



Monday, June 12, 2017
Board Work Session

MINUTES

24525 Hilliard Blvd
Westlake, OH 44145
Media Center
6:00 PM

1. Opening

A. Call to Order: 6:02 P.M.

B. Roll Call

| | |
|----------------|---------|
| Mrs. Leszynski | Present |
| Mr. Kraft | Present |
| Mr. Finucane | Present |
| Dr. Stoll | Absent |
| Dr. Winter | Present |

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Moved: Mr. Kraft Seconded: Mr. Finucane

| | |
|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

F. Hearing of Public (15 Minutes) Agenda Items

2. Informative Reports

A. Visitor Presentation- Impact Group

B. Tangible Personal Property Discussion

3. Board Committee Reports

- A. Legislative Liaison - Mrs. Leszynski
- B. Student Achievement Liaison - Dr. Stoll
- C. Policy Committee
- D. Finance/Audit Committee
- E. Curriculum Committee
- F. Community Outreach Committee

4. Treasurer's Recommendations

Resolution 17-155

- A. Resolution to Approve Increase in Seasonal Worker Pay Rate for 2017

RESOLVED that the Westlake Board of Education approves the following increases in seasonal worker pay rate effective June 1, 2017 per the change in classified substitute pay.

Previous Rate for Seasonal Workers

- Step 0 – \$8.10/Hour
- Step 1 – \$8.27/Hour
- Step 2 – \$8.51/Hour
- Step 3 – \$8.92/Hour

New Flat Rate for Seasonal Workers

\$9.50/Hour

Moved Dr. Winter Seconded Mr. Finucane

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|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

Resolution 17-156

- B. Resolution to Approve DIS AHU Replacement

WHEREAS, bids were received on June 1, 2017, for the Dover Intermediate School AHU replacement project and the apparent low bid was submitted by McPhillips Plumbing, Heating & Cooling in the amount of \$299,800.00; and

WHEREAS, the Director, Business Affairs, together with the project Architect and Engineer, reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommend that the contract for the Dover Intermediate School AHU replacement project be awarded to McPhillips Plumbing, Heating & Cooling in the amount of \$299,800.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Director, Business Affairs, made with the concurrence of the Architect and Engineer, the Board awards the Dover Intermediate School AHU replacement project to McPhillips Plumbing, Heating & Cooling in the amount of \$299,800.00, as the lowest responsible and responsive bidder for the work specified for the contract.
2. The Director, Business Affairs, working with the Superintendent and Treasurer, is authorized to work with the project Architect and Engineer to prepare the contract and to proceed with the signing of the contract for the specified work.

To view the Dover AHU Bid Tabulation click

here: [https://www.boarddocs.com/oh/westlake/Board.nsf/files/AN6SU66CFEA5/\\$file/Dover_AHU_Bid_Tabulation.pdf](https://www.boarddocs.com/oh/westlake/Board.nsf/files/AN6SU66CFEA5/$file/Dover_AHU_Bid_Tabulation.pdf)

Moved Mr. Finucane Seconded Dr. Winter

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|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

Resolution 17-157

C. Resolution to Approve New Sidewalk for DIS and LBMS

WHEREAS, bids were received on June 1, 2017, for the Dover Intermediate School new sidewalk project and the apparent low bid was submitted by Infinity Paving in the amount of \$73,286.00; and

WHEREAS, the Director, Business Affairs, together with the project Architect and Engineer, reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommend that the contract for the Dover Intermediate School new sidewalk project be awarded to Infinity Paving in the amount of \$73,286.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Director, Business Affairs, made with the concurrence of the Architect and Engineer, the Board awards the Dover Intermediate School new sidewalk project to Infinity Paving in the amount of \$73,286.00, as the lowest responsible and responsive bidder for the work specified for the contract.
2. The Director, Business Affairs, working with the Superintendent and Treasurer, is authorized to work with the project Architect and Engineer to prepare the contract and to proceed with the signing of the contract for the specified work.

