

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

Monday, April 23, 2018 – 5:30 P.M. Regular Meeting
Bassett Elementary School, 2155 Bassett Road, Westlake, OH 44145

1. Opening

A. Call to Order: 5:31 P.M.

B. Roll Call

Mr. Kraft	Present
Mrs. Leszynski	Present
Mr. Finucane	Present
Dr. Stoll	Present
Dr. Winter	Absent

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Motion to Approve Agenda

Moved by Dr. Stoll Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

F. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

2. Approval of Minutes

A. Approval of Minutes

Motion to Approve the following Minutes:

Work Session of March 12, 2018
Regular Meeting of March 26, 2018

Voice Vote: 4-0

3. Informative Reports & Recognitions

A. Spring 2018 Excellence Awards

B. Student Recognition

C. Construction Report

D. Superintendent's Report

E. Treasurer's Report

4. Treasurer's Recommendations

Resolution 18- 96

A. Resolution to Approve FY18 Permanent Appropriations:

RESOLVED that the Westlake Board of Education approves the FY 18 permanent appropriations.

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 97**B. Resolution to Issue Then and Now Certificates**

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
107725	Professional Service Industries, Inc.	Additional Geotechnical Subsurface Exploration for the new PK-4 elementary school	\$5,382.50
16290	PSI	Intervention teacher contract for 2017-18 school year #1	\$8,600.00
16291	PSI	Intervention teacher contract for 2017-18 school year #2	\$15,066.12
16309	PSI	Remedial teacher contract for the 2017-18 school year	\$8,194.68
16318	Spanish First Class	Spanish program for the 2017-18 school year in the non-public school	\$22,940.00
107718	Suburban School Transportation	Transportation services January- February	\$28,143.00

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 98

C. Resolution to Approve Student Activity Purpose Statements and Budgets

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets:

2017-18 Purpose Statements and Budgets*

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
200			Circle of Friends	\$2,000.00	\$1,000.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 99

D. Resolution Authorizing A Contract For Commissioning Services With The Brewer-Garrett Company In An Amount Not To Exceed \$137,360.00

WHEREAS, the District has been working with its architect their consultants on the plans and specifications for the new elementary school; and

WHEREAS, those plans and specifications include the design of mechanical systems; and

WHEREAS, school district's often engage in commissioning services to ensure quality design and construction of the mechanical systems and energy efficiency for school projects; and

WHEREAS, Lesko has recommended the use of a Commissioning consultant; and

WHEREAS, the District has engaged in a request for proposal process to retain a consultant to provide such commissioning services;

WHEREAS, Brewer-Garrett has performed those services for many school districts; and

WHEREAS, the proposal includes \$39,200 for commissioning, \$83,160 for testing and balancing of the HVAC system and \$15,000 for an Infrared Scan of the Building Envelope which may not be needed.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Westlake City School District, that:

Section 1. This Board hereby authorizes the Treasurer to sign, on the District's behalf, a contract for commissioning services in an amount not to exceed \$137,360.

Section 2. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 100

E. Resolution Authorizing An Amendment to the ICON, LLC CMR Agreement For The New Elementary School In An Amount Not To Exceed \$32,181,646.89

WHEREAS, the District has been working with the Architect and ICON on the development of the plans and specification for the new school; and

WHEREAS, this Board has previously authorized an early site package, structural steel and concrete work; and

WHEREAS, ICON has bid all the work associated with the new elementary school other than technology equipment and loose fixtures furniture, equipment; and

WHEREAS, ICON and the Architect how best to provide for LED lighting and some insulation details.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Westlake City School District, that:

Section 1. This Board hereby authorizes the Treasurer to sign, on the District's behalf, a Guaranteed Maximum Price Amendment for the new Elementary School as described in the Architect's plans and specifications and in the GMP Amendment in an amount not to exceed \$32,181,646.89 in total.

Section 2. In the event the District is signing a change order to document spending CMR Contingency funds or a Board approved allowances within the approved Guaranteed Maximum Price (GMP) Amendment(s) and the Architect consents, then the Treasurer may document that spending through a change order up to the amount of the CMR Contingency or previously approved allowances.

