

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, January 6, 2014 – 1:30 p.m. – Special Meeting
Immediately Following Organizational Meeting
Administration Building – 27200 Hilliard Blvd., Westlake, Ohio 44145**

Call to Order: Time: 1:59 p.m.

Roll Call Vote:

Mr. Mays	<u>Present</u>
Mr. Falcone	<u>Present</u>
Mr. Finucane	<u>Present</u>
Mrs. Leszynski	<u>Present</u>
Ms. Winter	<u>Present</u>

Motion to Dispense with Pledge of Allegiance

Motion by Ms. Winter

Seconded by Mr. Mays

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors: President Winter thanked all in attendance.

Approval of Agenda *as Amended to delete Executive Session*

Motion by Mr. Mays

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

***Hearing of Public (15 Minutes) Agenda Items**

Lynda Appel, newly elected councilwoman, congratulated the new Board members and stated that she is looking forward to the partnership between the City and the Schools.

Note: The Board unanimously agreed to donate their compensation for this meeting to the Board Service Fund.

A. Treasurer's Items

1. Resolution to Approve 2014-2015 Tax Budget - ***Tabled***

Exhibit A-1

Motion to Table Approval of 2014-15 Tax Budget until January 15th Board Meeting

Motion by Mr. Finucane

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

B. CAC

1. Resolution to Appoint Member to the Citizens Advisory Committee

Exhibit B-1

C. Special Recognition

1. Resolution to Recognize Thomas Mays for Service as Board President

Exhibit C-1

Motion to table all action items under New Business

Motion by Mr. Mays

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

D. New Business - *All items tabled until January 15, 2014 meeting.*

1. Action Items

- a. Resolutions to Approve Staff Recommendations

1. Resolution to Approve Resignation for Purpose of Retirement,
Certified Home Instruction, and Supplemental Employment

Exhibit D-1-a-1

- b. Resolutions to Approve Field Trip

Exhibit D-1-b

- c. Resolution to Amend Vendor Name on Change Order

Exhibit D-1-c

- d. Resolution to Revise Policy BDDH-Public Participation at Board Meetings
(First and Final Reading)

Exhibit D-1-d

*Hearing of Public (15 Minutes)

Amy Havelka thanked Tom Mays for his past leadership and service as President of the Board of Education.

E. Adjournment

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Falcone AYE

Mr. Finucane AYE

Mrs. Leszynski AYE

Mr. Mays AYE

Ms. Winter AYE

President Winter adjourned the meeting at 2:19 p.m.

President

Treasurer

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

TABLED
EXHIBIT A-1

RESOLUTION TO APPROVE 2014-2015 TAX BUDGET

RESOLVED that the Westlake Board of Education approves the 2014-2015 Tax Budget.

ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit: **Westlake City Schools**

For the Fiscal Year Commencing: **July 1, 2014**

Fiscal Officer Signature _____

Date 1-6-14

COUNTY OF CUYAHOGA

Background

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Under the law in effect prior to June 3, 2002, the budget commission could only waive the tax budget for a subdivision or other taxing unit that was receiving a share of the county undivided local government fund or the county undivided local government revenue assistance fund under an alternative method or formula pursuant to ORC Sections 5747.53 and 5747.63. Thus, tax budgets could be waived only for counties, municipalities, townships, and park districts. This restriction is now removed.

Ohio Revised Code Section 5705.281

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.34-1, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

County Budget Commission Action

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

Alternative Tax Budget Information Filing Deadline

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.

EXHIBIT A-1
(continued)

DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)
(List All Levies Of The Taxing Authority)

SCHEDULE 1								
I	II	III	IV	V	VI	VII	VIII	IX
Fund	Purpose	Authorized By Voters On MM/DD/YY	Levy Type	Number Of Years Levy To Run	Tax Year Begins/ Ends	Collection Year Begins/ Ends	Maximum Rate Authorized	\$ AMOUNT Requested Of Budget Commission
General (Outside)	Operating	1968	Continuing				7.5	
		1971	Continuing				5.7	
		1974	Continuing				3.6	
		1975	Continuing				5.7	
		1977	Continuing				5.7	\$9,104,936.15
		1977	Continuing				4.4	\$1,913,847.45
		1982	Continuing				4.8	\$2,950,120.87
		1989	Continuing				5.9	\$4,845,608.72
		1995	Continuing				2.9	\$3,055,174.23
		2000	Continuing				5.5	\$6,357,527.88
		2006	Continuing				6.9	\$9,533,197.48
General (Inside)	Operating		Continuing				5.8	\$8,013,412.38
Bond Retirement	Debt		Bond				5.7	\$7,875,250.09
Totals							70.1	\$53,649,075.25

