



## **Westlake Board of Education**

### ***Board Notes from Monday, Jan. 9, 2012, Organizational Session***

#### **Swearing in of New Board Members**

1. Oath of office
  - a. Tony Falcone
  - b. Thomas Mays
  - c. Carol Winter

#### **Hearing of the Public**

1. Dave Albert: Ask if the Board would mind changing the start time of the meeting to coincide with CAC and City Council, along with adjoining communities that have meetings starting between 6:30 and 7pm.
2. Russ Esalt: Agree with Albert's suggestion to move the start time of the meeting.
3. Debbie Espy: Also request meeting time to be set later in the evening.

#### **Election of Officers**

1. Resolution to elect Board President for 2012: Thomas Mays took the president's oath of office.
2. Resolution to elect Board Vice President: Carol Winter took the vice president's oath of office.
3. Authorized treasurer to file Form 904 (certification of members and officers of the Board)

#### **Board Organizational Matters**

1. Adopted tentative board meeting calendar for 2012
  - a. Tom Mays: previously had meetings that started at a later time. Have not seen a difference in number of citizens who attend meetings. Had more than 500 people attend a special meeting in April at 5:30pm. We are holding meetings at elementary schools, which would have presentations made by young children at later times.
  - b. Nate Cross: City Council begins at 7pm on Thursday. Planning Commission meets at 7pm. What I'd like to see is split the difference and think about a 6pm start time. Gives people 30 more minutes, but still may give people an opportunity to get home and get to the meeting. Board used to meet on other days of the week. Difficult to get board materials and respond to the information. Suggested meeting on Wednesdays.
  - c. Carol Winter: Interested in hearing the history of board meetings.
  - d. Andrea Rocco: Attendance did not change in move from 7:30 to 5:30pm. Difficult for many students to get here at that later time for presentations. Even for older kids

involved in athletics and other activities. Difficult to pick a time when all the kids can come and be here. Concerned moving from 7:30pm to an earlier time and date would help. Much harder for students to participate at that later time.

- e. Dr. Keenan: For last two months put Board packet out on Wednesdays. Have not had problems. We changed our administrative calendar this year to have topics to you on Wednesday.
  - f. Mark Pepera: Sentiment less events on a Monday v. Thursday so felt might be an increase in attendance. No noticeable difference.
  - g. Carol Winter: My schedule is set up that Tuesdays, Wednesdays and Fridays not available to meet.
  - h. Cross: work for a nonprofit that has events. Sept. 10 I will not be able to attend.
    - i. Jan. 30: regular meeting
    - ii. Feb. 13: work session
    - iii. Feb. 27 regular meeting
    - iv. March 12: work session
    - v. March 26: regular meeting @ Parkside
    - vi. April 16: work session
    - vii. April 30: regular meeting @ Bassett
    - viii. May 14: work session
    - ix. May 21: regular meeting @ Dover
    - x. June 11: work session
    - xi. June 28: regular meeting
    - xii. July 23: regular meeting
    - xiii. Aug. 13: work session
    - xiv. Aug. 27: regular meeting @ WHS
    - xv. Sept. 11: work session
    - xvi. Sept. 24: regular meeting @ Holly Lane
    - xvii. Oct. 8: work session
    - xviii. Oct. 22: regular meeting @ LBMS
    - xix. Nov. 5: work session
    - xx. Nov. 19: regular meeting @ Hilliard
    - xxi. Dec. 17: regular meeting
- 2. Approved purchase of disability insurance for each board member
  - 3. Established a board service funds for 2012
  - 4. Appointed Thomas Mays as OSBA legislative liaison
  - 5. Appointed Thomas Mays and Carol Winter to policy subcommittee
  - 6. Appointed Tony Falcone and Nate Cross to curriculum subcommittee
  - 7. Appointed Nate Cross to Tax Incentive Review Council

#### **Other Organizational Matters**

- 1. Approved bond of Board of Education members, superintendent of schools and director of business affairs
- 2. Approved purchase of liability insurance for treasurer, administrative staff, volunteers, superintendent, teaching staff and support staff
- 3. Authorized treasurer to secure advances from the county auditor
- 4. Authorized transfer of funds
- 5. Approved standing authorizations for financial management of the district by the treasurer and superintendent

6. Approved permitting board members, superintendent and treasurer to attend appropriate seminars and conferences
7. Appointed school attorneys
  - a. Bricker & Eckler
  - b. Kadish, Hinkel & Weibel
  - c. Brindza, McIntyre & Seed LLP
  - d. Peppe & Waggoner
  - e. Ulmer & Berne
  - f. Chester L. Sumpter & Associates LLC
  - g. Squire, Sanders & Dempsey
8. Approved board of education membership in OSBA, OSBA Legal Assistance Fund, Greater Cleveland School Superintendents Association, The Alliance and Westlake Chamber of Commerce
9. Appointed superintendent as purchasing agent/authority
10. Appointed Superintendent Dr. Daniel J. Keenan Jr., or his designee, as prevailing wage coordinator, asbestos coordinator, ADA compliance officer, safety coordinator and records retention officer
11. Appointed Superintendent Dr. Daniel J. Keenan Jr., or his designee, as Title IX hearing officer, nondiscrimination hearing officer, sexual harassment hearing officer, suspension hearing officer, expulsion hearing officer
12. Reaffirmed Vision and Mission statements of Westlake City Schools
13. Reaffirmed Board of Education belief statements
14. Revised framework for board operations
  - a. Nate Cross: explain the nature of these changes
  - b. Tom Mays: I went over these at the end of the year. While the 11 framework items were good, I thought they were out of place. Put them in more of an order that made more sense. Believed deleted items were duplicates of previous items.
  - c. Cross: ask that we include the customers of this board are our students and our taxpayers.
  - d. Amended resolution to include "the customers of this Board are our students and our taxpayers."
15. Appointed Superintendent Dr. Daniel J. Keenan or his designee or his alternative Mark Pepera as representative for Board of Education public records training
  - a. Nate Cross: ask for some sort of review or training on public records and matters retaining to the sunshine law. Important to remind ourselves how we need to follow the law.
  - b. Tom Mays: OSBA came in and went over that. Open for anyone to attend seminars or classes on this.
  - c. Dr. Keenan: recommending board development at each of our work sessions, 15 minutes. Topic to include and open to public.

