

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

Monday, September 24, 2018 – 6:00 P.M. Regular Meeting
Dover Intermediate School, 2240 Dover Center Road, Westlake, OH 44145

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mr. Kraft	Present
Mrs. Leszynski	Present
Mr. Finucane	Present
Dr. Stoll	Absent
Dr. Winter	Present at 6:19 P.M.

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Motion to Approve Agenda

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	Not Present

F. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

2. Approval of Minutes

A. Approval of Minutes

Motion to Approve the following Minutes:

Regular Meeting of August 27, 2018

Voice Vote: 3-0

3. Informative Reports & Recognitions

A. Auditor of State Award Presentation

B. Superintendent's Report

C. Construction Report

D. Treasurer's Report

4. Treasurer's Recommendations

Resolution 18- 225

A. Resolution to Adopt the FY19 Permanent Appropriations

RESOLVED that the Westlake Board of Education adopts the FY19 permanent appropriations as submitted by the Treasurer.

Moved by Mr. Finucane Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 226

B. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
108570	American Express	CompManagement, Inc, 2019 Workers' Compensation Group Retrospective Rating	\$8,475.00
55987	BSN Sports	Football helmets and decals	\$3,031.21
108151	School Dude	Annual renewal for calendar and work order program	\$12,142.46
108114	West Interactive Service Corp	Renewal of School Messenger Program	\$8,953.90

Moved by Mr. Finucane Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 227

C. Resolution to Approve Student Activity Purpose Statements and Budgets

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets:

2018-19 Purpose Statements and Budgets*

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
200	800	9115	Environmental Club - WHS	\$1,350.00	\$1,350.00
200	800	9210	Shakespeare Club - WHS	\$1,400.00	\$1,200.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Moved by Mr. Finucane Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 228

- D. Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Fiscal Officer

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2019; and

WHEREAS, The Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Fiscal Officer of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Westlake School District, Cuyahoga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

Summary of Amounts Required from General Property Tax Approved by Budget Commission and County Fiscal Officer's Estimated Tax Rates

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Commission Inside 10 M. Limitation	County Fiscal Officer's Estimate of Tax Rate to be Levied Inside 10 M. Limit	County Fiscal Officer's Estimate of Tax Rate to be Levied Outside 10 M. Limit
	Column II	Column IV	Column V	Column VI
Sinking Fund			0.00	0.00
Bond Retirement Fund			0.00	4.70
General Fund			5.80	58.60
Library Fund			0.00	2.80
Permanent Improvement Fund			0.00	0.80
TOTAL			5.80	66.90

Moved by Mr. Finucane Seconded by Dr. Winter

Mr. Finucane
Mr. Kraft
Mrs. Leszynski
Dr. Stoll
Dr. Winter

AYE
AYE
AYE
Absent
AYE

5. Superintendent's Recommendations

Resolution 18- 229

A. Resolution to Approve Gifts and Donations

RESOLVED that the Westlake City School District Board of Education hereby accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed.

Anonymous Donor	Donated \$2,700.00 to purchase a book every month for all students enrolled in 3rd grade at Westlake City Schools. This donation was inspired by Rachel Meyrose, a teacher at Dover Elementary, who started the Book A Month drive.
Anonymous Donor	Donated a flat screen high definition television and wall mount to Lee Burneson Middle School.
Walid Dardir 1450 Stone Court Westlake, OH 44145-2462	Donated \$600.00 to the Environmental (Beekeeping) Club at Westlake High School.
Fresh Thyme Farmer's Market Attn: Bryan Parker, Manager 30116 Detroit Road Westlake, OH 44145	Donated \$2,500.00 to Westlake City Schools.

