nicolette Miller
    - iv. Heather Marinelli
    - v. James Patrizi
    - vi. Lisa Patton
    - vii. Jennifer Petticord
    - viii. Julie Szucs
    - ix. Elizabeth Zingales
  - o. Approved stipends for Mohican outdoor educational program
    - i. Katie Beachloer
    - ii. Bill Bowles
    - iii. Verlene DeWitt
    - iv. Jessica Dye
    - v. Darlene Fossesco
    - vi. John Gast
    - vii. Julie Lindsey
    - viii. Patrick McMorrow
    - ix. Julie Milkie
    - x. Mary Beth Opron
    - xi. Jeff Short
    - xii. Laurie Skvarek
    - xiii. Deb Voss
  - p. Approve stipends for English as a second language staff members
    - i. Celina Bigio
    - ii. Kate LaBatte
    - iii. Jennifer Petticord
    - iv. Julie Wagner
    - v. Anne Frances Zaborniak Budz
- 3. Approved agreements for admission of tuition pupils and purchased services with ESC Cuyahoga County Interdistrict Service Area Contract
  - 4. Publicly posted previously approved construction change orders

- a. Bay Mechanical, \$1201.75, add grilles to casework countertops
- b. SONA Construction, \$13,613.16, replace flooring in restrooms
- c. Capstone Construction, (\$1000), credit ceiling tile replacement allowance
- d. Castle Heating & Air, (\$1000), credit ceiling tile replacement allowance
- e. SA Commune Inc., (\$1000), credit ceiling tile replacement allowance
- f. Foti Construction Inc., (\$1000), credit ceiling tile replacement allowance
- g. EB Katz Inc., (\$1000), credit ceiling tile replacement allowance
- h. Stafford Smith Inc., (\$1000), credit ceiling tile replacement allowance
- i. Lake Erie Electric Inc., (\$1000), credit ceiling tile replacement allowance
- j. Zenith Systems Inc., (\$1000), credit ceiling tile replacement allowance
- k. ASTAR Inc., (\$1000), credit ceiling tile replacement allowance
- l. Capstone Construction, \$7,162, repair and replace acoustic ceiling tiles
- m. Capstone Construction, \$3,331.48, extend quarry tile flooring to area between student dining and receiving
- n. Zenith Systems, \$2479.37, provide additional projector in media center
- o. Capstone Construction, \$1174.47, provide rubber flooring on platform ramp in student dining area
- p. Lake Erie Electric, \$3502.21, provide switching for countdown clocks
- q. Bay Mechanical, \$18,032.49, add ceiling in shelled locker room
- r. Burkett Restaurant Equipment, \$4280.21, provide legs for Delfield heater cabinets
- s. Bay Mechanical, \$506.39, replace water damaged insulation
- t. Meade Construction, (\$506.39), replace water damaged insulation
- u. Jeffrey Carr Construction, \$3591.68, provide display case glass doors, track and lock
- v. Jeffrey Carr Construction, \$8740, provide firefly release devices on overhead rolling fire doors
- w. Jeffrey Carr Construction, \$20,946.88, provide additional 108 lockers
- x. Jeffrey Carr Construction, \$7199.56, provide a fire rated ceiling
- y. Foti Contracting, (\$34,480), backcharge for supplemental firestopping
- z. Jeffrey Carr, (\$10,480), backcharge for supplemental firestopping
- aa. Enertech Electrical, (\$36,446), backcharge for supplemental firestopping
- bb. ABC Piping, (\$854), backcharge for supplemental firestopping
- cc. Zenith Systems, (\$6140), backcharge for supplemental firestopping
- dd. Midwest Telephone, (\$5243.68), backcharge for supplemental firestopping
- ee. Bay Mechanical, (\$520), backcharge for supplemental firestopping
- ff. MW Mielke, (\$15,302), backcharge for supplemental firestopping
- gg. Foti Contracting, \$23,891.93, provide labor for job cleanup and moving material
- hh. ABC Piping, (\$716.76), backcharge for job cleanup and moving material
- ii. Bay Mechanical, (\$1194.60), backcharge for job cleanup and moving material
- jj. Enertech Electrical, (\$3583.77), backcharge for job cleanup and moving material
- kk. Foti Contracting, (\$1194.60), backcharge for job cleanup and moving material
- ll. Jeffrey Carr Construction, (\$14,335.16), backcharge for job cleanup and moving material

- mm. MW Mielke, (\$1194.60), backcharge for job cleanup and moving material
- nn. Meade Construction, (\$1194.60), backcharge for job cleanup and moving material
- oo. Midwest Telephone, (\$238.92), backcharge for job cleanup and moving material
- pp. Zenith Systems, (\$238.92), backcharge for job cleanup and moving material
- qq. Jeffrey Carr, (\$26,622.50), provide Z Furring in exterior canopy ceilings
- rr. Jeffrey Carr, (\$19,278), omit waterproofing in mechanical rooms
- ss. Jeffrey Carr, \$4280.21, provide steel angle for soffit framing
- tt. Enertech Electrical, \$3559.53, provide conduit and boxes for technology work
- uu. Enertech Electrical, \$1616.29, provide shunt trip circuit breakers for kitchen equipment
- vv. Enertech Electrical, \$21,754.56, add ceiling sin shelled locker room
- ww. Enertech Electrical, \$4871.94, provide smoke detectors
- xx. Enertech Electrical, \$1895.98, synchronize PAC strobes with new building
- yy. Enertech Electrical, \$632.71, raise light fixtures
- zz. Enertech Electrical, \$3406.40, add can lights at elevator door
- aaa. Great Lakes Crushing, \$24,964.66, provide concrete stairs and modify ramp at PAC
- bbb. Sitetech, \$12,873.25, load and haul offsite stone and material around building perimeter
- 5. Approved construction change orders
  - a. Superior Industrial Insulation, \$109,465.58, supplemental firestopping
  - b. Meade Construction, \$26,622.50, provide Z furring in exterior canopy ceilings
- 6. Approved field trip for WHS/LBMS Spanish I students to Costa Rica

## **BOARD ITEMS**

1. Levy update: Spending a lot of time looking over a plan in case the levy fails. We continually communicate with the campaign group. Their position is to target neighborhoods through our neighborhood schools. We continue to post things on our website. Mark Pepera was at WHBS to record a financial presentation that will be posted on our website.
2. TV studio up and working again. Working out something with AT&T. Will run levy information night and Mark's information. Job to inform and the campaign can do the other end.
3. We will have a Commentary go out with information about the levy, financial reporting achievements and student achievements.
4. Tom Mays: 98% of people seem to be aware of Issue 88. Signs are going out. Absentee ballot requests are still coming in. Important to get information out any way we can. We need to continue to make sure everyone gets our information.
5. Carol Winter: Met a high school student who talked about his worries should the levy not pass. Students are aware of the levy.
6. Trying to make sure people know this is about our current revenue and our levy cycle.
7. BASA award was about the district. Those are things Westlake excels in and has for a very long time. We'll continue to make improvements as we go on. Hopefully people realize what they have here in Westlake.

8. Winter: we could not be where we are without Dr. Keenan's leadership. We can go to our community and talk about the savings we've made. Amid all these cuts still finding excellence and finding cost effective ways to bring things to our district. You lead by example with high standards for yourself, everyone who works with you, the team you work with and how we communicate. Remember to vote on Nov. 5!

**NEXT REGULAR MEETING:** The next meeting of the Board is Monday, Nov. 18, 2013, at 5:30pm, at the Administration Building.

For more detailed information on these items, visit

<http://beta.westlake.k12.oh.us/boe/meetingschedule/default.aspx>