

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, October 23, 2017 – 6:00 P.M. Regular Board Meeting
Westlake High School, 27830 Hilliard Blvd., Westlake, OH 44145**

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mrs. Leszynski	Present
Mr. Kraft	Present
Mr. Finucane	Present
Dr. Stoll	Present
Dr. Winter	Present

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Motion to Approve Agenda

Moved by Dr. Winter Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

F. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

2. Approval of Minutes

A. Approval of Minutes

Motion to Approve the following Minutes:
Work Session of September 11, 2017
Regular Meeting of September 25, 2017

Voice Vote: 5-0

3. Informative Reports & Recognitions

A. Student Presentation

Student Achievements

<u>Name</u>	<u>Achievement</u>
Madysen LeComte	IB World School Scholarship and Conference
Roman Lucarelli & Lilly Forbes	Perfect Scores in National WordMasters Competition
Julia Aylward, Steven Brewer, Samantha Giusto, Ryan Karpuszk, Patrick Lee, Jack Wu and Kyle Yu	National Merit Semi-Finalists
Kimaya Bakhle, Avi Kirpekar, Lalitaditya Kulshreshtha, Gabriel Leonard, Connor Mahon, Patrick Smith and Norah Wilson	National Merit Commended Scholars

B. Superintendent's Report

C. Treasurer's Report

4. Treasurer's Recommendations

Resolution 17- 256

A. Resolution to Approve Five-year Forecast

RESOLVED that the Westlake Board of Education approves the five-year forecast:

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 257

B. Resolution to Approve the FY18 Permanent Appropriations

RESOLVED that the Westlake Board of Education approves the FY18 permanent appropriations as submitted by the Treasurer.

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 258**C. Resolution to Authorize CFO/Treasurer to Return Advance**

RESOLVED that the Westlake Board of Education Authorizes the CFO/Treasurer to return the following advances:

<u>From</u>	<u>To</u>	<u>Amount</u>
Title VI-B (516-9017)	General Fund (001)	\$2,990.72
Title III (551-9017)	General Fund (001)	\$8.01
Title I (572-9017)	General Fund (001)	\$15,890.96
ECSE (587-9017)	General Fund (001)	\$23.46

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 259**D. Resolution to Issue Then and Now Certificates:**

RESOLVED that the Westlake Board of Education Authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
106519	Discover Education	Discover Education Streaming License	\$10,900.00
106650	Finalsite	Web hosting services	\$9,500.00
106444	Gordon Food Service	Food Service Supplies	\$5,610.51
553, 554, 555, 106296 & 106297	Monarch Center for Autism	Tuition for 5 students for the 2017-18 school year	\$92,250.00
54695	Schutt Reconditioning	Reconditioning of Football equipment	\$4,487.43
106647	Angela Siciliano	Adapted Fitness Fall Sessions	\$3,090.00

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 260**E. Resolution to Approve Student Fees for the 2017-18 School Year**

RESOLVED that the Westlake Board of Education approves the following school fees for the 2017-2018 school year:

[https://www.boarddocs.com/oh/westlake/Board.nsf/files/ASBS286E1EC1/\\$file/2017-2018%20Schedule%20of%20Student%20Fees%20.pdf](https://www.boarddocs.com/oh/westlake/Board.nsf/files/ASBS286E1EC1/$file/2017-2018%20Schedule%20of%20Student%20Fees%20.pdf)

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 261**F. Resolution to Approve Student Activity Purpose Statements and Budgets:****2017-18 Purpose Statements and Budgets***

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
			Model UN Club	\$3,125.00	\$3,125.00

Amended

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
018		9766	Guidance	\$58,000.00	\$60,500.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

5. Superintendent's Recommendations

Resolution 17- 262

A. Resolution to Accept Gifts and Donations

Resolved that the Westlake City School District Board of Education hereby accepts the following gifts and donations:

Dover Elementary School PTA 2300 Dover Center Road Westlake, OH 44145	Donated \$7,000.00 to purchase a Chromebook Cart for the students at Dover Elementary School.
My Life Werks Mark & Robin Ross 24600 Center Ridge Road, Ste. 485 Westlake, OH 44145	Donated \$142.00 to provide breakfast items for the Pawsitive Tuesdays Bagel Breakfast at Hilliard Elementary School.
My Life Werks Mark & Robin Ross 24600 Center Ridge Road, Ste. 485 Westlake, OH 44145	Donated lunch for all staff members attending Professional Development activities on October 12, 2017 at Westlake High School.
Stephen & Vanessa Furrer & family 28045 Clemens Road, Ste. B Westlake, OH 44145	Donated \$500.00 to the Lee Burneson Middle School Library, in memory of Elsie Radice, who was a former Westlake City Schools employee.
Marco's Pizza 25523 Eaton Way Bay Village, OH 44140	Donated \$90.71 to the One School One Book Program at Hilliard Elementary School.
Matt Means 18316 Rockland Avenue Cleveland, OH 44135	Donated History Books to the Media Center at Lee Burneson Middle School.