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 230

B. Resolution to Approve Contracted Services for In-Service Mathematics Data and Curriculum Work

RESOLVED that the Westlake Board of Education approves the following Professional Development program for Westlake High School mathematics teachers to be paid from Title IIA Funds:

<u>Name</u>	<u>Date</u>	<u>Not to Exceed</u>
Dr. Michele Heron	September 25, 2018	\$1,000.00

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 231**C. Resolution to Approve Mentors and Facilitators for Resident Educators**

RESOLVED that the Westlake Board of Education approves the following Mentors and Facilitators for Resident Educators during the 2018-19 school year:

<u>Name</u>	<u>Position</u>	<u>Mentee</u>	<u>School</u>	<u>RE Year</u>
Hannah (Archer) Lozada	Mentor	Nicole Dulzer	Bassett	1
Kathleen Basen	Mentor	Michaela Nahra	Holly Lane	1
Kathleen Basen	Mentor	Kaitlin Soltis	Holly Lane	1
Dawn Dawson	Mentor	Mallory Sperber	DIS	2
Amy Klenz	Mentor	Robert Bowles	WHS	1
Christina Meecha	Mentor	Alicia Shepard	Hilliard	1
Kate O'Leary	Mentor	Traci Edmunds	WHS	1
Brooke Romp	Mentor	Sarah Berkheimer	Hilliard	1
Krista Wadas	Mentor	Katie Mihalik	Dover	1
Brandi Mattingly	Mentor	Hanna Schneider	Dover	2
Christina Meecha	Facilitator	Nora Brady	Hilliard	3
Claudia Vakos	Facilitator	Katie Esarove	LBMS	3

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 232

D. Resolution to Approve Members of the LPDC

RESOLVED that the Westlake Board of Education approves the following LPDC members for the 2018-2019 school year:

<u>LPDC Members 7-12</u>
Kathryn O'Leary
Christina Mars
Scott Rovniak

<u>LPDC Members PK-6</u>
Loretta Ayers
Rebecca Gorek
Amy Schillinger

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 233**E. Resolution to Approve Supplemental Contracts**

RESOLVED that the Westlake Board of Education approves the following supplemental contracts (in-district and out-of- district):

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Dana Bail	WHS National Honor Society Advisor (50% contract)	Y	0
Laura Jagels	WHS Faculty Manager (33% contract)	N	18
Leia Mason	WHS Yearbook Advisor (50% contract)	Y	0
Joy Smith	LBMS Drama Club Advisor	N	5
Lisa Zollos	LBMS Math Club Advisor	Y	1
Jennifer Butler	WHS Electives Department Chairperson	Y	n/a
Jason Hall	WHS Health / Physical Education Department Chairperson	Y	n/a
Kate O'Leary	WHS Special Education Department Chairperson	Y	n/a

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 234

F. Resolution to Enact a Reduction of Force of Classified Staff

WHEREAS, due to lack of work in an employee's classification, it is necessary for the Board to make reductions in the classified staff.

IT IS, THEREFORE, RESOLVED AS FOLLOWS:

1. In conformance with Article 36 of the Memorandum of Understanding OAPSE Local #319, the following position will be abolished by reduction in force for the 2018-19 school year:
 - Bus Driver (1)
2. In conformance with Article 36 of the Memorandum of Understanding OAPSE Local #319, the following classified staff have been identified as those who hold the position above or who have been bumped from employment by other affected employees exercising their displacement right in accordance with the collective bargaining agreement, effective for the 2018-19 school year:
 - Bobbi Salas

The Treasurer is directed to provide notification of the Board's action to the aforementioned employee and provide information on continuation of benefits and recall rights as contained in the collective bargaining agreement.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal action of the Board of Education concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal meetings open to the public, when required by law, were in full compliance with the law.

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 235

G. Resolution to recognize Boys and Girls Bowling as a Varsity Sport

RESOLVED that the Westlake Board of Education recognizes Boys and Girls Bowling as a JV and Varsity sport.

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 236

H. Resolution to Approve Kindergarten Screening Staff

RESOLVED that the Westlake Board of Education approves the following employee to perform health information data entry during Kindergarten screening and throughout the 2018-19 school year:

<u>Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Dorothy Beyer	08/28/2018	175 hours

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 237

I. Resolution to Approve Licensed Substitute

RESOLVED that the Westlake Board of Education approves the following licensed substitute:

<u>Name</u>
Rachel Bertrand

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 238

J. Resolution to Approve Friday School Supervisors

RESOLVED that the Westlake Board of Education approves the following Friday School Supervisors:

<u>Friday School Supervisors</u>
Melissa Barth
Tim Clark
Jon Cuomo
Katie McGlynn
Dave Titterington

<u>Friday School Substitutes</u>
Ann Hasenohrl
Paige Kruse
Doris Locklear
Leia Mason
Keith Ohnhaus
Sarah Reichert
Shannon Strickland

