

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

Monday, April 15, 2019 – 6:00 P.M. Regular Meeting
Dover Intermediate School, 2240 Dover Center Road, Westlake, OH 44145

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mrs. Leszynski	Present
Mr. Kraft	Present
Mr. Finucane	Present
Dr. Stoll	Present
Dr. Winter	Present at 6:16 P.M.

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Motion to Approve Agenda

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Not Present

F. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

2. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Regular Meeting of March 25, 2019

Voice Vote: 4 -0

3. Informative Reports & Recognitions

A. DIS Student Presentation

Comfortable Cafeteria Program
DIS is piloting a 6-week program delivered during lunch. It is part of an ODE funded project, <i>"Every Moment Counts: Promoting Mental Health Throughout the Day."</i>
Themes include:
Week 1: Kickoff and Mealtime Manners
Week 2: How to be a Good Friend
Week 3: Special Guest
Week 4: Including Others, Mix It Up Day
Week 5: Just Come to Your Senses
Week 6: Let's Make Friends and Healthy Food Choices

B. Lion's Club Recognition

C. Construction Report

D. Superintendent's Report

E. Treasurer's Report

4. Treasurer's Recommendations

Resolution 19- 108

A. Resolution to Approve FY19 Permanent Appropriations:

RESOLVED that the Westlake Board of Education approves the FY19 permanent appropriations:

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 109

B. Resolution to Issue Then and Now Certificates

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
109700	Columbia Gas of Ohio, Inc	Natural Gas Charges GTS, for the New Elementary School	\$44,432.05
109775	GFS	Food Service Food and Supplies	\$5,562.09
16411	PSI	SF-200 Auxiliary Service for Non-public Schools- Remedial Tutor Remuneration 2018-19	\$11,000.00
109679	Xerox Corporation	Central Printing Lease for 2 machines- February 2019	\$4,886.80
109680	Xerox Corporation	Central Printing Lease for 2 machines- March 2019	\$6,311.02

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

5. Superintendent's Recommendations

Resolution 19- 110

A. Resolution to Approve Gifts and Donations

RESOLVED that the Westlake Board of Education hereby accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed.

Aladdin's Eatery 189 Crocker Park Blvd. Westlake, OH 44145	Donated a salad tray, 3 hummus trays, fresh vegetables, pita bread and \$25.00 gift card to the Harvest for Hunger Campaign at Hilliard Elementary School.
Board & Brush 26457 Center Ridge Road Westlake, OH 44145	Donated a hand painted wooden sign to the Harvest for Hunger Campaign at Hilliard Elementary School.
Cajun Grill Shoudan Lin 26042 Stone Ct. Westlake, OH 44145	Donated two pans of fried rice to the Harvest for Hunger Campaign at Hilliard Elementary School.
Cakes by Carly Carly Hamaoui 23335 S. Melrose Dr. Westlake, OH 44145	Donated three cakes to the Harvest for Hunger Campaign at Hilliard Elementary School.
Craig and Tracy Catanzarite 2867 Forest Lake Drive Westlake, OH 44145	Donated \$529.00 for the Washington DC trip at Lee Burneson Middle School.
Chipotle Mexican Grill 21029 Center Ridge Rd. Fairview Park, OH 44126	Donated two burrito boxes with chips, salsa and guacamole to the Harvest for Hunger Campaign at Hilliard Elementary School.
Chipotle Mexican Grill 29990 Detroit Rd. Westlake, OH 44145	Donated two orders of chips and salsa to the Harvest for Hunger Campaign at Hilliard Elementary School.
Cinnaholic Attn: Jacqueline Biven 30323 Detroit Rd. Westlake, OH 44145	Donated two dozen baby buns to Westlake City Schools in support of the Senior citizen Appreciation event.
Cleveland Cavaliers One Center Court Cleveland, OH 44145	Donated raffle basket items to the Harvest for Hunger Campaign at Hilliard Elementary School.
Cleveland Monsters 1 Center Ice Cleveland, OH 44145	Donated two lower bowl seats to the Harvest for Hunger Campaign at Hilliard Elementary School.

