

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, February 26, 2018 – 6:00 P.M. Regular Meeting
Dover Intermediate School, 2240 Dover Center Rd., Westlake, OH 44145**

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mr. Kraft	Present
Mrs. Leszynski	Present
Mr. Finucane	Present
Dr. Stoll	Present
Dr. Winter	Present

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Motion to Approve Agenda

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

F. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

2. Approval of Minutes

A. Approval of Minutes

Motion to Approve the following Minutes:

Organizational Meeting of January 8, 2018

Special Meeting of January 8, 2018

Regular Meeting of January 22, 2018

Voice Vote: 5-0

3. Informative Reports & Recognitions

A. Student Recognition

Melaina Zupan, grade **5**, was chosen as an exhibitor for the *38th Annual Young People's Art Exhibition* sponsored by the *Ohio Art Education Association*. There are nine regions in Ohio representing the OAEA, this year's show includes **130** student artworks from all over the state.

Kaitlyn Kunchik, grade **6**, was chosen as an exhibitor for the *38th Annual Youth Art Month Exhibition* sponsored by the *Ohio Art Education Association*. This year's show includes **135** student artworks from all over the state. It is a distinct honor for any student to have artwork in this exhibition.

Teacher: **Carrie Beatty**

B. CAC Report

C. Superintendent's Report

D. Treasurer's Report

4. Treasurer's Recommendations

Resolution 18- 53

A. Resolution to Approve FY18 Permanent Appropriations:

RESOLVED that the Westlake Board of Education approves the FY 18 permanent appropriations.

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 54

B. Resolution to Authorize CFO/Treasurer to Advance Funds

RESOLVED that the Westlake Board of Education Authorizes the CFO/Treasurer to advance the following funds:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	WHS Stadium Turf Fund (019-9016)	\$20,000.00
General Fund (001)	SHC Wellness Grant (019-9018)	\$500.00

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 55**C. Resolution to Issue Then and Now Certificates**

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	Connect	Core Services, PowerSchool, IEP Anywhere and Internet Fees for FY18	\$99,442.42
702	Epiphany Management Group, LLC	Technical Support Services- Auxiliary Service Project for non-public school	\$7,312.78
	Ohio School Boards Association	Annual Membership Dues and Annual School Management News	\$9,431.00
107248	Suburban School Transportation	Contracted School Transportation for ESY 2017	\$4,271.00

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 56**D. Resolution to Approve Application for Payment in Lieu of Transportation**

RESOLVED that the Westlake Board of Education approves application for payment in lieu of transportation to the parent or guardian for the 2017-2018 school year.

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 57

E. Resolution to Approve the Renovation of the Track Contract with Maumee Bay Turf Center

RESOLVED that the Westlake Board of Education authorize the District to enter into a contract with Maumee Bay Turf Center for the renovation of the track at the WHS Stadium in the amount of \$106,860. The contract was procured through The Interlocal Purchasing System (TIPS) and is in the compliance with Section 9.48 of the Ohio Revise Code.

BE IT FURTHER RESOLVED the Superintendent, CFO/Treasurer and Director of Business Affairs are authorized to take any and all actions necessary to execute the terms and conditions of the contract.

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

5. Superintendent's Recommendations

Resolution 18- 58

A. Resolution to Accept Gifts and Donations

RESOLVED that the Westlake City School District Board of Education accepts with gratitude the following gifts and donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Dr. Meghan Barlow c/o Meghan Barlow & Associates 20220 Center Ridge Rd. #165 Rocky River, OH 44116	Dr. Meghan Barlow held a 2 hour parent education/information session where she donated her time, knowledge, skills as well as folders containing informational materials to the preschool parents at Hilliard Elementary School.
B-Spot Crocker Park 20 Main St. Westlake, OH 44145	Donated a \$50.00 gift card and t-shirt for the Harvest for Hunger Drive at Hilliard Elementary School.
Cleveland Monsters 1 Center Ice Cleveland, OH 44115	Donated 2 lower bowl seats to a 2017-2018 Monsters Regular Season Home Game for the Harvest for Hunger Drive at Hilliard Elementary School .
Firehouse Subs 21860 Center Ridge Rd. Rocky River, OH 44116	Donated 4 free sub coupons for the Harvest for Hunger Drive at Hilliard Elementary School.
The Gap c/o John Kubik 206 Market St. Westlake, OH 44145	Donated a Cannon EOS Rebel T3i camera to the Art Department at Westlake High School.
Hilliard PTA 24365 Hilliard Blvd. Westlake, OH 44145	Donated \$1,800.00 to the "One School One Book" program at Hilliard Elementary School.
Hyland Software, Inc. 28500 Clemens Road Westlake, OH 44145	Donated \$500.00 to the "One School One Book" program at Bassett Elementary School, on behalf of Richard Eagle as part of Hyland's Matching Gifts program.
Jackie and Joe Massa 24850 Meadow Lane Westlake, OH 44145	Donated \$100.00 to the Nick Massa Memorial Scholarship Fund at Westlake High School..
Tony and Mary Beth McIntyre 1784 Holdens Arbor Run Westlake, OH 44145	Donated a Jupiter Saxophone and a Knilling 171 F Summit Deluxe 3/4 cello to the Band Department at Westlake High School.
Mellow Mushroom 19333 Detroit Rd. Rocky River, OH 44116	Donated a \$25.00 gift card for the Harvest for Hunger Drive at Hilliard Elementary School.

