



July 22, 2019

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, July 22, 2019 – 6:00 P.M. Regular Meeting  
Parkside Administrative Building, 24525 Hilliard Blvd., Westlake, OH 44145**

**1. Opening**

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A. Call to Order: 6:00 P.M

B. Roll Call

Mrs. Leszynski	Present
Mr. Kraft	Present
Mr. Finucane	Present
Dr. Stoll	Present
Dr. Winter	Present

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Motion to Approve Agenda

Moved by Mr. Kraft    Seconded by Dr. Stoll

Motion to Amend the Agenda

Motion to move the Treasurer's Report to follow the Approval of Agenda and to move the second Hearing of Public to follow the Treasurer's Report.

Moved by Mr. Kraft    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

F. Treasurer's Report

G. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

## 2. Approval of Minutes

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A. Approval of Minutes

Motion to Approve the Following Minutes:

Special Meeting of June 10, 2019  
Regular Meeting of June 28, 2019

Voice Vote:            Aye: 3            No: 0            Abstain: 2

## 3. Informative Reports & Recognitions

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A. Superintendent's Report

#### 4. Treasurer's Recommendations

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##### Resolution 19- 198

##### A. Resolution to Approve Student Activity Purpose Statements and Budgets:

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets:

##### 2019-20 Purpose Statements and Budgets\*

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
018	500	9720	Vending Machine - Red Brick	\$600.00	\$600.00
018	500	9722	Vending Machine - Transportation	\$1,300.00	\$1,300.00
018	500	9724	Vending Machine - WHS Teacher's Lounge	\$1,800.00	\$1,800.00
018	500	9749	Library - Westlake Elementary	\$19,400.00	\$17,000.00
018	500	9760	Library - L.B.	\$6,000.00	\$5,899.00
018	500	9761	In-Service L.B.	\$11,600.00	\$14,600.00
018	600	9761	In-Service L.B.		\$1,000.00
018	500	9762	Library - DIS	\$11,000.00	\$11,000.00
018	500	9763	In-Service DIS	\$14,200.00	\$10,400.00
018	500	9764	In-Service WHS	\$10,500.00	\$9,500.00
018	500	9765	Music Fees - WHS	\$12,350.00	\$12,350.00
018	500	9766	Guidance - WHS	\$65,500.00	\$65,500.00
018	600	9766	Guidance - WHS		\$1,500.00
018	500	9767	Library - WHS	\$5,537.00	\$3,700.00
018	600	9767	Library - WHS		\$2,100.00
018	500	9774	Music Programs - Lee Burneson	\$0.00	\$500.00
018	600	9774	Music Programs - Lee Burneson		\$200.00
018	500	9775	Music Programs - DIS	\$0.00	\$743.60
018	500	9777	Strings - Music Program - L.B.	\$0.00	\$750.00
018	600	9777	Strings - Music Program - L.B.		\$500.00
018	500	9778	Choral - Music Program - WHS	\$1,000.00	\$700.00
			<b>Total 018 Fund</b>	\$160,787.00	\$161,642.60

