

## WESTLAKE CITY SCHOOLS BOARD OF EDUCATION MINUTES

# Friday, June 28, 2019 – 9:00 A.M. Regular Meeting Parkside Administrative Building, 24525 Hilliard Blvd., Westlake, OH 44145

## 1. Opening

A. Call to Order: 9:00 A.M: by Vice-President Kraft		
B. Roll Call		
Mrs. Leszynski		Absent
Mr. Kraft		Present
Mr. Finucane		Present
Dr. Stoll		Absent
Dr. Winter		Present
C. Pledge of Allegiance D. Acknowledgement of V	visitors	
E. Approval of Agenda		
Motion to Approve Agen	da	
Moved by Dr. Winter	Seconded by Mr. Finuca	ne
Mr. Finucane		AYE

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

F. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

# 2. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Special Meeting of May 6, 2019 Regular Meeting of May 20, 2019

Voice Vote: 3 - 0

# 3. School District Library Tax Budget Hearing

A. Porter Public Library Tax Budget Hearing

### Resolution 19-166

B. Resolution to Approve Westlake Porter Public Library 2020 Tax Budget

RESOLVED that the Westlake Board of Education approves the Westlake Porter Public Library 2020 Tax Budget.

Moved by Mr. Finucane	Seconded by Dr. Winter
Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

## 4. Informative Reports & Recognitions

- A. Superintendent's Report
- B. Treasurer's Report

## 5. Treasurer's Recommendations

#### Resolution 19-167

### A. Resolution to Approve FY19 Permanent Appropriations

RESOLVED that the Westlake Board of Education approves the FY19 permanent appropriations:

Moved by Dr. Winter	Seconded by Mr. Finucane
Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

### **Resolution 19-168**

B. Resolution to Approve FY20 Temporary Appropriations

RESOLVED that the Westlake Board of Education approves the FY temporary appropriations:

Moved by Mr. FinucaneSeconded by Dr. WinterMr. FinucaneAYEMr. KraftAYEMrs. LeszynskiAbsentDr. StollAbsentDr. WinterAYE

# C. Resolution to Authorize CFO/Treasurer to Return Advance

RESOLVED that the Westlake Board of Education Authorizes the CFO/Treasurer to return the following advance:

<u>From</u>	To	Amount
Project Link (011-9111)	General Fund (001)	\$25,000.00
Stadium Turf Fund (019-9016)	General Fund (001)	\$37,500.00

Moved by Dr. Winter	Seconded by Mr. Finucane
Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

## Resolution 19-170

### D. Resolution to Authorize CFO/Treasurer to Advance Funds

RESOLVED that the Westlake Board of Education Authorizes the CFO/Treasurer to advance the following funds:

From	To	Amount
General Fund (001)	Stadium Turf Fund (019-9016)	\$37,500.00
General Fund (001)	Project Link (011-9111)	\$10,000.00
General Fund (001)	IDEA Part-B (516-9019)	\$77,574.47
General Fund (001)	IDEA Part-B Restoration (516-9119)	\$24,646.78
General Fund (001)	L.E.P. (551-9019)	\$45,130.92
General Fund (001)	Title I (572-9019)	\$13,269.81
General Fund (001)	Early Childhood Pre-K (587-9019)	\$10,343.58
General Fund (001)	Pre-K Restoration (587-9119)	\$4,730.00
General Fund (001)	Improving Teacher Quality (590-9019)	\$50,295.23
General Fund (001)	Title IV Student Support (599-9019)	\$12,178.30

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

E. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
56789		OHSAA Wrestling Sectional- Reimbursement of remaining funds collected from tournament	\$3,205.65

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

F. Resolution Authorizing an Amendment to the ICON, LLC CMR Agreement for HVAC Work at the Performing Arts Center of the High School in an Amount Not to Exceed \$110,000.

