

### WESTLAKE CITY SCHOOLS BOARD OF EDUCATION MINUTES

## Monday, September 23, 2019 – 6:00 P.M. Regular Meeting Westlake Elementary School, 27555 Center Ridge Rd., Westlake, OH 44145

### 1. Opening

A. Call to Order: <u>6:03 P.M</u>

B. Roll Call

Mrs. Leszynski Present
Mr. Kraft Present
Mr. Finucane Present
Dr. Stoll Present
Dr. Winter Present

- C. Pledge of Allegiance
- D. Acknowledgement of Visitors
- E. Approval of Agenda

Motion to Approve Agenda

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## F. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

# 2. Approval of Minutes

### A. Approval of Minutes

Motion to Approve the Following Minutes:

Regular Meeting of July 22, 2019 Special Meeting of August 12, 2019 Regular Meeting of August 26, 2019

Voice Vote: 5 - 0

#### 3. Presentations

### A. WES Presentation

#### 4. Board Items

#### Resolution 19-250

A. Resolution to Approve the Appointment of the Citizens Advisory Committee Members

RESOLVED that the Westlake Board of Education approves the appointment of the following applicants to the Citizens Advisory Committee:

<u>Name</u>	Type of Membership
Melisa Gibel	Entry Year Member
Bob Hertl	Core Member
Kim Mather	Entry Year Member

# Moved by <u>Dr. Stoll</u> Seconded by <u>Dr. Winter</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

# 5. Informative Reports & Recognitions

- A. Superintendent's Report
- B. Treasurer's Report

### 6. Treasurer's Recommendations

### Resolution 19-251

A. Resolution to Approve FY20 Temporary Appropriations

RESOLVED that the Westlake Board of Education approves the FY20 temporary appropriations.

Moved by Mr. Kraft	Seconded by Mr. Finucane
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Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### Resolution 19-252

B. Resolution to Adopt the FY20 Permanent Appropriations

RESOLVED that the Westlake Board of Education approves the FY20 permanent appropriations as submitted by the Treasurer.

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Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### C. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	<u>Vendor</u>	<u>Description</u>	Amount
989	Children's Bureau	Title IV Purchased Services	\$3,500.00
16661	PSI	Intervention teacher for the 2019-20 school year in the non-public school	\$3,816.25
983	Serverin Intermediate Holdings, PowerSchool Group	IDEA Support Services- PSSPED program PowerSChool Sped 7/31/19 - 7/30/20	\$8,681.39
	The Nuhop Center For Experiential Learning	DIS 6th Grade Camp Nuhop Trip	\$32,082.50

# Moved by <u>Dr. Stoll</u> Seconded by <u>Dr. Winter</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### Resolution 19-254

D. Resolution to Approve Student Fees for the 2019-20 School Year

RESOLVED that the Westlake Board of Education approves the following school fees for the 2019-2020 school year:

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Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

E. Resolution to Approve Pay to Participate Fees for the 2019-20 School Year

RESOLVED that the Westlake Board of Education approves the following pay to participate fees, as attached, for the 2019-2020 school year:

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

#### Resolution 19-256

F. Resolution to Authorize the Treasurer to Deem as and Write-off Uncollectible Funds

RESOLVED that the Westlake Board of Education authorizes the Treasurer to deem as and write-off the following uncollectible funds (funds originally paid via check and returned by the bank as non-sufficient funds):

018	9763	Spirit Wear	\$61.00
001	1110	6th Grade Fees	\$20.00
009	1720	WHS Workbook	\$12.00

### Moved by <u>Dr. Stoll</u> Seconded by <u>Dr. Winter</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

G. Resolution Authorizing the Execution and Delivery of a Master Electric Energy Sales Agreement Between the District and Power4schools' Endorsed Electric Supplier, Engie Resources LLC.