EXHIBIT A-1
(continued)

STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

SCHEDULE 2						
Fund BY Type	Beginning Estimated Unencumbered Fund Balance	Property Taxes and Local Government Revenue	Other Sources Receipts	Total Resources Available for Expenditures	Total Estimated Expenditures & Encumbrances	Ending Estimated Unencumbered Balance
General	8,656,283	42,179,234	5,236,394	56,071,911	55,705,646	366,225
Special Revenue	375,000.00	0.00	2,500,000.00	2,875,000.00	2,475,000.00	400,000.00
Debt Service	5,500,000.00	7,256,811.34	1,630,556.00	14,387,367.34	11,685,931.32	2,701,436.02
Capital Projects	700,000.00	0.00	0.00	700,000.00	689,000.00	11,000.00
Expendable Trust	45,000.00	0.00	3,500.00	48,500.00	5,000.00	43,500.00
Enterprise	300,000.00	0.00	1,700,000.00	2,000,000.00	1,650,000.00	350,000.00
Internal Service	1,600,000.00	0.00	0.00	1,600,000.00	400,000.00	1,200,000.00
Non-Expendable Trust	36,000.00	0.00	250.00	36,250.00	1,000.00	35,250.00
Agency	260,000.00	0.00	230,000.00	490,000.00	225,000.00	265,000.00
Total	17,472,283.00	49,436,044.53	11,350,760.00	78,209,027.53	72,836,617.32	5,372,410.61

EXHIBIT A-1
(continued)

VOTED DEBT OUTSIDE 10 MILL LIMIT

(Bonds Or Notes Must Actually Be Issued In Order To Commence Collection Of Property Taxes For Debt Service)

SCHEDULE 4

I Purpose Of Notes Or Bonds	II Authorized By Voters On MM/DD/YY	III Date Of Issue	IV Final Maturity Date	V Principal Amount Outstanding At The Beginning Of The Calendar Year	VI Amount Required To Meet Calendar Year Principal & Interest Payments	VII Amount Receivable From Other Sources To Meet Debt Payments
1998 Library Improvement 5.51%- Refunded 2006	1998		12/01/17	\$2,005,000.00	\$558,250.00	\$0.00
2003 School Auditorium/Tech 5.15%-Refunded 2011	2002		12/01/27	\$6,200,000.00	\$555,740.00	\$0.00
2004 Refunding (97 and 97A School Improvements)	1987		12/01/16	\$2,695,000.00	\$2,125,000.00	\$0.00
2010 School Improvements	2010		12/01/43	\$78,305,000.00	\$6,568,876.40	\$1,757,064.92

EXHIBIT B-1
RES. #14-27

RESOLUTION TO APPOINT MEMBER TO THE CITIZENS ADVISORY COMMITTEE

RESOLVED that the Westlake Board of Education appoints the following incoming member to the Citizens Advisory Committee:

New CAC Member

Joseph Kraft

Entry Year Member

Motion by Mr. Mays

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT C-1
RES. #14-28



RESOLUTION OF APPRECIATION **Thomas Mays**

Board Member Since 2005

Board President - 2011 through 2013

WHEREAS, Thomas Mays has served as the President of the Westlake Board of Education for the past three years, and

WHEREAS, his leadership has been instrumental in the district being recognized by the State of Ohio as being Excellent, and

WHEREAS, his judgment, vision and concern for the education of youth has been valuable to the Board in the fulfillment of its responsibilities, and

WHEREAS, his service, leadership and commitment to the Westlake School District has brought enduring benefits to the youth and citizens of the Westlake City School District,

BE IT RESOLVED that the Westlake Board of Education adopts this "Resolution of Appreciation" commending Thomas Mays for dedication and faithful service as Board of Education President and does hereby express its sincere appreciation to him on behalf of the citizens of the Westlake City School District and the staff of their schools.

