

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, October 28, 2019 – 6:00 P.M. Regular Meeting
Westlake High School, 27830 Hilliard Blvd., Westlake, OH 44145**

1. Opening

A. Call to Order: 6:00 P.M

B. Roll Call

Mrs. Leszynski	Present
Mr. Kraft	Present
Mr. Finucane	Present
Dr. Stoll	Present
Dr. Winter	Present

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Motion to Approve Agenda

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

F. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

2. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Regular Meeting of September 23, 2019

Voice Vote: 5 - 0

3. Informative Reports & Recognitions

A. Student Recognition

National AP Scholars – Current WHS Seniors

Chloe Chen	Richard Garber
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National Merit Scholarship Program

<u>National Merit Semifinalists</u>	<u>National Merit Commended</u>
Seohyun Choi	Yusra Albarghouthi
Richard Garber	Ayah Aldosari
Eric Kronz	Chloe Chen
Teagan Walsh	Molly Finucane
	Nathan Hsiao
	Benjamin Routhier
	Jack Williams

B. Alumni Association

C. Superintendent's Report

D. Treasurer's Report

- Five-year Forecast
- Quarterly Financials
- Certification of 1 year extension of WTA and OAPSE Contracts

4. Treasurer's Recommendations

Resolution 19- 276

A. Resolution to Approve Five-year Forecast

RESOLVED that the Westlake Board of Education approves the five-year forecast.

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 277

B. Resolution Establishing Student Wellness and Success Fund 467

WHEREAS, Fund 467 (Student Wellness and Success Funds) was included as part of House Bill 166 to help districts and schools support their students' academic achievement through mental health counseling, wraparound services, mentoring, and after-school programs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District:

Section I. That Fund 467 is hereby established as part of Westlake City School District's special revenue funds.

Moved by Dr. Stoll Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 278

C. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
110819	Alco	Custodial Supplies	\$7,068.56
110850	Alco	Custodial Supplies	\$3,214.94
110818	Blue Technologies, Inc.	Central Printing Staples	\$6,000.00
110901	Blue Technologies, Inc.	New Copiers for the District	\$134,570.01
1004	ESC Of Cuyahoga County	IDEA Excess Cost for student tuition at PEP Willow Creek	\$4,464.00
1005	ESC of Cuyahoga County	IDEA Excess Cost for student tuition at PEP Willow Creek	\$4,626.00
110801	IB Americas	WES Annual School Fee September 2019 – June 2020	\$8,520.00
110701	Kidslink School	General Tuition for 2019-20 school year (partial)	\$6,541.67
110702	Kidslink School	General Tuition for 2019-20 school year (partial)	\$6,541.67
110703	Kidslink School	General Tuition for 2019-20 school year (partial)	\$6,541.67
110717	Kidslink School	General Tuition for 2019-20 school year (partial)	\$7,008.34
110130	Lakewood Board of Education	General Fund ESY Summer Camp fees	\$3,285.00
1002	Monarch School	IDEA Excess cost for 4 students	\$81,884.00
110707	North Coast Therapy Association, LLC	General Purchase Services - OT	\$5,049.50
16678	Spanish First Class	Spanish contract for the 2019-20 school year in the non-public school	\$11,470.00

Moved by Dr. Stoll Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 279

D. Resolution to Approve Student Activity Purpose Statements and Budgets:

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets:

2019-20 Purpose Statements and Budgets*

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
018	500	9751	Principal's In-Service	\$7,000.00	\$5,000.00
			Total 018 Fund	\$7,000.00	\$5,000.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Moved by Dr. Stoll Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

5. Superintendent's Recommendations

Resolution 19- 280

A. Resolution to Approve Gifts and Donations

RESOLVED that the Westlake Board of Education hereby accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed.

