

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

Monday, November 26, 2018 – 6:00 P.M. Regular Meeting
Dover Elementary School, 2300 Dover Center Rd., Westlake, OH 44145

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mr. Kraft	Present
Mrs. Leszynski	Present
Mr. Finucane	Present
Dr. Stoll	Present
Dr. Winter	Present at 6:08 P.M.

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Motion to Approve Agenda

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

F. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

2. Approval of Minutes

A. Approval of Minutes

Motion to Approve the following Minutes:

Work Session of October 8, 2018

Regular Meeting of October 22, 2018

Voice Vote: 4-0

3. Informative Reports & Recognitions

A. Staff Recognition

B. Dover Elementary Slide Show

<u>Award</u>	<u>Recipient</u>	<u>Position</u>
Excellence in Teaching	Barb DeCoste	Grade 2 - Bassett
Excellence in Classified Service	Jackie Massa	Secretary to Asst Principal - WHS

C. Construction Report

D. Superintendent's Report

E. Treasurer's Report

4. Treasurer's Recommendations

Resolution 18- 273

A. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
108784	Gordon Food Service	Food Service Food and Supplies	\$8,013.43
108851	SC Strategic Solutions, LLC	General digital records retention for electronic storage of student records for record digitalization and storage	\$22,029.98
108827	Suburban School Transportation	Student transportation with wheelchair lift-LBMS and Cleveland Clinic	\$8,115.00

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 274**B. Resolution to Approve Student Activity Purpose Statements and Budgets**

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets:

2018-19 Purpose Statements and Budgets*

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
200	800	9360	Intervention Activity - LBMS	\$1,000.00	\$725.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 275**C. Resolution to Approve FY19 Permanent Appropriations**

RESOLVED that the Westlake Board of Education approves the FY19 permanent appropriations:

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

5. Superintendent's Recommendations

Resolution 18- 276

A. Resolution to Approve Gifts and Donations

RESOLVED that the Westlake Board of Education hereby accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Antonietta Boccardi 4791 Prestwick Crossing Westlake, OH 44145	Donated \$250.00 to Westside Connections at Westlake High School.
Hungry Howie's Pizza Tom Capoferi, VP of Operations	Donated 500 pizza certificates to the PBIS awards at Bassett Elementary School and Hilliard Elementary School.
Robert and Mary Custer 25955 Newbury Drive Westlake, OH 44145	Donated \$50.00 to Westside Connections at Westlake High School.
Dunkin Donuts 26963 Lorain Road North Olmsted, OH 44070	Donated 12 boxes of O'Joe coffee to Westlake City Schools in support of the Senior Citizen Appreciation Night.
Nothing Bundt Cakes Janette and Dennis Looney 35925 Detroit Road, Suite 119 Avon, OH 44011	Donated 9 dozen Bundtins to the Westlake City Schools in support of the Senior Citizen Appreciation Night.
First Watch Amanda Shannon 168 Market Street Westlake, OH 44145	Donated 360 muffins and 200 kids breakfast gift cards to the PBIS awards breakfasts at Bassett Elementary School.
Alison Smith 2956 Carillon Drive Westlake, OH 44145	Donated 30 chapter books of varying levels to the 2nd grade class at Holly Lane Elementary School.
Therese Taft 30379 Washington Way Westlake, OH 44145	Donated \$50.00 to Westside Connections at Westlake High School.