Q-Lab Corporation 800 Canterbury Road Westlake, OH 44145 ATTN: Mr. Brad Reis	Donated a QUV, Solar Eye (SE) Weathering Testing Equipment to the Techmates Club at Westlake High School.
Alison Smith/The Smith Family 2956 Carillon Dr. Westlake, OH 44145	Donated a Kinnebar Kinesthetic tool to Holy Lane Elementary School.
Tremont Scoops 2362 Professor Ave. Cleveland, OH 44113	Donated a \$15.00 gift certificate and a t-shirt for the Harvest for Hunger Drive at Hilliard Elementary School.
Helen and Gilbert Weber 25767 Melibee Dr. Westlake, OH 44145	Donated \$200.00 to the Nick Massa Memorial Scholarship Fund at Westlake High School.

Moved by Dr. Winter Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 59

B. Resolution to Approve Home Instructors

RESOLVED that the Westlake Board of Education approves the following Home Instructors:

<u>Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>	<u>Hourly Rate</u>
Debora Voss	02/05/2018	60 Hours	\$24.69

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 60

C. Resolution to Approve Inter-District Service Area Contract with ESC of Cuyahoga County

RESOLVED that the Westlake City School District approves the 1/11/18 revision of the Inter-District Service Area Contract with Educational Service Center of Cuyahoga County for the 2017-18 school year.

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 61

D. Resolution to Approve Title I Tutor

RESOLVED that the Westlake Board of Education approve the following licensed employee to provide mathematics instruction, to be paid with Title I funds:

<u>Name</u>	<u>Position / Building</u>	<u>Not To Exceed</u>	<u>Hourly Rate</u>	<u>Fund</u>
Adrienne Lombardi	Mathematics Tutor / DIS	80 hours	\$24.69	Title I

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 62

E. Resolution to Approve Interagency Agreement with Cuyahoga County Division of Children and Family Services

RESOLVED that the Westlake Board of Education approves the Cuyahoga County Initial Interagency Agreement for Educational Stability for Youth in Foster Care.

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 63

F. Resolution to Approve Westside Connections Personnel

RESOLVED that the Westlake Board of Education approves the employment of adult education personnel for the Westside Connections Program for the 2018-2018 school year. Contracts are to be paid out of Fund 019, Special Cost 9929.

<u>Name</u>	<u>Position</u>	<u>Months</u>	<u>Hours/Day</u>	<u>Days/Week</u>	<u>Hourly Rate</u>
James Bingham	Adult Education Teacher	7	2-3	1	\$25.00
Lucille Faup	Adult Education Teacher	7	2-3	1	\$25.00
Meredith Rocco	Adult Education Teacher	7	2-3	1	\$25.00

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 64

G. Resolution to Approve Classified Employment

RESOLVED that the Westlake Board of Education approves employment for the following staff members:

<u>Name</u>	<u>Position / Building</u>	<u>Effective Date</u>	<u>Months</u>	<u>Days</u>	<u>Hours</u>	<u>Step</u>
Judith Mack	Supervision Assistant / Hilliard	01/29/2018	9	5	2	0

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 65

H. Resolution to Approve Classified and Licensed Substitutes

RESOLVED that the Westlake Board of Education approves the following classified and licensed substitutes for the 2017-2018 school year:

<u>Classified Substitutes</u>	<u>Licensed Substitutes</u>
Mary Kay Auger	Katlyn Bailey
Cathy Mantia	Adrienne Leska
Maha Raffoul	
Muna Saleh	

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 66

I. Resolution to Approve FMLA

RESOLVED that the Westlake Board of Education approves FMLA for the following staff members:

<u>Name</u>	<u>Effective Date</u>
Shannon Johnson	02/26/2018
Marsha Lesko	01/18/2018
Coleen Maglio	02/12/2018
Dennis Sullivan	02/27/2018

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 67**J. Resolution to Approve Supplemental Contracts**

RESOLVED that the Westlake Board of Education approves the following supplemental contracts for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Laurie Bowles	LBMS Assistant Girls Track Coach	Y	2
William Bowles	LBMS Assistant Boys Track Coach	Y	20
Jeremy Coleman	WHS Head Baseball Coach (64% contract)	N	1
Traci Edmunds	WHS Assistant Softball Coach	N	9
Doug Foster	WHS Assistant Softball Coach (JV)	N	11
Steve Grife	WHS Assistant Baseball Coach	N	1
Rebecca Gutwein	LBMS Head Softball Coach	N	2
John Holland	LBMS Assistant Girls Track Coach	N	20
Thomas Jenkins	WHS Assistant Boys Track Coach (50% contract)	N	20
Saumil Jhaveri	WHS Head Boys Tennis Coach	N	3
Erin Kehn	WHS Head Girls Lacrosse Coach	Y	2
Duane Miller	WHS Assistant Girls Track Coach	N	20
Larry Mosley	WHS Head Baseball Coach (36% contract)	N	3
Kyle Romansky	WHS Assistant Boys Track Coach	N	8
Bridget Royce	DIS Academic Contest Advisor (50% contract)	Y	5
Brian Stepanek	WHS Head Boys Lacrosse Coach	N	4
Susan Thompson	WHS Assistant Girls Lacrosse Coach	N	2