Section 3. In the event the District is adding to any GMP Amendment by adjusting the CMR's scope of work and the Architect is supportive of the Change Order, then:

The Treasurer is authorized to sign change orders in an amount not to exceed \$25,000.

The Treasurer and Business Manager may jointly sign change orders in an amount not to exceed \$50,000.

The Treasurer, Business Manager and, Superintendent of Schools jointly are hereby authorized to sign change orders in an amount not to exceed \$100,000.

All change orders over \$100,000 will be presented to the Board of Education for its consideration. All change orders are subject to certification of funds by the Treasurer and the total dollar amount that the Administration may signed under this authority is capped at \$250,000 unless they seek additional approval from this Board.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

5. Superintendent's Recommendations

Resolution 18- 101

A. Resolution to Accept Gifts and Donations

RESOLVED that the Westlake City School District Board of Education accepts with gratitude the following gifts and donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Aladdin's Eatery 189 Crocker Park Blvd. Westlake, OH 44145	Donated a \$25.00 gift card to the Harvest for Hunger Campaign at Hilliard Elementary School.
Sarah Alten 4885 Ivanhoe Ave. Sheffield Lake, OH 44054	Donated a LuLaRoe raffle basket, two pair of leggings and a \$50.00 gift certificate to the Harvest for Hunger Campaign at Hilliard Elementary School.
Old Carolina Barbecue Co. Linda Borrelli 14795 Pearl Rd. Strongsville, OH 44136	Donated one pan of barbecue pork and eight packs of slider buns to the Harvest for Hunger Campaign at Hilliard Elementary School.
Charles & Mary Bartell 322 Main St. Bay Saint Louis, MS 39520	Donated \$100.00 to the Frank Sarna Memorial Scholarship Fund at Westlake High School.
Garland New Homes 905-C Canterbury Rd. Westlake, OH 44145	Donated \$1,000.00 to the Youth Lacrosse Organization at Westlake High School.
Alexandria Hoffman 4067 Brewster Dr. Westlake, OH 44145	Donated a prom dress to the Class of 2018 at Westlake High School.
Jimmy John's 29998 Detroit Rd. Westlake, OH 44145	Donated one Mini Jimmy Box of 24 half sandwiches and a raffle basket of gift cards to the Harvest for Hunger Campaign at Hilliard Elementary School.
Megan Kane & Michael Walsh 6831 Ames Rd. #1005 Parma, OH 44129	Donated two raffle baskets to the Harvest for Hunger Campaign at Hilliard Elementary School.
Roberta Kelley 1436 Crossings Pkwy. Westlake, OH 44145	Donated a raffle basket to the Harvest for Hunger Campaign at Hilliard Elementary School.
Ryan & Kristina Kelley 37522 Soaring Ct. N. Ridgeville, OH 44039	Donated a raffle basket to the Harvest for Hunger Campaign at Hilliard Elementary School.
King Wah Restaurant 20668 Center Ridge Rd. Rocky River, OH 44116	Donated one large pan of chicken fried rice to the Harvest for Hunger Campaign at Hilliard Elementary School.

