

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, September 25, 2017 – 5:00 P.M. Regular Board Meeting**  
**Westlake Porter Public Library, 27333 Center Ridge Rd., Westlake, OH 44145**

**1. Opening**

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A. Call to Order: 5:00 P.M.

B. Roll Call

Mrs. Leszynski	Present
Mr. Kraft	Present
Mr. Finucane	Present
Dr. Stoll	Present
Dr. Winter	Present

**Resolution 17-238**

C. Resolution to Recess Meeting

RESOLVED that the Westlake Board of Education hereby recesses this meeting at 5:00 p.m. in order to participate in the formal Ground Breaking Ceremony of the new Pre-K through 4th grade Elementary School.

No District business, other than the Ground Breaking Ceremony, will take place during this recess.

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## Resolution 17-239

### D. Resolution to Reconvene Meeting

RESOLVED that the Westlake Board of Education hereby reconvenes this meeting at 5:48 p.m.

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### E. Pledge of Allegiance

### F. Acknowledgement of Visitors

### G. Approval of Agenda

Motion to Approve Agenda

Moved by Mr. Kraft Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### H. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

## 2. Approval of Minutes

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### A. Approval of Minutes

Motion to Approve the following Minutes:  
 Work Session of August 14, 2017  
 Regular Meeting of August 28, 2017

Voice Vote: 5-0

## 3. Informative Reports & Recognitions

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### A. Superintendent's Report

### B. Treasurer's Report

## 4. Treasurer's Recommendations

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### Resolution 17- 240

#### A. Resolution to Accept Funds

RESOLVED that the Westlake Board of Education accepts the following funds:

<b>Federal Funds</b>	<b>Amount</b>	<b>Fund</b>	<b>Special Cost Center</b>
Auxiliary Services - Westside Christian Academy	\$138,568.50	401	9418
Auxiliary Services - Montessori Children's School	\$36,603.00	401	9518
Auxiliary Services - Westlake Montessori	\$6,100.50	401	9618
Auxiliary Services - St Paul Lutheran	\$140,311.50	401	9718
Auxiliary Services - St Bernadette	\$369,516.00	401	9818
Auxiliary Services - Le Chaperon Rouge-Westlake	\$21,787.50	401	9918

Moved by Dr. Winter    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## Resolution 17- 241

### B. Resolution to Adopt the FY18 Permanent Appropriations

RESOLVED that the Westlake Board of Education adopts the FY18 permanent appropriations as submitted by the Treasurer.

[https://www.boarddocs.com/oh/westlake/Board.nsf/files/ARFU857595D1/\\$file/Budget\\_for\\_Board\\_Approval.pdf](https://www.boarddocs.com/oh/westlake/Board.nsf/files/ARFU857595D1/$file/Budget_for_Board_Approval.pdf)

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## Resolution 17- 242

### C. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education Authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
106409	Kurtz Bros., Inc.	Gravel and Mulch for WHS Curb Project	\$5,106.83
16203	Cuyahoga County Board of Health	Montessori Children's School 1st half of School Nursing Contract	\$4,213.00

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 17- 243**

D. Resolution to Approve Student Activity Purpose Statements and Budgets:

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets:

**2017-18 Purpose Statements and Budgets\***

<b>Fund</b>	<b>Object</b>	<b>SCC</b>	<b>Description</b>	<b>Estimated Revenue</b>	<b>Estimated Expenses</b>
200	800	9171	Science Olympiad	\$18,800.00	\$18,800.00

\*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 17- 244**

E. Resolution to Approve Application for Payment in Lieu of Transportation

RESOLVED that the Westlake Board of Education approves application for payment in lieu of transportation to the parent or guardian for the 2016-2017 school year.

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 17- 245**

F. Resolution Authorizing an Amendment to the Icon, LLC CMR Agreement for Site Work in Support of the New Elementary School in an Amount Not to Exceed \$5,273,295 and Authorizing the Administrative Team to Sign Change Orders Related to the Project in an Amount Not to Exceed \$500,000.00

WHEREAS, the District has been working with the Architect and ICON on the development of the plans and specification for the new school; and

WHEREAS, the Architect has developed the site drawings to the point that ICON can bid that portion of the project; and

WHEREAS, the early site work package consists of utility rough-ins, site grading, developing the building pad and contractor parking (including base layer of asphalt) and lay down areas; and

WHEREAS, beginning the early site work prior to the development of the final plans and specifications will allow work to begin this fall and reduce costs for the overall projects.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Westlake City School District, that

Section 1. This Board hereby authorizes the Treasurer to sign, on the District's behalf, a Guaranteed Maximum Price Amendment for the Early Site Work at the new Elementary School as described in the Architect's plans and specifications and in the GMP Amendment in an amount not to exceed \$5,273,295.00.