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 68**K. Resolution to Approve Performance Contracts**

RESOLVED that the Westlake Board of Education approves the following Performance Contracts:

<u>Name</u>	<u>Amount</u>	<u>Specifications</u>
Dr. Jamie Del Vecchio	\$75.00 per session for 2 sessions	Doctor coverage for the OHSAA Sectional Wrestling Tournament
Denise Morgan	\$1,200.00 per day for 3 days (Feb. 6th, 23rd and 28th) per a 7.75 hour day	English Language Arts Literacy Profession Development 2017 OH Standards
Dominic Ramicone	\$35.00 per hour	Trainer coverage for the SWC MS Wrestling Tournament
Dominic Ramicone	\$35.00 per hour	Trainer coverage for the OHSAA Sectional Girls Basketball Game
William Chambers	\$100.00	To provide live music for one day during Diversity Week at Westlake High School

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 69**L. Resolution to Approve Game Personnel for OHSAA Sectional Wrestling Tournament**

RESOLVED that the Westlake Board of Education approves the following payroll for the game personnel, officials and admission prices for the one-day OHSAA Sectional Wrestling Tournament hosted by Westlake on February 24, 2018.

Tournament Manager

\$225.00 plus \$5.00 per team. Tournament funds also used to pay roundtrip mileage for tournament meeting and to/from tournament site.

Athletic Trainers and Doctors

Paid at local prevailing rates. Managers shall select and employ sufficient help to conduct the tournament efficiently.

Gate Workers, Timers, Scorers, Announcers, Clerks

\$50.00 per session

Computer/Database Operator

3 Sessions @ \$125 each. Sessions include one set-up session and two wrestling sessions.

Custodian

Paid at local prevailing rate

Officials

1 Head Official and 5 additional Officials @ \$185.00 plus travel allowance of \$1.00 per mile one way in excess of \$50 miles

In addition, Head Official and one other official are to be paid \$25.00 each for weigh-ins.

Hospitality

Up to \$150 per day permitted for Hospitality Room

Admission Cost	
<u>AM Session</u>	<u>PM Session</u>
Student - \$6.00	Student - \$4.00
Adult - \$10.00	Adult - \$6.00
Senior Citizen - \$6.00	Senior Citizen - \$4.00

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 70

M. Resolution to Approve Additional Athletic Event Workers

RESOLVED that the Westlake Board of Education approves the following additional athletic even worker for the 2017-18 school year:

Name
Gina Kelly

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 71**N. Resolution to Approve Contracted Services for In-Service ELA Workshops**

RESOLVED that the Westlake Board of Education approves the following in-service expenses to be paid from Title IIA funds for training:

<u>Name</u>	<u>Location</u>	<u>Dates</u>	<u>Not to Exceed</u>
Lori Wilfong – Creative Literacy Consulting	Elementary Buildings and LBMS	February 2, 2018 and May 11, 2018	\$3,000.00

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 72**O. Resolution to Approve WHS Foreign Exchange Student**

RESOLVED that the Westlake Board of Education approves the attendance of the following Foreign Exchange Student at WHS for the 2018-19 school year:

<u>Name</u>	<u>Country</u>	<u>Organization</u>
Ditte Due	Denmark	ASSE International Student Exchange

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 18- 73

P. Resolution to Approve the Latin Club Overnight Field Trip

RESOLVED that the Westlake Board of Education approves Latin Club overnight filed trip to the Ohio Junior Classical League Convention.

Overnight Field Trip

Latin Club

Columbus, OH (Doubletree Hotel, Worthington)

Departure Date: Friday, March 9, 2018 @ 12:00 pm

Return Date: Sunday, March 11, 2018 @ 5:00 pm

Transported by: WCSD Transportation

Funds earned from the Malley's Chocolate Fundraiser

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

6. Hearing of the Public

A. Hearing of Public (15 Minutes)

7. Board Comments

8. Board Items

9. Executive Session

- A. Adjourn to Executive Session to discuss the Preparing for, Conducting or Reviewing Negotiations or Bargaining Sessions with Employees

Moved by Mrs. Leszynski Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Enter in Executive Session at 6:41 P.M.

- B. Adjourn Executive Session and Return to Regular Session

Adjourn Executive Session and Return to Regular Session at 7:14 P.M.

Moved by Mrs. Leszynski Seconded by Dr. Stoll

10. Closing

- A. Adjournment

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Meeting Adjourned at 7:14 P.M.

President

Treasurer

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