<b>Fund</b>	<b>Object</b>	<b>SCC</b>	<b>Description</b>	<b>Estimated Revenue</b>	<b>Estimated Expenses</b>
200	800	9111	Art Galley - WHS	\$1,250.00	\$1,250.00
200	800	9115	Environmental Club- WHS	\$700.00	\$700.00
200	800	9131	Drama Club - WHS	\$16,500.00	\$15,300.00
200	800	9132	Drama Club - L.B.	\$1,500.00	\$900.00
200	800	9140	WHBS-TV - WHS	\$21,000.00	\$12,000.00
200	600	9140	WHBS-TV - WHS		\$8,000.00
200	800	9151	Computer Club - WHS	\$0.00	\$100.00
200	800	9165	German Club - WHS	\$60.00	\$60.00
200	800	9185	Spanish Club - WHS	\$780.00	\$330.00
200	800	9195	French Club - WHS	\$1,067.50	\$667.00
200	800	9210	Shakespeare Club	\$800.00	\$250.00
200	800	9314	Work Study Lab	\$0.00	\$300.00
200	800	9320	Circle of Friends	\$1,200.00	\$1,800.00
200	800	9360	Intervention Activity	\$900.00	\$575.00
200	800	9390	Work Study Club	\$0.00	\$1,300.00
200	800	9400	Band - DIS	\$0.00	\$290.00
200	800	9401	Chorus - DIS	\$0.00	\$47.00
200	800	9460	Encore/Orchestra - L.B.	\$250.00	\$250.00
200	800	9470	Music - L.B.	\$2,300.00	\$2,300.00
200	800	9490	Band - WHS	\$20,000.00	\$20,000.00
200	800	9491	Choir - WHS	\$8,000.00	\$1,200.00
200	800	9559	Ski & Snowboard Club	\$22,785.00	\$21,500.00
200	800	9560	Cheerleaders - L.B.	\$150.00	\$150.00
200	800	9561	Demonette/Debonaire - WHS	\$1,400.00	\$1,550.00
200	800	9580	School Store - L.B.	\$250.00	\$250.00
200	800	9604	Project Support - WHS	\$1,500.00	\$500.00
200	800	9610	Student Council - DIS	\$2,200.00	\$2,210.00
200	800	9611	Student Council - L.B.	\$2,650.00	\$2,650.00
200	800	9612	Student Council - WHS	\$16,000.00	\$14,000.00
200	800	9614	Academic Challenge - WHS	\$3,000.00	\$3,000.00
200	800	9631	Builders Club - L.B.	\$1,100.00	\$1,100.00
200	800	9632	Key Club - WHS	\$1,560.00	\$1,585.00
200	800	9636	SADD	\$300.00	\$100.00
200	800	9650	TechMates Club - WHS	\$250.00	\$250.00
200	800	9660	Model United Nations - WHS	\$3,125.00	\$3,125.00
200	800	9680	Panorama - WHS	\$4,500.00	\$4,500.00
200	800	9690	Yearbook - L.B.	\$250.00	\$2,200.00
200	800	9691	Green & White - WHS	\$1,490.00	\$990.00
200	800	9692	Literature Society Club	\$600.00	\$600.00
200	800	9710	National Honor Society - WHS	\$2,600.00	\$2,520.00
200	800	9720	Leadership Challenge - WHS	\$2,400.00	\$2,000.00
200	800	9853	Class of 2020 - WHS	\$9,600.00	\$3,450.00

200	800	9854	Class of 2021 - WHS	\$5,850.00	\$2,675.00
200	800	9855	Class of 2022 - WHS	\$900.00	\$150.00
200	800	9856	Class of 2023 - WHS	\$1,660.00	\$868.00
			<b>Total 200 Fund</b>	\$162,427.50	\$139,542.00

<b>Fund</b>	<b>Object</b>	<b>SCC</b>	<b>Description</b>	<b>Estimated Revenue</b>	<b>Estimate Expenses</b>
300		9500	Athletics - WHS	\$149,500.00	\$148,350.00
300		9502	Vending Machine Athletics - WHS	\$1,000.00	\$500.00
300		9563	Swimming Pool - WHS	\$10,000.00	\$10,000.00
			<b>Total 300 Fund</b>	\$160,500.00	\$158,850.00

\*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Moved by Dr. Stoll      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 199**

## B. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<b><u>PO No.</u></b>	<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
110131	Achievement Centers For Children-Camp Cheerful	ESY Summer Camp Fees for 8 students	\$3,410.00
110216	Alliance For Adequate School Funding	Membership Dues	\$3,500.00
110125	Camp Imagine	ESY Summer Camp Fees for 20 students	\$27,000.00
110133	KidsLink School	ESY Summer Camp Fees for 4 students	\$7,675.00
110126	Monarch School	ESY Summer Camp Fees for 4 students	\$26,500.00

Moved by Dr. Stoll      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## 5. Superintendent's Recommendations

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### Resolution 19- 200

#### A. Resolution to Approve Gifts and Donations

RESOLVED that the Westlake Board of Education hereby accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed.