WHEREAS, this Board was informed of the need to make improvements to the HVAC system at the performing arts center at the High School; and

WHEREAS, using the CMR procurement process will expedite the construction schedule and allow for the work to be completed prior to the start of school.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Westlake City School District, that:

<u>Section 1</u>. This Board hereby authorizes the Treasurer to sign, on the District's behalf, a Guaranteed Maximum Price Amendment for the HVAC work at the High School in an amount not to exceed \$110,000.

<u>Section 2</u>. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

Moved by Dr. Winter	Seconded by Mr. Finucane
Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

G. Resolution to Award District Fleet, Liability and Property Insurance Coverage

RESOLVED, that the Westlake Board of Education approves sufficient Fleet, Liability, Crime and Property Insurance Coverage

WHEREAS, the District wishes to continue receiving coverage through participation in a pooled insurance plan;

THEREFORE, be it resolved that the Westlake Board of Education awards the District's insurance coverage for Fleet, Liability (\$5,000,000 each claim; \$7,000,000 aggregate; and an additional \$5,000,000 excess), Crime and Property insurance coverage for the period July 1, 2019 through June 30, 2020 to the Ohio School Plan, managed through Hylant Administrative Service of Toledo, Ohio, who submitted a total premium quote in the amount of \$132,206.

Moved by Dr. Winter	Seconded by Mr. Finucane
Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

## Resolution 19-174

H. Resolution to Approve Applications for Payment in Lieu of Transportation

RESOLVED, that the Westlake Board of Education approves applications for payment in lieu of transportation to the parent or guardian for the 2018-2019 school year as attached.

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

I. Resolution to Approve an Agreement with Blue Technologies

RESOLVED, that the Westlake Board of Education authorizes the Superintendent and/or Treasurer to enter into an Agreement with Blue Technologies, for Office Technology Products and Services, for a term not to exceed 5 years.

M. V. K	AYE
Mr. Kraft	A Y E
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

# 5. Superintendent's Recommendations

## Resolution 19-176

# A. Resolution to Approve Gifts and Donations

RESOLVED that the Westlake Board of Education hereby accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed.

Biggby Coffee Attn: Moe Charara 26625 Brookpark Ext. North Olmsted, OH 44070	Donated cost of beverages, advertising and collected proceeds for the Choir Department at Westlake High School
Tony Cipollone 1758 Taylors Mill Turn Westlake, OH 44145	Donated picture frames to the Athletic Department at Westlake High School for the annual award recipients.
Matthew & Kristin Dailey 11215 River Road Chardon, OH 44024	Donated \$200.00 to the Frank Sarna Memorial Scholarship Fund at Westlake High School.
Dean's Greenhouse 3984 Porter Road Westlake, OH 44145	Donated flowers to the Key Club at Westlake High School for the Key Club flower box on Hilliard Blvd.
Mark Sarna 12440 Hammock Lake Drive Windsor, OH 44099-9619	Donated \$500.00 to the Frank Sarna Memorial Scholarship Fund at Westlake High School.

Mr. Finucane Mr. Kraft Mrs. Leszynski Dr. Stoll	AYE AYE Absent Absent
Dr. Stoll	Absent
Dr. Winter	AYE

### B. Resolution to Approve Administrator Contract Renewal

RESOLVED that the Westlake Board of Education approves the renewal of the following administrator contracts as specified in their Administrative Contract:

Name	<b>Position</b>	Period
Douglas Warnke	P.A.C. Coordinator	08/01/2019 - 07/31/2021

Moved by <u>Dr. Winter</u> Seconded by <u>Mr. Finucane</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

## Resolution 19-178

C. Resolution to Approve Title I Employment for Licensed Staff Member

RESOLVED that the Westlake Board of Education approves employment of the following licensed staff member, paid by Title I funds:

Name	Position	Building	<u>Step</u>	<b>Education Level</b>	<b>Effective Date</b>
Jeff Short	Mathematics Teacher (60%)	Dover Intermediate	0	MA+30	09/03/2019