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 239

K. Resolution to Approve Detention Monitors

RESOLVED that the Westlake Board of Education approve the following personnel as Detention Monitors for Dover Intermediate School and Lee Burneson Middle School:

<u>Afternoon Detention / Study Tables (two hours, once per week)</u>
Paul Hammond
Cindy Keefe
William Primrose

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 240

L. Resolution to Approve Behavior Consultant

RESOLVED that the Westlake Board of Education approves the following licensed staff member as Educational Program and Behavior Consultant:

<u>Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>	<u>Hourly Rate</u>
Cheryl Piktel	08/28/2018	100 hours	\$25.25

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 241

M. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake City School District Board of Education approves the following contacts and purchased services for the 2018-19 school year:

Healthcare Process Consulting (Ohio Medicaid School Program)
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Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 242

N. Resolution to Approve Home Instruction

RESOLVED that the Westlake Board of Education approves the following licensed staff members to provide home instruction:

<u>Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>	<u>Hourly Rate</u>
Ellen Murphy	09/19/2018	160 hours	\$25.25
Keith Ohnhaus	09/19/2018	145 hours	\$25.25
Shannon Strickland	09/19/2018	100 hours	\$25.25

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 243**O. Resolution to Approve Employment for Classified Members**

RESOLVED that the Westlake Board of Education approves employment of the following classified staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Jeffrey Martin	Assistant Head Custodian	Transportation	4	2	5	12	09/18/2018
Bobbi Salas	Kitchen Helper / Dishwasher	Hilliard	0	2.5	5	9	09/11/2018
Fiona Walker	Cashier	WHS	2	3.75	5	9	09/10/2018

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 244**P. Resolution to Approve Classified Substitutes**

RESOLVED that the Westlake Board of Education approves the following classified substitutes:

<u>Name</u>
Susan Graham
Zeena Hassan Saffar
April Korth
Judith Mack
Bobbi Salas
Dustin Wacker
Beth Warner

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 245

Q. Resolution to Approve Substitute Bus Drivers

RESOLVED that the Westlake Board of Education approves the following substitute bus drivers:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Thomas Cantrall	Bus Driver	08/08/2018
Daniel Pawlowski	Bus Driver	08/08/2018
Leah Vandersluis	Bus Driver	08/17/2018

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 246

R. Resolution to Approve FMLA for Staff Members

RESOLVED that the Westlake Board of Education approves FMLA for the following staff members:

<u>Name</u>	<u>Effective Date</u>
Travis Haselswerdt	09/17/2018
Angela Stalder	09/07/2018
Ronald Stephenson	08/06/2018
Kimberly Sullivan-Haselswerdt	09/17/2018

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 247

S. Resolution to Approve Employment of Project Link Personnel

RESOLVED that the Westlake Board of Education approves the employment of the following Project Link personnel effective 09/06/2018:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Linda Herman	Project Link Instructor	0

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 248

T. Resolution to Approve Overnight Field Trip

RESOLVED that the Westlake Board of Education approves the following overnight trip:

Dover Intermediate School
 6th Grade Outdoor Education Mohican Trip
 Camp Nuhop- Township Road 2916 Perrysville, Ohio 44864

Trip 1: Monday, September 10, 2018 – Wednesday, September 12, 2018

Trip 2: Wednesday, September 12, 2018 – Friday, September 14, 2018

Approximate Cost Per Student: \$145

*All costs Paid by Student Fees

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Resolution 18- 249**U. Resolution to Approve Stipends for Camp Nuhop Trip**

RESOLVED that the Westlake Board of Education approves the following staff members to receive a stipend at the negotiated rate of \$50 per night for the trip to Camp Nuhop 9/10/2018 – 9/14/201:

<u>Name</u>	<u>Number of Nights</u>
Jessica Ranallo	1
Heather Zepp	1
Marianne Fouts	2
Jeff Short	2
Kerry Brickman	2
Patrick McMorrow	2
Darlene Fossesco	2
John Gast	2
LaVonne Szafranski	2

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

6. Hearing of the Public**A. Hearing of Public (15 Minutes)**

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

7. Board Comments

8. Board Items

9. Closing

A. Adjournment

Moved by Mr. Finucane Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	Absent
Dr. Winter	AYE

Meeting Adjourned at 6:53 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.