

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, December 9, 2019 – 6:00 P.M. Regular Meeting  
Lee Burneson Middle School, 2260 Dover Center Rd., Westlake, OH 44145**

**1. Opening**

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A. Call to Order: 6:00 P.M

B. Roll Call

Mrs. Leszynski	Present
Mr. Kraft	Present
Mr. Finucane	Present
Dr. Stoll	Present
Dr. Winter	Present

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Motion to Approve Agenda

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

F. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

## **2. Approval of Minutes**

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### A. Approval of Minutes

Motion to Approve the Following Minutes:

Regular Meeting of November 25, 2019

Voice Vote: 5 - 0

## **3. Informative Reports & Recognitions**

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### A. LBMS Presentation

8th Grade Spanish I - students will perform a song they learned throughout the semester and then a student will thank the BOE for allowing this field trip.

7th Grade Science - teachers & students will be presenting on the Project Based Learning being implemented in the classrooms this year.

## Resolution 19- 315

### B. Resolution of Appreciation

Whereas, Dr. Carol Winter has served as a member of the Board of Education of the Westlake City School District for twelve years; and

Whereas, her leadership has been instrumental in the District being recognized by the State of Ohio as a leader in educational excellence as well as financial reporting distinction; and

Whereas, under Dr. Winter's tenure and support, the District's elementary school and high school were authorized as "World Schools" by the prestigious International Baccalaureate organization; and

Whereas, under Dr. Winter's leadership as President of the Westlake City School District's Board of Education, the community passed bond issues that built a new high school and middle school, as well as a new elementary school that consolidated the four aging elementary schools in order provide 21<sup>st</sup> century learning environments to our Westlake students; and

Whereas, her service, leadership and commitment has brought enduring benefits to the youth and citizens of the Westlake City School District; and

Whereas, her judgment, vision, and concern for the education of youth has been invaluable to the District in the fulfillment of its responsibilities; and

Be it Resolved that the Westlake Board of Education adopts this "Resolution of Appreciation" commending Dr. Carol Winter for her dedication and faithful service as a member of the Board of Education of the Westlake City School District, and does hereby express its sincere appreciation to her on behalf of the students, staff and citizens of the Westlake City School District.

Further be it resolved that this resolution be duly recorded and spread on the minutes, this 9<sup>th</sup> day of December, 2019, and the treasurer is directed to deliver a copy of this Resolution to Dr. Winter.

Moved by Mr. Kraft      Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Abstain

### C. Superintendent's Report

### D. Treasurer's Report

#### 4. Treasurer's Recommendations

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##### Resolution 19- 316

A. Resolution to Approve FY20 Permanent Appropriations:

RESOLVED that the Westlake Board of Education approves the FY20 permanent appropriations:

Moved by Dr. Stoll      Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

##### Resolution 19- 317

B. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<b>PO No.</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
111095	Cuddy Law Firm, PLLC	General Purchased Service Legal Fees	\$5,250.00
110981	Tyler Technologies, Inc	Traversa Routing Program Annual Fees (11/1/19 to 10/31/20)	\$12,000.00

Moved by Dr. Stoll      Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 318**

## C. Resolution to Approve Student Activity Purpose Statements and Budgets:

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets:

**2019-20 Purpose Statements and Budgets\***

<b>Fund</b>	<b>Object</b>	<b>SCC</b>	<b>Description</b>	<b>Estimated Revenue</b>	<b>Estimated Expenses</b>
200	800	9715	National English Honors Society	\$750.00	\$675.00
			<b>Total 200 Fund</b>	\$750.00	\$675.00

\*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Moved by Dr. Stoll      Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## 5. Superintendent's Recommendations

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### Resolution 19- 319

#### A. Resolution to Approve Gifts and Donations

RESOLVED that the Westlake Board of Education hereby accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed.

Mr. & Mrs. Kevin Connor 3227 Royal Oak Court Westlake, OH 44145	Donated a Ludwig Snare Drum Kit, valued at \$225.00, to the Band Department at Lee Burneson Middle School.
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Moved by Dr. Winter      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 320****B. Resolution to Approve Salary Increases**