Moved by Dr. Winter Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 263

B. Resolution to Approve FMLA and Employment for Staff Members

RESOLVED that the Westlake Board of Education approve the following FMLA and employment for staff members:

FMLA

<u>Name</u>	<u>Date</u>
Dennis Sullivan	10/05/2017
Karen DiCaprio	10/02/2017
Nicole Grillo	10/16/2017
Laura Miller	10/17/2017
Anne-Frances Zarborniak Budz	10/30/2017

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Date</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>
Sarah Davis	Bus Driver	10/2/2017	0	4	5	9

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 264

C. Resolution to Approve Classified Substitutes

RESOLVED that the Westlake Board of Education approves the following classified substitutes for the 2017-2018 School Year.

Classified Substitutes

Nancy Masterson

Peggy Sustar

Violeta Xhako

Jill Young

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 265

D. Resolution to Approve Classified Staff Work Hours

RESOLVED that the Westlake Board of Education approves Classified Staff Work Hours for the 2017-18 school year as attached.

[https://www.boarddocs.com/oh/westlake/Board.nsf/files/ASARBB6D2B0C/\\$file/Classified%20Hours%20Worked%202017-2018.pdf](https://www.boarddocs.com/oh/westlake/Board.nsf/files/ASARBB6D2B0C/$file/Classified%20Hours%20Worked%202017-2018.pdf)

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 266

E. Resolution to Approve Mentors and Facilitators for Resident Educators

RESOLVED that the Westlake Board of Education approves the following Mentors and Facilitators for Resident Educators during the 2017-18 school year:

<u>Name</u>	<u>Position</u>	<u>Mentee</u>	<u>School</u>	<u>RE Year</u>
Brandi Mattingly	Mentor	Hanna Schneider	Dover/HL	1
Christina Meecha	Mentor	Nora Brady	Hilliard	2
Claudia Vakos	Mentor	Katie Esarove	LBMS	2
Hannah Lozada	Mentor	Tara Obral	Bassett	2
Heather Marinelli	Facilitator	Taylor Ratliff	LBMS	3
Elizabeth Zingales	Facilitator	Amanda Stoner	Bassett	3
Amy Klenz	Facilitator	Matthew Krupa	WHS	3

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 267

F. Resolution to Approve Contracted Services for Professional Development

RESOLVED that the Westlake Board of Education approves the following Performance Contracts for a Professional Development Program to be held on October 12, 2017:

<u>Subject Area</u>	<u>Name</u>	<u>Not to Exceed</u>	<u>Paid From</u>
Music	Lalene Dyshere Kay	\$200.00	Title IIA Funds
Math	Dr. Michele Heron	\$500.00	Title IIA Funds
Google 101	Rebecca Zullo	\$250.00	Title IIA Funds

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 268

G. Resolution to Approve Home Instructors

RESOLVED that the Westlake Board of Education approves the following Home Instructors:

<u>Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>	<u>Rate</u>
Michele Richards	10/03/2017	112 hours	\$24.69/hour
James Bingham	09/18/2017	45 hours	\$24.69/hour
Kate O'Leary	10/23/2017	40 hours	\$24.69/hour

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 269

H. Resolution to Approve HPC Contract

RESOLVED that the Westlake Board of Education approves the 2017-18 Service Agreement with Healthcare Process Consulting, Inc. in order to procure Federal Medicaid reimbursement for Medicaid eligible services provided by the District.

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 270**I. Resolution to Approve Supplemental Contracts**

RESOLVED that the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district) for the 2017-2018 school year.

