

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, July 27, 2020 – 6:00 P.M. Board Special Meeting
Virtual Meeting Streamed Via YouTube**

1. Opening

A. Call to Order: 6:01 P.M.

B. Roll Call

Mr. Kraft	Present
Dr. Stoll	Present
Mr. Finucane	Present
Mrs. Leszynski	Present
Mrs. Pirnat	Present

C. Pledge of Allegiance

D. Approval of Agenda

Motion to Approve Agenda

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

2. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Special Meeting of June 1, 2020

Regular Meeting of June 30, 2020

Voice Vote: 5 – 0

3. Informative Reports & Recognitions

A. Superintendent's Report

B. Treasurer's Report

4. Treasurer's Recommendations

Resolution 20- 160

A. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
111856	Alliance for Adequate School Funding	Membership Dues July 1, 2020 - June 30, 2021	\$3,500.00
111943	Comp Management, Inc	2020 Bureau of Workers Comp	\$8,560.00
111832	Dude Solutions, Inc	Annual renewal for calendar and work order programs	\$13,707.54
111865	Finalsite Active Internet Technologies	District Web Hosting 7/18/2020 - 6/30/2021	\$9,500.00
111944	Fitzpatrick Media Group, LLC- DistrictWon	Badger Sublimated Face Masks for the District	\$4,590.00
111852	Lakeshore Adult Center	General ESY for Sped Students	\$6,700.00
111926	Monarch School	General ESY services	\$6,824.00
111914	Ohio Dept. of Job Family Services	Reimbursing Employers Monthly Billing Charges	\$6,462.72

Moved by Mrs. Leszynski Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 161**B. Resolution to Approve Student Activity Purpose Statements and Budgets:**

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets:

2020-21 Purpose Statements and Budgets*

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
018	500	9720	Vending Machine - Red Brick	\$600.00	\$900.00
018	500	9722	Vending Machine - Transportation	\$1,300.00	\$1,300.00
018	500	9724	Vending Machine - WHS Teacher's Lounge	\$1,800.00	\$1,800.00
018	500	9749	Library - Westlake Elementary	\$19,400.00	\$17,000.00
018	500	9751	In-Service - WES	\$3,000.00	\$6,000.00
018	500	9760	Library - L.B.	\$3,000.00	\$3,000.00
018	500	9761	In-Service L.B.	\$11,600.00	\$15,100.00
018	600	9761	In-Service L.B.	\$0.00	\$1,000.00
018	500	9762	Library - DIS	\$11,000.00	\$11,000.00
018	500	9763	In-Service DIS	\$14,200.00	\$10,400.00
018	500	9764	In-Service WHS	\$10,000.00	\$9,500.00
018	500	9766	Guidance - WHS	\$3,500.00	\$8,500.00
018	600	9766	Guidance - WHS	\$0.00	\$1,000.00
018	500	9774	Music Programs - Lee Burneson	\$0.00	\$726.52
018	500	9775	Music Programs - DIS	\$0.00	\$743.60
018	500	9777	Strings - Music Program - L.B.	\$0.00	\$2,975.00
018	500	9778	Choral - Music Program - WHS	\$1,000.00	\$500.00
			Total 018 Fund	\$80,400.00	\$91,445.12

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
200	800	9111	Art Galley - WHS	\$1,000.00	\$1,000.00
200	800	9115	Environmental Club- WHS	\$700.00	\$700.00
200	800	9131	Drama Club - WHS	\$20,800.00	\$14,800.00
200	800	9132	Drama Club - L.B.	\$1,500.00	\$900.00
200	800	9133	Drama Club - DIS	\$750.00	\$750.00
200	800	9140	WHBS-TV - WHS	\$21,000.00	\$12,000.00
200	600	9140	WHBS-TV - WHS		\$8,000.00
200	800	9151	Computer Club - WHS	\$200.00	\$240.00
200	800	9185	Spanish Club - WHS	\$0.00	\$150.00
200	800	9195	French Club - WHS	\$1,235.00	\$810.00