## **Adjourned**

## **Opened Special Meeting**

1. Recited Vision Statement:

- a. The Westlake City School District will provide a dynamic, student centered, 21<sup>st</sup> Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results
2. Recited Mission Statement:
  - a. We Educate for Excellence ... Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

### **Superintendent's Report: First Lego League Presentation**

1. LBMS First Lego League created a smart refrigerator. Quality Research, innovations and teamwork scores placed them in top tier of 24 teams. Judy McMasters earned top coaching award.
2. WHS senior Charlotte Tate named to National Soccer Coaches Association All-Region IV team, top 67 players from surrounding states.
3. Boys and girls soccer teams earned National Soccer Coaches Association academic team award.
4. WHS senior Jonathon Brick named Academic All-Ohio football player. In top 1/3 of 1% of all players in Ohio named All-Conference and maintaining a top GPA.
5. Lake Erie Monsters mascot Scully recognized Holly Lane 1<sup>st</sup> grade teacher Lisa Forshey as Teacher of the Month.
6. Mark Pepera and his office earned the district a 4<sup>th</sup> consecutive perfect audit. Within past year Ohio Schools Plan recognized district for best practices in controlling risk, refinanced PAC bonds saving over \$500,000, Exemplary Saver District status achieved as well.
7. Notified by Board of Health last week about TB case within the district. Our community responded well and ability to ask questions. Very low attendance at community information night.
8. CIP audit is Feb. 10. Mid-year audit examines what getting done v. what we promised.

### **Treasurer's Items**

1. Approved the 2012-13 tax budget. Document meets statutory requirement justifying taxes levied and provides auditor ability to provide certificate of resources July 1.
  - a. Nate Cross: Tax valuation mention in memo. Low millage request in 2017 for phase II?
  - b. Mark Pepera: Community presentation on phase II discussed retiring of debt in 2017. Targeted that year as a good year for implementing Phase II. Scope of Phase II and additional amount for a permanent improvement levy was discussed. With millage drop-off, expected cost of Phase II could be implemented at a no new millage amount or low millage amount. Not a new concept or new language.
2. Approved the audit report – 4<sup>th</sup> perfect audit.

### **Action Items**

1. Approved classified resignations

- a. Barbara Detwiler
  - b. Mark Truchon
2. Approved certified resignation for purpose of retirement
  - a. Timothy English
  - b. Marilyn Krock
3. Approved FMLA
  - a. Joseph Columbo
  - b. Gay Manella
  - c. David Puffer
  - d. Kathryn Beachler
  - e. Melissa Crist
  - f. Julie Davidson
  - g. Marsha Frazier
  - h. Sharon Didion
4. Approved classified employment
  - a. Virginia Fadenholz
  - b. Kelly Real
  - c. Mark Truchon
  - d. Robert Conway
  - e. Lynisse Piskura
  - f. Jim Bingham
  - g. Mike Newman
  - h. Rob Pace
5. Approved certified employment
  - a. Barbara Detwiler
6. Approved supplemental contract resignations of Adam Purdy
7. Approved supplemental employment of Jennifer Butler and Doug Little
8. Approved construction change orders
  - a. Site Tech Inc. for WHS site to haul off excess soils
  - b. Great Lakes Crushing Ltd. for LBMS site for removal of buried debris
  - c. Bob Teitenburg/Turner Construction: about 40% on high school and 44% on middle school of contingency funds used. Building pad almost complete on middle school. We do our best to anticipate what we can. High school building pad 75% complete.

#### **Board Items**

1. Supporting the candidacy of Mark C. Pepera as Vice President to the Association of School Business Officials International

#### **Discussion Items**

1. Donation of board compensation for special meeting of 1/9/12 to board service fund, partially used for board development.

### **Hearing of the Public**

1. Dave Albert: point out two staff members who do fantastic job. Oldest just started kindergarten. Diane Reisdorff, kindergarten teacher, and bus driver.
2. Harry Applegate: resolution to revise framework for board operations. Customers of this board are our students and our taxpayers. Students don't pay any taxes. Maybe you should revise that somehow.

**Executive Session** – to discuss employment of a public employee. No action was taken following the executive session.

**NEXT REGULAR MEETING:** The next meeting of the Board is the organizational meeting on Monday, Jan. 30, at 5:30pm.

For more detailed information on these items, visit

<http://beta.westlake.k12.oh.us/boe/meetingschedule/default.aspx>