Section 2. In the event the District is signing a change order to document spending CMR Contingency funds or a Board approved allowances within the approved Guaranteed Maximum Price (GMP) Amendment(s) and the Architect consents, then the Treasurer may document that spending through a change order up to the amount of the CMR Contingency or previously approved allowances.

Section 3. In the event the District is adding to any GMP Amendment by adjusting the CMR's scope of work and the Architect is supportive of the Change Order, then: The Treasurer is authorized to sign change orders in an amount not to exceed \$25,000.

- The Treasurer and Business Manager may jointly sign change orders in an amount not to exceed \$50,000.
- The Treasurer, Business Manager, Superintendent of Schools, and a Board Member jointly are hereby authorized to sign change orders in an amount not to exceed \$100,000.
- All change orders over \$100,000 will be presented to the Board of Education for its consideration. All change orders are subject to certification of funds by the Treasurer and the total dollar amount that

the Administration may signed under this authority is capped at \$500,000 unless they seek additional approval from this Board.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Moved by Dr. Stoll    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## 5. Superintendent's Recommendations

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### Resolution 17- 246

#### A. Resolution to Accept Gifts and Donations

Resolved that the Westlake City School District Board of Education hereby accepts the following gifts and donations.

Charles E. Bartell 322 Main Street Bay Saint Louis, MS 39520	Donated \$200.00 to the Frank Sarna Memorial Scholarship Fund.
Chef Art Pour Restaurant Group Jen Leonard, Marketing & Events Manager 12 West Orange Street Chagrin Falls, OH 44022	Donated \$500.00 to the Athletic Department at Westlake High School.
First Watch 168 Market Street Westlake, OH 44145	Are donating 40 muffins per month from October through June to the Totally Awesome Tuesdays PBIS Recognition Breakfasts at Bassett Elementary School.
Gwen Sanchez & family 3341 Arbor Way Westlake, OH 44145	Donated Lego sets and storage to the 1st grade classroom at Bassett Elementary School.

Moved by Dr. Winter      Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE



**Resolution 17- 247**

B. Resolution to Approve DIS Detention Supervisors

RESOLVED that the Westlake Board of Education approves the following Dover Intermediate School Detention Supervisors for the 2017-18 school year.

**DIS Detention Supervisors**

Jack Stipek  
Marg Bartkiewicz  
Brian Charkosky  
Kerry Brickman  
Becky Gorek  
Bridget Royce  
Marianne Fouts  
Dawn Dawson  
Laurie Skvarek

Moved by Mr. Kraft      Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 17- 248**

C. Resolution to Approve LPDC Members

RESOLVED that the Westlake Board of Education approves the following LPDC Members for the 2017-2018 School Year.

**LPDC Members 7-12**

Kathryn O'Leary  
Christina Mars  
Scott Rovniak

**LPDC Members PK-6**

Loretta Tindall  
Becky Gorek  
Amy Schillinger

Moved by Mr. Kraft      Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 17- 249**

D. Resolution to Approve Employment and Resignation of Project Link Personnel

RESOLVED that the Westlake Board of Education approve the employment of the following Project Link personnel:

<u>Name</u>	<u>Employment</u>		<u>Step</u>	<u>Effective</u>
	<u>Position</u>			
Eman Ghabour Hannah	Project Link Instructor		1	8/28/17
Ashley Conaway	Project Link Instructor		0	9/18/17
Nicole Dulzer	Project Link Instructor		0	9/18/17

<u>Resignations</u>	
<u>Name</u>	<u>Position</u>
Kristen Andrews	Project Link Instructor
Kimberly Cymbal	Project Link Instructor

Moved by Mr. Kraft    Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 17- 250**

E. Resolution to Approve Contracts and Agreements

RESOLVED that the Westlake Board of Education approves the following Contracts and Agreements.

Mara K. Rice

Moved by Mr. Kraft    Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 17- 251**

F. Resolution to Approve FMLA and Employment for Staff Members

RESOLVED that the Westlake Board of Education approve the following FMLA and employment for staff members.