Anonymous Donor	Donated \$200.00 to Circle of Friends at Westlake High School.
Tracey Cox 29903 Center Ridge Rd. Westlake, OH 44145	Donated recess games and play items for the imaginative play center at Westlake Elementary School.
Scott Goggin Alex Fleming Beth Dagostino Kim Tucker 2425 Hilliard Blvd. Westlake, OH 44145	Donated t-shirts for the staff at Westlake Elementary School for the Open House and opening of the new elementary school.
Shannon Johnson 556 Glen Park Dr. Bay Village, OH 44140	Donated recess games and play items for the imaginative play center at Westlake Elementary School.
Michael & LaDonna Sarna 3371 W Del Rio St. Chandler, AZ 85226	Donated \$500.00 to the Frank Sarna Memorial Scholarship Fund at Westlake High School.
Alison Smith 2956 Carillon Dr. Westlake, OH 44145	Donated a Butterfly Craze kids floor pillow bed cover and five king-size pillows to the Special Education Room at Westlake Elementary School.

Moved by Mr. Finucane Seconded by Dr. Winter

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 281

B. Resolution to Approve Employment for Classified Staff Member

RESOLVED that the Westlake Board of Education approves the contract for the following administrator:

<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>
Adam House	Director of Transportation	11/04/2019 - 07/31/2021

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 282

C. Resolution to Approve Interim District Administrator

RESOLVED that the Westlake Board of Education approves the following Interim District Administrator:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Daily Rate</u>	<u>Not to Exceed</u>
Patricia Hamilton	Interim District Administrator	11/01/2019 - 12/31/2019	\$450.00	12 days

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 283**D. Resolution to Approve Employment of Project Link Personnel**

RESOLVED that the Westlake Board of Education approves the employment of the following Project Link personnel:

<u>Name</u>	<u>Position</u>	<u>Step/Rate</u>	<u>Date Effective</u>
Shannon Sheley	Project Link Instructor	0	09/23/2019
Ann Hasenhorl	Community Education Instructor	\$25.31/hour	06/11/2019
Lynn Hannibal	Community Education Instructor	\$25.31/hour	10/26/2019
Barb Detwiler	Community Education Instructor	\$25.31/hour	10/26/2019

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 284**E. Resolution to Approve Classified Employment**

RESOLVED that the Westlake Board of Education approves employment for the following classified staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Jill Johnson	Supervision Assistant	Westlake Elementary	1	2.25	5	9	10/02/2019
Christine Matejcik	Supervision Assistant	Westlake Elementary	0	2.5	5	9	09/23/2019
Bobbi Salas	Supervision Assistant	Westlake Elementary	0	2.25	5	9	10/14/2019
Shannon Sheley	Supervision Assistant	Westlake Elementary	4	2.25	5	9	11/04/2019

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 285

F. Resolution to Approve Classified Staff Work Hours

RESOLVED that the Westlake Board of Education approves Classified Staff Work Hours for the 2019-20 school year as attached. Changes to hours are effective November 3, 2019.

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 286

G. Resolution to Approve Classified Substitutes

RESOLVED that the Westlake Board of Education approves the following classified substitutes for the 2019-2020 school year:

<u>Name</u>
Therese Dietz
Haley Dossa
Sara DuVall
Anna Feldt
Ashley Hannola
Michelle Johnson
Angelina Kulwicki
Rei Ristani
Jessica Wells

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 287

H. Resolution to Approve Substitute Bus Driver

RESOLVED that the Westlake Board of Education approves the following substitute bus driver:

<u>Name</u>	<u>Hourly Rate</u>	<u>Effective Date</u>
Dean Kohler	\$14.50	10/10/2019

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 288**I. Resolution to Approve Supplemental Contracts**

RESOLVED that the Westlake Board of Education approves the following (in-district and out-of-district) supplemental contracts:

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Paul Appel	WHS Girls Freshman Basketball Coach	N	2
Carrie Beatty	DIS Drama Club Supervisor	Y	10
Robert Button	WHS Girls Bowling Coach	N	3
Chelsea Cahill	WHS Head Gymnastics Coach	N	9
Michael Carpenter	WHS Head Wrestling Coach	N	9
John Caruso	LBMS 8th Grade Boys Basketball Coach	N	15
Jonathon Collins	LBMS 8th Grade Boys Basketball Coach	N	2
John Duke	WHS Head Hockey Coach	N	9
James Epple	WHS Boys Bowling Coach	N	3
Erica Eyerman	WHS Head Girls Lacrosse Coach	N	0
Brian Hasenohrl	WHS Freshman Wrestling Coach	N	6
Heather Hurd	LBMS 8th Grade Girls Basketball Coach	N	0
Betsy Karban	WHS Diving Coach	N	9
Daniel Keenan	WHS Assistant Wrestling Coach	N	3
Tricia Krewson	WHS Girls Assistant Basketball Coach (JV)	N	0
Allison Stephenson	WHS Girls Assistant Swimming Coach	N	2
Emily Stephenson	WHS Girls Head Swimming Coach	N	2
Emily Stephenson	WHS Boys Head Swimming Coach	N	2
Daniel Strodtbeck	LBMS 7th Grade Boys Basketball Coach	N	0
Taylor Ward	LBMS 7th Grade Boys Basketball Coach	Y	4
Tom Withers	WHS Girls Assistant Basketball Coach (50% contract)	N	6
Colleen Hoke	WHS Volunteer Swimming Coach	N	n/a
Brendon Hurd	WHS Volunteer Boys Basketball Coach	N	n/a
Bryan Mackenzie	WHS Volunteer Boys Basketball Coach	N	n/a

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 289

J. Resolution to Amend Resolution 19-231

RESOLVED that the Westlake Board of Education amends Resolution 19- 231 to change Jeremy DiTullio from WHS Girls Assistant Basketball Coach (100% contract) to WHS Girls Assistant Basketball Coach (50% contract).

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 290

K. Resolution to Approve Basketball Shooting League Staff

RESOLVED that the Westlake Board of Education approves the following staff for the Basketball Shooting League for the 201-2020 school year:

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Hourly Rate</u>
Kevin Considine	Coach	7.5 hours	\$25.00
Dave Fazekas	Coach	6 hours	\$25.00
Jeff Huber	Director	9.5 hours	\$38.00
Steve Huber	Coach	7.75 hours	\$25.00
Ryan Meehan	Coach	7.5 hours	\$28.00

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 291

L. Resolution to Approve Mentors for Resident Educators

RESOLVED that the Westlake Board of Education approves the following Mentors for Resident Educators during the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>Mentee</u>	<u>School</u>	<u>RE Year</u>
Hannah Archer	Mentor	Nicole Dulzer	WES	2
Hannah Archer	Mentor	Michaela Nahra	WES	2
Kathleen Basen	Mentor	Kaitlin Soltis	WES	2
Brooke Kindell	Mentor	Sarah Berkheimer	WES	2
Christina Meecha	Mentor	Katie Mihalik	WES	2
Christina Meecha	Mentor	Alicia Shepard	WES	2
Kate O'Leary	Mentor	Traci Edmunds	WHS	2

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 292

M. Resolution to Approve Member of the LPDC

RESOLVED that the Westlake Board of Education approves the following LPDC member for the 2019-2020 school year:

<u>LPDC Member 7-12</u>
Molly Pellerite

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 293

N. Resolution to Approve Home Instruction

RESOLVED that the Westlake Board of Education approves the following home instructors:

<u>Home Instructor</u>	<u>Hourly Rate</u>	<u>Not To Exceed</u>	<u>Effective Date</u>
Ellen Murphy	\$25.82	160 hours	09/02/2019
Linda Worthington	\$25.82	36 hours	10/08/2019