Anonymous Donor	Donated \$2,500.00 to purchase a book every month for all students enrolled in 3rd grade at Westlake City Schools. This donation was inspired by Rachel Meyrose, a teacher at Westlake Elementary School, who started the Book A Month drive.
Jacob Eddy 23305 Westwood Road Westlake, OH 44145	Donated wooden steps to the Westlake Early Childhood Program at Westlake Elementary School.
Lee Burneson Middle School PTA 2260 Dover Center Road Westlake, OH 44145	Donated a cork board, valued at \$95.99, to Lee Burneson Middle School.
Lee Burneson Middle School PTA 2260 Dover Center Road Westlake, OH 44145	Donated sensory room items, valued at \$409.06, to Lee Burneson Middle School.
Lee Burneson Middle School PTA 2260 Dover Center Road Westlake, OH 44145	Donated Gatorboard Prints, valued at \$598.74, to Lee Burneson Middle School.
Lee Burneson Middle School PTA 2260 Dover Center Road Westlake, OH 44145	Donated library books, valued at \$500.00, to Lee Burneson Middle School.
Lee Burneson Middle School PTA 2260 Dover Center Road Westlake, OH 44145	Donated bean bag chairs, valued at \$119.92, to Lee Burneson Middle School.
Lee Burneson Middle School PTA 2260 Dover Center Road Westlake, OH 44145	Donated a table, valued at \$249.99, to Lee Burneson Middle School.
Lee Burneson Middle School PTA 2260 Dover Center Road Westlake, OH 44145	Donated a TV and wall mount, valued at \$609.96, to Lee Burneson Middle School.
Lee Burneson Middle School PTA 2260 Dover Center Road Westlake, OH 44145	Donated \$890.00 to repair district owned microscopes at Lee Burneson Middle School.

Lee Burneson Middle School PTA 2260 Dover Center Road Westlake, OH 44145	Donated \$900.00 to the Band Program at Lee Burneson Middle School for hiring instrumental instructors.
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Moved by Mr. Kraft      Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### **Resolution 19- 201**

B. Resolution to Approve Licensed Staff Members for Summer 2019 ETRs and IEPs

RESOLVED that the Westlake Board of Education approves the following licensed staff members necessary for participation in Evaluation Team Report (ETR) and Individualized Education Program (IEP) development as required by timelines under the Individuals with Disabilities Education Act:

<u>Name</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
Judy Dubil	\$25.25	6 hours	07/11/2019
Shelley Gedeon	\$25.25	6 hours	07/11/2019
Kelly Kuns	\$25.25	6 hours	07/11/2019
Jennifer Petticord	\$25.25	32 hours	07/11/2019

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 202****C. Resolution to Approve ESY Employment for Licensed Staff Member**

RESOLVED that the Westlake Board of Education approves (ESY) extended school year employment for the following licensed staff member:

**PRESCHOOL SUMMER PLAY-BASED ASSESSMENT**

<u>Name</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
Kathy Nash	\$25.25	10 hours	06/07/2019

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 203****D. Resolution to Approve Extended Time for Staff Members**

RESOLVED that the Westlake Board of Education approves the following extended time for Media Specialists, School Nurses, School Psychologists, Career/Technical Education Staff and School Counselors for the 2019-20 school year:

<b>School Counselors</b>	
<u>Name</u>	<u>Days</u>
Kendra Fogarty	5
Mallorie Haworth	5
Kerry Brickman	8
Saskia Romeo	8
Adeena Sedlak-Horne	8
Dana Bail	10
Mark Campo	10
Terry Kennedy	10

### School Psychologists

<u>Name</u>	<u>Days</u>
Christopher LaVogue	11
Valerie Pace	11
Christie Pargas	11
Rebecca Sawchick	11
Alicia Trunzo	11

### School Nurses

<u>Name</u>	<u>Days</u>
Barbara Detwiler	4
Elisabeth Kaiser	4

### Media Specialist

<u>Name</u>	<u>Days</u>
Jacy Nichols	4

### Career/Tech

<u>Name</u>	<u>Days</u>
Tabatha Devine	5

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 204****E. Resolution to Approve Employment for Licensed Staff Member**

RESOLVED that the Westlake Board of Education approves the employment of the following licensed staff member:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Education Level</u>	<u>Step</u>	<u>Effective Date</u>
Traci Edmunds	(LTS) Intervention Specialist	WHS	BA	1	08/23/2019

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 205****F. Resolution to Approve Stipend for Licensed Presenter**

RESOLVED that the Westlake Board of Education approves the following stipend for licensed staff member to provide professional development for WCSD Transportation Department Staff:

<u>Name</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
Tracy Scully	\$25.82	6 hours	08/07/2019

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 206**

## G. Resolution to Approve Supplemental Contract

RESOLVED that the Westlake Board of Education approves the employment of the following supplemental contract (out-of-district) for the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Shannon Brennan	WHS Assistant Girls Soccer (JV) Coach	N	0

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 207**

## H. Resolution to Approve Substitute School Nurse

RESOLVED that the Westlake Board of Education employs a substitute nurse for Kindergarten screening and health data entry:

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Dorothy Beyer	Substitute School Nurse	175 hours	07/17/2019	\$25.82

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 208**

I. Resolution to Approve Summer Employment for Transportation Staff

RESOLVED that the Westlake Board of Education approves the following classified staff member for summer employment 2019:

<u>Name</u>	<u>Position</u>
Edward Ferguson	Special Education Bus Assistant

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 209****J. Resolution to Approve the Employment of Project Link Personnel**

RESOLVED that the Westlake Board of Education approves employment of the following Project Link personnel effective 8/23/2019:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Effective Date</u>
Nancy English	Assistant Project Link Supervisor	4	08/23/2019
Julie Priebe	Assistant Project Link Supervisor	4	08/23/2019
Nancy Kendall	Site Coordinator	8	08/23/2019
Nora Gajewski	Site Coordinator	2	08/23/2019
Josephine Lux	Site Coordinator	2	08/23/2019
Katherine Banaszak	Site Coordinator	2	08/23/2019
Jacob Hastings	Assistant Site Coordinator	7	08/23/2019
Matthew Sprosty	Assistant Site Coordinator	5	08/23/2019
Catherine Eason	Camp Link Instructor	0	06/10/2019

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 210**

K. Resolution to Approve TEALS Training

RESOLVED that the Westlake Board of Education approves Technology Education And Literacy in Schools (TEALS) training for the following staff member:

Name	Not to Exceed	Rate of Pay
Elena Prohaska	3 Sessions Not to Exceed a Total of 18 Hours	Curriculum Rate - From Title IIA funds

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 211**

L. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake Board of Education approves the following contracts and purchased services for the 2018-19 school year:

A.P. Learning Center

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**Resolution 19- 212**

M. Resolution to Approve Overnight Field Trip

RESOLVED that the Westlake Board of Education approves the following overnight field trip:

**Westlake Instrumental Music**

Performance Clinic

Trip to Chicago, IL

Depart: March 26, 2020 @ 6:00am

Return: March 29, 2020 @ 10:30pm

Cost to be paid for by fundraising and scholarships.

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

**6. Board Comments**

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## **7. Board Items**

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### **A. Second Reading of Policies**

Policy 5113.02: SCHOOL CHOICE OPTIONS PROVIDED BY THE NO CHILD LEFT  
BEHIND ACT

Policy 5610: REMOVAL, SUSPENSION, EXPULSION AND PERMANENT EXCLUSION  
OF STUDENTS

Policy 5610.03: EMERGENCY REMOVAL OF STUDENTS

Policy 6320: PURCHASING AND BIDDING

Policy 6325: PROCUREMENT - FEDERAL GRANTS/FUNDS

Policy 6605: CROWDFUNDING

Policy 7540.02: DISTRICT WEB PAGE

Policy 8400: SCHOOL SAFETY

Policy 8500: FOOD SERVICES

## Resolution 19- 213

### B. Resolution to Approve Board Policies

RESOLVED that the Westlake Board of Education approves the following Board policies:

Policy 5113.02

Policy 5610

Policy 5610.03

Policy 6320

Policy 6325

Policy 6605

Policy 7540.02

Policy 8400

Policy 8500

Moved by Mr. Finucane      Seconded by Dr. Stoll

Mr. Finucane	AYE
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Mr. Kraft	AYE
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Mrs. Leszynski	AYE
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Dr. Stoll	AYE
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Dr. Winter	AYE
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## 8. Closing

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### A. Adjournment

Motion to Amend the Agenda to add Executive Session

Moved by Mr. Kraft      Seconded by Dr. Stoll

Mr. Finucane	AYE
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Mr. Kraft	AYE
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Mrs. Leszynski	AYE
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Dr. Stoll	AYE
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Dr. Winter	AYE
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B. Adjourn to Executive Session to discuss the Appointment, Employment Dismissal, Discipline, Promotion, Demotion or Compensation of an Employee or Official.

Moved by Mr. Kraft      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Enter Executive Session at 7:54 P.M.

C. Adjourn Executive Session and Return to Regular Session

Adjourn Executive Session and Return to Regular Session at 8:37 P.M.

Moved by Dr. Winter      Seconded by Dr. Stoll

D. Adjournment

Moved by Dr. Winter      Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

Meeting Adjourned at 8:37 P.M.

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President

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Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

July 22, 2019