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

### D. Resolution to Approve Employment for Classified Staff Member

RESOLVED that the Westlake Board of Education approves the employment of the following classified staff member:

Name	<b>Position</b>	Building	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<b>Effective Date</b>
Barbara Hall	Receptionist / Clerk	Westlake Elementary	13	7.5	5	9.75	08/01/2019

Moved by Dr. Winter	Seconded by Mr. Finucane
Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

### Resolution 19-180

E. Resolution to Recall Classified Staff Members

RESOLVED that the Westlake Board of Education recalls the following classified staff members for equipment:

Name	<b>Position</b>	Building	Hours	Months	Effective Date
Eric Beard	Cleaner	Westlake High School		12	07/01/2019
Susan Dill	Special Education Assistant	Dover Intermediate and Lee Burneson Middle Schools	6.5	9	08/26/2019
Korey Johnson	Cleaner	Westlake High School	8	12	07/01/2019
Rachel Stenger	Special Education Assistant	Westlake Elementary School	6.5	9	08/26/2019

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

F. Resolution to Approve Title I Licensed Summer School Staff members

RESOLVED that the Westlake Board of Education approves the following licensed employees to provide summer school services, for summer 2019, paid with Title I funds:

Name	Position	Work Hours	Effective Date	Hourly Rate
Michaella Nahra	Summer School Teacher	3.5 hours per day / 5 days per week	06/10/2019	\$25.25
Megan Thomas	Summer School Teacher	3.5 hours per day / 5 days per week	06/10/2019	\$25.25
Barb Derethik	Summer School Substitute Teacher	3.5 hours per day, as needed	06/13/2019	\$25.25
Jannell Sargent	Summer School Substitute Teacher	3.5 hours per day, as needed	06/13/2019	\$25.25
Angela Stalder	Summer School Substitute Teacher	3.5 hours per day, as needed	06/13/2019	\$25.25

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

G. Resolution to Approve Licensed Staff Members for Summer 2019 ETRs and IEPs

RESOLVED that the Westlake Board of Education approves the following licensed staff members necessary for participation in Evaluation Team Report (ETR) and Individualized Education Program (IEP) development as required by timelines under the Individuals with Disabilities Education Act:

Name	<b>Hourly Rate</b>	Not to Exceed	<b>Effective Date</b>
Colleen Gray	\$25.25	20 hours	06/18/2019
Laura Miller	\$25.25	8 hours	06/18/2019
Debra Oblak	\$25.25	20 hours	06/18/2019
Kate O'Leary	\$25.25	20 hours	06/18/2019
Valerie Pace	\$25.25	10 hours	06/18/2019
Stacy Ryan	\$25.25	8 hours	06/18/2019

Moved by Dr. Winter	Seconded by Mr. Finucane	
Mr. Finucane	AYE	
Mr. Kraft	AYE	
Mrs. Leszynski	Absent	
Dr. Stoll	Absent	
Dr. Winter	AYE	

### Resolution 19-183

H. Resolution to Approve Home Instructor

RESOLVED that the Westlake Board of Education approves the following licensed staff member to provide home instruction:

Name	<b>Position</b>	<b>Effective Date</b>	Not to Exceed	<b>Hourly Rate</b>
James Bingham	Home Instructor	06/13/2019	20 hours	\$25.25
Keith Ohnhaus	Home Instructor	06/17/2019	30 hours	\$25.25

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

I. Resolution to Approve ESY Employment for Classified Staff

RESOLVED that the Westlake Board of Education approves extended school year (ESY) employment for the following classified staff member:

Name	Position	Hourly Rate	Not to Exceed	<b>Effective Date</b>
Brianna Schnur	Preschool Special Education Assistant	\$14.20	120 hours	06/19/2019

Moved by <u>Dr. Winter</u> Seconded by <u>Mr. Finucane</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

### Resolution 19-185

J. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake Board of Education approves the following ESY contracts:

