



May 18, 2020

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, May 18, 2020 – 6:00 P.M. Regular Meeting
Virtual Meeting Streamed Via YouTube**

1. Opening

A. Call to Order: 6:01 P.M.

B. Roll Call

Mr. Kraft	Present
Dr. Stoll	Present
Mr. Finucane	Present
Mrs. Leszynski	Present
Mrs. Pirnat	Present

C. Pledge of Allegiance

D. Acknowledgement of Visitors

E. Approval of Agenda

Motion to Approve Agenda

Moved by Dr. Stoll Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

2. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Regular Meeting of April 27, 2020

Voice Vote: 5 - 0

3. Informative Reports & Recognitions

A. Introduction of Westlake Educational Foundation Board of Directors

B. Announcement of Excellence Awards

Spring 2020 Excellence in Classified Service Recipient - Rich Skvarek

Spring 2020 Excellence in Teaching Recipient- Krista Wadas

C. Retirement Recognition

<u>Name</u>
Suzie Chambers
Karen Herzberger
Joan Jerome
Shirley Krava
Gay Manella
Kathy McGinty
Liz Mills
Mark Quinlan (July)
Diane Reisdorff
Scott Rovniak

D. Superintendent's Report

E. Treasurer's Report

4. Treasurer's Recommendations

Resolution 20- 114

A. Resolution to Approve Five-year Forecast

RESOLVED that the Westlake Board of Education approves the five-year forecast.

Moved by Mr. Finucane Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 115

B. Resolution to Fix, Accept and Approve CFO/Treasurer's Bond (ORC 3313.25)

WITNESS, our hands this 18th day of May, 2020.

WHEREAS, the Westlake City Schools Board of Education has set the bond for the CFO/Treasurer to be fixed at \$50,000 and,

WHEREAS, the CFO/Treasurer be authorized and directed to provide bond satisfaction to the Board, and,

WHEREAS, said bond shall be secured with the Travelers Casualty and Surety Company of America, and,

WHEREAS, THE CONDITION of this obligation is such that the above bound CFO/Treasurer was on the 15th day of April, 2019, the duly re-appointed CFO/Treasurer of the Board of Education and ex-officio Treasurer of the School Funds of Westlake City School District, in the County of Cuyahoga, State of Ohio, for the designated term, commencing on August 1, 2020, and until his successor is elected or appointed and qualified.

BE IT RESOLVED, now, if the said CFO/Treasurer shall faithfully perform all the official duties required of him as such CFO/Treasurer, according to law and shall faithfully disburse all school funds which come into his hands as such officer, this obligation shall be void, and of no effect; otherwise to be and remain in full force and virtue in law.

The above bond, the amount thereof, and the sureties thereon, is reconfirmed by said Board of Education this 18th day of May, 2020.

Moved by Mr. Finucane Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 116

C. Resolution Designating Depositories of Public Moneys of the Westlake City School District

WHEREAS, requests to various banks to serve as depositories of the public moneys of this School District have been given pursuant to prior resolution of this Board; and

WHEREAS, in response to such requests, banks have indicated interest to the CFO/Treasurer to serve as depositories of the public moneys of this School District for the period from July 1, 2020 through June 30, 2025 (the “Period of Designation”); and

WHEREAS, it is therefore necessary that action be taken on such requests as in this resolution provided;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, County of Cuyahoga, State of Ohio, that:

Section 1. Applications to serve as depositories of the active moneys of this School District have been received from the financial institutions identified below, each of which certifying it is an “eligible institutions” for the deposit of such moneys in conformity with law, including Chapter 135 of the Revised Code, and those financial institutions are hereby designated as public depositories of the active moneys under the control of this Board for the aforementioned Period of Designation; provided, however, that none of such institutions shall be permitted to receive and have on deposit at any one time an amount of active deposits of moneys of this School District greater than the maximum amount, if any, specified in its application for the same. On the basis of the operating needs of this School District, the first \$25,000 of the active moneys subject to the control of this Board shall, in accordance with Section 135.04 of the Revised Code, be deposited in Dollar Bank, Federal Savings Bank, Westlake, Ohio, and the active moneys of this School District in excess of such \$25,000 shall be deposited in the following institution(s) in the following amounts:

<u>Name of Institution(s)</u>	<u>Amount to be Deposited</u>
The Huntington National Bank	Maximum of \$10,000,000
Dollar Bank, Federal Savings Bank	Maximum of \$30,000,000

Section 2. Applications to serve as depositories of the interim moneys of this School District have been received from the financial institutions identified below, each of which certifying it is an “eligible institutions” for the deposit of such moneys in conformity with law, including Chapter 135 of the Revised Code, and those financial institutions are hereby designated as public depositories of the interim moneys under the control of this Board for the Period of Designation:

<u>Name of Institution(s)</u>	<u>Amount to be Deposited</u>
The Huntington National Bank	Maximum of \$30,000,000
Dollar Bank, Federal Savings Bank	Maximum of \$30,000,000

The CFO/Treasurer is authorized to determine from time to time the amount of funds available for investment or deposit as interim moneys, to select the date or dates for investment or deposit of such interim moneys, and to select the classifications of obligations for the investment or deposit of such moneys as provided in Section 135.14 of the Revised Code; provided that if such moneys are determined

to be deposited as interim deposits in accordance with Section 135.14(B)(3) of the Revised Code, the same shall be deposited with the financial institution(s) specified above which offered to pay the highest permissible interest rate with respect to like time certificates of deposit or savings or deposit accounts, as applicable, or, in case two or more such institutions offered to pay the same highest permissible interest rate, as nearly as practicable among such institutions on an equal basis, taking into account, however, the amount of moneys from time to time to be deposited, the amount required to be deposited to obtain the highest permissible interest rate, and maturity dates and rights of redemption with respect to the respective deposits, and any applicable provisions of Chapter 135 of the Revised Code; and provided further that the CFO/Treasurer shall within thirty days after classifying any public moneys as interim moneys notify this Board of such classification and of the investments or deposits made pursuant to this section.

Section 3. The award of public moneys herein made is subject to the provisions of Chapter 135 of the Revised Code, including the limitation imposed by, and the variations permitted by, Sections 135.03, 135.12 and 135.20 thereof; and, subject to the provisions of such Chapter, deposits of moneys shall be made pursuant to this resolution from time to time in accordance with the financial requirements of this Board.

Section 4. The CFO/Treasurer is hereby directed to keep all such applications on file in the CFO/Treasurer's office.

Section 5. The CFO/Treasurer is hereby directed to forward certified copies of this resolution to the financial institutions herein designated as public depositories of this School District, and the President of this Board and CFO/Treasurer are hereby authorized and directed to execute on behalf of this Board and the School District such memorandum agreements relating to the designation of such institutions as public depositories and the securing of deposits therein as are required, authorized or permitted by law. The CFO/Treasurer of this Board is further authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, other agreements and documents with such institutions for the purpose of the deposit and withdrawal of active and interim moneys, as authorized in herein, provided such other agreements and documents are not materially inconsistent with this Resolution and not substantially adverse to the School District and are permitted by law.

Section 6. A copy of this resolution is hereby certified to the CFO/Treasurer of the Board in accordance with Section 135.12(B) of the Revised Code.

Section 7. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Moved by Mr. Finucane Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 117

D. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
111657	City of Westlake	75 Tons of Bulk Salt for the district	\$4,857.00
16759	Konica Minolta	Student print service computer lab/library for the students in the nonpublic school	\$4,356.00
1163	PSI	School psychologist final payment for the 2019-20 school year in the nonpublic school	\$3,000.00
1164	PSI	Intervention teacher for the 2019-20 school year final payment for the nonpublic school	\$18,812.50
1167	Spanish First Class	Last Payment Spanish program for 2019-20 school year for the students in the nonpublic school	\$11,470.00

Moved by Mr. Finucane Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

5. Superintendent's Recommendations

Resolution 20- 118

A. Resolution to Approve Administrative Employment

RESOLVED that the Westlake Board of Education approves the following Administrative contract:

Name	Position	Effective	Step
Amanda Musselman	Director of Academic Services (K-6)	08/01/2020 - 7/31/2023	0

Moved by Dr. Stoll Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 119

B. Resolution to Approve Stipend WES Lead Administrator

RESOLVED that the Westlake Board of Education approves a Stipend of \$5,000 for Beth Dagostino for the purpose of serving as the WES Lead Administrator for the 2019-2020 school year.