Dairy Queen Romp Family 24519 Lorain Rd. North Olmsted, OH 44070	Donated two \$10.00 gift cards to the Harvest for Hunger Campaign at Hilliard Elementary School.
Dewy's Pizza 18516 Detroit Ave. Lakewood, OH 44107	Donated a \$25 gift card to the Harvest for Hunger Campaign at Hilliard Elementary School.
Erika Dicken Arbonne Consultant 21280 Clifford Dr. Fairview Park, OH 44126	Donated an Arbonne raffle basket to the Harvest for Hunger Campaign at Hilliard Elementary School.
D'Italia Foods 26285 Detroit Rd. Westlake, OH 44145	Donated cookies to Westlake City Schools in support of the Senior Citizen Appreciation event.
Hometown Vendors, LLC 6263 Ridgeville Blvd. North Ridgeville, OH 44039	Donated \$1,405.00 to Hilliard Elementary School.
Houlihan's Restaurant 25651 Detroit Rd. Westlake, OH 44145	Donated two large Caesar salads to the Harvest for Hunger Campaign at Hilliard Elementary School.
Jimmy John's 29998 Detroit Rd. Westlake, OH 44145	Donated two boxes of Mini Jimmy Box and two raffle items to the Harvest for Hunger Campaign at Hilliard Elementary School.
Roberta Kelley 1436 Crossings Pkwy. Westlake, OH 44145	Donated 100 pieces of Giant Eagle fried chicken to the Harvest for Hunger Campaign at Hilliard Elementary School.
King Wah Restaurant 20668 Center Ridge Rd. Rocky River, OH 44116	Donated a \$25 gift card to the Harvest for Hunger Campaign at Hilliard Elementary School.
Mitchell's Homemade Ice Cream 1867 W. 25th St. Cleveland, OH 44113	Donated a \$10.00 gift card to the Harvest for Hunger Campaign at Hilliard Elementary School.
Old Carolina Barbecue Co. 21613 Center Ridge Rd. Rocky River, OH 44116	Donated one large pan of pulled pork with sauce and slider buns to the Harvest for Hunger Campaign at Hilliard Elementary School.
Romeo's Pizza 2064 Clague Rd Westlake, OH 44145	Donated six large pizzas to the Harvest for Hunger Campaign at Hilliard Elementary School.
Russell Real Estate Services Terri Czarnecki 12190 Pearl Rd. Strongsville, OH 44136	Donated a raffle basket to the Harvest for Hunger Campaign at Hilliard Elementary School.

Subway Restaurants 21625 Center Ridge Rd. Rocky River, OH 44116	Donated two sandwich trays to the Harvest for Hunger Campaign at Hilliard Elementary School.
Sync Show Christopher and Jane Peer 30360 Jefferson Way Westlake, OH 44145	Donated \$1,058.00 for the Washington DC trip at Lee Burneson Middle School.
WB Mason Co., Inc Jillian Hyland 12985 Snow Rd. Parma, OH 44130	Donated coffee, cups, cream and sugar to Westlake City Schools in support of the Senior Citizen Appreciation event.

Moved by Dr. Winter Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 111

B. Resolution to Approve Employment for Licensed Staff Member

RESOLVED that the Westlake Board of Education approved the employment of the following licensed staff member:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Education Level</u>	<u>Step</u>	<u>Effective Date</u>
Rebecca Sawchik	School Psychologist	WHS	MA+30	7	08/01/2019

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 112

C. Resolution to Approve Job Sharing for Licensed Staff Members

RESOLVED that the Westlake Board of Education approves job sharing for the following licensed staff members for the 2019-2020 school year:

<u>Staff Members</u>	<u>Buildings</u>
Stacey Abfall and Kelli Butler	Westlake Elementary and Lee Burneson Middle
Chelsea Diso and Megan Morris	Westlake Elementary
Jaclyn Nara and Shannon Tobias Harkness	Westlake Elementary
Caitlin Jewell and Amal Mustafa	Westlake Elementary
Shannon Basile and Christine Latham	Dover Intermediate

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 113

D. Resolution to Approve Employment for Classified Staff Members

RESOLVED that the Westlake Board of Education approves the employment of the following classified staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Paul Brusk	Maintenance	District	6	8	5	12	07/01/2019
Jill Johnson	Special Education Bus Assistant	Transportation	1	2	5	9	04/10/2019

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	Absent

Resolution 19- 114

E. Resolution to Approve Home Instructors

RESOLVED that the Westlake Board of Education approves the following licensed staff members to provide home instruction:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Not To Exceed</u>	<u>Hourly Rate</u>
Shannon Basile	Home Instructor	04/08/2019	15 hours	\$25.25
Duane Miller	Home Instructor	04/08/2019	20 hours	\$25.25

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 115

F. Resolution to Approve FMLA for Staff Members

RESOLVED that the Westlake Board of Education approves FMLA for the following staff members:

<u>Name</u>	<u>Effective Date</u>
Sandra Kodysh	04/02/2019

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 116

G. Resolution to Approve Activity Supplemental Contract

RESOLVED that the Westlake Board of Education approves the following supplemental contract (out-of-district) for the 2018-2019 school year to be paid out of WHS In-Service funds (018-9764):

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Not to Exceed</u>	<u>Rate per Class</u>
Joy Smith	Yoga Instructor for WHS Special Education Classes	01/22/2019 - 06/05/2019	19 Classes	\$35.00

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 117

H. Resolution to Approve Performance Contracts

RESOLVED that the Westlake Board of Education approves the following Performance Contract:

<u>Name</u>	<u>Amount</u>	<u>Specifications</u>
Gary Richards	\$700.00	Lead Pianist for Mamma Mia

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 118

I. Resolution to Approve the 2019-20 Engagement MOU with Microsoft

RESOLVED that the Westlake Board of Education approves the Memorandum of Understanding between WCSD and Microsoft Philanthropies for the 2019-20 school year.