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 277**B. Resolution to Approve Licensed Substitute**

RESOLVED that the Westlake Board of Education approves the following licensed substitute:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Not to Exceed</u>	<u>Hourly Rate</u>
Kathleen Burkart	Speech-Language Pathologist	10/25/2018	80 hours	\$25.25

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 278**C. Resolution to Approve Home Instructors**

RESOLVED that the Westlake Board of Education approves the following licensed staff members to provide home instruction:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Not to Exceed</u>	<u>Hourly Rate</u>
Traci Edmunds	Home Instructor	11/05/2018	60 hours	\$25.25
Karen Kane	Home Instructor	10/25/2018	20 hours	\$25.25

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 279**D. Resolution to Approve Classified Substitutes**

RESOLVED that the Westlake Board of Education approves employment of the following classified substitutes:

<u>Name</u>
Patricia Delzeith
Karen DiCaprio

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 280**E. Resolution to Approve Employment of Project Link Personnel**

RESOLVED that the Westlake Board of Education approves the employment and resignation of the following Project Link personnel:

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Effective</u>
Matthew Sprosty	Assistant Site Coordinator	5	11/05/2018
Cheryl Biasella	Project Link Instructor	0	11/26/2018

RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Brittany Lade	Assistant Site Coordinator	11/02/2018

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 281**F. Resolution to Approve Supplemental Contracts**

RESOLVED that the Westlake Board of Education approves the following (in-district and out-of-district) supplemental contracts:

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Jason Hall	WHS Faculty Manager (67% contract)	Y	10
Daniel LaRocco	Winter Weight Room Coordinator	Y	10
Daniel LaRocco	Spring Weight Room Coordinator	Y	10
Mikayla Liston	WHS Boys Assistant Swimming Coach	N	0
Dave Titterington	WHS Model United Nations Advisor	Y	1
Robert Cerankosky	LBMS Volunteer Wrestling Coach	N	n/a
James Dickey	WHS Volunteer Boys Basketball Coach	N	n/a
Daniel Keenan	WHS Volunteer Wrestling Coach	N	n/a
Andrew Senkovich	WHS Volunteer Hockey Coach	N	n/a

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 282

G. Resolution to Approve Athletic Event Workers

RESOLVED that the Westlake Board of Education approves the following athletic event game workers for the 2018 fall season:

Dameon Headings

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 283

H. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake Board of Education approves the following contracts and purchased services for the 2018-19 year:

KidsLink

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 284

I. Resolution to Approve Ski Club Chaperones

RESOLVED that the Westlake Board of Education approves the following Ski Club Chaperones at \$75 per night for a maximum of five (5) nights for the 2018-19 school year:

Marianne Fouts
Carrie Beatty
Sara Rothkegel
Meghan McNamara
Kerry Brickman
Sandra See
Susan Dvorak
Paige Kruse

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 285

J. Resolution Implementing a Reduction in Force of Non-Teaching Positions by Abolishing Positions

RESOLVED that the Westlake Board of Education approves a reduction in force by abolishing the following non-teaching positions:

WHEREAS, the Westlake Board of Education has created certain non-teaching positions at Bassett Elementary School, Dover Elementary School, Hilliard Elementary School and Holly Lane Elementary School;

WHEREAS, the Board has authority to abolish positions of nonteaching employees pursuant to Section 3319.172 of the Ohio Revised Code, board Policy and Article 36 of the collective bargaining agreement ("Agreement") entered into between the Board and the Ohio Association of Public School Employees, Local #319 (the "Association");

WHEREAS, Section 3319.172 of the Ohio Revised Code, Article 36 of the Agreement and Board Policy specifically authorize the Board to make reasonable reductions in the number of nonteaching employees;

WHEREAS, permissible reasons for reductions under Section 3319.172 of the Ohio Revised Code, Board Policy 4131 and/or Article 36 of the Agreement include suspension of schools, lack of work in the employees' job classification and financial reasons;

WHEREAS, Subsection (B)(9) of Article 36 specifically contemplates the abolishment of positions as a result of school closures;

WHEREAS, the Board will be closing Bassett Elementary School, Dover Elementary School, Hilliard Elementary School and Holly Lane Elementary School, which necessarily entails the elimination of all Association positions currently assigned to those buildings, including Secretary, Clerk, Head Cook, Cashier, Dishwasher, Kitchen Helper, Head custodian, Assistant Head Custodian Cleaner, Resourcarian, Teacher Assistant, Elementary Assistant, Special Education Assistant, Attendant, Supervision Assistant and Playground Assistant;