KidsLink		
ABA Behavioral Solutions		

Moved by Dr. Winter	Seconded by Mr. Finucane	
Mr. Finucane	AYE	
Mr. Kraft	AYE	
Mrs. Leszynski	Absent	
Dr. Stoll	Absent	
Dr. Winter	AYE	

K. Resolution to Approve Summer Employment for Transportation Staff

RESOLVED that the Westlake Board of Education approves the following classified staff member for summer employment 2019:

Name	Position	Work Hours	<u>Hourly</u> <u>Rate</u>	Effective Date
Lauren Davis	ESY Special Education Bus Assistant	4 hours per day / 5 days per week	\$14.50	06/17/2019

Moved by <u>Dr. Winter</u>	Seconded by Mr. Finucane
Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

### Resolution 19-187

L. Resolution to Approve Supplemental Contracts for the 2018-2019 School Year

RESOLVED that the Westlake Board of Education approves the employment the following supplemental contracts (in-district and out-of-district) for the 2018-2019 school year:

Name	Position	In District	<u>Step</u>
Amy Schillinger	DIS Piano Accompanist	Y	n/a
Liz Kubacki	Boys and Girls Youth Lacrosse Assistant Director	Ν	n/a
Ryan Sandor	Boys and Girls Youth Lacrosse Assistant Director	Ν	n/a

AYE
AYE
Absent
Absent
AYE

M. Resolution to Approve Supplemental Contracts for the 2019-2020 School Year

RESOLVED that the Westlake Board of Education approves the employment the following supplemental contracts (in-district and out-of-district) for the 2019-2020 school year:

Name	<b>Position</b>	In District	<u>Step</u>
David Banyasz	WHS Assistant Football Coach	Ν	8
Bianca Beekman	WHS Freshman Football Cheerleading Coach	Ν	1
Kim Bonvissuto	District Webmaster	Y	n/a
Robert Bowles	WHS Boys Assistant Cross Country Coach	Ν	1
Joshua Buchek	WHS Boys Assistant Soccer Coach	Ν	1
Jesse Buhrman	WHS Girls Assistant Soccer Coach	Ν	1
Johnathon Collins	LBMS 7th Grade Assistant Football Coach	Ν	0
Kevin Considine	WHS Boys Freshman Basketball Coach	N	4
Douglas Cook	WHS Girls Head Tennis Coach	Ν	8
Traci Edmunds	WHS Girls Head Golf Coach	Ν	10
Adaline Emerine	WHS Assistant Volleyball Coach	Ν	10
Nancy English	WHS Varsity and JV Football Cheerleading Coach	Y	15
Dave Fazekas	WHS Boys Assistant (JV) Basketball Coach	N	6
Joshua Grossman	WHS Boys Assistant Soccer Coach	Ν	1
Tremayne Harvell	WHS Assistant Football Coach	Ν	0
Mackenzie Hurd	LBMS 7th and 8th Grade NC Volleyball Coach	Ν	0
Ashley Kruger	WHS Girls Assistant Soccer Coach	Ν	0
Gabrielle Laboy	LBMS 7th Grade Volleyball Coach	Ν	1
Laura Lathem	LBMS Science Olympiad	Ν	7
Patrick LaVecchia	LBMS 8th Grade Head Football Coach	Ν	1
Dan McWilliams	WHS Assistant Football Coach	N	8
Ryan Meehan	WHS Boys Assistant Basketball Coach	Ν	7
Michael Mental	WHS 8th Grade Volleyball Coach	Ν	6
Pat Meyer	WHS Assistant Football Coach	Ν	14
Steven Miller	LBMS 7th Grade Head Football Coach	N	4
Dave Pesicka	WHS Assistant Freshman Football Coach	Ν	14
Richard Ramirez	WHS Assistant Football Coach	N	20
Dane Rimko	WHS Girls Head Soccer Coach	Ν	3
Kyle Romansky	WHS Boys Head Cross Country Coach	Ν	10
Megan Schaefer	WHS Freshman Volleyball Coach	Ν	0
Daniel Strodtbeck	LBMS 8th Grade Assistant Football Coach	Ν	2
Zoltan Tamasy	WHS Girls Assistant Tennis Coach	Ν	1
Cara Ungar	LBMS 7th and 8th Grade Cheerleading Coach	Ν	0
Mike Besu	Volunteer WHS Boys Head Soccer Coach	Y	n/a