To view the LBMS DIS Sidewalk Bid Tabulation click here:

[https://www.boarddocs.com/oh/westlake/Board.nsf/files/AN6SX56D8090/\\$file/LBMS_DIS_Sidewalk_Bid_Tabulation.pdf](https://www.boarddocs.com/oh/westlake/Board.nsf/files/AN6SX56D8090/$file/LBMS_DIS_Sidewalk_Bid_Tabulation.pdf)

To view the LBMS DIS Sidewalk Drawings click here:

[https://www.boarddocs.com/oh/westlake/Board.nsf/files/AN6SX76D80F9/\\$file/LBMS_Sidewalk_Drawings.pdf](https://www.boarddocs.com/oh/westlake/Board.nsf/files/AN6SX76D80F9/$file/LBMS_Sidewalk_Drawings.pdf)

Moved Mr. Finucane Seconded Dr. Winter

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|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

5. Superintendent's Recommendations

Resolution 17-158

A. Resolution to Rehire and Re-Employ Retired Non-Teaching Employees

WHEREAS, the following employees notified the Westlake City School District Board of Education (the “Board”) that they intend to retire from their positions with the Westlake City School District (“the District”) effective on June 30, 2017:

- | | |
|--------------------------|-----------------------|
| • Margaret Bartkiewicz | • Julie Mikoy |
| • Thomas Bulger | • Ronald Mitterholzer |
| • Donna Corrigan | • David Moorman |
| • Mary Custer | • Cathie Murphy |
| • Nancy Danese | • John O'Boyle |
| • Madonna (Dee) Faragher | • Jody Ovelgonne |
| • Marsha Frazier | • Diane Pentek |
| • Mark Hassett | • Rudolph Ringwall |
| • Beth Holick | • Judith Spitzer |
| • Sandra Lewis | • Keith Urban |
| • Joan Markusic | • Sandra Westfall |

WHEREAS, the employees identified above provided the Board notice of their desire to be rehired in the same positions, effective July 1, 2017, with such date of reemployment determined in compliance with the law;

WHEREAS, Ohio law allows a retired public school employee to be rehired;

WHEREAS, the Board and the employees identified above believe it to be mutually advantageous to rehire them for the same positions at the District;

WHEREAS, the Board has given public notice at least 60 days before the reemployment of the employees identified above that they will be retiring and will be seeking reemployment with the District, and this public notice included the time, date and location of the public meeting regarding this issue;

WHEREAS, the Board’s public meeting regarding the issue of the employees identified above being reemployed by the Board occurred between 15 and 30 days before their reemployment; and

WHEREAS, the Board’s Superintendent or designee negotiated on behalf of the Board with representatives of the employees identified above a mutually favorable agreement regarding their retirement and reemployment.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. In accordance with Ohio law covering the reemployment of retired public school employees, including compliance with all public notice and meeting requirements, the following employees are hereby rehired, effective July 1, 2017, for the same positions held prior to retirement as indicated below:

- | | |
|--------------------------|---------------------------|
| • Margaret Bartkiewicz | Special Ed Assistant |
| • Thomas Bulger | Cleaner |
| • Donna Corrigan | Bus Driver |
| • Mary Custer | Special Ed Assistant |
| • Nancy Danese | Secretary/Book Clerk |
| • Madonna (Dee) Faragher | Dispatcher |
| • Marsha Frazier | Secretary/Guidance |
| • Mark Hassett | Maintenance |
| • Beth Holick | Secretary to Principal |
| • Sandra Lewis | Bus Driver/Kitchen Helper |
| • Joan Markusic | Bus Driver |
| • Julie Mikoy | Secretary |
| • Ronald Mitterholzer | Bus Driver |
| • David Moorman | Maintenance |
| • Cathie Murphy | Head Cook |
| • John O'Boyle | Bus Driver |
| • Jody Ovelgonne | Bus Driver |
| • Diane Pentek | Cleaner |
| • Rudolph Ringwall | Head Custodian |
| • Judith Spitzer | Teacher Assistant |
| • Keith Urban | Maintenance |

• Sandra Westfall

Secretary to Principal

Section 2. That the Board hereby acknowledges and ratifies the Memorandum of Understanding regarding the specific terms and conditions of their re-employment with the District, which is attached hereto as Attachment A.