Mitchell's Homemade Ice Cream Amanda Dempsey, Events Director 1867 W. 25th St. Cleveland, OH 44113	Donated a \$10.00 gift card to the Harvest for Hunger Campaign at Hilliard Elementary School.
Suzanne Russo 28846 Weybridge Dr. Westlake, OH 44145	Donated \$600.00 to Lee Burneson Middle School. The money will help pay for a needy student(s) to attend the annual trip to Washington DC.
State Farm Brian Krause, Agent 401 Euclid Ave., Suite 41 Cleveland, OH 44114	Donated 100 pieces of fried chicken to the Harvest for Hunger Campaign at Hilliard Elementary School.
Stella Mia Ristorante 28751 Center Ridge Rd. Westlake, OH 44145	Donated one full pan of pasta with marinara sauce to the Harvest for Hunger Campaign at Hilliard Elementary School.
Stick To Your Buns Bakery 26333 Center Ridge Rd. Westlake, OH 44145	Donated one bakery tray of assorted pastries to the Harvest for Hunger Campaign at Hilliard Elementary School.
Subway Restaurants 21625 Center Ridge Rd. Rocky River, OH 44116	Donated one sandwich tray to the Harvest for Hunger Campaign at Hilliard Elementary School.
Sweet Basil Neapolitan Style Pizzeria 26235 Center Ridge Rd. Westlake, OH 44145	Donated four large pizzas to the Harvest for Hunger Campaign at Hilliard Elementary School.
Kate & Wes Upton 10455 Kings Gap Way Indianapolis, IN 46234	Donated a raffle basket to the Harvest for Hunger Campaign at Hilliard Elementary School.
Westlake Garden Club	Donated \$200.00, a butterfly house and a mason bee hive to the Bee Keeping Club at Westlake High School.
Zoup! 30187 Detroit Rd. Westlake, OH 44145	Donated two tureens of soup with an assortment of bread to the Harvest for Hunger Campaign at Hilliard Elementary School.

Moved by Mrs. Leszynski Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 102

B. Resolution to Approve Ticket Seller Compensation for Boys and Girls Lacrosse

RESOLVED that the Westlake City School District Board of Education approves ticket seller's pay scale for Boys and Girls Lacrosse regular season games as follows:

JV Game Ticket Seller	Varsity Game Ticket Seller
2.0 Hours	2.0 Hours
\$20.50	\$20.50

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 103

C. Resolution to Approve Employment for Classified Staff Members

RESOLVED that the Westlake Board of Education approves employment for the following staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Gregory Bucur	Bus Driver	Transportation	0	2.75	5	9	04/10/2018
Bobbi Salas	Bus Driver	Transportation	5	2.5	5	9	04/11/2018

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 104

D. Resolution to Approve Employment for Licensed Staff Members for 2018-2019
School Year

RESOLVED that the Westlake Board of Education approves the following employment for licensed staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Education Level</u>	<u>Step</u>	<u>Effective Date</u>
Alicia Cornell	School Psychologist	Bassett and Dover Elementary	MA+30	5	08/01/2018
Kendra Fogarty	School Counselor	Hilliard and Holly Lane	MA	3	08/01/2018
Christopher LaVogue	School Psychologist	Dover Intermediate and Holly Lane	MA+30	6	08/01/2018

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 105

E. Resolution to Approve Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following supplemental contracts (out-of-district) for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Robert Bowles	WHS Assistant Track Coach (50% contract)	N	0
Emily Scott	WHS Assistant Girls Lacrosse Coach	N	0

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 106**F. Resolution to Approve Home Instruction Tutors**

RESOLVED that the Westlake Board of Education approves the following licensed employees to provide home instruction:

<u>Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>	<u>Hourly Rate</u>
Melissa Barth	03/28/2018	12 Hours	\$24.69
Dawn Dawson	04/17/2018	15 Hours	\$24.69
Shelley Gedeon	04/18/2018	30 Hours	\$24.69
Rachael Kane	03/28/2018	25 Hours	\$24.69
Katherine McGlynn	03/28/2018	25 Hours	\$24.69
Keith Ohnhaus	03/28/2018	60 Hours	\$24.69

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 107**G. Resolution to Approve Performance Contracts**

RESOLVED that the Westlake Board of Education approve the following Performance Contracts:

<u>Name</u>	<u>Amount</u>	<u>Specifications</u>
Tina Bergmann	\$250.00	Hammered Dulcimer Accompaniment for the 2018 MALM Rehearsal and Performance
Jody L. Kerchner, Ph.D.	\$150.00 per hour not to exceed 10 hours	Assist in the Development of a Music Gifted and Talented Identification Process.
Dominic Ramicone	\$35.00 per hour	Trainer Coverage for the OHSAA Sectional Girls Basketball Game

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 108

H. Resolution to Approve Classified Substitutes

RESOLVED that the Westlake Board of Education approves the following classified substitute:

<u>Name</u>
Thomas Havran

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 109

I. Resolution to Approve Stipends for Acceleration Placement and Vertical Math and Science Articulation Work

RESOLVED that the Westlake Board of Education approves stipends at the negotiated curriculum rate, not to exceed two hours prior to April 17, 2018, for the following Westlake School District staff members for the purpose of acceleration placement and vertical math and science articulation work: Title IIA funds will be used to pay for the stipend cost.