Supplemental Contracts			
<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Robert Bowles	LBMS 8th Grade NC Girls Basketball	N	0
Mary Dunn	WHS Yearbook Advisor (50%)	Y	0
Tim Madden	WHS Assistant Football Coach	N	2

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 271

J. Resolution to Approve Additional Athletic Event Workers

RESOLVED that the Westlake Board of Education approves the following athletic event game workers for the 2017-2018 school year:

Islam Abu-Hamdeh	Dana Hartup	Mike Rebholz
Ingrid Angala	Ann Hasenrohl	Dave Rushau
Jeff Appel	Dameon Headings	Lee Scaggs
Tim Barrett	John Holland	Judy Spitzer
Tony Cipollone	John Horwatt	Donna Stephenson
Don Cisar	Laura Jagels	Ron Stephenson
Art Daniels	Karen Jones	Evelyn Urbin
Mary Dunn	Alex Krystynak	Fiona Walker
Susan Dvorak	Dan Lammers	Doug Warnke
Traci Edmunds	Joyce Lamp	Don Williams
Jim Foerster	Patt McHugh	David Wohleber
Susan Ganyard	Duane Miller	Jackie Wohleber
Laura Grane	Stephanie Morgan	Vedyn (Scott) Wylie
Dave Grdosic	Megan Moutoux	Brendan Zepp
Rick Hamilton	Matt Planisek	Linnea Zupan
Eric Hansen		

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 272

K. Resolution to Approve Performance Contracts

RESOLVED that the Westlake Board of Education approves the following Performance Contracts:

<u>Name</u>	<u>Amount</u>	<u>Specifications</u>
Dominic Ramicone	\$75.00 per contest	Trainer for OHSAA boys and girls soccer sectional/district games on October 19, 21, 23 and 25, 2017, as needed if teams advance.

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 273**L. Resolution to Approve Game Personnel for OHSAA Sectional and District Boys and Girls Soccer Playoff Games 2017**

RESOLVED that the Westlake Board of Education approves the following ticket prices, service expenses reporting and payment guidelines and payroll for game personnel and officials for the home OHSAA Soccer Playoff game on October 19th (girls), 21st (boys), 23rd (girls if necessary) and 25th (boys if necessary):

Site Manager	\$40.00	
Athletic Trainer	\$75.00 per contest	
Scoreboard Operator	\$30.00	
Ticket Sellers	\$30.00	
Announcer	\$30.00	
Officials - Sectional Contest	\$70.00 per assistant referee	\$80.00 per center referee plus mileage of \$1.00 per mile, one way over 50 miles (miles rounded to nearest mile)
Officials – District Contest	\$80.00 per assistant referee	\$90.00 per center referee plus mileage of \$1.00 per mile, one way, over 50 miles (miles rounded to nearest mile)
Ticket Prices	\$6.00 Adults/Senior Citizens	\$4.00 Students

Service Expenses : \$300.00 flat rate to pay all personnel necessary to conduct the tournament contest including site manager, athletic trainer, scorers, timers, ticket sellers, ticket takers, secretarial, postage, custodial services, and related payroll expenses

Reporting and Payment: An e-mail copy of the report is due within 7 days of the date of the event. Tournament proceeds are to be paid within 30 days of receiving confirmation that the report has been approved.

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 17- 274

M. Resolution to Approve Ski Club Chaperones

RESOLVED that the Westlake Board of Education approves the following Ski Club Chaperones at \$75.00 per night for a maximum of five (5) nights for the 2017-18 school year:

2017-18 Ski Club Chaperones

Kerry Brickman

Susan Dvorak

Paige Kruse

Sara Rothkegel

Sandy See

Substitute Chaperone

Meghan McNamara

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane

AYE

Mr. Kraft

AYE

Mrs. Leszynski

AYE

Dr. Stoll

AYE

Dr. Winter

AYE

Resolution 17- 275

N. Resolution to Approve Field Trips

RESOLVED that the Westlake Board of Education approves the following overnight field trip:

Lee Burneson Middle School

Trip to Washington DC

Leaving: 6:00am - Monday, June 4, 2018

Returning: 10:00pm - Wednesday, June 6, 2018

Arranged by Nowak Tours

Costs paid by students (less amounts collected through fundraising)

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

6. Hearing of the Pubic

A. Hearing of Public (15 Minutes)

7. Board Comments

8. Board Items

A. First Reading of Board Policies

9. Executive Session

- A. Adjourn to Executive Session to discuss the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of an Employee or Official and discussion of upcoming negotiations.

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Enter Executive Session at 7:48 P.M.

- B. Adjourn Executive Session and Return to Regular Session at 8:38 P.M.

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

10. Closing

- A. Adjournment

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Meeting Adjourned at 8:39 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.