WHEREAS, the Ohio Schools Council, Ohio School Boards Association, Ohio Association of School Business Officials, and the Buckeye Association of School Administrators (the "Associations") each carries out cooperative purchase programs and promotes cooperative arrangements and agreements among its member school districts and government agencies or private persons; and

WHEREAS, the Associations collectively do business under the trade name "Power4Schools" ("P4S") for the purpose of endorsing competitive retail electric service ("CRES") providers to supply retail electric energy services to the Associations' members; and

WHEREAS, the members of, and other participating public schools associated with, the Associations desire to purchase retail electric energy services from the CRES provider that has received the endorsement of P4S, ENGIE Resources LLC ("ENGIE"); and

WHEREAS, the Board of Education (the "Board") of this School District (the "District"), as a member of one of the Associations, pursuant to this resolution desires to authorize the execution and delivery by the District of a Master Electric Energy Sales Agreement between the District and ENGIE (the "Power Sales Agreement"), pursuant to which the District, will purchase electricity generation for its school facilities; and

NOW, THEREFORE, BE IT RESOLVED BY THE WESTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION OF THE STATE OF OHIO, COUNTY OF CUYAHOGA, as follows:

Section 1. The Board authorizes and directs the Treasurer to execute and deliver, in the name of the District and on its behalf, the Power Sales Agreement, substantially in the form now on file with this Board, with any changes that are not inconsistent with this resolution and that may be acceptable to the Treasurer whose acceptance shall be conclusively evidenced by the execution of such document by the Treasurer.

Section 2. Monies adequate to pay amounts due under the Power Sales Agreement for the current fiscal year are hereby appropriated for that purpose.

Section 3. It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

## Moved by <u>Dr. Stoll</u> Seconded by <u>Dr. Winter</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

# 7. Superintendent's Recommendations

### Resolution 19-258

## A. Resolution to Approve Gifts and Donations

RESOLVED that the Westlake Board of Education hereby accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed.

Mr. & Mrs. Vikas Jain 30939 Riviera Lane Westlake, OH 44145	Donated \$500.00 to the Science Department at Westlake High School.
The Richards Family 2029 Sperry Forge Trail Westlake, OH 44145	Donated a variety of board games to Westlake Elementary School.
Santino and Elizabeth Zingales 3611 Parsons Pond Circle Westlake, OH 44145	Donated \$170.00 to the Demonettes at Westlake High School.

# Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## B. Resolution to Approve Employment for Classified Staff Member

RESOLVED that the Westlake Board of Education approves employment of the following classified staff members:

<u>Name</u>	<u>Position</u>	Building	<u>Step</u>	Hours	Days	Months	<b>Effective Date</b>
Thomas Cantrall	Thomas Cantrall Supervision Assistant  Nicole Elliott Special Education Assistant  Maricica Onciu Resourcarian  Andrea Simons Special Education Assistant		0	2.5	5	9	08/29/2019
Nicole Elliott			3	7	5	9	09/30/2019
Maricica Onciu			3	7	5	9	09/10/2019
Andrea Simons			4	7	5	9	09/30/2019
Daniel Strayer	Special Education Assistant	LBMS	0	7	5	9	10/03/2019

# Moved by <u>Dr. Stoll</u> Seconded by <u>Mr. Kraft</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### Resolution 19-260

C. Resolution to Approve Classification Change for Staff Member

RESOLVED that the Westlake Board of Education Approves the following change in classification on the OAPSE Clerical Salary Schedule:

<u>Name</u>	<b>Effective</b>	From Classification	To Classification
Mary Dunn	8/1/2019	A - Clerk/Typist	C - Secretary

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### D. Resolution to Recall Classified Staff Members

RESOLVED that the Westlake Board of Education recalls the following classified staff members for employment:

<u>Name</u>	<u>Position</u>	Building	Hours	Months	<b>Effective Date</b>
Jill Johnson	Special Education Bus Assistant	Transportation	2.5	9	09/11/2019
Jeannette Smith	Special Education Bus Assistant	Transportation	5	9	08/27/2019

## Moved by <u>Dr. Stoll</u> Seconded by <u>Mr. Kraft</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### Resolution 19- 262

E. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake Board of Education approves the following contracts and purchased services for the 2019-20 school year:

Healthcare Process Consulting

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

# F. Resolution to Approve Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district):

<u>Name</u>	<u>Position</u>	In District	<u>Step</u>
Mark Campo	WHS Assistant Girls Golf Coach	Y	0
Sela Cunningham	Debonaires Advisor (50% contract)	N	2
Geoffrey Friedrich	WHS Newspaper Advisor (50% contract)	Y	4
Laura Lathem	WHS Science Olympiad	N	7
Kimberly Sullivan- Haselswerdt	WHS Newspaper Advisor (50% contract)	Y	4
Elizabeth Zingales	Debonaires Advisor (50% contract)	Y	1
Jennifer Butler	WHS Electives Department Chairperson (50% contract)	Y	n/a
Jason Hall	WHS Health/PE/Business Department Chairperson (50% contract)	Y	n/a
Michele Richards	WHS Health/PE/Business Department Chairperson (50% contract)	Y	n/a
William Wilson	WHS Electives Department Chairperson (50% contract)	Y	n/a

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## G. Resolution to Approve Performance Contracts

RESOLVED that the Westlake Board of Education approves the following Performance Contracts:

<u>Name</u>	Amount	<b>Specifications</b>
Douglas Little	\$1500.00	Lead pit orchestra during rehearsals & performances for Fall play, <i>Oklahoma!</i>

## Moved by <u>Dr. Stoll</u> Seconded by <u>Mr. Kraft</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### Resolution 19-265

H. Resolution to Approve Stipends for CCP Course Development and Orientation

RESOLVED that the Westlake Board of Education approves stipends at the negotiated curriculum rate for the following staff members for CCP Spanish and Math:

<u>Name</u>	<b>Position</b>	Not to Exceed
Paige Bower	WHS - Spanish	6 Hours before March 1, 2020
David Ruschau	WHS - Math	6 Hours before March 1, 2020

Course development and orientation course work will occur outside the regularly
scheduled school day.
Title IIA funds will be used to pay for the stipend cost

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

I. Resolution to Approve Stipends for STEMM Project-Based Curriculum Work

RESOLVED that the Westlake Board of Education approves stipends at the negotiated curriculum rate for the following staff members for STEMM Project-based learning curriculum course work:

<u>Name</u>	Building/Subject Area	Not to Exceed
Melissa Barth	WHS - Life Science	6 Hours
Christina Mars	WHS - Life Science	3 Hours
Jon Cuomo	WHS - Life Science	3 Hours
Keith Ohnhaus	WHS - Life Science	3 Hours
Mike Kula	WHS - Life or Physical Science	3 Hours
Amy Davey	WHS - Math	20 Hours
Shaun Koski	WHS - Math	3 Hours
Dan Berkheimer	LBMS - Science 8	3 Hours
Lisa Zollos	LBMS - Science 8	3 Hours
Matt Bourn	LBMS - Science 8	3 Hours
Trisha Milano	LBMS - Science 7	3 Hours
Meg Sherban	LBMS - Science 7	3 Hours
Kip Primrose	LBMS - Science 7	3 Hours
Lindsay Kiktavy	LBMS - Math 8	3 Hours
Taylor Ward	LBMS - Math 7	3 Hours
Kurt Thonnings	LBMS - Pre-engineering	3 Hours

Course development and orientation course work will occur outside the regularly
scheduled school day.
Title IIA funds will be used to pay for the stipend cost.

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

# J. Resolution to Approve WHS Friday School Personnel

RESOLVED that the Westlake Board of Education approves the following Friday School personnel for Westlake High School for the 2019-2020 school year:

Friday School Supervisors	
Melissa Barth	
Tim Clark	
Katie McGlynn	
Keith Ohnhaus	
Friday School Substitutes	
Claudia Blaha	
Ann Hasenohrl	

AYE
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AYE

# K. Resolution to Approve LBMS Detention Monitors

RESOLVED that the Westlake Board of Education approves the following personnel as Study Table/Detention Monitors for Lee Burneson Middle School for the 2019-2020 school year:

<u>Name</u>
Paul Hammond
Cindy Keefe
Sue Laposky
Todd Milkie
Debra Oblak
Kip Primrose
Saskia Romeo
Jen Seighman
Meg Sherban
Taylor Ward
Susan Weitzel
Jen Williams

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## L. Resolution to Approve Members of the LPDC

RESOLVED that the Westlake Board of Education approves the following LPDC members for the 2019-2020 school year:

LPDC Members PK-6
Loretta Ayers
Rebecca Gorek
Amy Schillinger

LPDC Members 7-12
Christina Mars
Scott Rovniak

# Moved by <u>Dr. Stoll</u> Seconded by <u>Mr. Kraft</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### Resolution 19-270