<u>Math</u>	<u>Science</u>
Patrick McMorro (DIS)	Dan Berkheimer (LBMS)
Jeff Short (DIS)	Trish Milano (LBMS)
Susan Weitzel (DIS)	Meg Sherban (LBMS)
Heather Marinelli (LBMS)	Kip Primrose (LBMS)
Sue Laposky (LBMS)	

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 110

J. Resolution to Approve Job Sharing for Licensed Staff Members

RESOLVED that the Westlake Board of Education approves job sharing for the following staff members for the 2018-19 school year:

<u>Staff</u>	<u>Building</u>
Megan Morris and Chelsea Diso	Bassett
Hannah Lozada and Jaclyn Nara	Hilliard
Shannon Basile and Christine Latham	DIS
Stacey Abfall and Kelli Butler	Dover and LBMS
Kathleen Basen and Joanna Harmon	Holly Lane and Dover
Caitlin Jewell and Amal Mustafa	Holly Lane

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 111

K. Resolution to Approve FMLA for Staff Members

RESOLVED that the Westlake Board of Education approves FMLA for the following staff members:

<u>Name</u>	<u>Effective Date</u>
Doris Locklear	05/10/2018
Brandi Mattingly	05/01/2018
Michele Richards	04/26/2018

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 112

L. Resolution to Approve Summer School Personnel

RESOLVED that the Westlake Board of Education approves the following personnel for Summer School 2018:

<u>Name</u>	<u>Grade Levels</u>
Dameon Headings	Elementary Principal
Mike Berlekamp	High School Principal

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 113

M. Resolution to Accept the Resignation of Project Link Personnel

RESOLVED that the Westlake Board of Education accepts the resignation of the following Project Link personnel:

<u>Name</u>	<u>Position</u>	<u>Date Effective</u>
Amy Carey	Project Link Site Coordinator	4/20/2018
Zana Ganim	Project Link Instructor	4/26/2018

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 114

N. Resolution to Approve Services Provided by LLA

RESOLVED that the Westlake Board of Education approves the contract for services provided by LLA Therapy.

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 115

O. Resolution to Approve Record Retention Agreement

RESOLVED that the Westlake Board of Education approves the Master Services Agreement with SC Strategic Solutions, LLC.

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 116

P. Resolution to Approve Memorandums of Understanding for College Credit Plus Partnerships

RESOLVED that the Westlake Board of Education approves the Memorandums of Understanding with Cuyahoga Community College and Kent State University.

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 117

Q. Resolution to Amend Ohio School Council Contract

RESOLVED that the Westlake Board of Education approves the Ohio School Council Fodd Service Contract extension for May 23, 2018 through June 30, 2018 for an additional cost of \$6400.

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 118

R. Resolution to Approve 2018-19 Membership in OHSAA

RESOLVED that the Westlake Board of Education authorizes membership in the Ohio High School Athletic Association for the 2018-19 school year.

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 18- 119

S. Resolution to Approve Overnight Field Trip

RESOLVED that the Westlake Board of Education approves the Science Olympiad overnight field trip.

Science Olympiad State Tournament
Ohio State University - Columbus, OH
Depart: Friday, April 27 @ 9:15 am
Return: Saturday, April 28 @ 10:30 pm
Costs Paid 75% by Science Olympiad and 25% by Students

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

6. Hearing of the Public

A. Hearing of Public (15 Minutes)

7. Board Comments

8. Closing

A. Adjournment

Moved by Dr. Stoll Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Meeting Adjourned at 6:53 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.