Moved by Dr. Stoll Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 120**C. Resolution to Approve Salary Increases**

RESOLVED that the Westlake Board of Education approves the following salary increases:

<u>Name</u>	<u>Step</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Tabatha Devine	19	MA+20	MA+30	01/01/2020
Karleigh House	7	BA+10	BA+20	01/01/2020
Leia Mason	6	MA+20	MA+30	01/01/2020
Tara Obral	5	BA+10	BA+20	01/01/2020
William Bongers	19	MA+20	MA+30	02/01/2020
William Primrose	11	MA+20	MA+30	03/01/2020
Joanna Harmon (50% contract)	13	MA	MA+10	04/01/2020
Cara Santora	13	MA+10	MA+20	04/01/2020
Erin Vanek	7	MA+10	MA+20	04/01/2020
Kathleen Esarove	3	MA+10	BA+20	04/01/2020
Caitlin Jewell (50% contract)	9	BA	BA+10	05/01/2020

Moved by Dr. Stoll Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 121**D. Resolution to Approve First Year Continuing and Limited Contracts**

RESOLVED that the Westlake Board of Education approves First Year Continuing Contracts and Limited Contracts for the following licensed staff members:

<u>First Year Continuing Contracts</u>
Erin Blahnik
Brian Charkosky

<u>Limited Contracts</u>		
Lindsey Anderson	Dana Bail	Kathleen Basen
Sarah Berkheimer	Michael Berlekamp	Claudia Blaha
Paige Bower	Lisa Broschk (50% contract)	Chelsea Burkle-Litten
Jennifer Campbell	Laurie Demchak	Barbara Detwiler
Nicole Dulzer	Kathleen Esarove	Kendra Fogarty
Kristi Fortuna	Katherine Gallo	Shelley Gedeon
Angela Gerhan	Angela Germano	Melissa Graham
Mallorie Haworth	Joseph Heiland	Abby Heller
Karleigh House	Caitlin Jewell	Elisabeth Kaiser
Brooke Kindell	Matthew Krupa	Scott Kutz
Daniel LaRocco	Christine Latham (50% contract)	Christopher LaVogue
Thomas Major	Katelyn Martin	Leia Mason
Victoria Matejka	Matthew Mayforth	Emma McHugh
Meghan McNamara	Kate Mihalik	Trisha Milano
Raymond Mohr	Michaela Nagra	Abigail Nixon
Tara Obral	Kayleigh O'Neill	Molly Pellerite
Christine Perry	Adam Purdy	Margarita Quispe
Saskia Romeo	Sara Rothkegel	Rebecca Sawchik
Alicia Shepard	Jeff Short (60% contract)	Kaitlin Soltis
Amanda Stoner Erickson	Les Szekely	Michael Thoms
Alicia Trunzo	Taylor Ward	Ana Wichmann

Moved by Dr. Stoll Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 122

E. Resolution to Approve Performance Contracts

RESOLVED that the Westlake Board of Education approves the following Performance Contract:

<u>Name</u>	<u>Amount</u>	<u>Specifications</u>
Jessica Barr	\$1125.00	Creating/Teaching Choreography for 2020 Spring Show Choir (January 21 - April 6)

Moved by Dr. Stoll Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 123

F. Resolution to Amend Resolution 20-49

RESOLVED that the Westlake Board of Education amends Resolution 20-49 to reflect a reduction of 25% in the rate paid to Westlake Volleyball Academy coaches/directors due to the coronavirus pandemic shortened season.

Moved by Dr. Stoll Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 124

G. Resolution to Approve 2020-21 Handbooks for LBMS and WHS

RESOLVED that the Westlake Board of Education approves the Middle School and High School handbooks, with appropriate spelling or grammatical corrections, for the 2020-21 school year.

Moved by Dr. Stoll Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 125

H. Resolution to Approve the MOU with WTA

RESOLVED that the Westlake Board of Education approves the Memorandum of Understanding with Westlake Teachers Association as related to the impact of COVID-19.

Moved by Dr. Stoll Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 126

I. Resolution to Approve Transition Days

RESOLVED that the Westlake Board of Education approves transition days for the following:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Rate</u>	<u>Not to Exceed</u>
Robert Maver	Director of Human Resources	5/18/2020	\$400 per day	10 days

Moved by Dr. Stoll Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

6. Board Comments

7. Board Items

8. Closing

A. Adjournment

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Meeting Adjourned at: 7:31 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.