

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, April 27, 2020 – 6:00 P.M. Regular Meeting
Virtual Meeting Streamed Via YouTube**

1. Opening

A. Call to Order: 6:01 P.M.

B. Roll Call

| | |
|----------------|---------|
| Mr. Kraft | Present |
| Dr. Stoll | Present |
| Mr. Finucane | Present |
| Mrs. Leszynski | Present |
| Mrs. Pirnat | Present |

2. Executive Session

A. Adjourn to Executive Session to discuss the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of an Employee or Official, and/or the Investigation of Charges or Complaint Against an Employee, Official, Licensee or Student

Moved by Dr. Stoll Seconded by Mr. Finucane

| | |
|----------------|-----|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Mrs. Pirnat | AYE |
| Dr. Stoll | AYE |

Enter Executive Session at 6:02 P.M.

B. Adjourn Executive Session and Return to Regular Session

Adjourn Executive Session and Return to Regular Session at 7:26 P.M.

Moved by Mrs. Leszynski Seconded by Mrs. Pirnat

3. Reconvene to Regular Session

A. Pledge of Allegiance

B. Acknowledgement of Visitors

C. Approval of Agenda

Motion to Approve Agenda

Moved by Mrs. Leszynski Seconded by Dr. Stoll

| | |
|----------------|-----|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Mrs. Pirnat | AYE |
| Dr. Stoll | AYE |

4. Board Items

Resolution 20- 106

A. Resolution of the Board to Carry Out Board Meetings via Electronic Means During the Covid-19 State of Emergency

WHEREAS, on March 9, 2020 the Governor of the State of Ohio issued Executive Order 2020-01D (the “Order”), declaring a state of emergency to protect the well-being of the citizens of the Ohio from the dangerous effects of COVID-19; and

WHEREAS, subsequent to issuance of the Order, the legislature put in place uncoded emergency provisions via passage of Ohio House Bill (HB) 197 (“HB 197”) providing public bodies the authority to hold and attend meetings by means of teleconference, video conference, or any other similar electronic technology (“electronic means”) in lieu of carrying out such meetings in person; and

WHEREAS, HB 197 provides public bodies the authority to carry out meetings by such electronic means during the period of the emergency declared by the Order issued March 9, 2020, but not beyond December 1, 2020, if the period of the emergency continues beyond that date; and

WHEREAS, HB 197 provides that board members attending meetings by electronic means are considered present as if they were attending in person, are permitted to vote, are counted for quorum, and any public action taken by such electronic means under such emergency provisions has the same effect as if it were taken in an open meeting of the public body; and

WHEREAS, the important governance functions and public business of public bodies still must continue even in the exigent circumstances created by the COVID-19 outbreak; and

WHEREAS, the Board, in an effort to continue the important public business of the public body while still safeguarding the health and well-being of the all members of the school district community, wishes to avail itself of the opportunity to hold and attend meetings by electronic means in order to carry out such important governance functions and public business in compliance with HB 197 and all other requirements set forth by Ohio’s Open Meetings Act (“OMA”) that are not in conflict with the provisions of HB 197; and

WHEREAS, pursuant to Board policy 0131, Legislative, Ohio Revised Code (RC) 3313.20 and HB 197, and due to challenges created by the necessity to carry out such meetings by electronic means, the Board wishes to temporarily suspend its policy 0169.1, Public Participation at Board Meetings, relevant provisions of its policy 0167, Voting, with regard to in-person voting requirements, relevant portions of its policy 0131, Legislative, with regard to being physically present requirements, and any and all other provisions of Board policies and procedures that are in conflict with the provisions of HB 197 for the duration of the applicability of the emergency provisions; and

WHEREAS, the Board strongly agrees with and abides by the standards set forth by OMA, including such emergency provisions as set forth by HB 197, and endeavors to fully comply with its requirements to the extent possible in light of the exigent public health and safety circumstances created by the COVID-19 epidemic through compliance with OMA provisions not in conflict with the provisions of HB 197.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Ohio House Bill (HB) 197 (“HB 197”), the Board shall carry out its meetings either by a combination of in person attendance (with appropriate social distancing, limitation on the number of in-person attendees, and safety precautions to the extent possible) paired with electronic attendance, or solely by the electronic means set forth in the emergency provisions for the duration of the exigent circumstances created by the COVID-19 outbreak, but not beyond December 1, 2020.

BE IT FURTHER RESOLVED, that the Board hereby suspends its policy 0169.1, Public Participation at Board Meetings, relevant provisions of its policy 0167, Voting, with regard to in-person voting requirements, relevant portions of its policy 0131, Legislative, with regard to being physically present requirements, and any and all other Board policies and procedures in conflict with the provisions of HB 197 for purposes of compliance with Ohio’s Open Meetings Act (“OMA”) for the duration of the applicability of such emergency provisions.