**FMLA**

<b><u>Name</u></b>	<b><u>Date</u></b>
Deb Delzeith	10/02/2017
Susan Pease	08/21/2017

**Classified Employment**

<b><u>Name</u></b>	<b><u>Building/Position</u></b>	<b><u>Date</u></b>	<b><u>Step</u></b>	<b><u>Hours</u></b>	<b><u>Days</u></b>	<b><u>Months</u></b>
Ann Matics	WHS Kitchen Helper	9/5/2017	1	3.75	5	9
Mary Dillinger	Dover SPED Assistant	9/5/2017	0	5.75	5	9
Rebecca Farling	Hilliard Preschool Attendant	9/25/2017	5	6.5	5	9
Molly Rehor	LBMS SPED Assistant	9/26/2017	0	7	5	9

Moved by Mr. Kraft    Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 17- 252**

G. Resolution to Approve Licensed Substitutes

RESOLVED that the Westlake Board of Education approves the following licensed substitutes during the 2017-18 school year.

**Name**

Cheryl Bendik

Moved by Mr. Kraft    Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 17- 253****H. Resolution to Approve Classified Substitutes**

RESOLVED that the Westlake Board of Education approves the following classified substitutes for the 2017-2018 school year.

Silva Weisinger

Moved by Mr. Kraft    Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 17- 254****I. Resolution to Approve Supplemental Contracts**

RESOLVED that the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district) for the 2017-2018 school year.

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Jacquie Anderle	WHS Assistant Girls Basketball Coach	N	5
Paul Angala	LBMS 8th Grade Assistant Football Coach	N	1
Paul Appel	WHS Freshman Boys Basketball Coach	N	1
Cheryl Bansek	LBMS 8th Grade Conf. Girls Basketball Coach	N	2
Michael Bee	WHS Head Freshman Football Coach	Y	19
William Bowles	WHS Assistant Wrestling Coach	Y	20
Jennifer Butler	WHS Musical Director	Y	10
Chelsea Cahill	WHS Head Gymnastics Coach	N	7
Art Daniels	WHS Head Girls Basketball Coach	N	20
Art Daniels	WHS Equipment Manager	N	9
John Duke	WHS Head Hockey Coach	N	7
Ashley Fox	WHS Assistant Girls Basketball Coach	N	1
Luis Galvan	WHS Freshman Wrestling Coach	N	2
Vince Galvan	LBMS Assistant Wrestling Coach	N	2
Tom Green	WHS Assistant Boys Soccer Coach	N	0
Shawn Hood	WHS Head Boys Basketball Coach	N	16
Betsy Karban	WHS Diving Coach	N	7
Daniel Keenan	LBMS Head Wrestling Coach	N	2

Laura Lathem	LBMS Science Olympiad Advisor	N	5
Laura Lathem	WHS Science Olympiad Advisor	N	5
Lucia Marinucci	WHS Assistant Girls Soccer Coach (50%)	N	1
Mackenzie Maynard	WHS Assistant Girls Soccer Coach (25%)	N	1
Roe Pagan	WHS Assistant Boys Basketball Coach	N	2
Lynnise Piskura	LBMS Cheerleading Coach - Football	Y	12
Chris VanDine	LBMS Assistant Wrestling Coach	N	1
Tim Wild	WHS Assistant Boys Basketball Coach	N	2
Joseph Ciaccia	WHS Volunteer Boys Soccer Coach	Y	N/A
Brian Hasenohrl	WHS Volunteer Assistant Wrestling Coach	N	N/A
Tim McDonnell	WHS Volunteer Hockey Coach	N	N/A

Moved by Mr. Kraft    Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## **Resolution 17- 255**

### **J. Resolution to Approve Stipends for Camp Nuhop Trip**

RESOLVED that the Westlake Board of Education approves the following staff members to receive a stipend at the negotiated rate of \$50 per night for the trip to Camp Nuhop.

<u><b>Name</b></u>	<u><b>Number of Nights</b></u>
Patrick McMorrow	1
Haile Mihalcik	2
Jessica Molenaar	2
Darlene Fossesco	2
Susan Weitzel	2
Jeff Short	2
Lavonne Szafranski	2
Rachel Roeder	2
Kerry Brickman	2

Moved by Mr. Kraft      Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## **6. Hearing of the Public**

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A. Hearing of Public (15 Minutes)

## **7. Board Comments**

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## 8. Closing

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### A. Adjournment

Moved by Mr. Kraft    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Meeting Adjourned at 7:39 P.M.

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President

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Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.