Section 3. That this Board so charges the President of the Board, Superintendent, and/or Treasurer of the Board, or their designee(s), with carrying out any functions or steps necessary to effectuate the intent of this resolution, including the re-employment actions and the execution of the agreements with the employees identified above.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Section 5. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Moved Mr. Kraft Seconded Mr. Finucane

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|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

To view the public notice click here: [https://www.boarddocs.com/oh/westlake/Board.nsf/files/AMVJGR4D2750/\\$file/Public%20Notice%2005-01-2017.pdf](https://www.boarddocs.com/oh/westlake/Board.nsf/files/AMVJGR4D2750/$file/Public%20Notice%2005-01-2017.pdf)

Resolution 17-159

B. Resolution to Approve Employment for Staff Members

RESOLVED that the Westlake Board of Education approve employment for staff members.

Classified Employment

| <u>Name</u> | <u>Building/Position</u> | <u>Date</u> | <u>Step</u> | <u>Hours</u> | <u>Days</u> | <u>Months</u> |
|---------------|--------------------------|-------------|-------------|-------------------|-------------|---------------|
| Cathy Knipp | Hilliard Cleaner | 05/23/2017 | 1 | 3.75 | 5 | 9 |
| Nuria Cashell | WHS Cleaner | 08/17/2017 | 5 | 5 | 5 | 9 |
| Denis Mone | Bassett Asst Head | 04/29/2017 | 8 | 8 | 5 | 12 |
| Jill Miner | DIS Asst Head | 04/12/2017 | 10 | 8 | 5 | 12 |
| Kelly Harrish | Bus Driver | 04/03/2017 | 7 | from 3.25 to 4.25 | 5 | 9 |
| Jill Johnson | Copy Operator | 08/04/2017 | 1 | 5 | 5 | 9 |

Certified Employment

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Step</u> | <u>Ed Level</u> | <u>FTE</u> | <u>Date</u> |
|-----------------|-----------------|-----------------|-------------|-----------------|------------|-------------|
| Hanna Schneider | Spanish Teacher | Dover/Holly | 0 | BA | 1.0 | 08/01/2017 |
| Claudia Blaha | Spanish Teacher | WHS | 5 | BA | 1.0 | 08/01/2017 |
| Jennifer Agin | Science Teacher | WHS | 5 | MA | 1.0 | 08/01/2017 |
| Leia Mason | Art Teacher | WHS | 4 | BA+30 | 1.0 | 08/01/2017 |

Moved Mr. Kraft Seconded Mr. Finucane

| | |
|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

Resolution 17-160

C. Resolution to Approve Summer Employment for Classified Staff Members

RESOLVED that the Westlake Board of Education approves summer employment at the rate of \$9.50/hour, 40 hours per week for 10 weeks for the following classified staff members effective June 12, 2017.

Eric Barr
Lisa Bond
William Dale
Jackeline Deleon
Nicole Dossa
Nicholas Hammond
Jill Janidlo
Donald Jessie
Corey Johnson
Korey Johnson
John Keaton
Cathy Knipp*
Kaitlyn Lowe
Jeff Martin
Holly Masterson
Emily Milliken
Amanda Murphy
Cathie Murphy
Robyn Nock
Daniel Pajer
Joshua Phillips
Sadie Roff
Jennifer Romoga
Jake Rybar
Larry Schenkelberg*
Logan Shannon
John Shipacasse*
Eric Stradford
Tyler Yarian

*Nine month employees who have summer employment as classified staff members effective June 12, 2017.
Custodial/Cleaner salary applies.