RESOLVED that the Westlake Board of Education approves the following salary increases:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Hannah Archer	MA+10	MA+20	09/01/2019
Dana Bail	MA	MA+10	09/01/2019
Melissa Barth	MA+20	MA+30	09/01/2019
Sarah Berkheimer	BA+10	BA+20	09/01/2019
Mike Berlekamp	MA	MA+20	09/01/2019
Jennifer Campbell	BA+20	BA+30	09/01/2019
Jon Cuomo	MA+10	MA+20	09/01/2019
Kim d'Acunzo	MA+20	MA+30	09/01/2019
Jason Hall	MA	MA+20	09/01/2019
Karleigh House	BA	BA+10	09/01/2019
Julie Hull	MA+20	MA+30	09/01/2019
Trish Kosik	MA+20	MA+30	09/01/2019
Rachel Meyrose	MA+20	MA+30	09/01/2019
Sarah Moennich	BA+30	MA	09/01/2019
Bridget Royce	MA	MA+10	09/01/2019
Jenni Sammon	MA+20	MA+30	09/01/2019
Krista Wadas	MA+20	MA+30	09/01/2019
Taylor Ward	BA+10	MA	09/01/2019
Stephanie Xenos	MA+10	MA+20	09/01/2019
Kate Young	MA+20	MA+30	09/01/2019
Heather Zepp	MA+20	MA+30	09/01/2019
Tim Clark	MA+20	MA+30	11/01/2019
Jason Hall	MA+20	MA+30	11/01/2019
Tara Obral	BA	BA+10	11/01/2019

Moved by Dr. Winter      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 321**

## C. Resolution to Approve Home Instructor

RESOLVED that the Westlake Board of Education approves the following home instructor:

<u>Home Instructor</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
Dawn Dawson	\$25.82	75 hours	11/26/2019

Moved by Dr. Winter      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 322**

## D. Resolution to Approve Team Leader Supplemental Contracts for the 2019-2020 School Year

RESOLVED that the Westlake Board of Education approves the following pro-rated supplemental contracts for licensed staff members for the remainder of the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Tharasa Szabo	DIS 5A Team Leader	Y	n/a
Dawn Dawson	DIS 5B Team Leader	Y	n/a
Bridget Royce	DIS 5C Team Leader	Y	n/a
John Gast	DIS 6A Team Leader	Y	n/a
Heather Zepp	DIS 6B Team Leader	Y	n/a
Shannon Basile	DIS 6C Team Leader	Y	n/a
Elaine Scott	DIS SPED Team Leader	Y	n/a
Marianne Fouts	DIS Exploratory Team Leader	Y	n/a

Moved by Dr. Winter      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE



**Resolution 19- 323**

E. Resolution to Approve Supplemental Contract for the 2019-2020 School Year

RESOLVED that the Westlake Board of Education approves the following supplemental contract for the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Amy Schillinger	DIS Piano Accompanist	Y	n/a

Moved by Dr. Winter      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 324**

F. Resolution to Approve Performance Contracts

RESOLVED that the Westlake Board of Education approves the following Performance Contracts:

<u>Name</u>	<u>Amount</u>	<u>Specifications</u>
Gary Richards	\$700.00	Lead Pianist for <i>Oklahoma!</i> Attend all rehearsals. Work with students in pit to provide sound for show.

<u>Name</u>	<u>Amount</u>	<u>Specifications</u>
Kawkab (Kaysilmi) Silmi	\$20 per hour not to exceed 20 hours	Translation/Interpretive Services - Spanish, A

To be paid from Title III Funds
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Moved by Dr. Winter      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 325**

G. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake Board of Education approves the following contract and purchased services:

ESC NEO - Achievement Centers for Children
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Moved by Dr. Winter      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 326**

H. Resolution to Approve Memorandum of Understanding for College Credit Plus Partnership

RESOLVED that the Westlake Board of Education approves the Memorandums of Understanding for College Credit Plus with Cuyahoga Community College.

Moved by Dr. Winter      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## **6. Hearing of the Public**

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### **A. Hearing of Public (15 Minutes)**

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

## 7. Board Items

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### Resolution 19- 327

#### A. Nomination and Election of Officer – President Pro Tem (ORC 3313.14)

I, Todd L. Hopkins, Treasurer, called for nominations for President Pro Tem for the 2020 Organizational Meeting.

1st Nominee: Mrs. Barbara Leszynski

WHEREAS the board voted on the first nominee for the position of President Pro Tem of the Board of Education with the results as follows:

John Finucane	<b>AYE</b>	No	Abstain
Joseph Kraft	<b>AYE</b>	No	Abstain
Barbara Leszynski	<b>AYE</b>	No	Abstain
Robert Stoll	<b>AYE</b>	No	Abstain
Carol Winter	<b>AYE</b>	No	Abstain

NOW, THEREFORE, BE IT RESOLVED under the provisions of Ohio Revised Code 3313.14, the board member herein named received the majority of AYE votes cast by the board and is hereby declared President Pro Tem of the Board of Education.

President Pro Tem: Mrs. Barbara Leszynski

Moved by Dr. Stoll    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## Resolution 19- 328

### B. Resolution to Set the Organizational Meeting Date

RESOLVED that the Westlake Board of Education sets the 2020 Organizational Meeting at 6:00pm on January 13, 2020.

Moved by Dr. Stoll      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### C. First Reading of Board Policies

## 8. Board Comments

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## 9. Closing

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### A. Adjournment

Motion to Adjourn

Moved by Dr. Winter      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Meeting Adjourned at 7:29 P.M.

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President

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Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.