



Monday, March 27, 2017
Regular Board Meeting

Minutes

24525 Hilliard Blvd
Westlake, OH 44145
Media Center
6:00 PM

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mrs. Leszynski	Present
Mr. Kraft	Present
Mr. Finucane	Present
Dr. Stoll	Present
Dr. Winter	Present

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Motion to Approve Agenda

Moved Mr. Kraft Seconded Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

F. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

2. Approval of Minutes

Motion to Approve the following Minutes:

Work Session of February 6, 2017

Work Session of February 27, 2017

Regular Meeting of February 27, 2017

Voice Vote: 5-0 Aye

3. Informative Reports & Recognitions

A. Student Recognition

B. CAC Report

C. Superintendent's Report

D. Treasurer's Report

4. Treasurer's Recommendations

Resolution 17-79

A. Resolution to Approve Payment in Lieu of Taxes Agreement with Sturbridge Square Apartments

WHEREAS, the District filed that certain tax valuation complaint known as Case Number 211-21-014-2015 (the "Complaint") with the Cuyahoga County Board of Revision (the "BOR") with respect to the Cuyahoga County Fiscal Officer's valuation of that certain property located at 29338 Detroit Road, Westlake, Ohio 44145 (the "Subject Property"), located within Westlake, Ohio, which Subject Property is known as being PPN 211-21-014 and owned by Sturbridge Square Ohio, LLC (the "Owner"); and

WHEREAS, an agreement ("Settlement Agreement") was reached with the Owner which provides for a stipulation to retain the Cuyahoga County Fiscal Officer's current valuation of the aforementioned Subject Property at a fair market value of \$ 15,891,200 for tax years 2015 - 2017. In exchange thereto, the Owner will make three (3) payments-in-lieu-of-taxation to the School Board in the amount of \$16,009.75 with respect to each of the 2015, 2016 and 2017 tax years, with a payment of \$16,009.75 due upon signing Settlement Agreement, a second payment of \$16,009.75 due on or before March 1, 2017, and a third payment of \$16,009.75 due on or before March 1, 2018, as provided in the Settlement Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District that:

Section 1. This Board approves the above referenced Settlement Agreement negotiated with Owner.

Section 2. The Board authorizes its President and Treasurer to affix their signatures to said settlement agreement and by doing so accepts the terms of the Agreement in its entirety.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Moved Mr. Kraft Seconded Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17-80

B. Resolution to Approve New Financial and Payroll Software

WHEREAS, existing state software for financial reporting and payroll processing does not meet the requirements and needs of the Westlake City School District; and

WHEREAS, Staff Members of Connect in partnership with Connect Member Treasurers have evaluated alternative financial and payroll software solutions that meet the needs of Connect's Members; and

WHEREAS, they have identified the Tyler Munis ERP and Financial Software Solution as the solution that best meets the requirements and needs of Connect's Members; and

WHEREAS, Participation in the Tyler Munis requires a three year commitment and payment of one-time implementation costs and payment of a subscription fee annually as follows:

One-Time Implementation:	\$9,625.00 per school district
One-Time Implementation:	\$4.50 per student
Annual Subscription FY 2017-18 (prorated):	\$4.50 per student
Annual Subscription (after FY18):	\$6.00 per student

THEREFORE BE IT RESOLVED by the Board of Education that it hereby approves participation in the Tyler Munis Project.

FURTHER BE IT RESOLVED by the Board of Education that Exhibit A of the previously adopted Connect Service Contract be amended to reflect selection of "Munis Financial ERP Subscription" and deselection of "USAS/USPS/EIS License".

Moved Mr. Kraft Seconded Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE

Mrs. Leszynski AYE
 Dr. Stoll AYE
 Dr. Winter AYE

Resolution 17-81

C. Resolution to Authorize CFO/Treasurer to Advance Funds

RESOLVED that the Westlake Board of Education Authorizes the CFO/Treasurer to advance the following funds:

	<u>From</u>	<u>To</u>	<u>Amount</u>
	General Fund (001)	CCPTC FY17 (466-9017)	\$4,034.56

Moved Mr. Kraft Seconded Mr. Finucane

Mr. Finucane AYE
 Mr. Kraft AYE
 Mrs. Leszynski AYE
 Dr. Stoll AYE
 Dr. Winter AYE

Resolution 17-82

D. Resolution to Adjust FY17 appropriations:

RESOLVED that the Westlake Board of Education adjust the following FY17 appropriations:

To view appropriations, click here: <http://www.boarddocs.com/oh/westlake/Board.nsf/goto?open&id=AKJSXT667A05>