200	800	9200	Foreign Language - WHS	\$8,200.00	\$6,450.00
200	800	9360	Intervention Activity	\$900.00	\$575.00
200	800	9390	Work Study Club	\$0.00	\$1,300.00
200	800	9400	Band - DIS	\$0.00	\$290.00
200	800	9401	Chorus - DIS	\$0.00	\$47.00
200	800	9460	Encore/Orchestra - L.B.	\$250.00	\$250.00
200	800	9470	Music - L.B.	\$2,300.00	\$2,300.00
200	800	9490	Band - WHS	\$22,000.00	\$22,000.00
200	800	9491	Choir - WHS	\$5,000.00	\$300.00
200	800	9559	Ski & Snowboard Club	\$20,000.00	\$17,200.00
200	800	9560	Cheerleaders - L.B.	\$150.00	\$150.00
200	800	9561	Demonette/Debonaire - WHS	\$800.00	\$1,200.00
200	800	9580	School Store - L.B.	\$250.00	\$250.00
200	800	9604	Project Support - WHS	\$1,000.00	\$500.00
200	800	9610	Student Council - DIS	\$2,200.00	\$2,210.00
200	800	9611	Student Council - L.B.	\$2,650.00	\$2,650.00
200	800	9614	Academic Challenge - WHS	\$1,000.00	\$1,500.00
200	800	9631	Builders Club - L.B.	\$1,100.00	\$1,100.00
200	800	9632	Key Club - WHS	\$1,560.00	\$1,560.00
200	800	9650	TechMates Club - WHS	\$250.00	\$250.00
200	800	9660	Model United Nations - WHS	\$2,250.00	\$2,250.00
200	800	9680	Panorama - WHS	\$3,500.00	\$3,500.00
200	800	9690	Yearbook - L.B.	\$250.00	\$2,200.00
200	800	9691	Green & White - WHS	\$1,490.00	\$990.00
200	800	9715	PanDemonium- National English Honor Society - WHS	\$1,125.00	\$840.00
200	800	9854	Class of 2021 - WHS	\$29,700.00	\$28,250.00
200	800	9855	Class of 2022 - WHS	\$7,300.00	\$3,200.00
200	800	9856	Class of 2023 - WHS	\$1,750.00	\$908.00
200	800	9857	Class of 2024 - WHS	\$850.00	\$200.00
			Total 200 Fund	\$165,010.00	\$143,770.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Moved by Mrs. Leszynski Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 162

C. Resolution Authorizing an Agreement for an Audit of Electric Bills

RESOLVED, by the Board of Education of the Westlake City School District, that:

Section 1. This Board hereby authorizes the Treasurer to sign, on the District's behalf, an Agreement between the District, Ohio Schools Council (OSC), and Yankel & Associates, Inc. to perform an audit of the Districts' FirstEnergy electric bills.

Moved by Mrs. Leszynski Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 163

D. Resolution Authorizing an Amendment to the Icon, LLC CMR Agreement for Hazardous Material Abatement at the Former Dover and Bassett Elementary Schools in an Amount Not to Exceed \$180,000

WHEREAS, this Board built a new elementary school and no longer needs the former Dover and Bassett elementary schools; and

WHEREAS, the first step in the demolition of those building is to abate the hazardous materials; and

WHEREAS, the District has previously selected ICON, LLC to serve as the Construction Manager at Risk; and

WHEREAS, using the CMR procurement process will expedite the construction schedule and allow for the work to be better coordinated with other school activities.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Westlake City School District, that:

Section 1. This Board hereby authorizes the Treasurer to sign, on the District's behalf, a Guaranteed Maximum Price Amendment for the hazardous materials abatement work at former Bassett and Dover elementary schools in an amount not to exceed \$180,000.