BE IT FURTHER RESOLVED, that the Board President, the Superintendent (or his designee), Chief Operating Officer, and/or the Treasurer are authorized and directed to take all other such actions as are necessary or appropriate to accomplish the objectives of this Resolution.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an electronic meeting of this Board in full compliance with the provisions of HB197, and that all deliberations of this Board and any of its committees that resulted in such formal action took place in a meeting open to the public by electronic means or in executive session as permitted by Ohio law.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force from and after the earliest period allowed by law.

Moved by Mrs. Pirnat Seconded by Mr. Finucane

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|----------------|-----|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Mrs. Pirnat | AYE |
| Dr. Stoll | AYE |

5. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Work Session of March 9, 2020
Regular Meeting of March 23, 2020

Voice Vote: 5 - 0

6. Informative Reports & Recognitions

A. Superintendent's Report

B. Treasurer's Report

7. Treasurer's Recommendations

Resolution 20- 107

A. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

| <u>PO No.</u> | <u>Vendor</u> | <u>Description</u> | <u>Amount</u> |
|---------------|---------------------------|---|---------------|
| 111617 | AT&T Global Services Inc. | Annual Maintenance Agreement August 17, 2019 - August 16, 2020 | \$6,703.14 |
| 1206 | ESC of Cuyahoga County | IDEA Behavioral Consult for SPED Students | \$6,000.00 |

Moved by Mr. Finucane Seconded by Dr. Stoll

| | |
|----------------|-----|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Mrs. Pirnat | AYE |
| Dr. Stoll | AYE |

8. Superintendent's Recommendations

Resolution 20- 108

A. Resolution to Approve a Change In Contract for Classified Staff Member

RESOLVED that the Westlake Board of Education approves a change in hours for the following classified staff member:

| <u>Name</u> | <u>Position</u> | <u>Building</u> | <u>Effective Date</u> | <u>Step</u> | <u>Hours</u> | <u>Months</u> |
|-------------|-----------------|-----------------|-----------------------|-------------|--|---------------|
| Sarah Davis | Bus Driver | Transportation | 11/13/2019 | 2 | From 4 hours per day (Relief) to 5.5 hours per day | 9 |

Moved by Dr. Stoll Seconded by Mr. Finucane

| | |
|----------------|-----|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Mrs. Pirnat | AYE |
| Dr. Stoll | AYE |

Resolution 20- 109

B. Resolution to Approve Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following supplemental contracts:

| <u>Name</u> | <u>Position</u> | <u>In District</u> | <u>Step</u> |
|-----------------|---|--------------------|-------------|
| William Bongers | WHS Assistant Girls Lacrosse Coach | Y | 17 |
| Robert Curtis | WHS Assistant Boys Track Coach (75% contract) | Y | 8 |

Moved by Mr. Finucane Seconded by Dr. Stoll

| | |
|----------------|-----|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Mrs. Pirnat | AYE |
| Dr. Stoll | AYE |

Resolution 20- 110

C. Resolution to Approve Job Sharing for Licensed Staff Members

RESOLVED that the Westlake Board of Education approves job sharing for the following licensed staff members for the 2020-2021 school year:

| <u>Staff Members</u> | <u>Buildings</u> |
|---|---------------------|
| Stacey Abfall and Christina Meecha | Westlake Elementary |
| Chelsea Diso and Megan Morris | Westlake Elementary |
| Jaclyn Nara and Shannon Tobias Harkness | Westlake Elementary |
| Caitlin Jewell and Amal Mustafa | Westlake Elementary |
| Shannon Basile and Christine Latham | Dover Intermediate |

Moved by Mrs. Leszynski Seconded by Mr. Finucane

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|----------------|-----|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Mrs. Pirnat | AYE |
| Dr. Stoll | AYE |

9. Board Comments

10. Executive Session

- A. Adjourn to Executive Session to discuss the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of an Employee or Official, and/or the Investigation of Charges or Complaint Against an Employee, Official, Licensee or Student

Moved by Mrs. Leszynski Seconded by Mrs. Pirnat

| | |
|----------------|-----|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Mrs. Pirnat | AYE |
| Dr. Stoll | AYE |

Enter Executive Session at 8:44 P.M.

B. Adjourn Executive Session and Return to Regular Session

Adjourn Executive Session and Return to Regular Session at 9:38 P.M.

Moved by Mr. Finucane Seconded by Mrs. Pirnat

11 Closing

A. Adjournment

Moved by Mr. Finucane Seconded by Mrs. Pirnat

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|----------------|-----|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Mrs. Pirnat | AYE |
| Dr. Stoll | AYE |

Meeting Adjourned at: 9:38 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.