FURTHER BE IT RESOLVED that this resolution be duly recorded and spread on the minutes this 6th day of January, 2014, and the Treasurer is directed to deliver a copy of this resolution to Mr. Thomas Mays.

Anthony Falcone

John Finucane

Barbara Leszynski

Carol Winter

Daniel J. Keenan, Superintendent

Motion by _____ Mr. Falcone

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Falcone _____ AYE

Mr. Finucane _____ AYE

Mrs. Leszynski _____ AYE

Mr. Mays _____ AYE

Ms. Winter _____ AYE

TABLED
EXHIBIT D-1-a

**RESOLUTION TO APPROVE RESIGNATION FOR PURPOSE OF RETIREMENT, CERTIFIED
HOME INSTRUCTION, AND SUPPLEMENTAL CONTRACTS**

RESOLVED that the Westlake Board of Education approves the following Resignation for Purpose of Retirement, Certified Home Instruction, and Supplemental Contracts.

<u>Resignation for Purpose of Retirement</u> Karen Ormsby-03/01/2014 Jacqueline Hollis-01/31/2014			
<u>Certified Home Instruction</u> Kayleigh O'Neill – Effective 12/02/2013 – Not to Exceed 40 Hours			
<u>Supplemental Employment</u>			
<u>Name</u>	<u>Position</u>	<u>In-District</u>	<u>Step</u>
Brian Stepanek	WHS Head Lacrosse Coach	N	0
Matt Scheel	WHS Assistant Lacrosse Coach	N	0

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

Ms. Winter _____

TABLED
EXHIBIT D-1-b

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED that the Westlake Board of Education approves the following educational field trip:

<u>Westlake High School</u>
Latin Club
Ohio Junior Classical League Convention
Columbus, Ohio
Departure: Friday, March 7, 2014, 12:00 PM
Return: Sunday, March 9, 2014, 6:00 PM
Approximate Cost Per Pupil: \$250.00

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

Ms. Winter _____

TABLED
EXHIBIT D-1-c

RESOLUTION TO AMEND VENDOR NAME ON CHANGE ORDER

RESOLVED that the Westlake Board of Education amends the contractor name on Change Order #294:

WHS Change Order #294

Posted as
Great Lakes Crushing (\$866.15)

Amend to

Sitetech (\$866.15)

Motion by: _____

Seconded by: _____

Roll Call Vote:

Mr. Falcone _____

Mr. Finucane _____

Mrs. Leszynski _____

Mr. Mays _____

Ms. Winter _____

TABLED
EXHIBIT D-1-d

**RESOLUTION TO REVISE POLICY BDDH-PUBLIC PARTICIPATION AT BOARD MEETINGS
(FIRST AND FINAL READING)**

RESOLVED that the Westlake Board of Education approves revised Policy BDDH.

Motion by: _____
Seconded by: _____
Roll Call Vote:
 Mr. Falcone _____
 Mr. Finucane _____
 Mrs. Leszynski _____
 Mr. Mays _____
 Ms. Winter _____

File: KD (Also BDDH)
PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board will be open to the public. Agendas will be available to all who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. The first 15 minutes will be limited to comments pertaining to the agenda. The period of public participation may be extended by a vote of the majority of the Board present and voting.

Any person may address the Board during that part of the regular meeting given to "Public Comment." The person addressing the Board will stand and state his/her name and address. Unless waived by the President, the time for each oral communication shall not exceed five minutes per speaker. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. During public comment, personal attacks are prohibited. Failure to abide by this rule can result in removal from the meeting.

All other public participation, including questions or comments, shall be at the pleasure of the Chair. The President of the Board may permit, limit or restrict such participation as deemed necessary for the orderly conduct of Board business.

Adoption Date: May 23, 2002
Revision Date: October 13, 2008

Revision Date:

Legal Refs.: ORC 121.22; 3313.20

Cross Refs.: BCE, Board Committees
BD, School Board Meetings
BDDC, Agenda Preparation and Dissemination