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 119

J. Resolution to Approve Stipend for TEA:S Professional Development

RESOLVED that the Westlake Board of Education approves a stipend at the negotiated curriculum rate, for the following Westlake School district staff member for the purpose of TEALS training to be paid from Title IIA funds:

Name	Building	Not to Exceed
Elena Prohaska	WHS	Not to exceed five hours on June 15, 2019

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 120

K. Resolution to Approve 2019-20 Membership in OHSAA

RESOLVED that the Westlake Board of Education authorizes membership in the Ohio High School Athletic Association for the 2019-20 school year.

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 121

L. Resolution to Approve Chaperones

RESOLVED that the Westlake Board of Education approves the following chaperones for the Washington DC field trip:

Bozich, Veronica
Schrembeck, Debbie
Primrose, William
Kaiser, Betsy
Romeo, Saskia
Wooley, Mike
Henderson, Gregg
Bee, Michael
Bourn, Matthew
Bakos, Lela
Dubois, Cathy
Milkie, Todd
Sherban, Meg
Ratliff, Taylor
Hammond, Paul
Oblak, Debbi
Barre, Kevin

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

6. Hearing of the Public

A. Hearing of Public (15 Minutes)

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

7. Board Comments

8. Board Items

Resolution 19- 122

A. A Resolution Authorizing an Employment Contract for the Superintendent

WHEREAS, Ohio Revised Code Section 3319.01 permits the Board to appoint and enter into a contract of employment with a superintendent;

WHEREAS, Scott Goggin (“Superintendent”) is employed as the Superintendent of the Westlake City School District under a contract of employment approved February 22, 2016 for the term of August 1, 2016 through July 31, 2020 (“Employment Contract”);

WHEREAS, the Employment Contract requires that no modification or amendment can be made except in writing and signed by the parties upon proper resolution of the Board;

WHEREAS, the Board and the Superintendent desire to continue the employment relationship beyond the current employment contract’s expiration of July 31, 2020;

WHEREAS, Section 3319.01 of the Ohio Revised Code provides for the re-employment of school district superintendents for terms not longer than five (5) years beginning on the first day of August immediately following the expiration of the superintendent’s current term of employment; and

WHEREAS, the Board and Superintendent have negotiated mutually agreeable provisions for a contract of employment as Superintendent for a term beginning on August 1, 2020 and ending on July 31, 2025 (the “Contract”), a copy of which is attached hereto and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED by the Board:

SECTION 1. The Board hereby accepts the Contract of Employment, which is attached hereto as “Exhibit A” and incorporated herein fully by reference.

SECTION 2. Be it further resolved that all other provisions of the Contract of Employment shall remain in full force and effect.

SECTION 3. That the President of the Board and the Vice-President be, and they hereby are, authorized and directed to execute on its behalf the Contract of Employment with Scott Goggin.

SECTION 4. The Board so charges the Treasurer with carrying out any other functions necessary to implement this Resolution.

SECTION 5. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code, unless a lawful exception applies.

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Resolution 19- 123

B. A Resolution Authorizing an Employment Contract for the CFO/Treasurer

WHEREAS, Ohio Revised Code Section 3313.22 permits the Board to appoint and enter into a contract of employment with a CFO/Treasurer;

WHEREAS, Todd L. Hopkins (“CFO/Treasurer”) is employed as the CFO/Treasurer of the Westlake City School District under a contract of employment approved June 22, 2016 for the term of August 1, 2016 through July 31, 2020 (“Employment Contract”);

WHEREAS, the Employment Contract requires that no modification or amendment can be made except in writing and signed by the parties upon proper resolution of the Board; and

WHEREAS, the Board and the CFO/Treasurer desire to continue the employment relationship beyond the current employment contract’s expiration of July 31, 2020;

WHEREAS, Section 3313.22 of the Ohio Revised Code provides for the re-employment of school district treasurers for terms not longer than five (5) years beginning on the first day of August immediately following the expiration of the treasurer’s current term of employment; and

WHEREAS, the Board and the CFO/Treasurer have negotiated mutually agreeable provisions for a contract of employment as CFO/Treasurer for a term beginning on August 1, 2020 and ending on July 31, 2025 (the “Contract”), a copy of which is attached hereto and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED by the Board:

SECTION 1. The Board hereby accepts the Employment Contract, which is attached hereto as “Exhibit A” and incorporated herein fully by reference.

SECTION 2. Be it further resolved that all other provisions of the Employment Contract shall remain in full force and effect.

SECTION 3. That the President of the Board be, and hereby is, authorized and directed to execute on its behalf the Employment Contract with Todd L. Hopkins.

SECTION 4. The Board so charges the Board President with carrying out any other functions necessary to implement this Resolution.

SECTION 5. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code, unless a lawful exception applies.

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

9. Closing

A. Adjournment

Moved by Dr. Stoll Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Meeting Adjourned at 7:15 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.