Moved Mr. Kraft Seconded Mr. Finucane

Mr. Finucane AYE
 Mr. Kraft AYE
 Mrs. Leszynski AYE
 Dr. Stoll AYE
 Dr. Winter AYE

Resolution 17-83

E. Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Fiscal Officer

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2018; and

WHEREAS, The Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Fiscal Officer of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Westlake School District, Cuyahoga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
 Summary of Amounts Required from General Property Tax Approved by Budget Commission and County Fiscal Officer's
 Estimated Tax Rates

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Commission Inside 10 M. Limitation	County Fiscal Officer's Estimate of Tax Rate to be Levied Inside 10 M. Limit	County Fiscal Officer's Estimate of Tax Rate to be Levied Outside 10 M. Limit
	Column II	Column IV	Column V	Column VI
Sinking Fund			0.00	0.00
Bond Retirement Fund			0.00	4.70
General Fund			5.80	58.60
Library Fund			0.00	2.80

Permanent Improvement Fund			0.00	0.80
TOTAL			5.80	66.90

Moved Dr. Winter Seconded Dr. Stoll

Mr. Finucane AYE
 Mr. Kraft AYE
 Mrs. Leszynski AYE
 Dr. Stoll AYE
 Dr. Winter AYE

5. Superintendent's Recommendations

Resolution 17-84

A. Resolution to Approve Gifts and Contributions

RESOLVED that the Westlake City School District Board of Education hereby accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed.

Brad Clark 29100 King Arthur Ct. Westlake, OH 44145	Donated \$300.00 to the Dover Intermediate School Student Council to benefit the Milestones Autism Resources.
Happy Pet Veterinary Hospital, Inc. Stephanie Dean, DVM 6170 Emerald Street North Ridgeville, OH 44039	Donated \$3,000.00 to the Youth Lacrosse Program to offset expenses.
Hyland 28500 Clemens Road Westlake, OH 44145	Donated \$1,000.00 to Westlake High School to use for student enrichment activities.
Judy Shie 14509 Rainbow Avenue Cleveland, OH 44111	Donated \$15.00 to Westlake High School to be used for student enrichment activities.
The Spyglass Group, LLC 25777 Detroit Road, Suite 400 Westlake, OH 44145	Donated \$500.00 to the Youth Lacrosse Program to offset expenses.
Wells Fargo Educational Matching Gifts Program DoTopia 1620 Bond Street Naperville, IL 60563-0131	Donated \$100.00 to the Frank Sarna Memorial Scholarship Fund.
Westlake Music Boosters	Donated one Weril Baritone and one Larilee Oboe to the band program at Dover Intermediate School. The donation will provide students with costly instruments that are too expensive to rent.

Moved Mr. Kraft Seconded Dr. Winter

Mr. Finucane AYE
 Mr. Kraft AYE
 Mrs. Leszynski AYE
 Dr. Stoll AYE
 Dr. Winter AYE

Resolution 17-85

B. Resolution to Amend Classification

RESOLVED that the Westlake Board of Education amends the classification of the following classified staff member.

Classified Employment

<u>NAME</u>	<u>BUILDING/POSITION</u>	<u>DATE</u>	<u>STEP</u>	<u>HOURS</u>	<u>DAYS</u>	<u>MONTHS</u>
James Foerster	WHS SPED Assistant	8/18/16	7	7	5	9

Moved Dr. Stoll Seconded Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17-86

C. Resolution to Approve Substitutes

RESOLVED that the Westlake Board of Education approves the following classified and licensed substitutes for the 2016-17 school year.

Classified Substitutes

Name
Jasmine Simms
Christine Kowalewski
Molly Janosek

Licensed Substitutes

Name
Adrienne Lombardi

Moved Dr. Stoll Seconded Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17-87

D. Resolution to Approve Administrative Substitutes

RESOLVED that the Westlake Board of Education approves the following licensed administrators to serve in substitute roles.

Administrative Substitute

<u>Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Jane Ramsay	3/15/17	30 Days
Robert Maxwell	3/28/17	10 Days

Contracts on file in the Treasurer's Office

Moved Dr. Stoll Seconded Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17-88

E. Resolution to Approve Home Instruction

RESOLVED that the Westlake Board of Education approves the following licensed employee to provide Home Instruction.

Home Instructors

<u>Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>	<u>Rate</u>
Linda Worthington	3/3/17	50 Hours	\$24.69

Moved Dr. Stoll Seconded Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17-89

F. Resolution to Approve Staff Recommendations

RESOLVED that the Westlake Board of Education approve the following FMLA, resignations and employment for staff members.