Joseph Ciaccia	Volunteer WHS Boys Assistant (JV) Soccer Coach	Y	n/a
Dan Craven	Volunteer WHS Girls and Boys Tennis Coach	Ν	n/a
Steve Huber	Volunteer WHS Boys Basketball Coach	N	n/a
Saumil Jhaveri	Volunteer WHS Girls and Boys Tennis Coach	Ν	n/a

Moved by <u>Dr. Winter</u> Seconded by <u>Mr. Finucane</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

## Resolution 19-189

N. Resolution to Approve Summer Technology Interns

RESOLVED that the Westlake Board of Education approves employment of the following Summer 2019 Technology Interns:

Name	Work Hours	<b>Hourly Rate</b>	<b>Effective Date</b>
David Matthew Essig	7.5 hours per day / 5 days per week	\$9.50	06/17/2019
Richard Ryan Melendez	7.5 hours per day / 5 days per week	\$9.50	06/17/2019

AYE
AYE
Absent
Absent
AYE

O. Resolution to Approve Employment of Student Worker

RESOLVED that the Westlake Board of Education approves the employment of the following student worker at the Westlake Performing Arts Center:

Student Worker	Effective Date
Jaden Beekman	08/01/2019

Moved by <u>Dr. Winter</u> Seconded by <u>Mr. Finucane</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

### Resolution 19-191

P. Resolution to Approve WDAB MOU

RESOLVED that the Westlake Board of Education approves the Memorandum of Understanding with Westlake Demon Athletic Boosters for the 2019-2020 school year.

Moved by Dr. Winter	Seconded by Mr. Finucane
Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

Q. Resolution to Approve the University of Cincinnati Athletic Training Affiliation Agreement

RESOLVED that the Westlake Board of Education approves the agreement with the University of Cincinnati for Athletic Training Student Internship at WHS for Fall 2019.

Moved by Dr. Winter	Seconded by Mr. Finucane
Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

#### Resolution 19-193

R. Resolution to Amend Resolution 19-145

RESOLVED that the Westlake Board of Education amends the following supplemental contracts for the 2019-2020 school year:

Name	Position	Step
Bill Bongers	Change from WHS Assistant Freshman Football Coach to WHS Freshman Head Coach	11
Matthew Krupa	WHS Freshman Baseball Coach	Change from step 2 to step 3

AYE
AYE
Absent
Absent
AYE

S. Resolution to Approve Amend Resolution 19-151

RESOLVED that the Westlake Board of Education amends Resolution 19- 151 to change the Boys Basketball Camp's Coach from Dan LaRocco to Jeff Huber.

Moved by Dr. Winter	Seconded by Mr. Finucane
Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

#### Resolution 19-195

T. Resolution to Amend Resolution 19-157

RESOLVED that the Westlake Board of Education amends Resolution 19- 157 (Substitute Employment for Classified Staff Members) with the following changes:

Rate of Pay From: \$10.00 per hour To: \$10.50 per hour

Moved by Dr. Winter	Seconded by Mr. Finucane
Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	Absent
Dr. Stoll	Absent
Dr. Winter	AYE

### 7. Hearing of the Public

### A. Hearing of Public (15 Minutes)

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

### 8. Board Comments

#### 9. Board Items

### **10. Closing**

A. Adjournment

Moved by Dr. Winter	Seconded by Mr. Finucane	
Mr. Finucane	AYE	
Mr. Kraft	AYE	
Mrs. Leszynski	Absent	
Dr. Stoll	Absent	
Dr. Winter	AYE	

Meeting Adjourned at 9:58 A.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.