Section 2. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

Moved by Mrs. Leszynski Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

4. Superintendent's Recommendations

Resolution 20- 164

A. Resolution to Accept Gifts and Donations

RESOLVED that the Westlake Board of Education accepts with gratitude the following gifts and donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Gary DiLillo 399 Delido Court Punta Gorda, FL 33950	Donated \$4,000.00 to the Chad DiLillo Spirit Award Scholarship Fund at Westlake High School.
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Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 165

B. Resolution to Approve Administrative Employment

RESOLVED that the Westlake Board of Education approves employment of the following Administrative Staff Member:

Name	Position	Building	Effective	Step
Joy Morgan	Assistant Principal	WHS	08/01/2020 - 07/31/2022	3

Moved by Mrs. Leszynski Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 166

C. Resolution to Approve Performance Contracts

RESOLVED that the Westlake Board of Education approves the following Performance Contract:

<u>Name</u>	<u>Amount</u>	<u>Not to Exceed</u>	<u>Specifications</u>
Nicole Petrella	\$65/hour (6/30/2020 - 8/21/2020)	8 Hours	ESY Services

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 167

D. Resolution to Approve Contracts and Purchased Services for Extended School Year

RESOLVED that the Westlake Board of Education approves the following contracts and purchased services for the 2019-20 Extended School Year:

Abilities First, LLC
ABA Outreach Services (June 8 - August 14) - A designated student
ABA Outreach Services (July 6 - August 28) - A designated student
Help Foundation Inc.
LLA Therapy

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 168

E. Resolution to Approve TEALS Training

RESOLVED that the Westlake Board of Education approves Technology Education And Literacy in Schools (TEALS) training to be paid at the curriculum rate from Title IIA funds for the following staff member:

<u>Name</u>	<u>Not to Exceed</u>
Elena Prohaska	7 Hours

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 169

F. Resolution to Approve Memorandum of Understanding for CCP Partnership with CCC.

RESOLVED that the Westlake Board of Education approves the College Credit Plus Memorandum of Understanding with Cuyahoga Community College effective March 1, 2020.

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 20- 170

G. Resolution to Approve the 2020-21 School Handbooks and Academic Services Handbooks

RESOLVED that the Westlake Board of Education approves the WHS and LBMS revised Handbooks, the DIS, WES and Preschool Handbooks; the Early Entrance, Gifted and Acceleration Handbooks and the addendum to the handbooks with appropriate corrections for the 2020-21 School Year.

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

6. Board Items

A. Second Reading of Policies

Policy 1520: Employment of Administrators

Policy 2370.01: Blended Learning

Policy 2464: Gifted Education and Identification

Policy 3120: Employment of Professional Staff

Policy 3120.04: Employment of Substitutes

Policy 3120.05: Employment of Personnel in Summer School and Adult Education Programs

Policy 3120.08: Employment of Personnel for Co-Curricular/Extra-Curricular Activities

Policy 4120: Employment of Classified Staff

Policy 4120.08: Employment of Personnel for Co-Curricular/Extra-Curricular Activities

Policy 4162: Drug and Alcohol Testing of CDL License Holders and Other Employees who Perform Safety Sensitive Functions

Policy 5517: Anti-Harassment

Policy 6107: Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

Policy 6108: Authorization to Make Electronic Fund Transfers

Policy 8450.01: Use of Face Coverings

Resolution 20- 171

B. Resolution to Approve Board Policies

RESOLVED that the Westlake Board of Education approves the following policies:

Policy 1520
Policy 2370.01
Policy 2464
Policy 3120
Policy 3120.04
Policy 3120.05
Policy 3120.08
Policy 4120
Policy 4120.08
Policy 4162
Policy 5517
Policy 6107
Policy 6108
Policy 8450.01

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

7. Board Comments

8. Executive Session

- A. Adjourn to Executive Session to discuss the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of an Employee or Official

Moved by Mr. Finucane Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Enter Executive Session at 7:24 P.M.

- A. Adjourn Executive Session and Return to Regular Session

Adjourn Executive Session and Return to Regular Session at 8:06 P.M.

Moved by Mrs. Pirnat Seconded by Mrs. Leszynski

9. Closing

- A. Adjournment

Moved by Mrs. Leszynski Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Meeting Adjourned at 8:06 P.M.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.