FMLA

<u>Name</u>	<u>Date</u>
Sarah Moennich	3/13/17
Timothy Barrett	3/14/17
Kathleen Craven	2/27/17
Cathy Allen	4/1/17
Sandy Laurenty	5/18/17
Sarah Kubincanek	3/9/17

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Date</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>
Kristi Grieve	Dover SPED Asst	2/27/17	1	6	5	9
Mary Knott	Holly Lane Kitchen Helper	3/23/17	1	2.5	5	9
Tamara Hawes	Copy Machine Operator	3/28/17	0	5	5	9
Gail Golembiewski	LBMS Kitchen Helper	3/28/17	2	3.5	5	9
Eric Shoop	Parkside Head Custodian	4/12/17	8	8	5	12

Licensed Employment

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Ed Level</u>	<u>FTE</u>	<u>Date</u>
Leia Mason	Art Teacher	WHS	3	BA+30	1.0	8/1/17

Moved Dr. Stoll Seconded Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17-90

G. Resolution to Approve Employment for Project LINK Personnel

RESOLVED that the Westlake Board of Education approve the employment of the following Project Link personnel effective 02/01/17.

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Shannon Strickland	Community Education Instructor	25.31/Hour

Moved Dr. Stoll Seconded Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17-91

H. Resolution to Approve Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district) for the 2016-17 school year.

<u>Name</u>	<u>Position</u>	<u>In-District</u>	<u>Step</u>
Laurie Bowles	LBMS Asst. Girls' Track Coach	Y	1
John Holland	LBMS Asst. Girls' Track Coach	N	20
Nate Campbell	WHS Asst. Baseball Coach	N	2
Susan Thompson	WHS Asst. Girls' Lacrosse Coach	N	1

Moved Dr. Stoll Seconded Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17-92

I. Resolution to Approve Special Retire-Rehire Plan

RESOLVED that the Westlake Board of Education approves the Special Retire-Rehire Plan. SRRP contract is on file in the Superintendent's Office.

To view the Retire-Rehire Plan, click here: <http://www.boarddocs.com/oh/westlake/Board.nsf/goto?open&id=AKRHN348237E>

Moved Mr. Finucane Seconded Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17-93

J. Resolution to Approve COMR Contract

RESOLVED that the Westlake Board of Education approves Central Ohio Medical Review contract.

To view the Westlake COMT Contract, click here: <http://www.boarddocs.com/oh/westlake/Board.nsf/goto?open&id=AKRN5F5C8F8E>

Moved Mr. Kraft Seconded Dr. Stoll

Mr. Finucane AYE
Mr. Kraft AYE
Mrs. Leszynski AYE
Dr. Stoll AYE
Dr. Winter AYE

Resolution 17-94

K. Resolution to Accept Changes to the 2017-18 WUSD Calendar

RESOLVED that the Westlake Board of Education accepts changes in the dates of Spring Break and the October Staff In-Service Day on the 2017-18 District Calendar.

To view the 2017-18 WUSD Calendar, click here: <http://www.boarddocs.com/oh/westlake/Board.nsf/goto?open&id=AKPHZB49FFA6>

Moved Mr. Kraft Seconded Dr. Stoll

Mr. Finucane AYE
Mr. Kraft AYE
Mrs. Leszynski AYE
Dr. Stoll AYE
Dr. Winter AYE

Resolution 17-95

L. Resolution to Approve Commendation for Retirees

It is resolved that the Westlake City Schools Board of Education hereby commends the following retirees for their service to the Westlake students and community.

<u>Name</u>	<u>Years of Service</u>	<u>Current Position</u>
Gail Heiman	9	Assistant Head Custodian, Bassett
Anthony Karohl	26	Head Custodian, BOE
Julie Mikoy	19	Secretary, Transportation
Bonnie Sliva	8	Bus Driver, Transportation

Moved Dr. Winter Seconded Mr. Kraft

Mr. Finucane AYE
Mr. Kraft AYE
Mrs. Leszynski AYE
Dr. Stoll AYE
Dr. Winter AYE

6. Hearing of the Public

A. Hearing of Public (15 Minutes)

7. Board Comments

8. Closing

A. Adjourn to Executive Session to discuss the possible sale/acquisition of property and Evaluate District Employee(s)

Moved Dr. Stoll Seconded Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Enter in Executive Session at 6:55 P.M.

Adjourn Executive Session and Return to Regular Session at 8:56 P.M.

Moved Dr. Stoll Seconded Mr. Kraft

B. Adjournment

Moved Dr. Stoll Seconded Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Meeting Adjourned at 8:56 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.