# M. Resolution to Approve Home Instruction

RESOLVED that the Westlake Board of Education approves the following staff members for providing home instruction:

<b>Home Instructor</b>	<b>Hourly Rate</b>	Not to Exceed	Effective Date
Keith Ohnhaus	\$25.82	60 hours	09/10/2019
Kate O'Leary	\$25.82	60 hours	09/10/2019

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

## N. Resolution to Approve Classified Substitutes

RESOLVED that the Westlake Board of Education approves the following classified substitutes for the 2019-2020 school year:

<u>Name</u>
Dave Moorman
Kristine Kascak
Cynthia Sims
Sandra Westfall

# Moved by <u>Dr. Stoll</u> Seconded by <u>Mr. Kraft</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### Resolution 19-272

# O. Resolution to Approve Substitute Bus Drivers

RESOLVED that the Westlake Board of Education approves the following substitute bus drivers:

<u>Name</u>	Hourly Rate
Jody Ovelgonne	\$14.50
Leah Vandersluis	\$14.50

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

# P. Resolution to Approve FMLA for Staff Members

RESOLVED that the Westlake Board of Education approves FMLA for the following staff members:

Name	Effective Date
Carol Flannick	09/19/2019
Kate Gallo	08/23/2019
Kami Headings	09/23/2019
Diane Hill	10/14/2019

AYE
AYE
AYE
AYE
AYE

## Q. Resolution to Approve Overnight Field Trips

RESOLVED that the Westlake Board of Education approves the following overnight field trips:

### WHS/LBMS Science Olympiad

Trip 1: Cornell University

Depart: 4:00 pm on Thursday, November 21, 2019 Return: 12:00 pm on Sunday, November 24, 2019

> Transportation: Charter Bus Cost per Student: TBD

Trip 2: Raymond Park School, Indianapolis, IN Depart: 12:00 pm on Friday, December 13, 2019 Return: 11:45 pm on Saturday, December 14, 2019

Transportation: Charter Bus

Cost per Student: \$40 for hotel accommodations. Students purchase their own meals. Cost for bus TBD.

Trip 3: Centerville High School, Centerville, OH Depart: 12:00 pm on Friday, February 7, 2020 Return: 10:00 pm on Saturday, February 8, 2020

Transportation: WCSD Bus

Cost per Student: \$40 for hotel accommodations. Students purchase their own meals.

Trip 4: University of Michigan, Ann Arbor, MI Depart: 4:00 pm on Friday, February 14, 2020 Return: 11:00 pm on Saturday, February 15, 2020

Transportation: Charter Bus

Cost per Student: \$40 for hotel accommodations. Students purchase their own meals. Cost for bus TBD.

Trip 5: The Ohio State University
Depart: 9:30 am on Friday, April 24, 2020
Return: 10:00 pm on Saturday, April 25, 2020

Transportation: WCSD Bus

Cost per Student: Cost per Student: \$40 for hotel accommodations. Students purchase their own meals.

### **Girls Varsity Basketball**

### Tampa, FL

Depart: Flight departs CLE at 6:00 pm on Thursday, December 26, 2019
Return: Flight arrives CLE at 3:00 pm on Tuesday, December 31, 2019
Transportation: While in Tampa, students will be transported by passenger van.
The team has raised over \$18,000. The cost of the trip is projected at @\$14,700. Other than personal incidentals, there should be no cost to players.

### Moved by <u>Dr. Stoll</u> Seconded by <u>Mr. Kraft</u>

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Dr. Stoll	AYE
Dr. Winter	AYE

### 8. Hearing of the Public

### A. Hearing of Public (15 Minutes)

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

### 9. Board Comments

# 10. Closing

A.	Adjournment			
	Motion to Adjourn			
	Moved by <u>Dr. Stoll</u>	Seconded by Mr. Finucane		
	Mr. Finucane Mr. Kraft		AYE AYE	
	Mrs. Leszynski		AYE	
	Dr. Stoll		AYE	
	Dr. Winter		AYE	
Me	eeting Adjourned at <u>7:</u>	22 P.M.		
		Presider	nt	
		Treasure	 er	

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.