Moved Mr. Kraft Seconded Mr. Finucane

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|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

Resolution 17-161

D. Resolution to Approve Special Needs Extended Year Services Employment

RESOLVED that the Westlake Board of Education approves extended year services employment for the following staff members.

Extended Year Services - Special Education Assistants

| <u>Name</u> | <u>Hours</u> | <u>Step</u> | <u>Effective Date</u> |
|---------------|--------------|-------------|-----------------------|
| Melissa Baker | 150 | 1 | 06/08/2017 |
| Bridget Akin | 150 | 0 | 06/08/2017 |
| Janice Kmitt | 115 | 8 | 06/08/2017 |

Extended Year Services - Certified Personnel

| <u>Name</u> | <u>Hours</u> | <u>Position</u> | <u>Effective Date</u> |
|-------------------|--------------|-----------------|-----------------------|
| Karen Kane | 30 | SLP | 06/08/2017 |
| Linda Worthington | 30 | Tutor | 06/08/2017 |
| Adrienne Lombardi | 60 | Tutor | 06/12/2017 |
| Beth Tirpak | 50 | SLP | 06/12/2017 |

Extended Year Services - Auxiliary

| <u>Name</u> | <u>Hours</u> | <u>Days</u> | <u>Rate</u> | <u>Effective Date</u> |
|--------------|--------------|-------------|-------------|-----------------------|
| Megan Berger | 7.5/Day | 3/Week | 15.10 | 06/16-06/30/2017 |

Moved Mr. Kraft Seconded Mr. Finucane

| | |
|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

Resolution 17-162

E. Resolution to Approve Employment of Student Workers with the Westlake Athletic Department

RESOLVED that the Westlake Board of Education approves the employment of the following student worker with the Westlake Athletic Department.

Tarek Khawam

Moved Mr. Kraft Seconded Mr. Finucane

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|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

Resolution 17-163

F. Resolution to Approve Salary Increase for Staff Member

RESOLVED that the Westlake Board of Education Approves the following salary increase.

| <u>Name</u> | <u>Step</u> | <u>Effective</u> | <u>From Education</u> | <u>To Education</u> |
|-------------|-------------|------------------|-----------------------|---------------------|
| Laura Emmer | 3 | 9/1/2016 | BA+30 | MA |

Moved Mr. Kraft Seconded Mr. Finucane

| | |
|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

Resolution 17-164

G. Resolution to Approve Employment and Step Increase for Project Link Personnel

RESOLVED that the Westlake Board of Education approve the employment of and step increase for the following Project Link personnel.

| <u>Name</u> | <u>Position</u> | <u>Step</u> | <u>Date Effective</u> |
|--------------|-------------------------|-------------|----------------------------|
| Kylie Hulver | Project Link Instructor | 0 | 05/15/2017 - Employment |
| Lauren Davis | Project Link Leader | 5 | 01/01/2017 - Step Increase |

Moved Mr. Kraft Seconded Mr. Finucane

| | |
|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

Resolution 17-165

H. Resolution to Approve LPDC Members K-6

RESOLVED that the Westlake Board of Education approves the following LPDC Members for the 2016-2017 School Year.

LPDC Members K-6

Sandee Erdman
Staci Peltz
Loretta Tindall

Moved Mr. Kraft Seconded Mr. Finucane

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| Mr. Finucane | AYE |
|--------------|-----|

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|----------------|--------|
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

Resolution 17-166

I. Resolution to Approve Ohio Schools Council Contract.

Moved Mr. Kraft Seconded Mr. Finucane

| | |
|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

6. Board Items

A. First Reading of Board Policies

7. Board Comments

8. Closing

A. Adjournment

Moved Mr. Kraft Seconded Mr. Finucane

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|----------------|--------|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Dr. Stoll | Absent |
| Dr. Winter | AYE |

Meeting Adjourned at 7:15 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