WHEREAS, the Superintendent will subsequently reassign employees whose positions were abolished as new buildings open according to seniority and classification pursuant to any applicable procedures in the Agreement;

WHEREAS, the Superintendent will identify employees affected by the building closures and make additional recommendations to this Board for further action, as needed, including suspending employees without pay due to lack of reassignment; and

WHEREAS, the Superintendent has recommended that this proposed reduction and abolishment of nonteaching positions is necessary due to suspension of schools, lack of work in the employees' job classification and financial reasons in accordance with Section 3319.172 of the Ohio Revised Code, Board policy and Article 36 of the Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That on the recommendation of the Superintendent and because of the suspension of schools, lack of work in the employees' job classification and financial reasons, the Board hereby finds it necessary and in the best interests of the District to abolish positions and implement a reduction in force ("RIF").

Section 2. On the recommendation of the superintendent and for the reasons stated above, the Board hereby eliminates all Association positions assigned to Bassett Elementary School, Dover Elementary School, Hilliard Elementary School and Holly Lane Elementary School, including Secretary, Clerk, Head Cook, Cashier, Dishwasher, Kitchen Helper, Head Custodian, Assistant Head Custodian, Cleaner, Resourcarian, Teacher Assistant, Elementary Assistant, Special Education Assistant, Attendant, Supervision Assistant and Playground Assistant. This abolishment shall be effective June 30, 2019.

Section 3. The Board hereby authorizes and directs the Superintendent, Treasurer and/or Director of Human Resources to take all actions necessary to implement the RIF and abolish all Association positions as set forth above and in accordance with Ohio law, Board policy, and the Agreement, including but not limited to identifying and notifying affected employees and Association representation of this action.

Section 4. The Board hereby directs that the Superintendent re-assign Association employees to available Association positions while adhering to all applicable rights set forth in the Agreement, including bumping or displacement rights and obligations as stated in Subsection (B)(9) of Article 36, and other requirements or guidelines set forth in Board policy and/or applicable law.

Section 5. The Board hereby further directs that after conducting bumping procedures and re-assigning employees, the Superintendent provide recommendations to this Board regarding any employment contracts that will ultimately need to be suspended without pay resulting from building closures and the lack of reassignment or bumping rights.

Section 6. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Section 7. All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code, unless a lawful exception applies

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 286

K. Resolution to Approve the 2019-2020 School Year Calendar

RESOLVED that the Westlake Board of Education approves the following calendar for the 2019-2020 school year:

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 287

L. Resolution to Approve Overnight Field Trips

RESOLVED that the Westlake Board of Education approves the following overnight field trips:

WHS/LBMS Science Olympiad

Trip 1: Northmont Middle and High Schools in Clayton, OH
Depart: 2:30 pm on Friday, January 4, 2019
Return: 10:00 pm on Saturday, January 5, 2019

Trip 2: Centerville High School, Centerville, OH
Depart: 2:30 pm on Friday, January 11, 2019
Return: 10:00 pm on Saturday, January 12, 2019

Trip 3: The Ohio State University
Depart: 9:30 am on Friday, April 26, 2019
Return: 10:00 pm on Saturday, April 27, 2019

Approximate Cost Per Student: \$40 per trip for hotel accommodations *Costs Paid by Student
Fees and Fundraisers
Students Purchase Their Own Meals

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

6. Hearing of the Public

A. Hearing of Public (15 Minutes)

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

7. Board Comments

8. Executive Session

A. Adjourn to Executive Session to discuss the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of an Employee or Official

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Enter Executive Session at 7:21 P.M.

B. Adjourn Executive Session and Return to Regular Session

Adjourn Executive Session and Return to Regular Session at 8:01 P.M.

Moved by Mrs. Leszynski Seconded by Mr. Kraft

9. Closing

A. Adjournment

Moved by Mrs. Leszynski Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Meeting Adjourned at 8:01 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.