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 294

O. Resolution to Approve Ski Club Chaperones

RESOLVED that the Westlake Board of Education approves the following Ski Club Chaperones at \$75 per night for certified staff and the classified employee's hourly rate for the 2019-2020 school year:

Terry Janmey
Sandra See
Susan Dvorak
Carrie Beatty
Kerry Brickman
Marianne Fouts
Meghan McNamara
Sara Rothkegel

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 295

P. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake Board of Education approves the following contracts and purchased services for the 2019-20 school year:

Cuyahoga County Board of Developmental Disabilities

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 296

Q. Resolution to Approve Contracted Services for In-Service ELA Workshop

RESOLVED that the Westlake Board of Education approves the following in-service expense for grades three through five training to be paid from General Funds:

<u>Name</u>	<u>Date</u>	<u>Not to Exceed</u>
Creative Literacy Consulting, Inc. Lori Wilfong	October 3, 2019	\$1,500.00

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 297

R. Resolution to Approve FMLA for Staff Members

RESOLVED that the Westlake Board of Education approves FMLA for the following staff members:

<u>Name</u>	<u>Effective Date</u>
David Basch	10/07/2019
Tammy Eyring	10/03/2019
Jed Failor	09/30/2019
Michelle King	10/18/2019
Kimberly Kollecker	10/16/2019
Angela Robinson	09/25/2019
Eric Shoop	09/23/2019
Laurie Whiting	10/08/2019

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 298**S. Resolution to Approve Stipends for Camp Nuhop Trip**

RESOLVED that the Westlake Board of Education approves the following staff members to receive a stipend at the negotiated rate of \$50 per night for the trip to Camp Nuhop 2019:

<u>Name</u>	<u>Number of Nights</u>
Patrick McMorrow	1
Kerry Brickman	2
Jenny Clark	2
Cathy DuBois	2
Darlene Fossesco	2
John Gast	2
Jessica Molenaar	2
Ana Wichmann	2
Heather Zepp	2

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 299

T. Resolution to Approve Overnight Field Trip

RESOLVED that the Westlake Board of Education approves the following overnight field trip:

Dover Intermediate School
6th Grade Outdoor Education Mohican Trip
Camp Nuhop- Township Road 2916 Perrysville, Ohio 44864

Trip 1: Monday, September 14, 2020 - Wednesday, September 16, 2020

Trip 2: Wednesday, September 16, 2020 - Friday, September 18, 2020

Approximate Cost per Student: \$150

*All Costs Paid by Student Fees

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

6. Hearing of the Public

A. Hearing of Public (15 Minutes)

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

7. Board Comments

8. Board Items

A. Second Reading of Board Policies

Policy 1310: Employment of the Treasurer
Policy 1340: Non-Reemployment of the Treasurer
Policy 2431: Interscholastic Athletics
Policy 5113.02: School Choice Options
Policy 5200: Attendance
Policy 5350: Student Suicide
Policy 5460: Graduation Requirements
Policy 7300: Disposition of Real Property/Personal Property
New Policy 7440.03:
*New Policy 8403:
Policy 8462: Student Abuse and Neglect
Policy 8500: Food Services

Tobacco Policies
New Policy 1615: Use of Tobacco by Administrators
Policy 3215: Use of Tobacco by Professional Staff
Policy 4215: Use of Tobacco by Classified staff
Policy 5512: Use of Tobacco (Students)
Policy 7434: Use of Tobacco on School Premises

Resolution 19- 300

B. Resolution to Approve Board Policies

RESOLVED that the Westlake Board of Education approves the following Board Policies:

Policy 1310	Policy 8403
Policy 1340	Policy 8462
Policy 2431	Policy 8500
Policy 5113.02	Policy 1615
Policy 5200	Policy 3215
Policy 5350	Policy 4215
Policy 5460	Policy 5512
Policy 7300	Policy 7434
Policy 7440.03	

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

9. Closing

A. Adjournment

Motion to Adjourn

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Meeting Adjourned at 7:11 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.